



**Office of  
General Services**

ANDREW M. CUOMO  
Governor

ROANN M. DESTITO  
Commissioner

**CONTRACT AWARD LETTER**

August 13, 2015

Mr. Richard Holz, Director of DSD Sales  
Upstate Niagara Cooperative, Inc.  
25 Anderson Road  
Buffalo, NY 14225

Dear Mr. Holz:

Re: IFB #22773 - Milk, Fluid (Statewide)  
Bid Opening: June 25, 2015  
**Contract #: PC67027**

The New York State Office of General Services (OGS) provides this contract award letter as confirmation of the Regions OGS is awarding to your company. In addition, this contract award letter identifies and sets forth the order of precedence of the documents that comprise the contract being awarded to your company under **Group #01600 – Milk, Fluid (Statewide)**.

The Regions awarded to your company under the above-referenced contract number are:  
**Regions 17-18.**

By signing this contract award letter you agree that your contract is comprised of the following documents (Contract Documents), in order of precedence:

1. Appendix A (January 2014) Standard Clauses for NYS Contracts (previously provided).
2. This Contract Award Letter.
3. Revisions and Clarifications to Bid Specifications (previously provided).
  - a. Addendum #1 - Dated May 29, 2015
  - b. Addendum #2 - Dated June 5, 2015
  - c. Addendum #3 - Dated June 19, 2015
4. Invitation for Bids #22773 including all Appendices and Attachments referenced therein (previously provided).
5. Your Bid Prices for Regions 17-18.
6. Upstate Niagara Cooperative, Inc.'s Bid.

We request that you print out **three copies** of this contract award letter and that you sign all three copies before a notary public and return all three originals to OGS at:

**NYS Office of General Services  
Christine Brady  
Procurement Services  
38<sup>th</sup> Floor Corning Tower, ESP  
Albany, NY 12242**

Award Letter #22773\_ Upstate Niagara Cooperative, Inc.

Upstate Niagara Cooperative, Inc. – PC67027  
August 13, 2015

We request that these letters be signed by the same person who signed the original bid if possible and if they are not available another authorized company representative may sign before a notary. We request that the letters and acknowledgments be delivered to OGS **no later than close of business on August 20, 2015.**

Upon receipt of the original signed contract award letters, OGS will sign the letters and return a fully executed original to you. The mutual execution of this contract award letter does not constitute a purchase from the contract. Your contract start date will be upon OGS mailing the fully executed contract award letter to you. Your contract term ends **June 30, 2018.**

Please contact Christine Brady [Christine.Brady@ogs.ny.gov](mailto:Christine.Brady@ogs.ny.gov) or 518-474-9867 if you have questions.

**IN WITNESS WHEREOF**, the parties hereto have executed this contract award letter as of the day and year written below.

**Agency Certification**

"In addition to the acceptance of this Contract, I also certify that original copies of this signature page will be attached to all other exact copies of this contract."

**UPSTATE NIAGARA COOPERATIVE, INC. THE PEOPLE OF THE STATE OF NEW YORK**

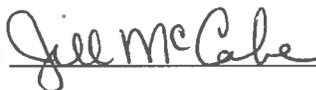
By: 

Print Name: RICHARD HOLZ

Title: DIRECTOR OF DSD SALES

Federal I.D. No.: 16-0845625

Date: 8/13/15

By: 

Office of General Services

Print Name: Jill McCabe

Title: Assistant Director  
Procurement Services

Date: 9/17/15

