State of New York Executive Department
Office Of General Services
Procurement Services Group
Corning Tower Building - 38th Floor
Empire State Plaza
Albany, New York 12242
http://www.ogs.state.ny.us

CONTRACT AWARD NOTIFICATION

Title	:	**Group** 22424-Copiers (Analog and Digital), Digital Duplicators,Color and Wide Format (Statewide) **Classification Code:** 44
Award Number	:	01649 - E* (Replaces Award 3586-G)
Contract Period	:	June 1, 2002 through May 31, 2007
Bid Opening Date	:	October 2, 2001
Date of Issue	:	**June 28, 2002 (Includes all revisions through January 15, 2003)**
Specification Reference	:	**As Incorporated In The Invitation For Bids**
Contractor Information	:	**Appears on Pages 5-13 of this Award**

Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Linda Holcomb Title : Purchasing Officer I Phone : 518-474-7902 Fax : 518-474-5052 E-mail : linda.holcomb@ogs.state.ny.us	Contact : Customer Services Phone : 518-474-6717 Fax : 518-474-2437 E-mail : customer.services@ogs.state.ny.us

The Procurement Services Group values your input.
Complete and return "Contract Performance Report" at end of document.

Description

This award is for outright purchase of copiers. Leases or rentals are not covered. Each model offered under this contract offers the purchase cost, maintenance cost (for a Guaranteed Performance Period of 3 to 5 years, plus an additional 1 to 2 years after GPP, if offered by the contractor) and supply costs. Lot I contractors are offering their complete manufacturer's line, while Lot II contractors have been limited to black and white digital copiers only and within several volume categories. Customers should compare models with similar functions to determine the most cost-effective machine. Purchasing Guidelines are incorporated in the award to facilitate choosing the appropriate machine and accessories.

PR # 01649-T

(continued)

Cash Discount, If Shown, Should be Given Special Attention.

INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.
(See "Contract Payments" and "Electronic Payments in this document.)

AGENCIES SHOULD NOTIFY THE PROCUREMENT SERVICES GROUP PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE PROCUREMENT SERVICES GROUP.

SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:

The Procurement Services Group supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS,RP,RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

NOTE TO ALL CONTRACT USERS:

The terms and conditions of the bid solicitation which apply to the award appear at the end of this document. We strongly advise all contract users to familiarize themselves with all terms and conditions before issuing a purchase order.

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CONTRACT #	CONTRACTOR & ADDRESS	TELEPHONE #	FED.IDENT.#
PC59577	**DANKA OFFICE IMAGING** 20 Corporate Woods Blvd. Albany, New York 12211	518/449-1183 Thomas Chriske Fax No.: 518/449-7758 Email: thomas_chriske@danka.com Mftrs. Website: http://www.danka.com	593407614

Contractor has been awarded **Heidelberg** products in **Item #10, Lot II** - Digital Copiers Only.

All Orders and Remittances are to be directed to the contractor at the above address.

Contractor will accept the NYS Purchasing Card for orders up to $2,500.00.

Contractor will charge a Cost Per Copy for supplies during the 90-day Warranty Period. Contractor will charge a **0%** escalation for maintenance and supplies during the Guaranteed Performance Period. Contractor offers 1 and 2-year Extended GPP Maintenance Plans at **0%** escalation (See Escalation clause in this document).

Please note clauses on Associated Products, Supplies, Installation and Trade-Ins contained in the document when ordering.

Delivery is **14** days A/R/O.

PC59456	**DUPLO USA CORPORATION** 3050 S. Daimler St. Santa Ana, California 92705	800/255-1933, Ext. 204 949/752-8222, Ext. 204 Penny Wallace Fax No.: 949/851-3054 Email: pwallace@duplousa.com Mftrs. Website: http://www.duplousa..com	953416759

Contractor has been awarded the **Duplo** manufacturer's line in **Lot I** - Complete Manufacturer's Line.

All Orders and Remittances are to be directed to the contractor at the above address.

Contractor will accept the NYS Purchasing Card for orders up to $2,500.00.

Contractor will charge a Cost Per Copy for supplies during the 90-day Warranty Period. Contractor will charge a **5%** escalation for maintenance and supplies during the Guaranteed Performance Period. Contractor offers 1 and 2-year Extended GPP Maintenance Plans (See Escalation clause in this document).

Please note clauses on Associated Products, Supplies, Installation and Trade-Ins contained in the document when ordering.

Delivery is **30** days A/R/O.

(continued)

CONTRACT #	CONTRACTOR & ADDRESS	TELEPHONE #	FED.IDENT.#
PC59457 SB	**ELECTRONIC BUSINESS PRODUCTS** 4 Airport Park Blvd. PO Box 926 Latham, New York 12110	800/333-0737 518/783-0737, Ext. 203 Gary Leva Fax No.: 518/783-6916 Email: gleva@ebp-inc.com Mftrs. Website: www.lanier.com	141640393

NOTE: **Electronic Business Product's Contract Website URL**:
http://www.ebp-inc.com

Contractor has been awarded the **Lanier** manufacturer's line in **Lot I** - Complete Manufacturer's Line.

All orders and remittances are to be directed to the Contractor or Authorized Dealers (list referenced in this award).

Contractor will charge a Cost Per Copy for supplies only during the 90-Day Warranty Period. Contractor will charge **0%** escalation per year for maintenance and supplies and offers an additional 1 and 2-year Extended GPP Maintenance Plan at various CPC rates by model per year. (See Escalation Clause in this document).

Please note clauses on Associated Products, Supplies, Installation and Trade-Ins contained in the document when ordering.

Delivery is **15** days A/R/O.

PC59459	**IKON OFFICE SOLUTIONS, INC.** 1612 NY Rt. 7 Troy, New York 12180	800/448-5200 518/279-0900 Don Witt Fax No.: 518/279-1288 Email: dwitt@ikon.com Service & Digital Support: 800/832-7106 Mftrs. Website: www.usa.canon.com	230334400

All Remittances are to be directed to:
IKON Office Solutions
P.O. Box 30069
Hartford, CT 06150

Contractor has been awarded the **Canon** manufacturer's line in **Lot I** - Complete Manufacturer's Line.

All State Agency orders are to be directed to the contractor at the above address.

All Other Eligible Contract User orders are to be directed to the Authorized Dealers (list referenced in this award).

Contractor will accept the NYS Purchasing Card for orders up to $2,500.00.

Contractor will charge a Cost Per Copy for supplies only during the 90-Day Warranty Period. Contractor will charge a **3%** escalation per year for maintenance and supplies and offers an additional 1 and 2-year Extended GPP Maintenance Plan at **5%** escalation per year. (See Escalation Clause in this document).

Please note clauses on Associated Products, Supplies, Installation and Trade-Ins contained in the document when ordering.

Delivery is **20-30** days A/R/O.

(continued)

CONTRACT #	CONTRACTOR & ADDRESS	TELEPHONE #	FED.IDENT.#
PC59460	**IMAGISTICS INTERNATIONAL** **F/K/A PITNEY BOWES** 430 New Karner Road Albany, New York 12205	800/618-0473 518/869-0335 John Estep 800/522-0020 (Service Calls) Fax No.: 518/869-0427 Email: john.estep@imagistics.com	061611068

NOTE: **Imagistic's Contract Website URL**: **https://extranet.imagistics.com/default/newyork**

Contractor has been awarded the **Imagistics f/k/a** Pitney Bowes manufacturer's line in **Lot I** - Complete Manufacturer's Line.
All Orders and Remittances are to be directed to the contractor at the above address.

Contractor will accept the NYS Purchasing Card for orders up to $2,500.00.

Contractor offers Electronic Access Ordering (EDI).

Contractor will charge a Cost Per Copy for supplies during the 90-day Warranty Period. Contractor will charge a **0%** escalation for maintenance and supplies during the Guaranteed Performance Period and offers an additional 1 and 2 year Extended GPP Maintenance Plan at **5%** escalation per year. (See Escalation Clause in this document).

Please note clauses on Associated Products, Supplies, Installation and Trade-Ins contained in the document when ordering.

Delivery is **30** days A/R/O.

PC59461	**KONICA BUSINESS TECHNOLOGIES** ATTN: Government Sales C-471 500 Day Hill Road Windsor, CT 06095	800/331-0561, Ext. 3208 Harlan Marks Fax No.: 703/553-6088 Email: hmarks@konicabt.com	060936998
Correspondence:	Konica Business Technologies, Inc. ATTN: Government Contracts 2100 Washington Blvd., Suite 100 Arlington, VA 22204	Mftrs. Website: www.konicabt.com	

NOTE: **Konica's Contract Website URL**:
http://www.konicabt.com/newyorkstatecopiers/Konica_NY_State_Price_Book.pdf

Contractor has been awarded the **Konica** manufacturer's line in **Lot I** - Complete Manufacturer's Line.

All orders and remittances are to be directed to the Authorized Dealers (list referenced in this award).

Contractor will accept the NYS Purchasing Card for orders up to $2,500.00.

Contractor offers Electronic Access Ordering (EDI). Request directions from the Authorized Dealer.

Contractor will charge a Cost Per Copy for supplies during the 90-day Warranty Period (except for the Model 7415). Contractor will charge a **5%** escalation per year for maintenance and supplies during the Guaranteed Performance Period and offers an additional 1 and 2-year Extended GPP Maintenance Plan at **5%** escalation per year. (See Escalation Clause in this document).

Please note clauses on Associated Products, Supplies, Installation and Trade-Ins contained in the document when ordering.
Delivery is **30** days A/R/O.

(continued)

CONTRACT #	CONTRACTOR & ADDRESS	TELEPHONE #	FED.IDENT.#
PC59462	**KYOCERA MITA AMERICA, INC.** 225 Sand Road P.O. Box 40008 Fairfield, New Jersey 07004-0008	800/305-6482 845/486-0400 Robert Siebold Fax No.: 845/486-8080 Voice Mail: 800/453-6482 Ext/ 9012 Email: robert_siebold@kyoceramita.com	952819506

NOTE: **Kyocera Mita's Contract Website URL**:
http://gov.kyoceramita.com/newyork

Contractor has been awarded **Kyocera Mita** products in **Items #1 through #7**, **Lot II** - Digital Copiers Only.

All Orders and Remittances are to be directed to the contractor at the above address.

Contractor will accept the NYS Purchasing Card for orders up to $2,500.00.

Contractor will charge a Cost Per Copy for supplies during the 90-day Warranty Period. Contractor will charge a **0%** escalation for maintenance and supplies during the Guaranteed Performance Period. Contractor offers 1 and 2-year Extended GPP Maintenance Plans (See Lot II Items).

Please note clauses on Associated Products, Supplies, Installation and Trade-Ins contained in the document when ordering.

Delivery is **30** days A/R/O.

PC59463	**MINOLTA CORPORATION** 101 Williams Drive Ramsey, NJ 07446 **Remittances Sent To:** Minolta Corporation P.O. Box 101663 Atlanta, GA 30392	800/622-2565 MAP Customer Support Toll Free Fax: 888/651-1907 Email: mapsupport@minolta.com 800/253-5395, Ext. 17 301/731-0911, Ext. 17 Kristen McKenna Fax No.: 301/731-3108 Email: kmckenna@minolta.com	131921089

NOTE: **Minolta's NYS Contract Website URL:**
http://bpg.minoltausa.com/statecontracts/stateny/newyork.htm

Contractor has been awarded the **Minolta** manufacturer's line in **Lot I** - Complete Manufacturer's Line.

All orders and remittances are to be directed to the contractor at the above addresses.
***All orders and remittances for maintenance and supplies during the 1 and 2-yr. Extended GPP Maintenance Plans are to be directed to the Authorized Dealers** (list referenced in this award).

Contractor will accept the NYS Purchasing Card for orders up to $2,500.00.
Contractor offers Electronic Access Ordering (EDI).

Contractor will charge a Cost Per Copy for supplies during the 90-day Warranty Period. Contractor will charge a **0%** escalation per year for maintenance and supplies during the Guaranteed Performance Period and offers an additional 1 and 2-year Extended GPP Maintenance Plan with specific CPC per model per year. (See Escalation Clause in this document).
Please note clauses on Associated Products, Supplies, Installation and Trade-Ins contained in the document when ordering.
Delivery is **30** days A/R/O.

(continued)

CONTRACT #	CONTRACTOR & ADDRESS	TELEPHONE #	FED.IDENT.#
PC59464	**MURATEC AMERICA, INC.** 3301 E. Plano Parkway, Suite 100 Plano, Texas 75074	469/429-3489 800/347-3296 (Service) Jerry Roberts Fax No.: 469/429-3490 Email: jroberts@muratec.com Mftrs. Website: www.muratec.com	561342325

Contractor has been awarded the **Muratec** manufacturer's line in **Lot I** - Complete Manufacturer's Line.

All orders and remittances are to be directed to the contractor at the above address.

Contractor will accept the NYS Purchasing Card for orders up to $2,500.00.

Contractor will charge a Cost Per Copy for supplies during the 90-day Warranty Period. Contractor will charge a **0%** escalation for maintenance and supplies during the Guaranteed Performance Period as well as offering an additional 1 and 2-year Extended GPP Maintenance Plan at a **5%** escalation per year. (See Escalation Clause in this document).

Please note clauses on Associated Products, Supplies, Installation and Trade-Ins contained in the document when ordering.

Delivery is **60** days A/R/O.

PC59465	**PANASONIC DIGITAL DOCUMENT CO.** 2 Panasonic Way Secaucus, New Jersey 07094	800/742-4688 908/766-5383 Vincent West Fax No.: 908/766-5384 Email: westv@panasonic.com Mftr. Website: www.panasonic.com	362786846

Contractor has been awarded **Panasonic** products in **Items #1 through #5**, **Lot II** - Digital Copiers Only.

All orders and remittances are to be directed to the contractor at the above address.

Contractor will accept the NYS Purchasing Card for orders up to $2,500.00.

Contractor will charge a Cost Per Copy for supplies during the 90-day Warranty Period. Contractor will charge a **0%** escalation for maintenance and supplies during the Guaranteed Performance Period. Contractor offers 1 and 2-year Extended GPP Maintenance Plans (See Lot II Items).

Please note clauses on Associated Products, Supplies, Installation and Trade-Ins contained in the document when ordering.

Delivery is **15** days A/R/O.

(continued)

CONTRACT #	CONTRACTOR & ADDRESS	TELEPHONE #	FED.IDENT.#
PC59466	**RICOH CORPORATION** 5 Dedrick Place West Caldwell, New Jersey 07006	800/637-4264 973/882-5858 Josephine Panzino Fax No.: 973/882-2219 Email: josephine.panzino@ricoh-usa.com	222783521

NOTE: **RICOH's NYS Contract Website URL:**
http://www.ricoh-usa.com/rmap/newyorkstatecopiers/

Contractor has been awarded the **RICOH** manufacturer's line in **Lot I** - Complete Manufacturer's Line.

All orders and remittances are to be directed to the Authorized Dealers (list referenced in this award).

Contractor will accept the NYS Purchasing Card for orders up to $2,500.00.

Contractor offers Electronic Access Ordering (EDI). Request directions from the Authorized Dealer.

Contractor will not charge a Cost Per Copy for supplies during the 90-Day Warranty Period. Contractor will charge a **0%** escalation per year for maintenance and supplies during the Guaranteed Performance Period as well as an additional 1-year Extended GPP Maintenance Plan at **0%** escalation and a 2nd-year Extended GPP Maintenance Plan variable at **0%** or **5%** escalation, depending on the model, therefore, check each model terms. (See Escalation Clause in this document).

Please note clauses on Associated Products, Supplies, Installation and Trade-Ins contained in the document when ordering.

Delivery is **30** days A/R/O.

PC59467	**RISO, INC.** 300 Rosewood Drive Suite 210 Danvers, Massachusetts 01923	800/635-7377 978/777-7377, Ext. 3525 Christine Tangusso Fax No.: 978/762-0590 Toll Free Fax: 800/244-1207 Email: tangusso@riso.com	042902210

NOTE: **RISO NYS Contract Website URL:**
http://www.riso.com/nystate/

Contractor was awarded the **Riso** manufacturer's line in **LOT I** - Complete Manufacturer's Line.

All orders and remittances are to be directed to the Authorized Dealers (list referenced in this award).

Contractor will accept the NYS Purchasing Card for orders up to $2,500.00.

Contractor will charge a Cost Per Copy for supplies during the 90-day Warranty Period. Contractor will charge a 5**%** escalation for maintenance and supplies during the Guaranteed Performance Period as well as offering an additional 1 and 2-year Extended GPP Maintenance Plan at a **5%** escalation per year. (See Escalation Clause in this document).

Please note clauses on Associated Products, Supplies, Installation and Trade-Ins contained in the document when ordering.

Delivery is 3**0** days A/R/O.

(continued)

CONTRACT #	CONTRACTOR & ADDRESS	TELEPHONE #	FED.IDENT.#
PC59468	**SAVIN CORPORATION** 333 Ludlow Street Stamford, Connecticut 06904	800/876-6061 410/451-3500 Beverly J. Novotny Fax No.: 410/451-5246 Email: bnovotny@savin.com	132949772

NOTE: **SAVIN Corporation NYS Contract Website URL:**
http://www.nystate.cierant.com/Savin/savin_com.nsf/

Contractor has been awarded the **Savin/Gestetner** manufacturer's line in **Lot I** - Complete Manufacturer's Line.

All orders and remittances may be directed to the Authorized Dealers (list referenced in this award or to the contractor at the above address.

Contractor will accept the NYS Purchasing Card for orders up to $2,500.00.

Contractor will charge a Cost Per Copy for supplies during the 90-Day Warranty Period. Contractor will charge a **5%** escalation per year for maintenance and supplies as well as offering an additional 1 and 2-year Extended GPP Maintenance Plan at a **3%** escalation per year. (See Escalation Clause in this document).

Please note clauses on Associated Products, Supplies, Installation and Trade-Ins contained in the document when ordering.

Delivery is **30** days A/R/O.

PC59469	**SHARP ELECTRONICS CORPORATION** Sharp Plaza Mahwah, New Jersey 07430	800/892-9204, Ext. 8061# 716/834-8891 Peter Napolitano Toll Free Fax: 800/245-2814 Fax No.: 716/834-4146 Email: napolitp@sharpsec.com	131968872

NOTE: **Sharp's NYS Contract Website URL:**
https://www.sharpbiznet.com/stateofny

Contractor has been awarded the **Sharp Electronics** manufacturer's line in **Lot I -** Complete Manufacturer's Line.

All orders and remittances may be directed to the contractor at the above address.

Contractor will accept the NYS Purchasing Card for orders up to $2,500.00.

Contractor does offer Electronic Access Order (EDI).

Contractor will not charge a Cost Per Copy for supplies during the 90-Day Warranty Period. Contractor will charge **0%** escalation per year for maintenance and supplies as well as offering an additional 1 and 2-year Extended GPP Maintenance Plan at a **0%** escalation per year. (See Escalation Clause in this document).

Please note clauses on Associated Products, Supplies, Installation and Trade-Ins contained in the document when ordering.

Delivery is **45** days A/R/O.

(continued)

CONTRACT #	CONTRACTOR & ADDRESS	TELEPHONE #	FED.IDENT.#
PC59470	**STANDARD DUPLICATING MACHINES** 10 Connector Road Andover, Massachusetts 01810	800/526-4774, Ext. 256 978/470-1920, Ext. 256 Deborah Desmond Fax No.: 978/470-2771 Email: deborah_desmond@sdmc.com Mftr. Website: www.sdmc.com	041862620

Contractor has been awarded the **Standard Duplicating Machines** manufacturer's line in **Lot I -** Complete Manufacturer's Line.

All orders and remittances are to be directed to the Authorized Dealers (list referenced in this award).

Contractor will not charge a Cost Per Copy for supplies during the 90-Day Warranty Period. Contractor will charge up to **5%** escalation per year for maintenance and supplies as well as offering an additional 1-year Extended GPP Maintenance Plan at a **4%** escalation and a 2nd-year Extended GPP Maintenance Plan at **3%** escalation. (See Escalation Clause in this document).

Please note clauses on Associated Products, Supplies, Installation and Trade-Ins contained in the document when ordering.

Delivery is **14** days A/R/O

PC59471	**TOSHIBA AMERICA BUSINESS SOLUTIONS, INC.** 2 Musick Irvine, California 92618	888/343-6245, Ext. 5053 603/465-6483 Bob Heyer Fax No.: 603/465-6484 Email: bheyer@fyi.toshiba.com	330865305

NOTE: **Toshiba's NYS Contract Website URL:**
Mftr. Website: www.toshiba.com

Contractor has been awarded the **Toshiba America** manufacturer's line in **Lot I -** Complete Manufacturer's Line.

All Orders and Remittances for Equipment, Maintenance or Supplies may be directed to the contractor at the address above or Authorized Dealers (list referenced in this award).

Contractor will accept the NYS Purchasing Card for orders up to $2,500.00.

Contractor will charge a Cost Per Copy for supplies during the 90-Day Warranty Period. Contractor will charge a **5%** escalation per year for maintenance and supplies during the Guaranteed Performance Period and offers an additional 1 and 2-year Extended GPP Maintenance Plan at various Monthly Minimum and Maximum fees and Cost Per Copy charges, depending on model, therefore, check each models terms. (See Escalation Clause in this document).

Please note clauses on Associated Products, Supplies, Installation and Trade-Ins contained in the document when ordering.

Delivery is **15-30** days A/R/O.

(continued)

CONTRACT #	CONTRACTOR & ADDRESS	TELEPHONE #	FED.IDENT.#
PC59472	**XEROX CORPORATION** Corporate Woods 8 Southwoods Drive Albany, New York 12211	800/334-6200 (Info) 888/979/7378 (Help) 800/822-2979 (Service) 800/822-2200, Ext. 3108 (Supplies) 518/427-5617 Robert Hord Fax. No.: 518/427-5602 Email: robert.hord@usa.xerox.com	160468020

NOTE: **Xerox's NYS Contract Website URL:**
http://www.gkls.xerox.com/nys/

Contractor has been awarded the **Xerox** manufacturer's line in **Lot I** - Complete Manufacturer's Line.

All orders and remittances may be directed to the contractor at the above address.

Contractor will not charge a Cost Per Copy for supplies during the 90-Day Warranty Period. Contractor will charge **0%** escalation per year for maintenance and supplies as well as offering an additional 1 and 2-year Extended GPP Maintenance Plan at a **0%** escalation per year. (See Escalation Clause in this document).

Please note clauses on Associated Products, Supplies, Installation and Trade-Ins contained in the document when ordering.

Delivery is **30** days A/R/O.

(continued)

Authorized Dealers

Danka Office Imaging - All Orders and Remittances are to be directed to the Contractor

Danka Office Imaging
20 Corporate Woods Blvd.
Albany, New York 12211
518/449-1167

Danka Office Imaging
100 Corporate Parkway
Amherst, New York 14226
716/862-9413

Danka Office Imaging
5015 Campus Wood Drive
East Syracuse, New York 13057
315/463-7421

Danka Office Imaging
90 Park Avenue - 11th Floor
New York, New York 10016
917/542-2400

Danka Office Imaging
4 Tri Harbor Court
Port Washington, New York 11050
516/484-7000

Danka Office Imaging
100 Meridian Centre-Ste. #100
Rochester, New York 14618
716/341-2450

Duplo USA - All Orders and Remittances are to be directed to the Contractor

Apple Graphics Eq. & Supply
200 Hudson St. - 3rd Floor
New York, NY 10013
212/226-5120
212/226/5217 Fax

A&W Business Machines
40-10 Bell Blvd. - 2nd Floor
Bayside, NY 11361
718/747-3255
718/747-3274 Fax

Addressing & Labeling
100 A Lauman Lane
Hicksville, NY 11561
516/433-4200
516/433-0931 Fax

Addressing Systems & Products
208 West 30th St. - 6th Floor
New York, NY 10001-4907
212/967-2862
212/967-2878 Fax

Advanced Business Machines
150 Lawrence Bell Dr. #100
Williamsville, NY 14221
716/631-3345
716/631-3238 Fax

Albright Business Machines
54 W 21st St. #301
New York, NY 10010
212/229-1996
212/229-2125 Fax

All County Business Machines
60 W. Jericho Turnpike
Syosset, NY 11791
516/921-4660
516/921-9148 Fax

Alpha Business Machine Corp.
151 West 30th St. 12th Floor
Manhattan, NY 10001
212/643-5555
212/564-4851 Fax

American Printing Equipment
42-25 9th St.
Long Island City, NY 11101
718/729-5779
718/729-8509 Fax

Amherst Binding & Laminating
4252 Ridge Lea Road
Amherst, NY 14226
716/836-4330
716/836-4676 Fax

Atlantic Business Products
134 W 26th St.
New York, NY 10001
212/741-6400
212/645-1518 Fax

Automated Equipment Services
60 Noxon Rd.
Poughkeepsie, NY 12603-2929
854/452-2100
854/485-8221 Fax

Bates & Sons
PO Box 1258 One Lewis St.
Binghamton, NY 13902-1258
607/772-7644
607/772-7644 Fax

Bell Office Systems & Service
222 Washington St.
Peekskill, NY 10566
914/737-3242
914/737-3266 Fax

Buffalo Printers Supply, Inc.
3 Peuquet Parkway
Buffalo, NY 14150
716/693-7000
716/693-7774 Fax

Central Business Systems
80 Smith Street
Farmingdale, NY 11735
631/249-1990
631/249-2016 Fax

Checkwriter & Signer
1556 Towerwood Rd.
Grand Island, NY 14072
716/838-1144
716/636-3711 Fax

Compusource Systems
110 John Muir Dr.
Amherst, NY 14228-1191
716/636-3700
716/853-5866 Fax

(continued)

Authorized Dealers (Cont'd.)

Duplo USA - All Orders and Remittances are to be directed to the Contractor (Cont'd.)

Copier Fax Bus. Tech., Inc.
100 South Elmwood Avenue
Buffalo, NY 14202
716/853-5000
716/773-2897 Fax

Copysource, Inc.
306 E. McCanns Blvd.
Elmira, NY 14903
607/271-9657
607/271-9673

Ecco Business Systems
55 W. 39th St. #11N
New York, NY 10018
800/682-3226
212/921-2198 Fax

ECM Office Equipment
431 Willis Ave.
Williston Park, NY 11596
516/747-4000
516/747-4602 Fax

Express Mailing Systems
127 S. Long St.
Williamsville, NY 14221
716/631-1100
716/631-2619 Fax

F&E Check Protector Co.
P.O. Box 147
East Durham, NY 12423
518/489-5771
518/239-8679 Fax

F&E Check Protector Sales
799 McLean Avenue
Yonkers, NY 10704-3847
914/776-1270
914/776-0802 Fax

GE Richards Graphic Supply
3495 Winton Pl. Bldg.D, Ste.1
Rochester, NY 14623
716/272-9709
716/272-9851 Fax

Hi-Tech Business Systems
670 Pine Aire Dr.
North Bay Shore, NY 11706
516/242-8700
516/242-4222 Fax

Infotech Business Equipment
618 San Mill River
Yonkers, NY 10710
914/965-0652
914/965-7205 Fax

Innovative Mailing & Shipping
395 Moreland Rd.
Hauppauge, NY 11788-3910
631/435-9100
631/435-1478 Fax

Jack L. Popkin & Co. Inc.
38-19 24th Street
Long Island City, NY 11101
718/361-6700
718/361-7525 Fax

Krist Office Equipment
1159 Broadway, PO Box 548
Monticello, NY 12701
845/794-6639
845/794-1233 Fax

MDI
20 Arterial PO Box 560
Syracuse, NY 13206-0560
315/433-1100
315/433-9156 Fax

M.A.M. Offset Repair
1509 Sycamore Avenue
Merrick, NY 11566
516/868-4992
516/623-2839 Fax

Macro Technology
2131 5th Ave.
Ronkonkoma, NY 11779-6908
516/585-5151
516/585-5195 Fax

Mailtech Mailing Systems
625B Acorn Street
Deer Park, NY 11729
631/586-2174
631/586-2245 Fax

New York Business Systems
150 Fulton Ave.
Garden City, NY 11040
516/739-0200
516/739-5761 Fax

New York Print Sys. Inc.
3495 Winton Pl., Bldg. #C
Rochester, NY 14623
716/427-9350
716/427-9356 Fax

The Notable Corp.
4240 Ridge Lea Rd.
Amherst, NY 14226
716/838-3900
716/838-4191 Fax

Office Design Systems, Inc.
Town & Country Plaza
Cazenovia, NY 13035
315/655-2806
315/655-3210 Fax

Onondaga Litho Supply Co.
PO Box 3830
Syracuse, NY 13220-3830
315/463-9163
315/437-6391 Fax

Schwab Company, Inc.
223 West Main St. POBox 6
New York, NY 10001
212/691-1277
212/414-9743 Fax

SP Group, Inc.
145 West 27 Street
Cicero, NY 13039
315/458-7813
315/458-7814 Fax

(continued)

Authorized Dealers (Cont'd.)

Duplo USA - All Orders and Remittances are to be directed to the Contractor (Cont'd.)

SRS Systems, Inc.
5611 Businss Ave.
Falconer, NY 14733-0006
716/665-3212
716/665-6676 Fax

Upstate Graphics
2975 Brighton Townline #220
Rochester, NY 14623
716/681-4010
716/681-2306 Fax

Upstate Office Equipment
4919 Rt. 233 PO Box 288
Westmoreland, NY 13490
315/853-4111
315/853-6731 Fax

Electronic Business Products - All Orders and Remittances are to be directed to Contractor or Authorized Dealers.

Business Methods, Inc.
7037 Fly Road
East Syracuse, NY 13057
315/414-1414
315/414-0284 Fax

Business Methods, Inc.
150 Metro Park
Rochester, NY 14623
716/427-2222
716/427-0887 Fax

Business Method, Inc.
80 Cartwright Drive
Williamsville, NY 14221
716/634-0322
716/634-0385 Fax

Electronic Business Products, Inc.
3036 Old Vestal Rd., PO Box 101
Vestal, NY 13851
607/798-7207
607/798-0401 Fax

Lanier Worldwide
538 Broadhollow Rd.
Melville, NY 11747
631/694-7990
631/694-7922 Fax

Lanier Worldwide
711 3rd Avenue, 9th Floor
New York City, NY 10017
212/885-5900
212/885-5999 Fax

Lanier Worldwide
244 Westchester Ave-Ste 105
White Plains, NY 10604
914/684-6063
914/684-0657 Fax

IKON Office Solutions - All Orders and Remittances from State Agencies are to be directed to the Contractor. Orders and Remittances from Other Eligible State Contract Users are to be directed to the Authorized Dealers.

IKON Office Solutions, Inc.
1612 NY Route 7
Troy, NY 12180
518/279-0900
800/448-5200
518/279-1288 Fax

IKON Office Solutions, Inc.
350 South Avenue
Rochester, NY 14620
585/262-2818
800/724-1780
585/232-4597 Fax

IKON Office Solutions, Inc.
7 Donovan Drive
Lime Kiln Industrial Park
Hopewell Junction, NY 12533
914/227-8897
800/662-6632
914/227-7579 Fax

IKON Office Solutions, Inc.
133 North Genessee Street
Utica, NY 13502
315/735-9295
315/735-0441 Fax

IKON Office Solutions, Inc.
21 South Washington Street
Binghamton, NY 13903
607/724-5680
800/836-0607
607/724-6150 Fax

IKON Office Solutions, Inc.
5010 Campuswood Drive 2nd Floor
East Syracuse, NY 13057
315/414-0255
315/414-0172 Fax

IKON Office Solutions, Inc.
26515 NY Route 3
P.O. Box 6548
Watertown, NY 13601
315/782-2040
315/788-6770 Fax

IKON Office Solutions, Inc.
303 Cayuga Road
Suite 300
Buffalo, NY 14225
716/630-0001
716/630-7010 Fax

IKON Office Solutions, Inc.
560 Whitesplains Road
Tarrytown, NY 10591
914/332-4624
914/332-7056 Fax

IKON Office Solutions, Inc.
22 Depot Street
Potsdam, NY 13676
315/265-8543
315/265-9259 Fax

IKON Office Solutions, Inc.
One Penn Plaza
Suite 5315
NY, NY 10119
212/695-2460
212/594-2524 Fax

IKON Office Solutions, Inc.
700 West State St.
Westgate Plaza, Bldg 4
Olean, NY 14760
716/372-4852
716/372-3072 Fax

(continued)

Authorized Dealers (Cont'd.)

IKON Office Solutions - All Orders and Remittances from State Agencies are to be directed to the Contractor. Orders and Remittances from Other Eligible State Contract Users are to be directed to the Authorized Dealers.

IKON Office Solutions, Inc.
1219 Walt Whitman Rd
Melville, NY 11747
631/547-6000
631/547-8373 Fax

IKON Office Solutions, Inc.
West Third & Cherry St.
Suites 43&44
Jamestown, NY 14701
716/483 1080
716/483 1696 Fax

IKON Office Solutions, Inc.
330 East 14th Street
Elmira Heights, NY 14903
800/451-2561
607/734-6814 Fax

Imagistics International - All Orders and Remittances are to be directed to the Contractor.

Imagistics International
430 New Karner Road
Albany, NY 12205
800/618-0473
518/869-0335
518/869-0427 Fax

Imagistics International
405 North French Rd.
Buffalo, NY 14228
800/273-0575
716/691-3197
716/691-7357 Fax

Imagistics International
500 Bi-County Blvd., Ste. 120
Farmingdale, NY 11735-3931
800/729-2854
631/391-4017
631/293-1820 Fax

Imagistics International
1250 Broadway-38th Floor
New York, NY 10001
800/459-4023
917/339-4000
212/643-4516 Fax

Imagistics International
141-07 20th Ave.-4th Floor
Whitestone, NY 11356
718/767-1011
718/357-0652 Fax

Imagistics International
7481 Henry Clay Blvd.
Liverpool, NY 13088
800/818-5897
315/451-0323
315/453-1401 Fax

Imagistics International
120 Bloomingdale Ave.
White Plains, NY 10605
800/747-3645
914/397-0450
914/397-1445 Fax

Imagistics International
400 Airpark Dr.-Ste. 80
Rochester, NY 14624
716/463-7120
716/235-1642 Fax

Konica Business Technologies - All Orders and Remittances are to be directed to the Authorized Dealers.

Albany
Eastern Copy Products
16 B Petra Lane
Albany, NY 12205
518/869-4310
518/869-5382 Fax
FID# 161060031

Amherst
Eastern Copy Products
85 Northpointe Parkway
Amherst, NY 14228
716/691-6800
716/691-5158 Fax
FID# 161060031

Buffalo
Copier Fax Business Technologies
100 South Elmwood Ave.
Buffalo, NY 14202
716/853-5800
716/853-5866 Fax
FID#161386578

Glens Falls
TA Seeley Office Systems
95 Broad Street
Glens Falls, NY 12801-0475
518/793-5168
518/793-0311 Fax
FID#141730060

Jericho
Sapphire Office Solutions, Inc.
333 Jericho Turnpike, Suite 320
Jericho, NY 11753
516/681-4800
516/681-2788
FID#113455620

Melville
Carr Business Systems
130 Spagnoli Road
Melville, NY 11747
631/249-9880
631/249-8672
FID#112382276

(continued)

Authorized Dealers (Cont'd.)

Konica Business Technologies - All Orders and Remittances are to be directed to the Authorized Dealers.

Melville
Konica Business Technologies
1 Huntington Quadrangle, Ste. 2S14
Melville, NY 11747
800/414/1787, Ext. 111
631/753-1700, Ext. 111
631/293-2424 Fax
FID#060936998

New York City
Konica Business Technologies
655 3rd Ave., 10th Floor
New York, NY 10017
212/599-6700
212/972-4154 Fax
FID#060936998
Covers: Manhattan, Bronx, Brooklyn Queens

New York City
MDM Business Technologies
6 East 32nd Street
New York, NY 10016
212/843-6700
212/843-8889 Fax
FID#132689292

New York City
Sapphire Office Solutions, Inc.
215 Park Ave. South-Ste. 1905
New York, NY 10003
212/375-9200
212/375-9203 Fax
FID#113455620

New York City
Service Comp Business Systems
256 West 38th St., 13th Floor
New York, NY 10018
212/840-3225
212/840-2091 Fax
FID#133640677

New York City
Carr Business Systems
225 West 34th Street
New York, NY 10122-0899
212/594-9300
212/594-9340 Fax
FID#112382276

Owego
Eastern Copy Products
423 Commerce Road
Vestal, NY 13851
315/474-7000
315/474-6479 Fax
FID#161060031

Plattsburgh
Office Systems, Inc.
20 Trade Road
Plattsburgh, NY 12901
518/561-0668
518/561-0944 Fax
FID#141648813

Rochester
Eastern Copy Products
700 Mile Crossing Blvd.-Ste. 2
Rochester, NY 14624
800/836-2506
585/426-6931 Fax
FID#161060031

Rockland/Westchester County
Konica Business Technologies
58 Wellington Rd.
Milford, CT 06460
800/483-0835, Ext. 110
203/783-4890
203/783-4899 Fax
FID#060936998

Staten Island
Konica Business Technologies
517 Route 1 South
Iselin, NJ 08830
732/726-9666
732/726-9352 Fax
FID#060936998

Syracuse
Eastern Copy Products
1224 West Genesee Street
Syracuse, NY 13204
315/474-7000
315/474-6479 Fax
FID#161060031

Tarrytown
Sapphire Office Solutions
220 White Plains Road
Ste. 245
Tarrytown, NY 10591
914/332-0100
914/332-4033 Fax
FID#113455620

Watertown
Office Systems, Inc.
22618 Murrock Circle
Watertown, NY 13601
315/782-8975
315/782-7364 Fax
FID#141648813

Watertown
Copier Fax Consultants
2361 Wehrle Drive
Williamsville, NY 14221
716/853-5000
716/853-5866 Fax
FID#161386578

Westchester County
Connecticut Business Systems
108 Corporate Park Drive
White Plains, NY 10604
860/529-7757
914/696-1234 Fax
FID#061164954

(continued)

Authorized Dealers (Cont'd.)

Kyocera Mita America - All Orders and Remittances are to be directed to the Contractor.

Albany
National Graphic Supply
226 North Allen Street
Albany, NY 12206
518/438-8411

Amherst
Image Office Technologies
6010 N. Bailey Ave. Ste. #9
Amherst, NY 14226
716/832-2002

Elmira
REM-Southern Office Products
222 William Street
Elmira, NY 14901
607/733-9151

Elmira Heights
Copy Source, Inc.
306 East McCanns Road
Elmira Heights, NY 14903
607/271-9657

Elmsford
Kyocera Mita of Westchester
101 Executive Blvd., 1st Floor
Elmsford, NY 10523
914/593-7257

Falconer
James B. Schwab Co.
223 West Main Street
Falconer NY 14733
716/665-3217

Glens Falls
Glens Falls Business Machines
32-34 Dix Ave. PO Box 509
Glens Falls, NY 12801-0509
518/793-7761

Howard Beach
Carr Business Systems
159-21 Cross Bay Blvd.
Howard Beach, NY 11414
800/720-2277

Melville
Carr Business Systems
130 Spagnoli Road
Melville, NY 11747
631/249-9880

Monticello
Kristt Office Equipment Co.
156 Broadway
Monticello, NY 12701
845/794-6639

New York City
Carr Business Systems
225 West 34th Street
New York, NY 10122
212/594-9300

New York City
Digital Copier Systems
34 West 27th Street
New York, NY 10001
212/725-0700

New York City
Digital Products, Inc.
208 West 30th Street
New York, NY 10122
212/967-2862

New York City
Kyocera Mita of New York
1410 Broadway, Ste. 2300
New York, NY 10018
917/286-5400

New York City
Professional Business Machines
124 E. 40th St., Room 1004
New York, NY 10016
212/661-1490

Olean
ACME Business Machines
313 West State Street
Olean, NY 14760
716/372-1325

Riverhead
Twin Forks Office Products
946 West Main Street
Riverhead, NY 11901
631/727-3354

Rochester
Image Office Technologies
50 Spencerport Rd., Ste. 130
Rochester, NY 14606
585/359-9390

Syosset
Office Solutions, Inc.
131 Eileen Way
Syosset, NY 11791
516/364-446

Syracuse
5 Star Enterprises of CNY, Inc.
d/b/a 5 Star Business Machines
2703 Lemoyne Avenue
Syracuse, NY 13211
315/455-7745

Watertown
Advanced Business Systems
22811 Murrock Circle
Watertown, NY 13601
315/788-7989

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Authorized Dealers (Cont'd.)

Minolta Corporation - All Orders and Remittances are to be directed to the Contractor.
***All orders and remittances for maintenance and supplies during the 1 and 2-yr. Extended GPP Maintenance Plans are to be directed to the Authorized Dealers.**

All County Business 60 West Jericho Turnpike Syosset, NY 11791 516/921-4660 516/921-9148 Fax	Nassau, Suffolk	All State Business 175 Hooker Avenue Poughkeepsie, NY 12603 845/454-4171 845/452-7035 Fax	Putnam, Westchester
Becker Business Systems 230 North Plank Road Newburgh, NY 12550 845/562-2468 845/562-2707 Fax	Dutchess, Orange, Putnam, Sullivan, Ulster	Bell Dutchess, Inc. 548 Violet Avenue Hyde park, NY 12538 845/452-2355 845/452-9206 Fax	Dutchess, Orange, Putnam, Sullivan, Ulster
Bell Office Systems 222 Washington Street Peekskill, NY 10566 845/737-3242 845/737-3266 Fax	Orange, Putnam, Rockland, Westchester	Binghamton Business 127 Court Street Binghamton, NY 13901 607/722-2200 607/722-3493 Fax	Broome, Chenango, Delaware, Tioga
Business Equipment 999 Rein Road Cheektowaga, NY 14225 716/634-9330 716/634-9360 Fax	Erie, Niagara	Central Business 10 Corporate Dr. Clifton Park, NY 12065 518/688-2679 518/383-7433 Fax	Albany, Columbia, Fulton, Greene, Montgomery, Rensselaer, Saratoga, Schenectady, Schoharie, Warren, Washington
Central Copier Service 285 Kenmore Avenue Buffalo, NY 14223 716/803-9000 716/831-1750 Fax	Erie, Niagara	Central Digital Solutions 80 Smith Street Farmingdale, NY 11735 631/249-1990 631/249-2016 Fax	Nassau, Suffolk
Copies, Inc. 1517 Kenmore Avenue Buffalo, NY 14217 716/874-2333 716/874-6735 Fax	Allegany, Cattaraugus, Chautauqua, Erie, Niagara, Steuben	Lockrow's, Inc. 187 Margaret Street Plattsburgh, NY 12901 518/563-4900 518/561-5036 Fax	Clinton, Essex, St. Lawrence, Franklin,
Mac Copy 320 Kingsley Street Sherrill, NY 13461 315/361-4342 315/363-6986 Fax	Cortland, Herkimer, Lewis, Jefferson, Madison, Oneida, Onondaga, Oswego, Otsego, St. Lawrence	Michael Alonzo 3258 South Broadway Saratoga Springs, NY 12866 518/587-8600 518/587-4556 Fax	Fulton, Saratoga, Warren, Washington
Minolta Business Solutions 15 Skyline Drive Hawthorne, NY 10532 914/592-3044 914/592-3417 Fax	Bronx, Dutchess, Orange, Putnam, Rockland, Westchester		

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Authorized Dealers (Cont'd.)

Minolta Corporation - All Orders and Remittances are to be directed to the Contractor.
***All orders and remittances for maintenance and supplies during the 1 and 2-yr. Extended GPP Maintenance Plans are to be directed to the Authorized Dealers (Cont'd.)**

Minolta Business Solutions
1800 Whitman Center
Melville, NY 11747
631/845-1300
631/845-1325 Fax

Nassau, Suffolk

Minolta Business Solutions
420 Lexington Avenue
New York, NY 11101
212/294-6200
212/294-6370 Fax

New York

Minolta Business Colutions
47-40 21st Street
Long Island City, NY 11101
718/482-1600
718/482-1880 Fax

Kings, Queens, Richmond

Northeastern Office
25 Banfi Plaza
Farmingdale, NY 11735
631/845-9500
631/845-9504 Fax

Nassau, Suffolk

Office Dynamic, Inc.
5 West Cross Street
Hawthorne, NY 10532
914/769-0095
914/769-0387 Fax

Westchester

Office Equipment Company
675 Atlantic Avenue
Rochester, NY 14609
716/288-1420
716/288-7770 Fax

Genesee, Livingston, Monroe, Ontario, Orleans, Wayne, Wyoming

Vista Business Products
143 Troy-Schenectady Rd.
Watervliet, NY 12189
518/274-0936
518/274-6328 Fax

Albany, Columbia, Greene, Montgomery, Hamilton, Otsego, Rensselaer, Schenectady, Schoharie

Muratec America - All Orders and Remittances are to be directed to the Contractor.

Albany
Metroland Business Machines
20 Petra Lane
Albany, NY 12205
518/452-2600
518/452-2603 Fax

Albany
Eastern Copy Products
16B Petra Lane
Albany, NY 12205
518/869-4310
518/869-5382 Fax

Bedford Hills
Fairfax Communication
380 Adams Street
Bedford Hills, NY 10507
800/284-1172
800/284-4342 Fax

Buffalo/Amherst/Williamsville
Buffalo Office Systems
5436 Main Street
Williamsville, NY 14221
716/631-3060
716/631-3121 Fax

Buffalo/Amherst/Williamsville
Central Copier Service, Inc.
974 Kenmore Avenue
Buffalo, NY 14216
716/831-9000
716/831-1750 Fax

Buffalo/Amherst/Williamsville
Eastern Copy Products
455 Commerce Dr., Ste 3
Amherst, NY 14218
716/691-6800
716/691-5158 Fax

Deer Park
U.S. Globe
330 West 16th Street
Deer Park, NY 11729
800/624-5623
516/358-7515 Fax

Floral Park
U.S. Globe
235 Jericho Turnpike
Floral Park, NY 11001
516/775-7677
516/358-7515 Fax

(continued)

Authorized Dealers (Cont'd.)

Muratec America - All Orders and Remittances are to be directed to the Contractor (Cont'd.)

Long Island
Twin Forks Office Products
946 West Main Street
Riverhead, NY 11901
516/727-3354
516/727-7299 Fax

Farmingdale
Northeastern Office Equipment
25 Banfi Plaza North
Farmingdale, NY 11735
631/845-9500
631/845-9504 Fax

Richmond Hill
Elbar Duplicator Corporation
105-26 Jamaica Avenue
Richmond Hill, NY 11418
718/441-1123
718/805-2151 Fax

Long Island City
Finetone Imaging Supplies
35-21 Vernon Blvd.
Long Island City, NY 11106
718/204-1760
718/204-1766

New York City
Afax Business Machines, Inc.
181 Hudson Street
New York, NY 10013
212/226-3737
212/226-4496

New York City
DANKA
322 8th Ave., 18th Floor
New York, NY 10001
212/206-0693
212/645-7543 Fax

New York City
Service Distributors, Inc.
381 Park Avenue South, Rm 1312
New York, NY 10016
212/213-4290
212/213-4324 Fax

New York City
U.S. Globe
275 20th St., 3rd Floor
Brooklyn, NY 11215
800/624-5623
718/369-1380 Fax

New York City
ECM Office Equipment
52 Court Street
Brooklyn, NY 11201
516/694-6000
516/694-9477 Fax

New York City
ECM Office Equipment
225 West 34 Street
New York, NY 10122
516/694-6000
516/694-9477 Fax

Owego
Eastern Copy Products
89 Fox Street
Owego, NY 13827
607/687-7000
607/687-7007 Fax

Plainview
ECM Office Equipment
12 West Mall, POB 664
Plainview, NY 11803
516/694-6000
516/694-9477 Fax

Rochester
Eastern Copy Products
270 Commerce Ave.
Rochester, NY 14623
716/334-6800
716/334-8022 Fax

Staten Island
Legend Technologies
24 Yedmart Avenue
Staten Island, NY 10312
718/967-6900
718/317-2483 Fax

Syracuse
Eastern Copy Products
1224 W. Genesee St.
Syracuse, NY 13204
315/474-7000
315/474-6479 Fax

Wappinger Falls
U.S. Globe
10 Winfield Terrace
Wappinger Falls, NY 12590
914/298-3218
516/358-7515 Fax

West Haverstraw
DEC Copiers, Inc.
6A Route 9W
West Haverstraw, NY 10993
845/942-1400
845/942-0560 Fax

Woodhaven
U.S. Globe
83-30 98th St., Ste. 3D
Woodhaven, NY 10001
800/624-5623
516/358-7515 Fax

(continued)

Authorized Dealers (Cont'd.)

Panasonic Digital Document Company - All Orders and Remittances are to be directed to the Contractor.

MBM Business Machines-Manhattan
1140 Avenue of the Americas
New York, NY 10022
212/599-7222
212/372-9231 Fax

TGI
18 Bergen Street
Brooklyn, NY 11201
718/237-0060
718/875-1525 Fax

TGI
50 Broadway
New York, NY 10004
212/344-4300
212/344-4705 Fax

TGI
7B Conners Lane
Deer Park, NY 11729
631/254-0555
631/254-0563 Fax

U.S. Globe
911 Central Ave. #188
Albany, NY 12206
800/624-5623
518/458-8148 Fax

U.S. Globe
235 Jericho Turnpike
Floral Park, NY 11001
516/775-7677
516/358-7515 Fax

Morse Business Machines
1153 West Fayette St.
Syracuse, NY 13204
315/423-4048
315/423-3819 Fax

Morse Business Machines
1 Division Street
Tarrytown, NY 10591
914/366-6600
914/366-8866 Fax

Fax Unlimited
74 E. Route 59
Spring Valley, NY 10977
845/425-5255
845/425-5299 Fax

West New York Imaging
305 Cayuga Road, Suite 140
Cheektowaga, NY 14225
716/633-1883
716/633-1963 Fax

Fax Pro Communications
7374 Pittsford-Palmyra Rd.
Fairport, NY 14450
716/425-0320
716/425-0325 Fax

21st Century Business Systems
899 Route 22
Brewster, NY 10509
845/279-4545
845/279-2296 Fax

RICOH Corporation - All Orders and Remittances are to be directed to the Authorized Dealers.

Alpha Business Machine Corp.
151 West 30th Street
New York, NY 10001
212/643-5555
212/564-4851 Fax
FID#131542234

Atlantic Business Products
134 W. 26th Street
New York, NY 10001
212/741-6400
212/741-3135 Fax
FID#131947549

Atlantic Business Products
828 South Broadway
Tarrytown, NY 10591
914/631-7900
914/674-4477
FID#131947549

Atlantic Business Products
127 Main St., PO Box 939
New Paltz, NY 12561
845/255-8900
845/255-1219 Fax
FID#131947549

Brian Parisi Copier Systems
4915 Genesee Street
Buffalo, NY 14225
716/683-8565
716/683-3767 Fax
FID#161395960

Business Systems of Westchester
108 Corporate Park Dr.
White Plains, NY 10604
914/696-1900
914/696-1234 Fax
FID#061164954

Carr Business Systems
130 Spagnoli Road
Melville, NY 11747
631/249-9880
631/249-5042 Fax
FID#112844153

ComDoc, Inc.
19B British American Blvd.
Latham, NY 12110
518/782-7030
518/782-7446 Fax
FID#340813593

ComDoc, Inc.
10 John James Audubon Hwy.
Amherst, NY 14228
716/689-0202
716/689-0713 Fax
FID#340813593

(continued)

Authorized Dealers (Cont'd.)

RICOH Corporation - All Orders and Remittances are to be directed to the Authorized Dealers (Cont'd.)

ComDoc, Inc.
Deere Rd. Industrial Park
Syracuse, NY 13206
315/463-8594
315/463-6247 Fax
FID#340813593

ComDoc, Inc.
501 S. Meadow Street, Ste. B
Ithaca, NY 14850
607/277-1043
607/277-1706 Fax
FID#340813593

ComDoc, Inc.
2524 Oneida Street
Utica, NY 13501
315/724-2085
315/724-4582
FID#340813593

Fairfax Communications
380 Adams Street
Bedford Hills, NY 10507
914/242-3600
914/242-3790 Fax
FID#133458110

Garden State Copiers
330 Seventh Avenue
New York, NY 10001
212/643-0336
212/643-2410 Fax
FID#133109526

Hi-Tech Business Systems
670 Pine Arc Drive
North Bayshore, NY 11706
631/242-8700
631/242-4222 Fax
FID#112566177

Northern Business Systems
600 Mamaroneck Avenue
Harrison, NY 10528
914/777-6700
914/777-6707 Fax
FID#223359520

Office Equipment Company
675 Atlantic Avenue
Rochester, NY 14609
716/288-1420
716/288-7770 Fax
FID#160976910

Office Systems
20 Trade Road
Plattsburgh, NY 12901
518/561-0068
518/561-0944 Fax
FID#141648813

Office Systems
22618 Murrock Circle
Watertown, NY 13601
315/782-8975
518/561-0944 Fax
FID#141648813

Quality Office Systems
601 East 19th St., Ste. 6L
Brooklyn, NY 11226
888/959-0147
860/257-1934 Fax
FID#133687033

Quality Retail Systems
18-2 Route 67
Schaghticoke, NY 12154
518/753-4500
518/753-4496 Fax
FID#141736650

Quality Retail Systems
386 Broadway, R.B. Wing Bldg.
Albany, NY 12207
800/753-7702
518/753-4496 Fax
FID#141736650

Repeat Business Systems, Inc.
4 Fritz Blvd.
Albany, NY 12205
518/869-8116
518/869-8117 Fax
FID#222199681

Ricoh Business Systems
2900 Westchester Avenue
Purchase, NY 10577
914/253-9009
914/253-9440 Fax
FID#222199681

Ricoh Business Systems
1400 Old Country Road
Westbury, NY 11590
516/997-0081
516/997-0091 Fax
FID#141718228

Ricoh Business Systems
510 5th Avenue
New York, NY 10036
212/790-4100
212/730-2240 Fax
FID#222199681

James B. Schwab Co., Inc.
223 West Main Street. PO Box 6
Falconer, NY 14733-0006
800/536-3216
716/665-6676 Fax
FID#160841046

Usherwood & Assoc. of NY
1005 West Fayette Street
Syracuse, NY 13204
800/724-2119, Ext. 135
315/472-5022 Fax
FID#161592821

IKON Office Solutions, Inc.
560 Whitesplains Road
Tarrytown, NY 10591
914/332-4624
914/332-7056 Fax
FID#230334400

IKON Office Solutions, Inc.
1219 Walt Whitman Rd
Melville, NY 11747
631/547-6000
631/547-8373 Fax
FID#230334400

(continued)

Authorized Dealers (Cont'd.)

Riso, Inc. - All Orders and Remittances are to be directed to the Authorized Dealers.

A to Z Office Equip. & Supply
1361 Coney Island Ave.
Brooklyn, NY 11230
718/253-9774
718/253-8322 Fax
FID#521691010

A to Z Office Equip. & Supply
175 Remsen Street
Brooklyn, NY 11201
718/935-0949
718/935-0975 Fax
FID#521691010

Becker Business Systems
230 North Plank Road
Newburgh, NY 12550
845/562-2468
845/562-2707 Fax
FID#112662210

Buffalo Copier and Imaging Solutions
2495 Main Street
Buffalo, NY 14214
716/831-9797
716/831-9743 Fax
FID#161561135

Candle Business Systems, Inc.
125 Wilbur Place
Bohemia, NY 11716
631/563-7505
631/563-7504 Fax
FID#112662210

Candle Business Systems, Inc.
1500 Ocean Ave.
Bohemia, NY 11716
631/567-9400
631/567-9718 Fax
FID#112662210

Candle Business Systems, Inc.
249-02 Jericho Turnpike
Floral Park, NY 11001
516/775-4362
516/775-4200
FID#112662210

Candle Business Systems, Inc.
1501 Broadway, Suite 704
New York, NY 10036
212/398-6500
212/398-6539 Fax
FID#112662210

Central Business Equipment
3 Northway Lane North
Latham, NY 12110
518/783-9936
518/783-9964 Fax
FID#141609422

Hagan Business Machines, Inc.
201 Pine Street
Jamestown, NY 14701
716/664-9090
716/664-1814 Fax
FID#161401122

CMS Imaging Systems
One Lewis Street
Binghamton, NY 13901
607/772-0437
607/772-0525 Fax
FID#161078307

CMS Imaging Systems
114 South Meadow Street
Ithaca, NY 14860
607/277-0338
800/843-2079 Fax
FID#161078307

CMS Imaging Systems
3056 Burnet
Syracuse, NY 13206
315/432-8460
800/843-2079 Fax
FID#161078307

Lockrow's
187 Margaret Street
Plattsburgh, NY 12901
518/563-4900
518/561-5036 Fax
FID#141608534

REM Southern Office Products
222 William Street
Elmira, NY 14901
607/733-9151
607/733-5189 Fax
FID#161054660

Reliable Office Systems and Supplies
4442 Arthur Kill Road
Staten Island, NY 10309
718/967-6000
718/967-9994 Fax
FID#132807037

Ridge Management
72 Cascade Drive
Rochester, NY 14614
716/262-9940
716/262-9946 Fax
FID#161472236

Riso, Inc.
505 White Plains Road
Tarrytown, NY 10591
914/332-5989
914/332-1753 Fax
FID#042902210

Taylor Typewriter & Business Equipment
8550 Seven Springs Road
Batavia, NY 14020
716/343-1969
716/343-8921 Fax
FID#161084253

(continued)

Authorized Dealers (Cont'd.)

Savin Corporation - All Orders and Remittances are to be directed to the Authorized Dealers.

Savin Corporation 12 Skyline Drive Hawthorne, NY 10532 914/347-3773 914/347-7591 Fax FID#132949772	Bronx, Putnam, Rockland, Westchester	Savin Corporation 1983 Marcus Ave., Ste. 223 Lake Success, NY 11042 516/616-6500 516/616-7299 Fax FID#132949772	Kings, Nassau, Queens, Suffolk
Savin Corporation 300 East 42nd St. New York, NY 10017 212/557-9700 212/808-9356 Fax FID#132949772	New York, Richmond	Advance 2000, Inc. 8560 Main Street Buffalo, NY 14221 716/631-5602 716/631-2621 Fax FID#161426812	Erie, Niagara
Candle Business Systems 1500 Ocean Ave, Bohemia, NY 11716 631/589-9400 631/589-9204 Fax FID#112662210	Bronx, Kings, Nassau, New York, Queens, Richmond, Rockland, Suffolk, Westchester	Complete Office Solutions 282 Main St. Arcade, NY 14009 585/847-0190 585/492-0342 Fax FID#161578606	Cattaraugus, Chautauqua, Erie, Wyoming
Elite Technology NY 16 West 36th St., 9th Fl. New York, NY 10018 212/967-5009 212/378-1202 Fax FID#133838695	Bronx, Kings, New York, Queens, Richmond	Lawson Office Products P.O. Box 1263 Plattsburgh, NY 12901 518/563-5713 518/563-6420 Fax FID#141591614	Clinton, Essex, Franklin, St. Lawrence
Northeastern Office Eq. 25 Banfi Plaza North Farmingdale, NY 11735 631/845-9500 631/845-9504 Fax FID#112750135	Nassau, Suffolk	REM Southern Office Prod. 222 William St Elmira, NY 14902 607/733-9151 607/733-5189 Fax FID#161054660	Chemung, Schuyler, Steuben, Yates
Spectrum Consulting 20 West 21st St. New York, NY 10010 212/645-3039 212/473-1095 Fax FID#133918183	New York	T & G Industries, Inc. 18 Bergen St. Brooklyn, NY 11201 718/237-0060 718/875-1525 Fax FID#112202153	Bronx, Kings, Nassau, New York, Queens, Richmond, Suffolk
Titusville Copy Products 136 W. Central Ave. Titusville, NY 16354 814/827-3520 814/827-3777 Fax FID#198627028	Allegany, Cattaraugus, Chautauqua	Town & Country Off. Mach. 3110 Genesee Street Buffalo, NY 14225 716/893-4774 716/893-2874 Fax FID#160911784	Erie, Niagara

(continued)

Authorized Dealers (Cont'd.)

Savin Corporation - All Orders and Remittances are to be directed to the Authorized Dealers (Cont'd.)

Tryco Business Systems
380 Oriskany Blvd.
Whitesboro, NY 13492
315/736-3036
315/736-3078 Fax
FID#161254339
Herkimer, Madison, Oneida, Onondaga, Oswego, Otsego

IKON Office Solutions (Excluding the following Counties: Bronx, Kings, Nassau, New York, Queens, Richmond, Suffolk and Madison).

IKON Office Solutions
1612 NY Route 7
Troy, NY 12180
518/279-0900
518/279-1288 Fax
FID#230033440

IKON Office Solutions
133 North Genesee St.
Utica, NY 13502
315/735-9295
315/735-0441 Fax
FID#230033440

IKON Office Solutions
7 Donovan Drive
Hopewell Juntion, NY 12553
914/227-8897
914/227-7579 Fax
FID#230033440

IKON Office Solutions
5010 Campuswood Dr.-2nd Floor
East Syracuse, NY 13057
315/414-0255
315/414-0172 Fax
FID#230033440

IKON Office Solutions
1140 Wehrle Dr.
Buffalo, NY 14221
716/631-8200
716/631-2470 Fax
FID#230033440

IKON Office Solutions
21 South Washington St.
Binghampton, NY 13903
607/724-5680
607/724-6150 Fax
FID#230033440

IKON Office Solutions
400 Avenue D
Williston, VT 05495
802/658-5885
802/864-9864 Fax
FID#230033440

IKON Office Solutions
330 East 14th St.
Elmira Heights, NY 14903
800/451-2561
607/734-6814 Fax
FID#230033440

Gestetner Brand Authorized Dealers

A to Z Office Equip.
1361 Coney Island Ave.
Brooklyn, NY 11230
718/253-9774
718/253-8322 Fax
FID#521691010
Kings

Advanced Business Systems
22811 Murrock Circle
Watertown, NY 13601
315/788-7989
315/788-8098 Fax
FID#161397644
Jefferson, Lewis, St. Lawrence

Allegany Office Systems
1057 E. Henrietta Rd.
Rochester, NY 14623
716/424-4240
716/272-7464 Fax
FID#161272976
Livingston, Monroe, Ontario, Seneca, Steuben, Wayne, Yates

Arlott Duplicator Supply
P.O. Box 29
Utica, NY 13503
315/732-5106
615/632-3681 Fax
FID#150619049
Hamilton, Herkimer, Lewis, Madison, Montgomery, Oneida, Otsego

(continued)

Authorized Dealers (Cont'd.)

Savin Corporation - All Orders and Remittances are to be directed to the Authorized Dealers (Cont'd.)

Axiom Business Mach.
P.O. Box 1082
Jamestown, NY 14702
716/664-3700
716/661-9302 Fax
FID#161385823
Cattaraugus, Chautauqua

Continental Copy Products
172 Skillman Ave.
Brooklyn, NY 11211
718/782-5634
718/388-7894 Fax
FID#112319307
Kings

Eagle Business Machines
72 North Saw Mill River
Elsmford, NY 10523
914/592-4969
914/592-6718 Fax
FID#132671838
Bronx, Rockland, Westchester

Eklund Systems for Business
6532 Fremont Road
East Syracuse, NY 13057
315/656-0879
315/656-3058 Fax
FID#161459952
Broome, Cayuga, Chenango, Cortland, Madison, Onondaga, Oswego, Tioga, Tompkins

Gestetner Brand Authorized Dealers

First Priority Photocopiers
1380 Roanoke, Ave., Ste 101B
Riverhead, NY 11901
516/369-1664
516/369-1386 Fax
FID#112920524
Nassau, Suffolk

Metroland Business Machines
20 Petra Lane
Albany, NY 12205
518/452-2600
518/452-2603 Fax
FID#141560243
Albany, Columbia, Greene, Rensselaer, Saratoga, Schenectady, Warren, Washington

Metropolitan Off. & Comp.
216 West 18th St.
New York, NY 10011
212/352-8232
212/352-8242 Fax
FID#113182432
New York

The Office Connections
275 Marcus blvd, Suite O
Hauppauge, NY 11788
516/231-8820
516/231-8798 Fax
FID#113378981
Nassau, Suffolk

Ohio Business Machines
1728 St. Clair Ave.
Cleveland, OH 44114
216/579-1300
216/579-4328 Fax
FID#341634783
Erie

United Business Systems
316 Seneca St.
Buffalo, NY 14204
716/854-4122
716/847-2064 Fax
FID#161205849
Erie, Genesee, Niagara, Orleans, Wyoming

Sharp Electronics Corporation - All Order and Remittances are to be directed to the Contractor.

Advanced Business Systems
22811 Murrock Circle
Watertown, NY 13601
315/788-7989

Albany Cash Register
528 3rd Ave. Ext.
Rensselaer, NY 12144
518/283-9679

American Digital Imaging
360 Mt. Pleasant Ave.
Mamaroneck, NY 10543
914/670-0100

Atlas Star
1136 Route 9, Suite L
Wappinger Falls, NY 12590
914/297-0078

Beta Business Products
9 East 38th St.
New York, NY 10016
212/725-8333

Central Business Electronics
80 Smith Street
Farmingdale, NY 11735
631/249-1990

(continued)

Authorized Dealers (Cont'd.)

Sharp Electronics Corporation - All Order and Remittances are to be directed to the Contractor (Cont'd.)

Central Business Solutions
209 West 40th St.
New York, NY 10018
646/223-1044

Century Business Solutions
148 Madison Ave.-13th Fl.
New York, NY 10016
212/779-7171

Copy Equipment Emporium
195 P Central Ave.
Farmingdale, NY 11735
631/753-2679

Copysource
514 Main St.
Towanda, PA 18848
570/265-4734

CPI Copiers
1142 Ridgebury Rd.
New Hampton, NY 10958
914/342-1787

Delaware Business Systems
89 Main St.
Delhi, NY 13753
607/746-3533

Duplicating Consultants
315 Creekside Dr.
Amherst, NY 14228
716/691-5311

Eagle Systems
2421 Harlem Rd.
Buffalo, NY 14225
716/893-0506

Eastern Business Systems
30 Feldland St.
Bohemia, NY 11716
631/567-8111

Eastern Typewriter
139 Erie Blvd.
Schenectady, NY 12305
518/377-4000

EBE Officesource
70 Travis Ave.
Binghamton, NY 13904
607/723-0000

Electronic Systems Plus
25 West 45th St.
New York, NY 10017
212/764-2797

Electronic Systems Plus
12 Cleveland St.
Valhalla, NY 10595
914/681-6066

Hudson Valley Office Equipment
745 Columbia St.
Hudson, NY 12534-2509
518/828-4747

Leslie Digital Imaging
116 County Courthouse Rd.
Garden City Park, NY 11040
516/877-9100

Leslie Digital Imaging
25 West 27th St.
New York, NY 10006
212/375-6133

Lockrow's
187 Margaret St.
Plattsburgh, NY 12901
518/563-4900

MDM Copying Services
6 East 32nd St.
New York, NY 10016-5422
212/843-6700

Metroland Business Machine
20 Petra Lane
Albany, NY 12205
518/452-2600

New York Business Systems
150 Fulton Ave.
Garden City Park, NY 11040
516/739-0200

Northern Copy Products, Inc.
307 South Hamilton Street
Watertown, NY 13601
315/788-8040

South Shore Office Products
2945 Sunrise Highway
Islip Terrace, NY 11752
631/581-3653

Specialty Business Machines
157 Chambers St.
New York, NY 10007
212/587-9600

Specialty Business Machines
1930 Vets Highway
Islandia, NY 11749
631/234-6080

Upstate Office Equipment
4919 Route 233
Westmoreland, NY 13490
315/853-4111

(continued)

Authorized Dealers (Cont'd.)

Standard Duplicating - All Orders and Remittances are to be directed to the Authorized Dealers.

Apple Graphics
200 Hudson St.
New York, NY 10013
212/226-5120
212/226-5217 Fax
FID#113180793

Carr Business Systems
130 Spagnoli Road
Melville, NY 11747
631/249-9880
631/420-1054 Fax
FID#112382276

Cross Island Copy Products
51B Alabama Ave.
Island Park, NY 11558
516/432-3770
516/432-5145 Fax
FID#113228310

Eagle Systems, Inc.
2421 Harlem St.
Buffalo, NY 14225
716/893-0506
716/897-3081 Fax
FID#161410112

Eastern Business Systems
30 Feldland Street
Bohemia, NY 11716
631/567-8111
631/567-8550 Fax
FID#112441616

EBE Office Source, Inc.
70 Travis Ave.
Binghamton, NY 13904
607/723-0000
607/723-3545 Fax
FID#161451147

Elbar Duplicator Corporation
105-26 Jamaica Ave.
Richmond, NY 11418
718/441-1123
718/805-2151 Fax
FID#111864848

Fax Unlimited
74 E. Rte. 59
Spring Valley, NY 10977
845/425-5255
845/425-5299 Fax
FID#133472328

Metroland Business Machines
20 Petra Lane
Albany, NY 12205
518/452-2600
518/452-2603 Fax
FID#141560263

Northern Business Systems
6517 Basile Rowe
East Syracuse, NY 13057
315/437-4102
315/437-1222 Fax
FID#223359520

Northern Business Systems
575 Corporate Drive
Mahway, NJ 07430
201/825-1100
201/825-9717 Fax
FID#223359520

Northern Business Systems
45 W. 36th St., Floor 8
New York, NY 10018
212/736-9200
212/868-7400 Fax
FID#223359520

Toshiba America Business Solutions - All Orders and Remittances for Equipment, Maintenance or Supplies may be directed to the contractor at the address above or Authorized Dealers

Bouton's Business Machines
95 Route 304
Nanuet, NY 10954
845/623-7200
845/623-4312 Fax
FID#133288276

Rockland, Westchester

Business Methods, Inc.
150 Metro Park
Rochester, NY 14623
716/424-1623
716/427-8747 Fax
FID#161319560

Genesee, Livingston, Monroe, Ontario, Orleans, Steuben, Wayne, Wyoming, Yates

Business Methods, Inc.
80 Curtwright Dr. Ste. 5
Williamsville, NY 14221
716/634-0322
716/634-0385 Fax
FID#161319560

Allegany, Cattaraugus, Chautauqua, Erie, Niagara

Business Methods, Inc.
7037 Fly Road
East Syracuse, NY 13057
315/414/1414
315/461-9376 Fax
FID#161319560

Cayuga, Cortland, Jefferson, Lewis, Oneida, Onondaga, Oswego, Seneca, St. Lawrence, Tompkins

Candle Business Systems, Inc.
1500 Ocean Avenue
Bohemia, NY 11716
631/567-9400
631/567-9718 Fax
FID#112662210

Kings, Nassau, Suffolk

Candle Business Systems
1501 Broadway, Ste. 704
New York, NY 10036
212/398-6500
212/898-6539 Fax
FID#112662210

New York, Queens

(continued)

Authorized Dealers (Cont'd.)

Toshiba America Business Solutions - All Orders and Remittances for Equipment, Maintenance or Supplies may be directed to the contractor at the address above or Authorized Dealers (Cont'd.)

Candle Business systems, Inc. 125 Wilbur Place Bohemia, NY 11716 631/563-7505 631/563-7504 Fax FID#112662210	Kings, Nassau, Queens,Suffolk	Central Business Equip. 10 Corporate Drive Clifton Park, NY 12065 518/688-2679 518/383-7433 Fax FID#141609422	Albany, Columbia, Fulton, Greene, Montgomery, Rensselaer, Saratoga, Schenectady, Schoharie, Warren
Danka Office Imaging 4 Tri Harbor Court Port Washington, NY 11050 516/484-7000 516/484-7852 Fax FID#593498367	Bronx, Kings, Nassau,Queens, Richmond, Suffolk		
Danka Office Imaging 90 Park Ave., 11th Fl. New York, NY 10016 917/542-2400 917/542-2410 Fax FID#593498367	New York	Danka Office Imaging 100 Meridian Ctr., Ste. 100 Rochester, NY 14618 716/341-2450 716/341-2464 Fax FID#593498367	Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Wayne, Wyoming, Yates
Danka Office Imaging 100 Corporate Pkwy. Amherst, NY 14226 716/833-2135 716/833-0521 Fax FID#593498367	Cattarugus, Chautauqua, Erie, Niagara	Danka Office Imaging 20 Corporate Woods Blvd. Albany, NY 12211 518/449-1183 518/449-7758 Fax FID#593498367	Albany, Columbia, Fulton, Greene, Montgomery, Otsego, Rensselaer, Saratoga, Schenectady, Schoharie, Warren, Washington
Danka Office Imaging 5015 Campus Wood Dr. East Syracuse, NY 13057 315/431-9885 315/434-9267 Fax FID#593498367	Broome, Cayuga, Chemung, Chenango, Cortland, Delaware, Herkimer, Jefferson, Lewis, Madison, Oneida, Onondaga, Oswego, Schuyler, Steuben, Tioga, Tompkins	Eagle Systems, Inc. 2421 Harlem Road Buffalo, NY 14225 716/893-0506 716/897-3081 Fax FID#161410112	Erie, Genesee, Niagara
Facsimile Comm. d/b/a Atlantic Business Prod. 134 West 26th St.-3rd Fl New York, NY 10001 212/741-6400 212/645-1518 Fax FID#131947545	Bronx, Kings, Nassau, New York, Queens, Richmond, Rockland	Facsimile Comm. d/b/a Atlantic Business Prod. 828 South Broadway Tarrytown, NY 10591 914/674-4500 914/674-4477 Fax FID#131947545	Bronx, Dutchess, Kings, Nassau, New York, Orange, Putnam, Queens, Rockland, Sullivan, Westchester

(continued)

Authorized Dealers (Cont'd.)

Toshiba America Business Solutions - All Orders and Remittances for Equipment are to be directed to the contractor. All Orders and Remittances for Maintenance or Supplies are to be directed to the Authorized Dealers (Cont'd.)

Facsimile Comm. d/b/a Atlantic Business Prod. 127 Main Street New Paltz, NY 12561 914/255-8900 914/255-1219 Fax FID#131947545	Dutchess, Orange, Putnam, Sullivan, Ulster, Westchester	Hagan Business Machines 201 Pine Street Jamestown, NY 14701 716/664-9090 716/664-1814 Fax FID#161401122	Cattaraugus, Chautauqua, Warren
Malone Office Products 101 West Main Street Malone, NY 12953 518/483-6600 518/463-1898 Fax FID#141701035	Clinton, Franklin, St. Lawrence	Northern Business Systems 6517 Basile Rowe East Syracuse, NY 13057 315/437-4102 315/437-1222 Fax FID#223818488	Cayuga, Cortland, Herkimer, Jefferson, Livingston, Madison, Monroe, Oneida, Onondaga, Ontario,Oswego, Seneca, Tompkins,Wayne, Westchester, Yates
Northern Business Sys. 45 West 36th St.-8th Fl New York, NY 10018 212/736-9200 212/868-7400 Fax FID#223818488	Bronx, Kings, Nassau, New York, Queens, Richmond	Northern Business Sys. 2975 Brighton Henrietta Rd. Henrietta, NY 14623 201/825-1100 201/825-8717 Fax FID#223818488	Orange, Rockland
Ruddell Business Machines 28547 NYS Rt. 342 Black River, NY 13612 315/773-5621 315/773-4048 Fax FID#161211889	Essex, Franklin, Jefferson,Lewis, St. Lawrence	Ruddell Business Machines 7180 Route 9 Plattsburgh, NY 12901 800/834-5621 315/773-4048 Fax FID#161211889	Clinton
Southern Tier Copy Prod. d/b/a/ Copy Machine Supply One Lewis Street Binghamton, NY 13901 607/772-0437 607/772-0525 Fax FID#161078307	Broome, Chenango, Cortland,Delaware, Tioga, Tompkins	TAM Business Systems d/b/a NY Business Sys. 150 Fulton Avenue Garden City Park, NY 11040 516/739-0200 516/739-5701 Fax FID#112817533	Bronx, Kings, Nassau, New York, Queens
Twin Tier Imaging Systems 504 Pennsylvania Ave. Elmira, NY 14904 607/732-0330 607/732-6409 Fax FID#161242373	Chemung, Schuyler, Steuben,Tioga, Tompkins	U S Business Technology 150 Fulton Avenue Garden City Park, NY 11040 516/877-0080 516/877-0202 FID#113629851	Bronx, Kings, Nassau, New York, Queens

(continued)

Authorized Dealers (Cont'd.)

Xerox Corporation - All Orders and Remittances are to be directed to the Contractor.

Apex Document Solutions
250 Oriskany Parkway
Yorkville, NY 13495
315/736-3288

Buffalo Xerographics
33 Peuquet Parkway
Tonawanda, NY 14150
716/693-0343

Capital Xerographics
P.O. Box 779
Clifton Park, NY 12065
518/782-1442

Computer Doctors, Inc.
5 Triangle Road
Liberty, NY 12754
845/292-2258

Garlock Office Products
37 Center Street
Batavia, NY 14020
716/343-4100

KD Office Works
9 Healy Blvd., Parkway Plaza
Hudson, NY 12534
518/828-0175

MBS Xerographix
10 New King Street
White Plains, NY 10604
914/220-6430

North Country Xerographics
634 Plank Road, Suite 205
Clifton Park, NY 12065
518/371-3755

Office Equipment Solutions/Source II
227 W. Water Street
Elmira, NY 14901
607-737-0539

Peterson Office Equipment
7 W. Summit, Box 196
Lakewood, NY 14750
716/763-6927

Seely Conover
333 West Main Street
Amsterdam, NY 12010
518/842-1720

Upstate Xerographics
305 State Street
Watertown, NY 13601
315/788-1091

Upstate Xerographics II
62 Genesee Street
Greene, NY 13778
607/722-7492

Xerographic Business Solutions
6 Canton Street
Baldwinsville, NY 13027
315/635-2200

Xerographic Solutions
806 Linden Avenue, Suite 100
Rochester, NY 14625
585/248-5554

PRICE - LOT I:

Price shall include all customs duties and charges and be net, F.O.B. destination any point in New York State including installation, instruction of personnel and one complete copy of the instruction manual. After initial delivery, purchases of supplies only shall be tailgate delivery.

If substantially the same or similar quantity of a commodity is sold by the contractor under the same or similar terms and conditions as that of any State contract for such commodity held by the contractor, at a price lower than the State contract price, the price to the State shall be immediately reduced to the lower price. This applies to all component prices and accessory prices offered by the bidder. Remanufactured items may be priced differently from new items; however, remanufactured items must be identified as such.

In addition, upon mutual agreement, delivery locations may be expanded per the "Extension of Use" clause.

***Escalation Per Year for Maintenance** - Escalation is permitted for maintenance and supplies not to exceed 5% annually. Contractors may elect to defer escalation or to escalate at a lower percentage.

NEW PRODUCTS - As machines are discontinued and new machines become available, pricing must be approved by the Procurement Services Group before official addition to the contract.

Decreases in GSA pricing during the contract period shall be incorporated in these contracts. Where GSA pricing does not exist, State pricing shall be equal to or lower than state or local government pricing.

(continued)

PRICE - LOT II:

Price shall include all customs duties and charges and be net, F.O.B. destination any point in New York State including installation, instruction of personnel and one complete copy of the instruction manual. After initial delivery, purchases of supplies only shall be tailgate delivery.

If substantially the same or similar quantity of a commodity is sold by the contractor under the same or similar terms and conditions as that of any State contract for such commodity held by the contractor, at a price lower than the State contract price, the price to the State shall be immediately reduced to the lower price. This applies to all component prices, required accessory prices, and associated products offered by the contractor. Remanufactured items may be priced differently from new items; however, remanufactured items must be identified as such.

Decreases in GSA pricing during the contract period shall be incorporated in these contracts. Where GSA pricing does not exist, State pricing shall be equal to or lower than state or local government pricing.

In addition, upon mutual agreement, delivery locations may be expanded per the "Extension of Use" clause.

SUBSTITUTIONS - Lot II:

As awarded machines become discontinued from a manufacturer's product line, the State reserves the right to accept a product deemed by the Commissioner to be equivalent to the specified commodity. Contractors shall submit manufacturer's specification for the new model requested as a substitute. Substituted equipment must meet or exceed the performance specification of the discontinued model. All substitutions shall be offered at the awarded Average Annual Cost (AAC) or lower. Documentation supporting the reasonableness of price must accompany any request for substitution.

Substitutions and Associated Products must be, and will only be, submitted/accepted on a quarterly basis by the 15th of the month following contract start date (first submittal received by September 15th, second by December 15th and so forth).

BILLING AND PAYMENTS:

Contractors may pre-bill annually, quarterly or monthly for the minimum monthly service cost. Contractor may not pre-bill for more than 12 months.

The cost per copy for maintenance above the monthly minimum shall be billed in increments of not less than 30 days, based on actual usage. (For Example: $36 Monthly Minimum, which includes 20,000 copies, and $.015 Overage. Total copies made for the year is 195,000. The end user is entitled to 20,000 copies per month x 12 months = 240,000 copies; therefore, the end user is well within their Minimum Monthly Charge and should not be charged the $.015 Overage.)

Contractors may also offer Installment Plans with 0% interest as long as the original Terms and Conditions do not change.

PRICE ESCALATIONS FOR SERVICE AND SUPPLIES:

Prices for service and supplies shall remain firm for the contract period unless price escalations are included in the award document for that item. Escalations, if permitted, are calculated annually after the first year **of the inception of the contract, not installation of the machine**, at the express percentage rate listed in the award. Contractors may escalate up to their stated annual maximum. Contractors may elect to defer escalation or to escalate at a lower percentage.

EXTENDED GPP MAINTENANCE PLANS:

The Guaranteed Performance Period (GPP) allows the end user to purchase maintenance and supplies for a period of either three (3) or five (5) years after delivery /installation. All machines up to 60 cpm have a 3-Year GPP and machines over 60 cpm have a 5-Year GPP. After the GPP, or Extended GPP Plans, agencies are expected to purchase supplies and maintenance in accordance with agency purchasing guidelines. Check the Contractor Information beginning on Page 2 for those contractors whose terms include an additional 1 and 2-Year Extended GPP Maintenance Plan beyond the initial 3 or 5-Year Guaranteed Performance Period (GPP).

(continued)

ASSOCIATED PRODUCTS:

Associated Products shall be limited to attachments, options, additional features and supplies not required to make a standard image for each machine. Additional features are considered feeders, sorters, stackers, reduction/enlargement, duplexing, etc. The State reserves the right to accept or reject at any time before or after award any or all of the associated products at its discretion.

Supplies not required to make a standard image (staples, staple wire, highlight color toner, etc.) are listed as associated products, not as part of the Cost Per Copy (CPC). **It is suggested contractors offer power/surge protector devices under Associated Products.**

SUPPLIES:

All supplies are included as part of the Cost Per Copy (CPC). Since there is no charge for maintenance during the warranty period, the contractor may charge a cost per copy for **supplies only** during the warranty period.

If a product is guaranteed for a specific yield and it fails to meet that level, the product must be replaced. If an end user's supply usage exceeds the manufacturer's guaranteed yield by more than 20%, the contractor shall have the right to charge the end user for the additional supplies. Contractors must include the cost of each supply and the manufacturer's guaranteed yield for each supply. Yields are based on 6% coverage. Contractors **who fail to include this information will not be allowed to charge for excess supply usage. The State reserves the right to verify the yields, if it is in the State's best interest.** It is to be expected that if the copy coverage exceeds the norm, the yield will not be the same.

The end user may elect, after delivery of machine, to use competitive supplies. If the competitive supplies are suspected as the reason for poor machine performance, the performance criteria and effectiveness level credit to the agency shall be deferred until a conclusive mutual determination is made by the contractor, the agency and the Procurement Services Group.

If the Maintenance Plan is not purchased from the Contractor, the end user may still purchase Supplies. NYS Contract Pricing for Supplies will be provided by the Contractor upon request from the end user.

Machines must be able to use recycled paper and generic supplies.

(continued)

LOT I - Summary of Awards Alphabetically By Contractor

COMPLETE MANUFACTURER'S COMMERCIAL PRODUCT LINE

NOTE: Contractors will provide agencies with NYS Contract information on all models, accessories, supplies and product information upon request in any format required by the agency. Formats may include electronic price list, hardcopy price list or catalog via mail or website access. Also, as models are discontinued and new models become available, the effective price list will change, upon approval of the Office of General Services.

Contractor	Last Approved Price List Effective Date
Duplo USA Corporation	April 3, 2002
Electronic Business Products, Inc. (Lanier Product Line) http://www.ebp-inc.com	September 5, 2002
IKON Office Solutions, Inc. (Canon Product Line)	January 6, 2003
Imagistics International **https://extranet.imagistics.com/default/newyork**	January 6, 2003
Konica Business Technologies, Inc. http://www.konicabt.com/newyorkstatecopiers/Konica_NY_State_Price_Book.pdf	April 11, 2002
Minolta Corporation **http://bpg.minoltausa.com/statecontracts/stateny/newyork.htm**	December 18, 2002
Muratec America, Inc.	July 29, 2002
RICOH Corporation **http://www.ricoh-usa.com/rmap/newyorkstatecopiers/**	December 3, 2002
RISO, Inc. **http://www.riso.com/nystate/**	April 2002
Savin Corporation (Savin and Gestetner Product Line) **http://www.nystate.cierant.com/Savin/savin_com.nsf/**	September 6, 2002
Sharp Electronics Corporation **https://www.sharpbiznet.com/stateofny**	August 7, 2002
Standard Duplicating Machine Corp.	March 20, 2002
Toshiba America Business Solutions, Inc. Mftr. Website: www.toshiba.com	November 25, 2002
Xerox Corporation http://www.gkls.xerox.com/nys/	October 31, 2002

(continued)

LOT II (Digital Copiers Only) - Summary of Awards Alphabetically By Contractor

ITEM	CONTRACTOR	MFR	MODEL	PAGE
10	Danka Office Imaging	Heidelberg USA	Digimaster 9110	51-52
1	Kyocera Mita America	Kyocera Mita America	KM-2030	39
2	Kyocera Mita America	Kyocera Mita America	KM-2530	42
3	Kyocera Mita America	Kyocera Mita America	KM-3530	43
4	Kyocera Mita America	Kyocera Mita America	KM-4530	45
5	Kyocera Mita America	Kyocera Mita America	KM-5530	47
6	Kyocera Mita America	Kyocera Mita America	KM-6230	49
7	Kyocera Mita America	Kyocera Mita America	KM-8530	50
http://gov.kyoceramita.com/newyork				
1	Panasonic	Panasonic	DP-2000PS2	40
2	Panasonic	Panasonic	DP-2500ES2	41
3	Panasonic	Panasonic	DP-3510	44
4	Panasonic	Panasonic	DP-4510	46
5	Panasonic	Panasonic	DP-6010	48

LOT II (Digital Copiers Only) SUMMARY OF AWARDS BY ITEM

ITEM	CONTRACTOR	MFR	MODEL	AAC*
#1 - 11-20 CPM - 20,000 Monthly Volume (Lowest to Highest Cost for Equip. & Maintenance over 3-Yr. GPP)				
	Kyocera Mita America	Kyocera Mita America	KM-2030	$2,186.35
	Panasonic	Panasonic	DP-2000PS2	$2,636.40
#2 - 21-30 CPM - 30,000 Monthly Volume (Lowest to Highest Cost for Equip. & Maintenance over 3-Yr. GPP)				
	Panasonic	Panasonic	DP-2500ES2	$3,911.27
	Kyocera Mita America	Kyocera Mita America	KM-2530	$4,195.50
#3 - 31-40 CPM - 50,000 Monthly Volume (Lowest to Highest Cost for Equip. & Maintenance over 3-Yr. GPP)				
	Kyocera Mita America	Kyocera Mita America	KM-3530	$4,645.81
	Panasonic	Panasonic	DP-3510	$5,327.46
#4 - 41-50 CPM - 65,000 Monthly Volume (Lowest to Highest Cost for Equip. & Maintenance over 3-Yr. GPP)				
	Kyocera Mita America	Kyocera Mita America	KM-4530	$5,892.18
	Panasonic	Panasonic	DP-4510	$6,599.86
#5 - 51-60 CPM - 100,000 Monthly Volume (Lowest to Highest Cost for Equip. & Maintenance over 3-Yr. GPP)				
	Kyocera Mita America	Kyocera Mita America	KM-5530	$8,387.91
	Panasonic	Panasonic	DP-6010	$9,004.04
#6 - 61-70 CPM - 150, 000 Monthly Volume (Lowest to Highest Cost for Equip. & Maintenance over 5-Yr. GPP)				
	Kyocera Mita America	Kyocera Mita America	KM-6330	$9,815.15
#7 - 71-80 CPM - 200,000 Monthly Volume (Lowest to Highest Cost for Equip. & Maintenance over 5-Yr. GPP)				
	Kyocera Mita America	Kyocera Mita America	KM-8530	$14,417.74
#8 - 81-90 CPM - 300,000 Monthly Volume - NO MODELS AWARDED				
#9 - 91-100 CPM - 400,000 Monthly Volume - NO MODELS BID				
#10 - 100+ CPM - 600,000 Monthly Volume (Lowest to Highest Cost for Equip. & Maintenance over 5-Yr. GPP)				
	Danka Office Imaging	Heidelberg USA	Digimaster 9110	$55,948.89

***AAC** - Please see Definition on Page 37

(continued)

DEFINITIONS:

"AAC" - Average Annual Cost - The annual cost to own and operate a machine. The AAC includes the purchase cost, supply costs (exluding paper) and maintenance costs average over the Guaranteed Performance Period (GPP) of either three or five years.

"ADA" - Americans with Disabilities Act.

"ASSOCIATED PRODUCT" - Associated products are limited to attachments, options and additional features (e.g. feeders, sorters, stackers, reduction/enlargement, and duplexing) for each machine. Supplies not required to make a standard image (staples, staple wire, highlight color toner, etc.) are considered associated products. The cost of the associated products and associated maintenance costs are not be used in determining the AAC.

"ANALOG COPIER" - An analog copier uses a series of mirrors and lenses to transmit the scanned image to the photoconductor. Analog copiers scan the original for each copy made, contain a duplexing tray, and use sorters or stackers as finishing devices.

"**DIGITAL COPIER"** - A digital copier incorporates a digital scanner to digitize the image, store the image in memory, and produce copies from the memory. Digital copiers use "scan once, print many" technology; trayless duplexing and stackers rather than sorters as finishing devices.

"DOCUMENT FEEDER" - A device to feed your originals onto the exposure glass and properly position them for copying. There are several types of feeders including:

Automatic Document Feeder **(ADF)** which holds a stack of originals and feeds them automatically, one at a time, to the exposure glass for copying. An ADF cannot be used for two-sided to two-sided duplexing.

Reversing Automatic Document Feeder **(RADF or ARDF)** which is similar to an ADF with the added capability to invert a two sided original to copy material from both sides.

Recirculating Document Feeder/Handler **(RDF or RDH)** which feeds originals to the exposure glass and back to the feed tray making one complete set. When multiple sets are required, the process is repeated for each set.

"DUPLEXING" – The ability to automatically produce two-sided copies from either single-sided or two-sided originals. This feature may be optional on lower volume copiers. Duplexing from single-sided originals **(1:2)** requires an ADF, RADF, RDF or RDH. Duplexing from two-sided originals **(2:2)** requires a RDF or RDH.

"GPP" - Guaranteed Performance Period - The period of time for which the contractor is required to guarantee that a maintenance agreement and supplies may be purchased at contract pricing and that the machine will operate satisfactorily to produce acceptable copy quality for the effectiveness levels as defined in the "Performance Criteria" clause. The GPP is either three years or five years, as specified within the item.

"LARGE CAPACITY TRAY/CASSETTE (LCT/LCC)" – An option on many copiers to increase the paper capacity of the copier. Usually hold 1,000 sheets or more.

"PSG" - Procurement Services Group

"REQUIRED ACCESSORY" - An accessory that is specifically listed as a requirement of the detailed specification and must be offered as part of the bid. Feeders, sorters, duplexing, large capacity trays, and networking capabilities are examples of required accessories. The cost of the required accessory and associated maintenance costs is used in determining the AAC. It is expected that the majority of machine purchases include the required accessories but purchase of the required accessories is optional.

"STACKER" – Used in conjunction with a recirculating document feeder, provides finished sets, usually offset, in the output tray. Some stackers are also provided with stapling capability to automatically staple sets as they are completed. A stacker will allow unlimited sets where a sorter is limited by the number of bins.

"SORTER" – Used in conjuction with an automatic document feeder or reversing automatic document feeder, provides finished sets into separate bins. Ten and twenty bin sorters are common. Some sorters are equipped with staplers which automatically staple the sets in each bin.

(continued)

PURCHASING GUIDELINES

1. **THIS "CONTRACT AWARD NOTIFICATION" IS FOR PURCHASE ONLY. LEASES OR RENTALS ARE NOT COVERED BY THIS CONTRACT.**

2. Determine the average monthly copy volume required by your office. Choose machines that cover your requirements.

3. Choose machines with features required by your office. Features such as reduction/enlargement, duplexing (double-sided copies), ADF (automatic document feeder), sorter, stapler, etc., may be available as options (at an additional price) or may be included in the basic machine. Calculate the cost of the machine with the options needed.

4. The Guaranteed Performance Period (GPP) is three years for all machines up to 60 cpm and five years for all machines over 60 cpm. The GPP begins on the date of installation and is the period for which maintenance and/or supplies may be purchased. See Contractor Information (beginning on Page 2) for terms regarding 1 and 2-Year Extended GPP Maintenance Plans.

5. Purchase of required accessories, associated products, supplies, and maintenance are at the sole option of the customer. Supplies may also be purchased from other awards for copier supplies available from Commodity Groups 23000 and 23065.

6. **There are no maintenance charges during the equipment guarantee period,** which is a minimum of 90 days, and is specified within each item.

7. The contractors should be contacted for specific questions on copier features.

8. A manufacturer's model copier may be sold under two or more different contractors labels. Compare the equipment pricing and various maintenance plans and select the cost effective purchase that best meets your needs. Contact the Purchasing Officer shown on the front of this award for additional assistance.

(continued)

LOT II - DIGITAL COPIERS
ITEM #1 - 11-20 Copies Per Minute - 20,000 Copies Per Month Volume

		MAINTENANCE
UNIT PRICE: $2,805.92	Min. Monthly Maintenance	$102.00
MODEL NUMBER: KM-2030	Copies Included in Above	12,000
MANUFACTURER: Kyocera Mita	CPC to 20,000 Copies	$.0085
EQUIP. GUARANTEE: 90 Days	CPC Over 20,000 Copies	$.0085
	1 Yr. Ext. GPP Min. Monthly	$112.00
	1 Yr. Ext. GPP Cost Per Copy	$.0100
	2 Yr. Ext. GPP Min. Monthly	$122.00
	2 Yr. Ext. GPP Cost Per Copy	$.0110

REQUIRED ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
Stand	Stand	Included	$0.00
Document Feeder	SRDF-1	Included	$0.00
Auto Duplexing	AD-61	Included	$0.00
250-Sheet Paper Drawer	ST-12	$261.00	$0.00

ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
Printing System (K)	Same	$380.00	$0.00
Internal Finisher	F-2205	$577.00	$0.00
Fax System (B)	Same	$574.00	$0.00
Scan System (A)	Same	$633.00	$0.00
Fax Memory Board	FM1-8MB	$128.00	$0.00
10BaseT-100Base-TX,10Base2	IB-20	$231.00	$0.00
Stand Spacer	Stand Spacer	$ 35.00	$0.00

SUPPLIES:

SUPPLY TYPE	UNIT	COST/CTN*	GUARANTEED YIELD/CTN
Toner	Case	$641.00	220,000 Copies
Developer	Case	$125.00	400,000 Copies

* Cost for Supplies during 90-Day Warranty Period and for those end users who do not purchase the Maintenance Plan.

MAXIMUM ESCALATION/YEAR FOR SUPPLIES: 0%
MAXIMUM ESCALATION/YEAR FOR MAINTENANCE: 0%

*Customer should plan network requirements and solicit additional costs for networking prior to selection of the machine (see "Networking" clause).

Network software is compatible with Novell Netware, Windows NT and Macintosh.
Guaranteed Delivery: 30 Days A/R/O
The copier offered is new.

CONTRACT NO.: **PC59462**

CONTRACTOR: **Kyocera Mita America, Inc.**

(continued)

LOT II - DIGITAL COPIERS
ITEM #1 - 11-20 Copies Per Minute - 20,000 Copies Per Month Volume

			MAINTENANCE
UNIT PRICE:	$3,510.00	Min. Monthly Maintenance	$32.16
MODEL NUMBER:	DP-2000PS2	Copies Included in Above	3,000
MANUFACTURER:	Panasonic	CPC to 20,000 Copies	$.01072
EQUIP. GUARANTEE:	90 Days	CPC Over 20,000 Copies	$.0120
		1 Yr. Ext. GPP Min. Monthly	$35.38
		1 Yr. Ext. GPP Cost Per Copy	$.0118
		2 Yr. Ext. GPP Min. Monthly	$38.92
		2 Yr. Ext. GPP Cost Per Copy	$.0130

REQUIRED ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
Cabinet/Stand	DA-D250	Included	$0.00
Inverting Document Feeder	DA-AR250	Included	$0.00

ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
Paper Feed Module	DA-DS215	$266.67	$0.00
Paper Feed Module	DA-DS205	$200.00	$0.00
Storage Module	DA-DE200	$114.00	$0.00
Fax Communication Port Kit	DA-FG230	$651.00	$0.00
G3 Fax Communication Port Kit	DA-FG231	$474.00	$0.00
One Bin Finisher w/Kit	DA-FS200	$995.00	$0.00
Key Counter Cable	DA-KH200	$ 47.22	$0.00
Ethernet Interface/I-Fax Kit	DA-NE200	$350.00	$0.00
PCL5e/6 Emulation Kit	DA-PC210	$465.00	$0.00
8-MB Image Memory	DA-SM08B	$ 32.22	$0.00
16-MB Image Memory	DA-SM16B	$ 53.33	$0.00
64-MB Image Memory	DA-SM64B	$150.00	$0.00
128-MB Image Memory	DA-SM28B	$273.00	$0.00
Exit Tray (Inner)	DA-XN200	$ 42.00	$0.00
Exit Tray (Outer)	DA-XT200	$ 42.00	$0.00
Handset Kit	UE-403171	$ 46.80	$0.00
Handset Mounting Kit	UE-408004	$147.00	$0.00
4MB Flash Memory for Fax	UE-410047F	$111.11	$0.00
8MB Flash Memory for Fax	UE-410048F	$144.44	$0.00
Staples for DA-FS200	DQ-SS200	$ 48.89	$0.00

SUPPLIES:

SUPPLY TYPE	UNIT	COST/CTN*	GUARANTEED YIELD/CTN
Toner	Ea.	$81.00	18,000 Copies
Drum Unit	Ea.	$41.00	35,000 Copies

* Cost for Supplies during 90-Day Warranty Period and for those end users who do not purchase the Maintenance Plan.

MAXIMUM ESCALATION/YEAR FOR SUPPLIES: 0%
MAXIMUM ESCALATION/YEAR FOR MAINTENANCE: 0%

*Customer should plan network requirements and solicit additional costs for networking prior to selection of the machine (see "Networking" clause).
Network software is compatible with Novell Netware and Windows NT.
Guaranteed Delivery: 15 Days A/R/O
The copier offered is new.
CONTRACT NO.: **PC59465**
CONTRACTOR: **Panasonic Digital Document Company**

(continued)

LOT II - DIGITAL COPIERS
ITEM #2 - 21-30 Copies Per Minute - 30,000 Copies Per Month Volume

			MAINTENANCE
UNIT PRICE:	$3,800.00	Min. Monthly Maintenance	$32.16
MODEL NUMBER:	DP-2500ES2	Copies Included in Above	3,000
MANUFACTURER:	Panasonic	CPC to 30,000 Copies	$.01072
EQUIP. GUARANTEE:	90 Days	CPC Over 30,000 Copies	$.0120
		1 Yr. Ext. GPP Min. Monthly	$35.38
		1 Yr. Ext. GPP Cost Per Copy	$.0118
		2 Yr. Ext. GPP Min. Monthly	$38.92
		2 Yr. Ext. GPP Cost Per Copy	$.0130

REQUIRED ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
Cabinet/Stand	DA-D210	Included	$0.00
1-Bin Finisher w/ Single Pos. Stapler	DA-FS200/ FS200	$985.00	$0.00
Network Card	DA-NE200	$350.00	$0.00

ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
Paper Feed Module	DA-DS205	$200.00	$0.00
Paper Feed Module	DA-DS215	$266.67	$0.00
Storage Module	DA-DE200	$114.00	$0.00
Fax Communication Port Kit	DA-FG230	$651.00	$0.00
G3 Fax Communication Port Kit	DA-FG231	$474.00	$0.00
Key Counter Cable	DA-KH200	$ 47.22	$0.00
PCL5e/6 Emulation Kit	DA-PC210	$465.00	$0.00
8-MB Image Memory	DA-SM08B	$ 32.22	$0.00
16-MB Image Memory	DA-SM16B	$ 53.33	$0.00
64-MB Image Memory	DA-SM64B	$150.00	$0.00
128-MB Image Memory	DA-SM28B	$273.00	$0.00
Exit Tray (Inner)	DA-XN200	$ 42.00	$0.00
Exit Tray (Outer)	DA-XT200	$ 42.00	$0.00
Handset Kit	UE-403171	$ 46.80	$0.00
Handset Mounting Kit	UE-408004	$147.00	$0.00
4MB Flash Memory for Fax	UE-410047F	$111.11	$0.00
8MB Flash Memory for Fax	UE-410048F	$144.44	$0.00
Staples For DA-FS200	DQ-SS200	$ 48.89	$0.00

SUPPLIES:

SUPPLY TYPE	UNIT	COST/CTN*	GUARANTEED YIELD/CTN
Toner	Ea.	$81.00	18,000 Copies
Drum Unit	Ea.	$41.00	35,000 Copies

* Cost for Supplies during 90-Day Warranty Period and for those end users who do not purchase the Maintenance Plan.

MAXIMUM ESCALATION/YEAR FOR SUPPLIES: 0%
MAXIMUM ESCALATION/YEAR FOR MAINTENANCE: 0%

*Customer should plan network requirements and solicit additional costs for networking prior to selection of the machine (see "Networking" clause).
Network software is compatible with Novell Netware and Windows NT.
Guaranteed Delivery: 15 Days A/R/O
The copier offered is new.
CONTRACT NO.: **PC59465**
CONTRACTOR: **Panasonic Digital Document Company**

(continued)

LOT II - DIGITAL COPIERS
ITEM #2 - 21-30 Copies Per Minute - 30,000 Copies Per Month Volume

		MAINTENANCE
UNIT PRICE: $4,171.18	Min. Monthly Maintenance	$144.00
MODEL NUMBER: KM-2530	Copies Included in Above	18,000
MANUFACTURER: Kyocera Mita	CPC to 30,000 Copies	$.0080
EQUIP. GUARANTEE: 90 Days	CPC Over 30,000 Copies	$.0080
	1 Yr. Ext. GPP Min. Monthly	$154.00
	1 Yr. Ext. GPP Cost Per Copy	$.0100
	2 Yr. Ext. GPP Min. Monthly	$164.00
	2 Yr. Ext. GPP Cost Per Copy	$.0110

REQUIRED ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
Stand	Stand	Included	$0.00
Saddle Stitch Finisher	DF-75	$1,653.00	$0.00
Print/Scan System	System N	$1,329.00	$0.00
Reversing Adapter for DF-75	RA-1	$ 290.00	$0.00

ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
Internal Finisher	DF-78	$ 635.00	$0.00
3,000-Sheet Drawer	PF-75	$ 853.00	$0.00
7-Bin Mail Box	M-2107	$ 608.00	$0.00
Job Separator	J-1402	$ 121.00	$0.00
2/3-Hole Punch Unit for DF-75	PH-2A	$ 389.00	$0.00
3,000-Sheet Finisher w/Punch	DF-71	$1,518.00	$0.00
Fax System	Same (C)	$ 699.00	$0.00
Fax Memory Board	FM1-8MB	$ 128.00	$0.00
Barcode Reader for Printer	BC-1	$ 160.00	$0.00
3.2 GB HDD for Printer	HD-3	$ 278.00	$0.00
DF-71/75 Attachment	AK-70C	$ 29.00	$0.00

SUPPLIES:

SUPPLY TYPE	UNIT	COST/CTN*	GUARANTEED YIELD/CTN
Toner	Case	$571.00	136,000 Copies
Developer Kit	1 Kit	$450.00	500,000 Copies

* Cost for Supplies during 90-Day Warranty Period and for those end users who do not purchase the Maintenance Plan.

MAXIMUM ESCALATION/YEAR FOR SUPPLIES: 0%
MAXIMUM ESCALATION/YEAR FOR MAINTENANCE: 0%

*Customer should plan network requirements and solicit additional costs for networking prior to selection of the machine (see "Networking" clause).

Network software is compatible with Novell Netware, Windows NT and Macintosh.
Guaranteed Delivery: 30 Days A/R/O
The copier offered is new.

CONTRACT NO.: **PC59462**
CONTRACTOR: **Kyocera Mita America, Inc.**

(continued)

LOT II - DIGITAL COPIERS
ITEM #3 - 31-40 Copies Per Minute - 50,000 Copies Per Month Volume

		MAINTENANCE
UNIT PRICE: $4,900.55	Min. Monthly Maintenance	$240.00
MODEL NUMBER: KM-3530	Copies Included in Above	30,000
MANUFACTURER: Kyocera Mita	CPC to 50,000 Copies	$.0080
EQUIP. GUARANTEE: 90 Days	CPC Over 50,000 Copies	$.0080
	1 Yr. Ext. GPP Min. Monthly	$250.00
	1 Yr. Ext. GPP Cost Per Copy	$.0100
	2 Yr. Ext. GPP Min. Monthly	$260.00
	2 Yr. Ext. GPP Cost Per Copy	$.0110

REQUIRED ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
Internal Finisher	DF-78	$ 635.00	$0.00
Print/Scan System	System N	$1,329.00	$0.00

ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
Saddle Stitch Finisher	DF-75	$1,653.00	$0.00
Duplexing Unit	AD-63	$ 244.00	$0.00
3,000-Sheet Drawer	PF-75	$ 853.00	$0.00
Dual 500-Sheet Drawer	PF-70	$ 746.00	$0.00
7-Bin Mail Box	M-2107	$ 608.00	$0.00
Job Separator	J-1402	$ 121.00	$0.00
2/3-Hole Punch Unit for DF-75	PH-2A	$ 389.00	$0.00
Reversing Adaptor for DF-75	RA-1	$ 290.00	$0.00
3,000-Sheet Finisher w/Punch	DF-71	$1,518.00	$0.00
Print/Scan System	Same (N)	$1,329.00	$0.00
Fax System	Same (C)	$ 699.00	$0.00
Fax Memory Board	FM1-8MB	$ 128.00	$0.00
Barcode Reader for Printer	BC-1	$ 160.00	$0.00
3.2 GB HDD for Printer	HD-3	$ 278.00	$0.00
DF-71/75 Attachment	AK-70C	$ 29.00	$0.00

SUPPLIES:

SUPPLY TYPE	UNIT	COST/CTN*	GUARANTEED YIELD/CTN
Toner	Case	$571.00	136,000 Copies
Developer Kit	1 Kit	$450.00	500,000 Copies

* Cost for Supplies during 90-Day Warranty Period and for those end users who do not purchase the Maintenance Plan.

MAXIMUM ESCALATION/YEAR FOR SUPPLIES: 0%
MAXIMUM ESCALATION/YEAR FOR MAINTENANCE: 0%

*Customer should plan network requirements and solicit additional costs for networking prior to selection of the machine (see "Networking" clause).
Network software is compatible with Novell Netware, Windows NT and Macintosh.
Guaranteed Delivery: 30 Days A/R/O
The copier offered is new.

CONTRACT NO.: **PC59462**
CONTRACTOR: **Kyocera Mita America, Inc.**

(continued)

LOT II - DIGITAL COPIERS
ITEM #3 - 31-40 Copies Per Minutes - 50,000 Copies Per Month Volume

			MAINTENANCE
UNIT PRICE:	$5,480.00	Min. Monthly Maintenance	$95.40
MODEL NUMBER:	DP-3510	Copies Included in Above	12,000
MANUFACTURER:	Panasonic	CPC to 50,000 Copies	$.00795
EQUIP. GUARANTEE:	90 Days	CPC Over 50,000 Copies	$.0100
		1 Yr. Ext. GPP Min. Mnthly.	$104.94
		1 Yr. Ext. GPP Cost Per Copy	$.0087
		2 Yr. Ext. GPP Min. Mnthly.	$115.43
		2 Yr. Ext. GPP Cost Per Copy	$.0096

REQUIRED ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
2-Bin Finisher/3-Hole Punch Stapler	DA-FS330	$1,025.00	$0.00
Print Controller/Network Card	DA-PC600/EM600	$1,320.00	$0.00

ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
System Console 1	DA-DS601	$ 435.00	$0.00
System Console 2	DA-DS602	$ 629.00	$0.00
G3 Fax Board	DA-FG600	$ 633.00	$0.00
1-Bin Saddle Stitch Finisher	DA-FS355	$1,925.00	$0.00
3-Hole Punch	DA-SP41	$ 400.00	$0.00
Hard Disk	DA-HD60	$ 375.00	$0.00
3,000 Sheet LCC Tray	DA-MA301	$ 615.00	$0.00
PCL/PS3 Kit w/F-ROM Board	DA-MC600	$1,434.00	$0.00
8-MB Image Memory	DA-SM08B	$ 32.22	$0.00
16-MB Image Memory	DA-SM16B	$ 53.33	$0.00
64-MB Image Memory	DA-SM64B	$ 150.00	$0.00
128-MB Image Memory	DA-SM28B	$ 273.00	$0.00
I-Fax Option	DA-NF600	$ 398.00	$0.00
Network Scanner Option	DA-NS600	$ 389.00	$0.00
Letter-R/Legal LCC Adapter	DA-TK31	$ 165.00	$0.00
DD Server Software	DA-WS20	$ 312.00	$0.00
Accounting Software	DA-WA10	$1,089.00	$0.00
Exit Tray	DA-XT600	$ 39.00	$0.00
Plain Stand (Low)	DA-D352	$ 139.00	$0.00
Wheelchair Accessible Adaptor	Same	$ 20.00	$0.00
Saddle Stitch Staples for DA-FS355	DQ-SS35	$ 68.00	$0.00
Staples for DA-FS330	DQ-SS32	$ 68.00	$0.00

SUPPLIES:

SUPPLY TYPE	UNIT	COST/CTN*	GUARANTEED YIELD/CTN
Toner	Ea.	$57.00	24,000 Copies
Developer	Ea.	$63.00	240,000 Copies

* Cost for Supplies during 90-Day Warranty Period and for those end users who do not purchase the Maintenance Plan.

MAXIMUM ESCALATION/YEAR FOR SUPPLIES: 0%
MAXIMUM ESCALATION/YEAR FOR MAINTENANCE: 0%

*Customer should plan network requirements and solicit additional costs for networking prior to selection of the machine (see "Networking" clause).

Network software is compatible with Novell Netware, Windows NT and Appletalk.

Guaranteed Delivery: 15 Days A/R/O

The copier offered is new.

CONTRACT NO.: **PC59465**
CONTRACTOR: **Panasonic Digital Document Company**

(continued)

LOT II - DIGITAL COPIERS
ITEM #4 - 41-50 Copies Per Minute - 65,000 Copies Per Month Volume

		MAINTENANCE
UNIT PRICE: $5,458.41	Min. Monthly Maintenance	$292.50
MODEL NUMBER: KM-4530	Copies Included in Above	39,000
MANUFACTURER: Kyocera Mita	CPC to 65,000 Copies	$.0075
EQUIP. GUARANTEE: 90 Days	CPC Over 65,000 Copies	$.0075
	1 Yr. Ext. GPP Min. Monthly	$302.50
	1 Yr. Ext. GPP Cost Per Copy	$.0100
	2 Yr. Ext. GPP Min. Monthly	$312.50
	2 Yr. Ext. GPP Cost Per Copy	$.0110

REQUIRED ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
Finisher	DF-600	$1,157.00	$0.00
Print System	Print System Q	$1,160.00	$0.00

ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
Multi-Finisher	DF-610	$1,833.00	$0.00
Scan System D	Same	$ 464.00	$0.00
Hard Drive	HD-4	$ 278.00	$0.00
V-Folding Unit	BF-1	$ 893.00	$0.00
5-Tray Mailbox	MT-1	$ 464.00	$0.00
Punch Unit	PH-3	$ 348.00	$0.00
Tandem Kit w/Interface Bd./Cable	TS-1	$1,157.00	$0.00
Attachment for TS-1	Same	$ 58.00	$0.00
Barcode Reader for Printer	BC-1	$ 160.00	$0.00

SUPPLIES:

SUPPLY TYPE	UNIT	COST/CTN*	GUARANTEED YIELD/CTN
Toner	Case	$570.00	300,000 Copies
Developer	Case	$360.00	1,600,000 Copies

* Cost for Supplies during 90-Day Warranty Period and for those end users who do not purchase the Maintenance Plan.

MAXIMUM ESCALATION/YEAR FOR SUPPLIES: 0%
MAXIMUM ESCALATION/YEAR FOR MAINTENANCE: 0%

*Customer should plan network requirements and solicit additional costs for networking prior to selection of the machine (see "Networking" clause).

Network software is compatible with Novell Netware, Windows NT and Macintosh.
Guaranteed Delivery: 30 Days A/R/O
The copier offered is new.

CONTRACT NO.: **PC59462**
CONTRACTOR: **Kyocera Mita America, Inc.**

(continued)

LOT II - DIGITAL COPIERS
ITEM #4 - 41-50 Copies Per Minutes - 65,000 Copies Per Month Volume

			MAINTENANCE
UNIT PRICE:	$6,325.00	Min. Monthly Maintenance	$119.25
MODEL NUMBER:	DP-4510	Copies Included in Above	15,000
MANUFACTURER:	Panasonic	CPC to 65,000 Copies	$.00795
EQUIP. GUARANTEE:	90 Days	CPC Over 65,000 Copies	$.0100
		1 Yr. Ext. GPP Min. Mnthly.	$131.18
		1 Yr. Ext. GPP Cost Per Copy	$.0087
		2 Yr. Ext. GPP Min. Mnthly.	$144.30
		2 Yr. Ext. GPP Cost Per Copy	$.0096

REQUIRED ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
2-Bin Finisher/Multi-Pos.Staplr/Punch	DA-FS600	$1,550.00	$0.00
Print Controller/Network Card	DA-PC600/EM600 /PK30	$1,320.00	$0.00

ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
System Console 1	DA-DS601	$ 435.00	$0.00
System Console 2	DA-DS602	$ 629.00	$0.00
G3 Fax Board	DA-FG600	$ 633.00	$0.00
1-Bin Saddle Stitch Finisher	DA-FS605	$3,039.00	$0.00
Hard Disk	DA-HD60	$ 375.00	$0.00
3,000 Sheet LCC Tray	DA-MA301	$ 615.00	$0.00
3-Hole Punch	DA-SP31	$ 400.00	$0.00
PCL/PS3 Kit w/F-ROM Board	DA-MC600	$1,434.00	$0.00
8-MB Image Memory	DA-SM08B	$ 32.22	$0.00
16-MB Image Memory	DA-SM16B	$ 53.33	$0.00
64-MB Image Memory	DA-SM64B	$ 150.00	$0.00
128-MB Image Memory	DA-SM28B	$ 273.00	$0.00
I-Fax Option	DA-NF600	$ 398.00	$0.00
Network Scanner Option	DA-NS600	$ 389.00	$0.00
Letter-R/Legal LCC Adapter	DA-TK31	$ 165.00	$0.00
DD Server Software	DA-WS20	$ 312.00	$0.00
Accounting Software	DA-WA10	$1,089.00	$0.00
Exit Tray	DA-XT600	$ 39.00	$0.00
Plain Stand (Low)	DA-D352	$ 139.00	$0.00
Wheelchair Accessible Adaptor	Same	$ 20.00	$0.00
Saddle Stitch Staples (DA-DS605)	FQ-SS50	$ 24.58	$0.00
Staples for DA-FS600/FS605	FQ-SS66	$ 43.33	$0.00

SUPPLIES:

SUPPLY TYPE	UNIT	COST/CTN*	GUARANTEED YIELD/CTN
Toner	Ea.	$57.00	24,000 Copies
Developer	Ea.	$63.00	240,000 Copies

* Cost for Supplies during 90-Day Warranty Period and for those end users who do not purchase the Maintenance Plan.

MAXIMUM ESCALATION/YEAR FOR SUPPLIES: 0%
MAXIMUM ESCALATION/YEAR FOR MAINTENANCE: 0%

*Customer should plan network requirements and solicit additional costs for networking prior to selection of the machine (see "Networking" clause).

Network software is compatible with Novell Netware, Windows NT and Appletalk.

Guaranteed Delivery: 15 Days A/R/O

The copier offered is new.
CONTRACT NO.: **PC59465**
CONTRACTOR: **Panasonic Digital Document Company**

(continued)

LOT II - DIGITAL COPIERS
ITEM #5 - 51-60 Copies Per Minute - 100,000 Copies Per Month Volume

		MAINTENANCE
UNIT PRICE: $7,928.23	Min. Monthly Maintenance	$420.00
MODEL NUMBER: KM-5530	Copies Included in Above	60,000
MANUFACTURER: Kyocera Mita	CPC to 100,000 Copies	$.0070
EQUIP. GUARANTEE: 90 Days	CPC Over 100,000 Copies	$.0070
	1 Yr. Ext. GPP Min. Monthly	$430.00
	1 Yr. Ext. GPP Cost Per Copy	$.0100
	2 Yr. Ext. GPP Min. Monthly	$440.00
	2 Yr. Ext. GPP Cost Per Copy	$.0110

REQUIRED ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
Multi-Finisher	DF-610	$1,833.00	$0.00
Print System	System Q	$1,160.00	$0.00

ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
Scan System	Scan System D	$ 464.00	$0.00
Hard Drive	HD-4	$ 278.00	$0.00
4,000 Sheet Paper Deck	ST-11	$1,276.00	$0.00
V-Folding Unit	BF-1	$ 893.00	$0.00
5-Tray Mailbox	MT-1	$ 464.00	$0.00
Punch Unit	PH-3	$ 348.00	$0.00
Tandem Kit w/Interface Bd./Cable	TS-1	$1,157.00	$0.00
Attachment Kit for TS-1	Same	$ 58.00	$0.00
Barcode Reader for Printer	BC-1	$ 160.00	$0.00

SUPPLIES:

SUPPLY TYPE	UNIT	COST/CTN*	GUARANTEED YIELD/CTN
Toner	Case	$570.00	300,000 Copies
Developer	Case	$360.00	1,600,000 Copies

* Cost for Supplies during 90-Day Warranty Period and for those end users who do not purchase the Maintenance Plan.

MAXIMUM ESCALATION/YEAR FOR SUPPLIES: 0%
MAXIMUM ESCALATION/YEAR FOR MAINTENANCE: 0%

*Customer should plan network requirements and solicit additional costs for networking prior to selection of the machine (see "Networking" clause).

Network software is compatible with Novell Netware, Windows NT and Macintosh.
Guaranteed Delivery: 30 Days A/R/O
The copier offered is new.

CONTRACT NO.: **PC59462**
CONTRACTOR: **Kyocera Mita America, Inc.**

(continued)

LOT II - DIGITAL COPIERS
ITEM #5 - 51-60 Copies Per Minute - 100,000 Copies Per Month Volume

			MAINTENANCE
UNIT PRICE:	$7,900.00	Min. Monthly Maintenance	$139.13
MODEL NUMBER:	DP-6010	Copies Included in Above	17,500
MANUFACTURER:	Panasonic	CPC to 100,000 Copies	$.00795
EQUIP. GUARANTEE:	90 Days	CPC Over 100,000 Copies	$.0100
		1 Yr. Ext. GPP Min. Monthly	$153.04
		1 Yr. Ext. GPP Cost Per Copy	$.0087
		2 Yr. Ext. GPP Min. Monthly	$168.34
		2 Yr. Ext. GPP Cost Per Copy	$.0096

REQUIRED ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
2-Bin Finisher/Multi-Pos. Stapler	DA-FS600	$1,550.00	$0.00
Print Controller/Network Card	DA-PC600/EM600 /PK30	$1,320.00	$0.00

ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
System Console 1	DA-DS601	$ 435.00	$0.00
System Console 2	DA-DS602	$ 629.00	$0.00
G3 Fax Board	DA-FG600	$ 633.00	$0.00
1-Bin Saddle Stitch Finisher	DA-FS-605	$3,039.00	$0.00
3-Hole Punch	DA-SP31	$ 400.00	$0.00
Hard Disk	DA-HD60	$ 375.00	$0.00
3,000 Sheet LCC Tray	DA-MA301	$ 615.00	$0.00
PCL/PS3 Kit w/F-ROM Board	DA-MC600	$1,434.00	$0.00
8-MB Image Memory	DA-SM08B	$ 32.22	$0.00
16-MB Image Memory	DA-SM16B	$ 53.33	$0.00
64-MB Image Memory	DA-SM64B	$ 150.00	$0.00
128-MB Image Memory	DA-SM28B	$ 273.00	$0.00
I-Fax Option	DA-NF600	$ 398.00	$0.00
Network Scanner Option	DA-NS600	$ 389.00	$0.00
Letter-R/Legal LCC Adapter	DA-TK31	$ 165.00	$0.00
DD ServerSoftware	DA-WS20	$ 312.00	$0.00
Accounting Software	DA-WA10	$1,089.00	$0.00
Exit Tray	DA-XT600	$ 39.00	$0.00
Plain Stand (Low)	DA-D352	$ 139.00	$0.00
Wheelchair Accessible Adaptor	Same	$ 20.00	$0.00
Saddle Stitch Staples (DA-DS605)	FQ-SS50	$ 24.58	$0.00
Staples for DA-FS600/FS605	FQ-SS66	$ 43.33	$0.00

SUPPLIES:

SUPPLY TYPE	UNIT	COST/CTN*	GUARANTEED YIELD/CTN
Toner	Ea.	$69.00	35,000 Copies
Developer	Ea.	$63.00	240,000 Copies

* Cost for Supplies during 90-Day Warranty Period and for those end users who do not purchase the Maintenance Plan.

MAXIMUM ESCALATION/YEAR FOR SUPPLIES: 0%
MAXIMUM ESCALATION/YEAR FOR MAINTENANCE: 0%

*Customer should plan network requirements and solicit additional costs for networking prior to selection of the machine (see "Networking" clause).
Network software is compatible with Novell Netware, Windows NT and Appletalk.
Guaranteed Delivery: 15 Days A/R/O
The copier offered is new.
CONTRACT NO.: **PC59465**
CONTRACTOR: **Panasonic Digital Document Company**

(continued)

LOT II - DIGITAL COPIERS
ITEM #6 - 61-70 Copies Per Minute - 150,000 Copies Per Month Volume

		MAINTENANCE
UNIT PRICE: $9,679.54	Min. Monthly Maintenance	$630.00
MODEL NUMBER: KM-6330	Copies Included in Above	90,000
MANUFACTURER: Kyocera Mita	CPC to 150,000 Copies	$.0070
EQUIP. GUARANTEE: 90 Days	CPC Over 150,000 Copies	$.0070
	1 Yr. Ext. GPP Min. Monthly	$640.00
	1 Yr. Ext. GPP Cost Per Copy	$.0100
	2 Yr. Ext. GPP Min. Monthly	$650.00
	2 Yr. Ext. GPP Cost Per Copy	$.0110

REQUIRED ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
Multi-Finisher	DF-610	$1,833.00	$0.00
Print System	System R	$1,160.00	$0.00

ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
4,000-Sheet Paper Deck	ST-11	$1,276.00	$0.00
5 Tray Mail Box	MT-1	$ 464.00	$0.00
Tandem Kit	TS-1	$1,157.00	$0.00
V-Folding Unit	BF-1	$ 893.00	$0.00
Punch Kit	PH-3	$ 348.00	$0.00
Attachment Kit for TS-1	TS-1 Att.Kit	$ 116.00	$0.00
Scan System	Scan System D	$ 464.00	$0.00
Barcode Reader for Printer	BC-1	$ 160.00	$0.00
6.0 GB Hard Drive for Printer	HD-4	$ 278.00	$0.00

SUPPLIES:

SUPPLY TYPE	UNIT	COST/CTN*	GUARANTEED YIELD/CTN
Toner	Case	$469.00	300,000 Copies
Developer	Case	$316.00	1,200,000 Copies

* Cost for Supplies during 90-Day Warranty Period and for those end users who do not purchase the Maintenance Plan.

MAXIMUM ESCALATION/YEAR FOR SUPPLIES: 0%
MAXIMUM ESCALATION/YEAR FOR MAINTENANCE: 0%

*Customer should plan network requirements and solicit additional costs for networking prior to selection of the machine (see "Networking" clause).

Network software is compatible with Novell Netware, Windows NT and Macintosh.
Guaranteed Delivery: 30 Days A/R/O
The copier offered is new.

CONTRACT NO.: **PC59462**
CONTRACTOR: **Kyocera Mita America, Inc.**

(continued)

LOT II - DIGITAL COPIERS
ITEM #7 - 71-80 Copies Per Minute - 200,000 Copies Per Month Volume

		MAINTENANCE
UNIT PRICE: $17,750.25	Min. Monthly Maintenance	$840.00
MODEL NUMBER: KM-8530	Copies Included in Above	120,000
MANUFACTURER: Kyocera Mita	CPC to 200,000 Copies	$.0070
EQUIP. GUARANTEE: 90 Days	CPC Over 200,000 Copies	$.0070
	1 Yr. Ext. GPP Min. Monthly	$850.00
	1 Yr. Ext. GPP Cost Per Copy	$.0100
	2 Yr. Ext. GPP Min. Monthly	$860.00
	2 Yr. Ext. GPP Cost Per Copy	$.0110

REQUIRED ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
Saddle Stitch Finisher	DF-365	$2,883.00	$0.00
Print System	Print Sys 2	$2,261.00	$0.00
Video I/F	UG-2	$ 464.00	$0.00
Network Card	IB-1	$ 305.00	$0.00

ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
4,000-Sheet Paper Deck (Letter)	LT-402	$1,488.00	$0.00
4,000-Sheet Paper Deck (Ledger)	LT-412	$1,890.00	$0.00
Cover Inserter	CI-1	$ 537.00	$0.00
Postscript Upgrade Kit	UG-1	$ 870.00	$0.00
Trimmer Unit	TU-108	$4,001.00	$0.00
3-Hole Punch	PU-108	$1,160.00	$0.00
3-Hole Punch /Z-Folding Unit	PZ-108	$3,539.00	$0.00

SUPPLIES:

SUPPLY TYPE	UNIT	COST/CTN*	GUARANTEED YIELD/CTN
Toner	Case	$ 585.00	480,000 Copies
Developer	Case	$1,778.00	6,000,000 Copies

* Cost for Supplies during 90-Day Warranty Period and for those end users who do not purchase the Maintenance Plan.

MAXIMUM ESCALATION/YEAR FOR SUPPLIES: 0%
MAXIMUM ESCALATION/YEAR FOR MAINTENANCE: 0%

*Customer should plan network requirements and solicit additional costs for networking prior to selection of the machine (see "Networking" clause).

Network software is compatible with Novell Netware, Windows NT and Macintosh.
Guaranteed Delivery: 30 Days A/R/O
The copier offered is new.

CONTRACT NO.: **PC59462**
CONTRACTOR: **Kyocera Mita America, Inc.**

Item #8 - Digital Copier - 81-90 Copies Per Minute - 300,000 Copies Per Month Volume*
Item #9 - Digital Copier - 91-100 Copies Per Minute - 400,000 Copies Per Month Volume*
*** No awards for Items #8 and #9 - Consider Lot I Products.**

(continued)

LOT II - DIGITAL COPIERS
ITEM #10 - 100+ Copies Per Minutes - 600,000 Copies Per Month Volume

		MAINTENANCE
UNIT PRICE: $154,921.00	Min. Monthly Maintenance	$1,800.00
MODEL NUMBER: Digimaster 9110	Copies Included in Above	300,000
MANUFACTURER: Heidelberg	CPC to 600,000 Copies	$.006
EQUIP. GUARANTEE: 90 Days	CPC Over 600,000 Copies	$.006
	1 Yr. Ext. GPP Min. Mnthly.	Same
	1 Yr. Ext. GPP Cost Per Copy	Same
	2 Yr. Ext. GPP Min. Mnthly.	Same
	2 Yr. Ext. GPP Cost Per Copy	Same

REQUIRED ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
Stapler/Stitcher	202-0295	$0.00	$0.00
Networking/Software	202-9627	$0.00	$0.00
Dell Workstation	203-3371	$0.00	$0.00
Panasonic Scanner 6055	202-9817	$0.00	$0.00
OR			
Panasonic Scanner 2065	202-9825	$0.00	$0.00

ACCESSORIES:

DESCRIPTION	MODEL	UNIT PRICE	MAINT/YR.
Booklet Maker	200-8480	$32,990.00	$0.00
Paper Supply Module	202-0311	$12,121.00	$0.00
Stacker	200-8464	$18,544.00	$0.00
Post Process Inserter	201-5352	$22,222.00	$0.00
Finisher By-Pass	202-0386	$ 1,386.00	$0.00
Perfect Binder	201-5360	$65,626.00	$0.002/Image
Basic Dup/Printer Software	201-2888	$ 8,302.00	$0.00
Stacker Cart	200-8597	$ 535.00	$0.00
Heidelberg Scanner 665	202-0428	$27,778.00**	$2,124.00
Image Arranger SW	200-1378	$ 4,133.00	$ 600.00
CoXist Digipath Cust.	200-9496	$13,333.00	$0.00
Crucible Tools/System Integration	203-0294	$ 8,400.00	$0.00
Stapler Wire	Cartridge	$ 163.25 (50,000 Yield)	$0.00
Print Shop Mail	200-5932	$ 4,995.00	$795.00
Basic Printer Software	202-6789	$11,070.00	$0.00
Professional Services	158-0950	$ 1,300.00	$0.00
PlanetPress 3 Software License	200-1386	$ 5,000.00	$1,000.00
UltraPrint Server License	200-1378UP	$ 7,500.00	$900.00
UltraDoc/UltraWeb Server License	200-1378UD	$ 5,000.00	$600.00
Integration & Training Ultra Products	200-1378T	$ 1,200.00	$0.00
Fiery EFI 9110 Front-End	203-2134	$45,625.00	$0.00
Solimar Mainframe Software	200-9999	$33,750.00	$5,063.00
3 Hole Punch	200-4409	$32,000.00	$0.00
High Speed Paper Feed-Roll Systems	200-9999	$100,004.00	$2,500.00

****** Option exists to upgrade Panasonic to Heidelberg scanner at time of purchase for only $22,345.00.

Continued

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LOT II - DIGITAL COPIERS
ITEM #10 - 100+ Copies Per Minutes - 600,000 Copies Per Month Volume (Cont'd.)

SUPPLIES:

SUPPLY TYPE	UNIT	COST/CTN*	GUARANTEED YIELD/CTN	
Toner	1 Btls./Ctn.	$102.00	73,000	Copies
DX Developer	1 Btl./Ctn.	$108.00	600,000	Copies
Fuser Oil	1 Btls./Ctn.	$ 23.75		
9110 HB cool Bind Adhesive	1 Box/Ctn.	$605.94	9,000 books	Box

* Cost for Supplies during 90-Day Warranty Period and for those end users who do not purchase the Maintenance Plan.

MAXIMUM ESCALATION/YEAR FOR SUPPLIES: 0%
MAXIMUM ESCALATION/YEAR FOR MAINTENANCE: 0%

* Customer should plan network requirements and solicit additional costs for networking prior to selection of the machine (see "Networking" clause). Network software is compatible with Novell Netware, Windows NT, Macintosh and Unix.

Guaranteed Delivery: 14 Days A/R/O

The copier offered is new.

CONTRACT NO.: **PC59577**
CONTRACTOR: **Danka Office Imaging**

(continued)

REQUEST FOR CHANGE:

Any request by the agency or contractor regarding changes in any part of the contract must be made in writing to the Office of General Services, Procurement Services Group prior to effectuation.

CONTRACT PAYMENTS:

Payments cannot be processed by State facilities until the contract products have been delivered in satisfactory condition or services have been satisfactorily performed. Payment will be based on any invoice used in the supplier's normal course of business. However, such invoice must contain sufficient data including but not limited to contract number, description of product or service, quantity, unit and price per unit as well as federal identification number.

State facilities are required to forward properly completed vouchers to the Office of the State Comptroller for audit and payment. All facilities are urged to process every completed voucher expeditiously giving particular attention to those involving cash discounts for prompt payment.

If the contract terms indicate political subdivisions and others authorized by law are allowed to participate, those entities are required to make payments directly to the contractor. Prior to processing such payment, the contractor may be required to complete the ordering non-State agency's own voucher form.

See "Contract Billings" in Appendix B, OGS General Specifications.

In those instances where branches and/or dealers are authorized to receive purchase orders directly and bill using agencies, such purchase orders should be drawn in accordance with the following example:

(Dealer or Branch)	J. Smith Office Machines 10 Downing Street London, NY **(Federal ID# for Dealer must be used)**
(Contractor)	Agent for: Joe Doe Office Equipment Company (PC Contract #)

ELECTRONIC PAYMENTS:

The Office of the State Comptroller (OSC) offers an "electronic payment" option in lieu of issuing checks. Contact OSC to obtain an information packet at 518-474-4032 or e-mail to epunit@osc.state.ny.us or visit their website at www.osc.state.ny.us.

NOTE TO CONTRACTOR:

This Contract Award Notification is not an order. Do not take any action under this contract except on the basis of purchase order(s) from the agency or agencies.

(continued)

PREFERRED SOURCE PRODUCTS AND SERVICES:

Some products/services in this contract may be available from one or more preferred source suppliers such as Correctional Industries (Corcraft), Industries for the Blind of NYS, and NYS Industries for the Disabled. Agencies are reminded to comply with the statutory requirements under Section 162 of the State Finance Law and the guidelines issued by the State Procurement Council to afford first priority to products and services available from preferred sources which meet your form, function and utility.

Contractors are required to include this notice in all price lists and contract updates.

OVERLAPPING CONTRACT ITEMS:

Products/services available in this contract may also be available from other New York State contracts. Agencies should select the most cost effective procurement alternative that meets their program requirements and maintain a procurement record documenting the basis for the selection.

PSG's PROTEST POLICY:

It is the policy of the Office of General Services' Procurement Services Group (PSG) to provide vendors with an opportunity to administratively resolve complaints or inquiries related to PSG bid solicitations or contract awards. PSG encourages vendors to seek resolution of complaints through consultation with PSG staff. All such matters will be accorded impartial and timely consideration. Interested parties may also file formal written protests. A copy of PSG's Bid Protest Procedures for Vendors may be obtained by contacting the person shown on the front of this document or through the OGS website (www.ogs.state.ny.us). Click on "For Government - Contracts and Purchasing," then "Seller Information," then "Bid Protest Procedures for Vendors."

NON-STATE AGENCIES PARTICIPATION IN CENTRALIZED CONTRACTS:

New York State political subdivisions and others authorized by New York State law may participate in contracts. These include, but are not limited to local governments, public authorities, public school and fire districts, public and nonprofit libraries, and certain other nonpublic/nonprofit organizations. See "Participation in Centralized Contracts" in Appendix B, OGS General Specifications. For purchase orders issued by the Port Authority of New York and New Jersey (or any other authorized entity that may have delivery locations adjacent to New York State), the terms of the "Price" clause shall be modified to include delivery to locations adjacent to New York State.

Upon request, all eligible non-State agencies must furnish contractors with the proper tax exemption certificates and documentation certifying eligibility to use State contracts. A list of categories of eligible entities is available on the OGS web site (www.ogs.state.ny.us) under "Non-State Agency Legal References." Questions regarding an organization's eligibility to purchase from New York State Contracts may also be directed to OGS Procurement Services Group's Customer Services at 518-474-6717.

INSTALLATION:

All equipment prices will include delivery and installation, except that associated products (excluding supplies) purchased after the initial purchase may be subject to separate delivery and separate installation charges. For those accessories/associated products offered which can be field installed, delivery and installation charges that apply if purchased after the initial installation of the machine will be so stated on the approved price list. Special rigging shall apply and additional fees may be charged when delivery of a machine is not possible via dock delivery or any other door. If special rigging is required, the purchaser will pay the additional costs. Such costs will be prepaid and added to the invoice.

Contractors will be required to affix a label or decal to the equipment at the time of installation, showing guarantee period by dates, and the name, address and telephone number of the dealer responsible for maintenance of the equipment.

The manufacturer of each machine awarded will have established ventilation and/or installation criteria to insure that any chemical and/or particular discharge from the machine does not result in exceeding the Threshold Limit Values (TLV) as established by the American Conference of Governmental Industrial Hygienists (ACGIH) or other

(continued)

INSTALLATION (Cont'd.):

Governmental regulatory agencies, or result in excessive obnoxious odors at the operator's position or in the immediate vicinity of the machine.

It will be the contractor's responsibility prior to delivery, to survey and review the particular installation location to insure the existing proposed location meets the manufacturer's established installation criteria, which would include the installation of any electrical power device deemed appropriate to maintain proper machine performance. Should the proposed installation location not meet established installation criteria, the contractor and agency (machine user) will attempt to locate an alternate, mutually agreeable location for the machine, or the end user can make whatever agreed upon changes are necessary in the physical environment to assist meeting that criteria.

Should a mutually agreeable location for the machine, meeting the manufacturer's established installation criteria not be available, the contractor will not deliver the machine and will request the agency to cancel the order.

Contractors not familiar with any location are strongly advised to personally view those locations prior to delivery. A lack of familiarity with a delivery location will in no way relieve a contractor from his responsibility to fulfill a contract in full accordance with the terms and conditions of this contract award.

DELIVERY:

Delivery will be expressed in number of calendar days required to make delivery after receipt of a purchase order.

Delivery will be made in accordance with instructions on Purchase Order from each agency. If there is a discrepancy between the purchase order and what is listed on the contract, it is the contractor’s obligation to seek clarification from the ordering agency and, if applicable, from the Office of General Services, Procurement Services Group.

CONTRACT PERIOD AND RENEWAL:

It is the intention of the State to enter into a contract for a term of five (5) years. The State may unilaterally cancel the contract on a monthly basis any time after the initial twelve (12) months by providing written notification at least one (1) month prior to the requested date of cancellation. Cancellation will become effective the first of the month following the 1-month notification. The minimum term of the contract shall be twelve (12) months. This provision does not affect the State's right of suspension or cancellation contained in the "Suspension of Work" and "Cancellation" clauses in Appendix B, OGS General Specifications.

Discounts quoted are to be firm for the entire period of the contract. Service/Supplies escalation will be allowed (if originally submitted as part of the contractor's bid) but discount reduction on equipment and accessories will not be allowed and is specifically excluded from the terms and conditions of the contract award. Price decreases or discount increases are permitted at any time.

If mutually agreed between the Procurement Services Group and the contractor, the contract may be renewed under the same terms and conditions for an additional period not to exceed sixty (60) months.

SHORT TERM EXTENSION:

In the event the replacement contract has not been issued, any contract let and awarded hereunder by the State, may be extended unilaterally by the State for an additional period of up to one month upon notice to the contractor with the same terms and conditions as the original contract including, but not limited to, quantities (prorated for such one month extension), prices, and delivery requirements. With the concurrence of the contractor, the extension may be for a period of up to three months in lieu of one month. However, this extension terminates should the replacement contract be issued in the interim.

RESERVATION:

The State reserves the right to negotiate lower pricing, or to advertise for bids, any unanticipated excessive purchase.

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PRICE SHEETS AND CATALOGS:

Contractor shall be required to furnish, upon request by the end users, price lists and catalogs in either electronic format or hard-copy, whichever is preferred by the agency, identical to those accepted with their bid, including any changes (additions, deletions, etc.) pursuant to the contract. Catalogs and price lists provided must reflect all products excluded from the contract either through the omission of those portions or by obvious indications within the catalogs and price lists.

Upon request, the contractor shall assist authorized users in the use of catalogs and price lists.

GUARANTEE:

The contractor guarantees that the equipment, all required accessories, associated products and all parts regularly used with the type of equipment offered are either:

New - Standard new equipment, latest model of regular stock equipment, in production at the time of the bid opening. New assembled equipment is factory produced, has been assembled for the first time, and may contain new and/or recycled components that have been fully inspected, tested and fully meet product performance and reliability specifications. Equipment must be newly serialized and the purchaser must be the first end user of the product.

or

Remanufactured at the time of the bid opening as defined in the "Additional Guarantee for Remanufactured Equipment" clause.

Every unit delivered must be guaranteed for a minimum period of 90 days. When the manufacturer's standard guarantee for the complete machine or any component exceeds ninety days, the longer period will apply. During the guarantee period, the purchaser will incur no charges for maintenance.

The contractor will bear all material and labor costs for repair of equipment defects and failures occurring within the guarantee period from date of installation and satisfactory operation by the purchaser. Service/maintenance during the period will be no less than service requirements under a maintenance agreement. If the machine does not perform to the satisfaction of the purchaser during this period, the contractor will, upon approval of the Procurement Services Group, replace the unit with a like model. The replacement machine will have a new/remanufactured machine guarantee identical to the original machine (not less than 90 days).

Contractor will also guarantee that no attachment or part has been substituted or applied contrary to the manufacturer's recommendations and standard practice.

Where accessories (options) are to be supplied, they must be compatible with the rest of the equipment.

ADDITIONAL GUARANTEE FOR REMANUFACTURED EQUIPMENT:

The contractor guarantees that the equipment offered has been completely remanufactured and is in "like new" condition. Remanufactured equipment shall have been subjected to the following processes:

1. Disassembly to predetermined standards established by the manufacturer;
2. Cleaning;
3. Inspection and testing to new machine test standards;
4. Replacement of defective and/or worn components;
5. Installation of all retrofits designated by the manufacturer as field mandatory as of the date of machine installation.

The guarantee on remanufactured equipment must be identical to the manufacturer's new equipment guarantee and remanufactured equipment must be eligible for the same full service maintenance terms and conditions as newly manufactured equipment.

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DISCOUNTS:

Contractors may offer volume discounts. Volume discounts may be applied per purchase order, cumulatively per customer agency, and cumulatively statewide. Volume discounts will be defined and applied as follows: Purchase order volume discounts will be an additional discount applied to an individual purchase order over a dollar amount determined by the contractor. Cumulative agency volume discounts will be additional discounts applied to all future orders made by an individual agency once an established volume has been met by that agency. Cumulative statewide volume discounts will be additional discounts applied to all future orders once an established volume has been met under this contract for all state and non-state orders.

Contractors are encouraged to offer any and all types of discounts, rebates, special pricing, on equipment, maintenance and/or supplies, etc., that will result in reduced pricing to contract users.

Contractor will determine volume price breaks.

Contractors may also offer discounts for electronic access ordering, use of the state procurement card, Internet ordering, and any and all other discounts for which agencies legally empowered to use them may do so.

ADVERTISING:

Contractors agree not to use the results of any award as a part of any commercial advertising without the prior written approval of the Commissioner. In addition to any other sanctions or remedies available to it at law or equity, the State may suspend from bidding on its requirements any contractor who violates the terms of this paragraph.

EXTENSION OF USE:

The contracts may be extended to additional States or governmental jurisdictions upon mutual written agreement between New York State (the lead contracting State) and the contractor. Political subdivisions and other authorized entities within each participating State or governmental jurisdiction may also participate in any resultant contract if such State normally allows participation by such entities. New York State reserves the right to negotiate additional discounts based on any increased volume generated by such extensions.

TOXIC SUBSTANCES:

Each contractor furnishing a toxic substance as defined by Section 875 of the State Labor Law to an ordering agency, will provide such agency, with not less than two copies of a material safety data sheet, which sheet will include for each such substance the information outlined in Section 876 of the State Labor Law.

INSTRUCTION MANUALS:

Simultaneous with delivery of the first component of the equipment or system specified, the contractor(s) will furnish to the agency a complete standard instruction manual for the equipment (system) and for each component supplied. The manual will include complete instructions for operation and comprehensive preventative and corrective maintenance procedures.

INSTRUCTION OF PERSONNEL:

The contractor will provide, within five business days of delivery of the equipment specified, to personnel designated by the agency, instruction by qualified personnel sufficient to ensure that the equipment is operated and operator maintained so as to perform to the full extent of its design capabilities.

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CONTRACT MIGRATION:

State Agencies or any other authorized user holding individual contracts with contractors under this centralized contract will be able to migrate to this contract award, effective on the contract begin date (retroactively, if applicable).

Migration by an agency or any other authorized user to the centralized contract will not operate to diminish, alter or extinguish any right that the agency or other authorized user otherwise had under the terms and conditions of their original contract.

REPORT OF CONTRACT PURCHASES:

Contractor will furnish report of purchases made from contract the fifteenth of the month following the end of each six month period. The reports shall be in the following format:

Item/ SubItem Number	Product Description (Size, Stock No., etc.)	Total Qty. Shipped State Agencies/ Political Subs. (To be in Units listed in the Invitation for Bids)	Total $ Value

The report is to be submitted in Microsoft Excel for Windows, version 7.0 or lower format. The report may be electronically transmitted or submitted on a 3.5” disk to the Office of General Services, Procurement Services Group, Tower Bldg., Empire State Plaza, Albany, NY 12242, to the attention of the individual shown on the front page of the award and shall reference the commodity group number, the Invitation for Bids number, contract number, sales period, and contractor's name.

Additional related sales information, such as monthly reports, and/or detailed user purchases may be required and must be supplied upon request. Failure to submit the required report may be cause for disqualification of contractor for future contracts.

USE OF RECYCLED OR REMANUFACTURED MATERIALS:

New York State, as a member of the Council of Great Lakes Governors, supports and encourages vendors to use recycled, remanufactured or recovered materials in the manufacture of products and packaging to the maximum extent practicable without jeopardizing the performance or intended end use of the product or packaging unless such use is precluded due to health or safety requirements or product specifications contained herein. Refurbished or remanufactured components or products are required to be restored to original performance and regulatory standards and functions and are required to meet all other requirements of this bid solicitation. See "Recycled or Recovered Materials" in Appendix B, OGS General Specifications.

LITERATURE:

Contractor will provide, at no charge, immediately upon request from the agency, descriptive literature of the items requested, detailing the specifications and performance of the awarded machine.

NEW YORK STATE PROCUREMENT CARD:

NYS and American Express (AMEX) have entered into an agreement for AMEX to provide the State with Purchasing card services. The AMEX Corporate Purchasing Card enables agencies to make authorized purchases directly from a vendor without processing the Purchase Orders or Purchase Authorizations currently required. Purchasing Cards are issued to selected employees authorized to purchase for the agency and having direct contact with the vendors. Cardholders can make purchases directly from any vendor that accepts the AMEX Corporate Purchasing Card. The Purchasing Card is to be used only for goods and services purchased for official State use. Currently, the program allows a maximum purchase of $2,500 per transaction.

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NEW YORK STATE PROCUREMENT CARD (Cont'd.):

The Contractor will not process a transaction for payment through the credit card clearinghouse until the purchased supplies have been shipped or services performed. Unless the cardholder requests correction or replacement of a defective or faulty item in accordance with other contract requirements, the Contractor shall immediately credit a cardholder's account for items returned as defective or faulty.

Vendors wishing to set up a corporate account with AMEX should call AMEX at 1-800-686-5493.

IMPORTANT NOTICE TO BIDDERS/RESULTANT CONTRACTORS AND STATE AGENCIES -"OGS OR LESS" GUIDELINES APPLY TO THIS CONTRACT:

Purchases of the product(s) included in the Invitation For Bids and related Notice of Contract Award are subject to the "OGS or Less" provisions of Section 163.3.a.v., Article XI, of the New York State Finance Law. This means that State agencies can purchase product(s) from sources other than the contractor provided that such product(s) are substantially similar in function, form or utility to the product(s) herein and are:

1. lower in price
   -and/or-
2. available under terms which are more economically efficient to the State agency (e.g. delivery terms, warranty terms, etc.).

Agencies are reminded that they must provide the State contractor an opportunity to match the non-contract savings at least two business days prior to purchase. In addition, purchases made under "OGS or Less" flexibility must meet all requirements of law including, but not limited to, advertising in the New York State Contract Reporter, prior approval of the Comptroller's Office (currently for transactions in excess of $10,000) and competitive bidding of requirements exceeding the discretionary bid limit (currently at $15,000). State agencies should refer to CL-135 dated October 7, 1994 for complete procedural and reporting requirements under the "OGS or Less" Guidelines.

AMERICANS WITH DISABILITIES ACT (ADA):

The Federal ADA Act, signed into law July 26, 1990, bars employment discrimination and requires all levels of Government to provide necessary and reasonable accommodations to qualified workers with disabilities. Bidders are required to identify and offer any software or hardware products they manufacture or adapt which may be used or adapted for use by visually, hearing, or any other physically impaired individuals.

Although it is not mandatory for contractors to have this equipment in order to receive award, it is necessary they identify any such equipment they have which falls into the above category.

EPA ENERGY STAR PROGRAM:

The Federal EPA in cooperation with manufacturers, continues a program to foster the manufacture of energy efficient equipment. New York State fully supports this effort and all products offered comply with the EPA Energy Star guidelines for energy efficiency.

TRADE-INS:

The State reserves the right to offer used equipment in trade as part of the purchase price, in accordance with values in effect at the time traded. Bidder may submit with bid a formal trade-in schedule. In lieu of submitting a formal trade-in schedule, bidder may elect to consider trade-ins on an individual basis and should so state. Contractors shall submit quotations on trade-in machines when requested.

Trade-in equipment is represented by the State only "as is" and no warranty as to its condition is expressed or should be inferred. In the event that no allowance is offered or the allowance has not been accepted, the State reserves the right to retain possession of the equipment at the option of the agency. Equipment for trade-in shall be picked up by the contractor at the point indicated in the agency's purchase order and shall be removed at his expense within ten working days.

(continued)

MONTHLY COPY VOLUME:

Machines awarded will be capable of producing at least the volume specified. Items offered will be expected to regularly produce the stated number of copies without excessive malfunctions, breakdowns, or service calls. Failure to meet the performance criteria may result in:

1. Mandatory replacement of all units of the deficient model with another machine that meets the specified performance at the same or lower cost to end users as the original model.

2. Cancellation of the contract.

3. Awarding the contract to another bidder for a machine which meets performance criteria with any increase in cost chargeable to the non-performing contractor.

MODEL UPGRADES:

The Contractor agrees to install, at no additional cost to the end user, all manufacturer's retrofit upgrades within 90 days of the date the upgrade is introduced by the manufacturer. Upgrades to existing equipment shall not change existing maintenance programs.

NETWORKING:

Contractor certifies that the digital copiers offered are compatible with a minimum of Novell Netware and Windows NT networks. Contractors have listed other current compatible network operating systems.

Contractor will provide software support staff who are required to coordinate with agency personnel in charge of the computer network to ensure proper integration of products within the using agency's office environment and to answer questions and concerns on the equipment installed.

Contractors are to provide a toll free telephone number for service support for a minimum of 90 days after installation.

Network installation and after installation network support may be a part of this contract. Contractors have listed any additional costs for this in their originally awarded price list. Customers should plan network requirements and solicit additional costs for networking prior to selection of the machine.

MAINTENANCE REQUIREMENTS:

The Contractor agrees to provide maintenance service availability throughout the State of New York during normal working hours, 8:00 a.m. to 5:00 p.m., Monday through Friday, except holidays, to keep the machines in good working order. This includes, but is not limited to:

(a) Contractor will repair or correct the machines as required to maintain them in good working order. These costs are assumed by the contractor and are inclusive in the maintenance cost quoted per year.

(b) Preventive Maintenance. Preventive Maintenance (PM) shall be based upon specific needs of the individual machine as determined by the contractor. Preventive maintenance shall include lubrication, necessary adjustments and replacement of parts in accordance with the PM schedule established by the manufacturer.

(c) On-call remedial maintenance, including replacement of unserviceable parts. Parts will be furnished on an exchange basis and will be new parts or equivalent to new in performance when used in these machines. Removed parts become the property of the contractor.

(continued)

MAINTENANCE REQUIREMENTS: (Cont'd)

(d) All maintenance performed must be by fully trained and qualified personnel.

(e) The Contractor will also have emergency service calling "off" hours and submit rates for such after-hour emergency services.

(f) A service log will be attached to each machine. The contractor's service representative and the agency will jointly maintain the service log. The log will contain the date and time service was completed, a column for the agency to enter the time and date of the request for service, and the nature of the reason for the service call. Should the cause for the breakdown be attributed (by mutual consent of the contractor, the agency and the Procurement Services Group to operator error, misuse and abuse on the part of the State, or third party defective supplies, the repair time shall not be a factor in determining satisfactory machine performance. The agency will define to the servicing agent, at the time of the service call, if the machine is considered "down."

(g) The Contractor must maintain at the service facility a sufficient quantity of spare components to provide completion of service, maintenance, and repair or replacement of the item or items furnished within the time frames listed below.

(h) The maximum period of time, during the working hours as defined above, that an agency will be without the use of their machine because of breakdown will be:

9 working hours in the major metropolitan areas of NYS
18 working hours in other areas of the State

(i) SERVICE REPORTS:
The contractor will submit within 15 working days of the State's request a summary of service on all machines sold under the contract for which there is a maintenance contract, with a minimum of the following data: contractor, manufacturer, model, exact location of machine, date and time of user call for service, date and time service was completed and machine was operational, counter reading, and a brief description of service performed.

MAINTENANCE PLAN PURCHASED AFTER INITIAL PURCHASE OF EQUIPMENT:

In those cases where an end user did not purchase the Maintenance Plan at the initial purchase of the equipment, but wishes to enroll in the plan at a later date, the contractor has the right to charge for whatever parts and labor costs may be incurred to bring the machine back to original manufacturer's specs. These charges should be agreed upon by both the end user and contractor before any work commences.

PERFORMANCE CRITERIA:

The machines awarded will perform satisfactorily throughout the Guaranteed Performance Period (GPP). During the guarantee period and when a maintenance contract is purchased, the Contractor will schedule regular preventive maintenance (PM) service calls. Scheduled PM calls neither related to, nor coinciding with repair/breakdown calls, will not be considered downtime. The Contractor will make every effort to schedule PM calls during low use period. The machine will be required to operate satisfactorily and produce acceptable copy quality for the effectiveness levels as defined below:

1. Where service is required to be performed within (9) working hours a 90% effectiveness level is required.
2. Where service is required to be performed within (18) working hours an 80% effectiveness level is required. (See "Maintenance Requirements.")

(continued)

PERFORMANCE CRITERIA (Cont'd.):

The contractor will grant credit to the using agency for any machine that fails to perform at the specified effectiveness level. Whatever percentage of the normal working day the machine is inoperable after the call for service is made, this percentage is subtracted from 100%. If during the billing month, the machine falls below the 90% effectiveness level required in the 9-working day areas or 80% effectiveness level required in the 18-working hour areas, the using agency will be credited for that percentage against the minimum monthly maintenance charge. For example, if an office normally works an 8-hour day, five days per week, that amounts to 160 hours per month. If the machine is inoperable for 20 hours out of that 160-hour month, the machine has an 87.5% effectiveness level for the month. In the 9-working hour areas of a 90% required effectiveness level, the using agency would be eligible for a 2.5% credit from their minimum monthly maintenance charge. They would not be eligible if they were located in the 18-working hour areas at the 80% required effectiveness level. (Please also see Loaner Equipment clause at the bottom of this page).

If the machine is not meeting the manufacturer's performance specifications as represented by the specifications at the time of the bid and therefore producing unacceptable copies for the agency needs (as determined by the agency), the machine will be considered down from the time the service call is placed until the machine is corrected and functioning normally. The using agency will indicate the machine condition if it is considered "down" at the time the call for service is made. The using agency will be credited for downtime, pro-rata.

If the machine falls below the effectiveness level for three consecutive calendar months, the using agency, with the consent of the contractor, will receive from the contractor a replacement machine of the same model, features and performance.

If the replacement machine continues to fall below the effectiveness level the State may invoke any of the same three remedies as defined under "Monthly Copy Volume." None of the above will affect the rights of the State to replacement of equipment under other sections of this contract.

The first 30 days after installation of the original machine will be exempt from the performance requirement.

LOAN EQUIPMENT:

Loan equipment will be provided when repair cannot be completed within the above time frame. Loan equipment of comparable production capability will be furnished. Each machine will have a decal or label indicating the name, address and phone number of the nearest service center. The performance criteria will not be chargeable for periods that the contractor has provided loaner equipment of equal or better specifications and production capability.

(continued)

State of New York
Office of General Services
PROCUREMENT SERVICES GROUP
Contract Performance Report

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product's end user.**

Contract No.:_____ **Contractor**._____

Describe Product* Provided (Include Item No., if available):_____

***Note**: "**Product**" is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term "Product" includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

CONTRACTOR

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments:_____

_____

_____(over)

Agency:_____ Prepared by:_____

Address:_____ Title:_____

_____ Date:_____

_____ Phone:_____

_____ E-mail:_____

Please detach or photocopy this form & return by FAX to 518/474-2437 or mail to:

OGS PROCUREMENT SERVICES GROUP
Customer Services, Room 3711
Corning 2nd Tower - Empire State Plaza
Albany, New York 12242
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