

**DISCRETIONARY THRESHOLDS - STATE FINANCE LAW**

This chart summarizes discretionary thresholds, Contract Reporter requirements, and the Office of the State Comptroller (OSC) pre-approval requirements.

<b>DISCRETIONARY THRESHOLDS</b>			
<b>Category</b>	<b>State Agencies</b>	<b>OGS</b>	<b>SUNY<sub>2</sub></b>
General Purchases	Discretion up to \$50,000	Discretion up to \$85,000	Discretion up to \$125,000
Printing Purchases	Discretion up to \$5,000	Discretion up to \$10,000	Discretion up to \$125,000
Purchases from Small, Certified Minority or Women Owned Businesses, or for Recycled or Remanufactured commodities or technology <sup>3</sup>	Discretion up to \$200,000	Discretion up to \$200,000	Discretion up to \$200,000
<b>OSC CONTRACT APPROVAL REQUIREMENTS</b>			
General Purchases	Required for contracts valued over \$50,000	Required for contracts valued over \$85,000	Required for contracts valued over \$250,000 (SEE NOTE 2)
<b>CONTRACT REPORTER REQUIREMENTS</b>			
Commodity Bidding Opportunities	Advertisement required for contracts of \$15,000 or more	Procurement Services Group - exempt	Advertisement required for contracts of \$20,000 or more
Services Bidding Opportunities (including technology)	Advertisement required for contracts of \$15,000 or more	Advertisement required for contracts of \$30,000 or more	Advertisement required for contracts of \$20,000 or more
Quarterly Advertisements	Anticipated purchases between \$5,000 to \$15,000	Anticipated purchases between \$5,000 to \$15,000	Anticipated purchases between \$10,000 to \$20,000

**NOTES:**

1. All discretionary threshold levels pertain to purchases from the open market. Purchases from Preferred Sources, OGS Centralized Contracts and agency contracts, by law, take precedence over discretionary procurement options.
2. The SUNY discretionary threshold is known as "SUNY Flex." The amounts shown above represent the highest discretionary spending and contract approval limits under SUNY Flex. Contract approval limits are \$125,000 for single/sole source purchases, contracts with bid protests, low bid/best value not selected, and award not in accord with RFP/IFB. Contract approval thresholds may be lower (\$50,000/\$75,000) for certain campuses/hospitals with inadequate controls.
3. While New York State small, minority or women owned business purchases, or recycled or remanufactured product purchases have increased discretionary thresholds, the Contract Reporter advertisement and Office of State Comptroller approval requirements have lower limits. State Finance Law §163(6) defines a Small Business (SB) as a business resident in New York State, independently owned and operated, not dominant in its field and employing one hundred or fewer persons. A Minority or Women Owned Business Enterprise (M/WBE) is one certified pursuant to Article 15-A of the Executive Law.
4. Localities and other Authorized Users must follow their own governing laws and guidelines.