

State of New York Executive Department
Office Of General Services
Procurement Services Group
Corning Tower Building - 38th Floor
Empire State Plaza
Albany, New York 12242
<http://www.ogs.state.ny.us>

CONTRACT AWARD NOTIFICATION

Title	:	Group 22207 - WEBBING, ELASTIC (Coxsackie CFI & Clinton CFI) Classification Code: 11
Award Number	:	<u>18560 - CI</u> (Replaces Award 4169-CI)
Contract Period	:	February 1, 2004 through January 31, 2007
Bid Opening Date	:	August 26, 2003
Date of Issue	:	February 2, 2004 (revised October 19, 2005)
Specification Reference	:	As Incorporated In The Invitation For Bids
Contractor Information	:	Appears on Page 2 of this Award

Address Inquiries To:

State Agencies & Vendors	
Name	: Richard W. Newton
Title	: Purchasing Officer I
Phone	: 518-486-9023
Fax	: 518-474-5525
E-mail	: richard.newton@ogs.state.ny.us

Description

Elastic Webbing used in manufacture of garments by CORCRAFT at Coxsackie and Clinton Correctional Facilities.

PR # 18560CI

(continued)

NOTE: See individual contract items to determine actual awardees.

<u>CONTRACT #</u>	<u>CONTRACTOR & ADDRESS</u>	<u>TELEPHONE #</u>	<u>FED.IDENT.#</u>
PC60968	NORTH EAST KNITTING, INC. 179 Conant Street Pawtucket, RI 02860	(800) 765-2323 (401) 727-0500 Alexander Darosa Fax: (401) 724-3840 Email: adarosa@nekinc.com	050419965
PC60969 SB WBE	THE THOMASTON CORP. 303 5th Ave., Ste. 1507 New York, NY 10016	(212) 685-2832 (212) 645-0375 Nicole Corey Fax: (212) 685-2965 Email: thomco1@ix.netcom.com	133831025

Cash Discount, If Shown, Should be Given Special Attention.

INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.

(See "Contract Payments" and "Electronic Payments" in this document.)

AGENCIES SHOULD NOTIFY THE PROCUREMENT SERVICES GROUP PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE PROCUREMENT SERVICES GROUP.

SMALL AND WOMEN-OWNED BUSINESSES:

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters WBE indicate the contractor is a Woman-owned Business Enterprise.

NOTE TO ALL CONTRACT USERS:

The terms and conditions of the bid solicitation which apply to the award appear at the end of this document and in the IFB. We strongly advise all contract users to familiarize themselves with all terms and conditions before issuing a purchase order.

PRICE:

Price includes all customs duties and charges and is net, F.O.B. Clinton Correctional Facility, Division of Industries, Dannemora, NY 12929 (Items 2 & 3) and Coxsackie Correctional Facility, Division of Industry, County Rte. 9, Coxsackie, NY 12051 (Item 1) including tailgate delivery, 24 hour Notification and restricted delivery hours (See "ADDRESSES AND RESTRICTIONS" Clause).

MINIMUM ORDER:

Minimum order shall be Item No. 1 - 50,000 yds.
Item No. 2 - 25,000 yds.
Item No. 3 - 25,000 yds.

ADDRESSES AND DELIVERY RESTRICTIONS:

Clinton Correctional Facility:

Division of Industries, Dannemora, NY 12929.
Deliveries must be begun and completed between 8:00 AM and 11:30 AM or 12:30 PM and 2:30 PM.
Contact: Kathy McCorry - (518) 492-2511 ext. 2302.

Coxsackie Correctional Facility:

Division of Industries, County Route 9, Coxsackie, NY 12051
Deliveries must be begun and completed between 8:00 AM and 10:30 AM or 11:30 AM and 1:30 PM.
Contact: Mary Ann Noeth - (518) 731-2344.

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NOTE TO CONTRACTOR:

Packing Slip and Shipping carton
must reference Facility Inventory code:

Inventory Codes

Item 1 - CZ0965

Item 2 - XT0043

Item 3 - CZ0966

<u>Item No.</u>	<u>Item</u>	<u>Price Per yard</u>
1.	Webbing, Elastic, Woven 1 ¼", white as per detailed specification Delivered to Coxsackie CFI Brand: POIELNYP-WHT-114 Guaranteed delivery: 21 days A/R/O	\$0.12
2.	Webbing, Elastic, Woven 1 ¼ " white with stripes as per detailed specification Delivered to Clinton CFI Brand: P01ELNYP-114-STP Guaranteed delivery: 21 days A/R/O	\$0.15

CONTRACTOR ITEMS 1 & 2: THE THOMASTON CORP.

3.	Webbing , Elastic, Knit 2", white as per detailed specification Delivered to Clinton CFI Brand: STYLE # 3243 Guaranteed delivery: 7 days A/R/O	\$0.105
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CONTRACTOR ITEM 3: NORTH EAST KNITTING, INC.

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REQUEST FOR CHANGE:

Any request by the agency or contractor regarding changes in any part of the contract must be made in writing to the Office of General Services, Procurement Services Group, prior to effectuation.

PACKAGING:

Webbing shall be shipped on 50 yard rolls. Rolls shall then be packed in cartons as per Industry standards to eliminate damage in shipping.

Rolls shall be protected from soiling in transit either singly or collectively in the carton. Carton must be clearly marked with description, style/item code number, Lot #, P.O. #, total yardage, number of rolls, and Correctional Facility inventory code.

Included in each shipment shall be a Physical Property Sheet and (2) two copies of a certified analysis of the webbing shipped.

No metal banding, banding clips or staples may be used to secure cartons and/or pallets. Plastic banding or shrink wrap may be used.

CONTRACT PAYMENTS:

Payments cannot be processed by State facilities until the contract products have been delivered in satisfactory condition or services have been satisfactorily performed. Payment will be based on any invoice used in the supplier's normal course of business. However, such invoice must contain sufficient data including but not limited to contract number, description of product or service, quantity, unit and price per unit as well as federal identification number.

State facilities are required to forward properly completed vouchers to the Office of the State Comptroller for audit and payment. All facilities are urged to process every completed voucher expeditiously giving particular attention to those involving cash discounts for prompt payment.

If the contract terms indicate political subdivisions and others authorized by law are allowed to participate, those entities are required to make payments directly to the contractor. Prior to processing such payment, the contractor may be required to complete the ordering non-State agency's own voucher form.

See "Contract Billings" in Appendix B, OGS General Specifications.

ELECTRONIC PAYMENTS:

The Office of the State Comptroller (OSC) offers an "electronic payment" option in lieu of issuing checks. Contact OSC to obtain an information packet at 518-474-4032 or e-mail to epunit@osc.state.ny.us or visit their website at www.osc.state.ny.us.

CONTRACTOR'S NOTES:

1. Contractor shall furnish the agency with written acknowledgement of the shipping date at least two weeks prior to shipment. Failure to comply may be cause for the initiation of contract default proceedings.
2. If shipment will not be made within the guaranteed delivery time, the contractor is required to notify the agency in writing at least two weeks prior to the latest date of the original delivery obligation. This notification must include the reasons for the delay and the latest date the material will be shipped. Should the delay be not acceptable to the using agency, appropriate contract default proceedings will be initiated. Failure to supply timely written notification of delay may be cause for default proceedings.

All correspondence for the aforementioned two points shall be directed to:

Department of Correctional Services
Division of Industries
550 Broadway
Albany, NY 12204-2802
ATTN: Nancy Abraham
Fax: (518) 434-7434
Email: nlabraham@corcraft.docs.state.ny.us

Coxsackie Correctional Facility
Division of Industries
County Route 9
Coxsackie, NY 12051
ATTN: Mary Ann Noeth
Fax: (518) 731-2781 ext. 2316

Clinton Correctional Facility
Division of Industries
Dannemora, NY 12929
ATTN: Kathy McCorry
Fax: (518) 492-2041

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ESTIMATED QUANTITIES:

The quantities listed are estimated only. See "Estimated/Specific Quantity Contracts" and "Participation in Centralized Contracts" in Appendix B, OGS General Specifications.

CONTRACT PERIOD AND RENEWALS:

The contract term is three years as stated on the Contract Award Notification.

Prices quoted are firm for the entire period of the contract. Price escalation is not allowed and is specifically excluded from the terms and conditions of the contract award. Price decreases are permitted at any time.

If mutually agreed between the Procurement Services Group and the contractor, the contract may be renewed under the same terms and conditions for additional period(s) not to exceed a total contract term of five (5) years.

SHORT TERM EXTENSION:

In the event the replacement contract has not been issued, any contract let and awarded hereunder by the State, may be extended unilaterally by the State for an additional period of up to one month upon notice to the contractor with the same terms and conditions as the original contract including, but not limited to, quantities (prorated for such one month extension), prices, and delivery requirements. With the concurrence of the contractor, the extension may be for a period of up to three months in lieu of one month. However, this extension terminates should the replacement contract be issued in the interim.

EMERGENCY PURCHASING:

In the event that a disaster emergency is declared by Executive Order under Section 28 of Article 2-B of the Executive Law, or that the Commissioner determines pursuant to his/her authority under Section 163(10)(b) of the State Finance Law that an emergency exists requiring the prompt and immediate delivery of commodities or services, the Commissioner reserves the right to obtain such commodities or services from any source, including but not limited to this contract, as the Commissioner in his/her sole discretion determines will meet the needs of such emergency. Contractor shall not be entitled to any claim or lost profits for commodities or services procured from other sources pursuant to this paragraph.

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