

AED Administrator Update

Sent via e-mail to all AED Administrators on 10/12//06
From AED Project Director

To all AED Administrators,

Attached is an update on the progress of the statewide AED program. As always, if you have any questions or comments please do not hesitate to contact me.

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ATTACHMENT #1

TO: All AED Administrators

FROM: Richard Lamendola, AED Project Director

I would like to provide each of you with an update regarding the status of the AED funding process and identify and remind agencies of other components that need to be in place prior to AED use.

OGS provided the Division of Budget with a report containing AED funding recommendations at the end of July. An addendum to the original report was submitted to DOB in the middle of September. OGS and DOB have since worked closely to address a number of issues. Currently, OGS is waiting for the final decisions and approvals from DOB.

Upon final approval from DOB, each AED Administrator will receive a letter from OGS that identifies the amount of funding allocated to their respective agency. OGS expects that the figures will be broken out in yearly increments through fiscal year 2009-10. A copy of that letter will also be provided to each agency's DOB Budget Analyst, at which point the actual funding process will begin. I do not currently know how long this process will take but hope to provide an estimate in the notification letter. The continued expectation is that funding will be provided this fall, in time for purchases to be made throughout the remainder of fiscal year 2006-07.

I realize that it has been difficult at times for agencies to make implementation decisions without knowing how much funding they will be provided with. I am happy to say that OGS is very close to being able to provide this information to you.

Agencies are reminded that there are steps that need to be taken prior to AED installation and use. Since agencies will soon have funding to purchase the equipment they should be moving forward with the other aspects of AED implementation. Agencies should have begun to assess their buildings and should know where their AEDs will be located. They should have begun to draft or finalize their PAD Plan. PAD Plan completion will be needed in order to receive final approval from your EHCP. Agencies should also contact their local REMSCOs to be sure that the appropriate paperwork is filed or ready to be filed when the last minute program details are finalized. Finally, agencies should also initiate the process to provide training. This includes marketing your program to staff and volunteer recruitment.

Completing these components of the program, or at a minimum, having them positioned for implementation will enable agencies to move their programs forward without delay. By doing so, agencies will also be better positioned to adhere to their AED implementation schedules and ultimately provide functioning AEDs to all those who occupy their buildings.

As always, if you have any questions or concerns, please do not hesitate to contact me by e-mail at [*e-mail address*] or by phone at 518-473-5282.