

NYSTEC FISCAL YEAR 2014 - October 1, 2013 - September 30, 2014 NYSTEC FISCAL YEAR 2015 - October 1, 2014 - September 30, 2015		
NYSTEC Labor Category	Standard Hourly Billing Rates NYSTEC FY 2014	Standard Hourly Billing Rates NYSTEC FY 2015
Sr. Network Security Analyst	\$234.00	\$238.91
Network Security Analyst	\$216.00	\$220.54
Senior Engineer/Manager	\$187.20	\$191.13
Engineer/ Analyst VI	\$178.20	\$181.94
Engineer/Analyst V	\$168.30	\$171.83
Sr. Engineer/Analyst IV	\$159.30	\$162.65
Engineer/Analyst IV	\$144.90	\$147.94
Senior Engineer/Analyst III	\$130.50	\$133.24
Engineer/Analyst III	\$121.50	\$124.05
Senior Engineer/Analyst II	\$108.00	\$110.27
Engineer/Analyst II	\$98.10	\$100.16
Senior Engineer/Analyst I	\$93.60	\$95.57
Engineer/Analyst I	\$89.10	\$90.97
Support Specialist IV	\$74.70	\$76.27
Support Specialist III	\$65.70	\$67.08
Support Specialist II	\$51.30	\$52.38
Support Specialist I	\$36.90	\$37.67
The rates presented are standard hourly rates exclusive of all travel costs. Authorized users are free to negotiate a lower rate with NYSTEC.		

All other Terms and Conditions remain the same.

Office of General Services
 New York State Procurement (NYSPRO)
 Corning Tower Building, 38th Floor
 Empire State Plaza
 Albany, New York 12242
<http://nyspro.ogs.ny.us>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [T9700411](#)

DATE: September 11, 2014

GROUP: 79536 - USAF Rome Laboratory Services
 (NYSTEC)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Jonathan Davis
 Contract Management Specialist
 Phone: (518) 486-7831
 Email: Jonathan.davis@ogs.ny.gov

CONTRACT PERIOD: September 12, 2009 –
 September 11, 2015

OTHER AUTHORIZED USERS

Customer Services
 Phone: (518) 474-6717
 Email: customer.services@ogs.ny.gov

CONTRACTOR: New York State Technology Enterprise Corporation (NYSTEC)

CONTRACT NO.: CMR524A

SUBJECT: NYSTEC Contract Hourly Rate Changes

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Effective October 1, 2014, the Total Hourly Rates, exclusive of travel costs, for NYSTEC Fiscal Years 2014 and 2015 (defined below) are as follows:

<u>NYSTEC FISCAL YEAR 2014</u> - October 1, 2013 - September 30, 2014		<u>NYSTEC FISCAL YEAR 2015</u> - October 1, 2014 - September 30, 2015	
NYSTEC Labor Category	Not to Exceed Rates for NYSTEC FY 2014	Not to Exceed Rates for NYSTEC FY 2015	
Sr. Network Security Analyst	\$234.00	\$238.91	
Network Security Analyst	\$216.00	\$220.54	
Senior Engineer/Manager	\$187.20	\$191.13	
Engineer/ Analyst VI	\$178.20	\$181.94	
Engineer/Analyst V	\$168.30	\$171.83	
Sr. Engineer/Manager IV	\$159.30	\$162.65	
Engineer/Analyst IV	\$144.90	\$147.94	
Senior Engineer/Analyst III	\$130.50	\$133.24	
Engineer/Analyst III	\$121.50	\$124.05	
Senior Engineer/Analyst II	\$108.00	\$110.27	
Engineer/Analyst II	\$98.10	\$100.16	
Senior Engineer/Analyst I	\$93.60	\$95.57	
Engineer/Analyst I	\$89.10	\$90.97	
Support Specialist IV	\$74.70	\$76.27	
Support Specialist III	\$65.70	\$67.08	
Support Specialist II	\$51.30	\$52.38	
Support Specialist I	\$36.90	\$37.67	
The rates presented are not-to-exceed hourly rates <u>exclusive</u> of all travel costs. Authorized users are free to negotiate a lower rate with NYSTEC to meet the specific travel and on-site requirements of any resulting project effort.			

All other terms and conditions remain the same.

**Office of General Services
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Empire State Plaza
Albany, New York 12242
<http://nyspro.ogs.ny.us>**

**PURCHASING MEMORANDUM
CONTRACT AWARD NOTIFICATION UPDATE**

AWARD NUMBER: [T9700411](#)

DATE: September 10, 2014

GROUP: 79536 - USAF Rome Laboratory Services
(NYSTEC)

**PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS**

Jonathan Davis
Contract Management Specialist
Phone: (518) 486-7831
Email: Jonathan.davis@ogs.ny.gov

CONTRACT PERIOD: September 12, 2009 –
September 11, 2015

OTHER AUTHORIZED USERS

Customer Services
Phone: (518) 474-6717
Email: customer.services@ogs.ny.gov

CONTRACTOR: New York State Technology Enterprise Corporation (NYSTEC)
CONTRACT NO.: CMR524A

SUBJECT: NYSTEC Contract Hourly Rate Changes

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Effective October 1, 2014, the Total Hourly Rates for NYSTEC Fiscal Years 2014 and 2015 (defined below) are as follows:

<u>NYSTEC FISCAL YEAR 2014 - October 1, 2013 - September 30, 2014</u>		<u>NYSTEC FISCAL YEAR 2015 - October 1, 2014 - September 30, 2015</u>	
NYSTEC Labor Category	Not to Exceed Rates for NYSTEC FY 2014	Not to Exceed Rates for NYSTEC FY 2015	
Sr. Network Security Analyst	\$234.00	\$238.91	
Network Security Analyst	\$216.00	\$220.54	
Senior Engineer/Manager	\$187.20	\$191.13	
Engineer/ Analyst VI	\$178.20	\$181.94	
Engineer/Analyst V	\$168.30	\$171.83	
Sr. Engineer/Manager IV	\$159.30	\$162.65	
Engineer/Analyst IV	\$144.90	\$147.94	
Senior Engineer/Analyst III	\$130.50	\$133.24	
Engineer/Analyst III	\$121.50	\$124.05	
Senior Engineer/Analyst II	\$108.00	\$110.27	
Engineer/Analyst II	\$98.10	\$100.16	
Senior Engineer/Analyst I	\$93.60	\$95.57	
Engineer/Analyst I	\$89.10	\$90.97	
Support Specialist IV	\$74.70	\$76.27	
Support Specialist III	\$65.70	\$67.08	
Support Specialist II	\$51.30	\$52.38	
Support Specialist I	\$36.90	\$37.67	

The rates presented are not-to-exceed hourly rates inclusive of all travel costs.
Authorized users are free to negotiate a lower rate with NYSTEC to meet the specific travel and on-site requirements of any resulting project effort.

All other terms and conditions remain the same.

New York State Office of General Services
New York State Procurement (NYSPRO)
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://nyspro.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [T9700411](#)
(Access link for complete contract information)

DATE: July 23, 2014

GROUP: 79536 - USAF Rome Laboratory Services
(NYSTEC)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS
Jonathan Davis
Contract Management Specialist
Phone: (518) 486-7831
Email: Jonathan.davis@ogs.ny.gov

CONTRACT PERIOD: September 12, 2009 –
September 11, 2015

OTHER AUTHORIZED USERS
Customer Services
Phone: (518) 474-6717
Email: customer.services@ogs.ny.gov

CONTRACTOR: New York State Technology
Enterprise Corporation (NYSTEC)
CONTRACT NO.: CMR524A

[Click here for Contractor's Pricing](#)

SUBJECT: NYSTEC Contract Extension/New NYSPRO Contact

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Effective immediately, the above mentioned contract has been extended 1 year until September 11, 2015, or until a new contract is awarded, whichever occurs first.

The new NYSPRO contact for this contract is Jonathan Davis.

All other terms and conditions remain the same.

New York State Office of General Services
New York State Procurement (NYSPRO)
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [T9700411](#)

DATE: November 8, 2013

GROUP: 79536 - USAF Rome Laboratory Services
(NYSTEC)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Dana Ferris
Contract Management Specialist
(518) 474-3166
dana.ferris@ogs.ny.gov

CONTRACT PERIOD:

CM00524: October 15, 1996 - September 11, 2009

CMR524A*: September 12, 2009 - September 11, 2014

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

CONTRACTOR: New York State Technology
Enterprise Corporation (NYSTEC)

CONTRACT NO.: CMR524A

SUBJECT: NYSTEC Contract Amendment

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Effective immediately, this contract was amended to include changes to the contract terms, conditions, procedures and pricing. Authorized Users are strongly advised to read the posted amendment in its entirety.

The OGS Contract Administrator for this contract is Dana Ferris.

The effective date of this Amendment shall be October 1, 2013 and the term of this Contract shall expire on September 11, 2014. Statements of Work which were fully executed by NYSTEC and an Authorized User prior to October 1, 2013 shall be governed by the Contract terms and conditions in effect immediately prior to the effective date of this Amendment.

Statements of Work which are fully executed by NYSTEC and an Authorized User on or after October 1, 2013 shall be governed by the Contract terms and conditions as amended herein.

The amendment includes but is not limited to the sections listed below:

- APPENDIX A- Standard Clauses for All NYS Contracts, dated December 2012, has been added
- Section 4: Standardized confidentiality requirements related to FERPA, HIPAA, and HITECH
- Section 5. Contract Clarifications, Paragraph IV. APPOINTED PROJECT DIRECTOR
- Section 6: Revised Order of Precedence
- Section 15. INSURANCE- Standardized Insurance requirements
- Section 16. FEDERAL FUNDING REQUIREMENTS
- Section 17. METHOD OF PAYMENT FOR NON-STATE AGENCY AUTHORIZED USERS

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- Section 18. REPORTS AND MEETINGS
 - Section 19. CONTRACTOR STAFF REPLACEMENT
 - Section 20. MINIMUM UTILIZATION

Appendix D has been added to this contract and it reflects the following updates:

- Revised NYS Net Pricing: **Rates have been transitioned from “Not-to-Exceed” Bill Rates to Fixed Hourly-Bill Rates that do not include travel expenses for NYS Executive Agency users.**
- Job Title Definitions and minimum experience requirements
- Terms and Conditions for Travel, Meals and Lodging
- Revised CPI adjustments

Note: Pricing for engagements made after October 1, 2013 shall be governed by the updated Appendix D. Any engagements made prior to October 1, 2013 shall be governed by the Appendix D in effect immediately prior to the effective date of this amendment.

Appendix E, entitled “How to Use This Contract” has been added to reflect current procedures and policies for both State Agencies and others authorized to use this Contract.

The end date of this Agreement remains unchanged.

All other terms and conditions of the contract not specific to the amendment remain unchanged.

New York State Office Of General Services
 Procurement Services Group
 Corning Tower Building
 Empire State Plaza
 Albany, New York 12242
<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [T9700411](#)

DATE: October 1, 2011

GROUP: 79536 USAF Rome Laboratories Services (NYSTEC)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Joseph Better
 Purchasing Officer I
 (518) 474-7101
Joseph.Better@ogs.ny.gov

CONTRACT PERIOD: September 12, 2009
 September 11, 2014

OTHER AUTHORIZED USERS

Customer Services
 (518) 474-6717

CONTRACTOR(S)/ New York State Technology Enterprise Corporation (NYSTEC)

customer.services@ogs.ny.gov

CONTRACT NO(S): CMR524A

SUBJECT: Updated Total Hourly Rates Fiscal Years 2012 and 2013

ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Effective October 1, 2011, the Total Hourly Rates for NYSTEC Fiscal Years 2012 and 2013 (defined below) are as follows:

NYSTEC FISCAL YEAR 2012 - October 1, 2011 - September 30, 2012		
NYSTEC FISCAL YEAR 2013 - October 1, 2012- September 30, 2013		
NYSTEC Labor Category	Not to Exceed Rates including travel for NYSTEC FY 2012	Not to Exceed Rates including travel for NYSTEC FY 2013
Sr. Network Security Analyst	\$335	\$335
Network Security Analyst/	\$315	\$315
Senior Operations Analyst	\$315	\$315
Sr. Engineer/Manager	\$280	\$280
Engineer/ Analyst VI	\$270	\$270
Engineer/Analyst V	\$260	\$260

Senior Engineer/Analyst IV	\$250	\$250
Engineer/Analyst IV	\$230	\$230
Senior Engineer/Analyst III	\$215	\$215
Engineer/Analyst III	\$205	\$205
Senior Engineer/Analyst II	\$190	\$190
Engineer/Analyst II	\$176	\$176
Senior Engineer/Analyst I	\$171	\$171
Engineer/Analyst I	\$162	\$162
Support Specialist IV	\$150	\$150
Support Specialist III	\$140	\$140
Support Specialist II	\$120	\$120
Support Specialist I	\$107	\$107
<p>The rates presented are not-to-exceed hourly rates inclusive of all travel costs. Authorized users are free to negotiate a lower rate with NYSTEC to meet the specific travel and on-site requirements of any resulting project effort.</p>		

All other Terms and Conditions remain the same.

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [T9700411](#)

DATE: September 9, 2009

GROUP: 79536 USAF Rome Laboratories Services (NYSTEC)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Joseph Better
Purchasing Officer I
(518) 474-7101
Joseph.Better@ogs.state.ny.us

CONTRACT PERIOD: September 12, 2009
September 11, 2014

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717

CONTRACTOR(S)/ New York State Technology Enterprise
Corporation (NYSTEC)

customer.services@ogs.state.ny.us

CONTRACT NO(S): CMR524A

SUBJECT: Contract Execution / Continuation of Services

ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Effective September 12, 2009, the aforementioned contract, formerly CM00524 has expired. The services provided by NYSTEC will be continued under CMR524A for five (5) years until September 11, 2014 as follows:

Please Note:

To facilitate project approval and implementation, agencies and authorized users **MUST** reference the contract number CMR524 and the corresponding project alpha and numeric designator (e.g. CMR524B B-300) for all project documents (including Purchase Orders and invoices) that are issued after this contract execution and throughout the contract term.

The authorized user supplies the Alpha designator and NYSTEC supplies the numeric designator.

PLEASE NOTE: Contract Number CMR524A is reserved solely for OGS as the issuing/administering agency.

1. Appendix B, Office of General Services General Specifications dated June 2006, attached hereto, is hereby expressly made a part of these Contracts as fully as if set forth at length herein and shall govern any situations not covered by this Contract or Appendix A.

2. OGS is publishing NYSTEC's "Not to Exceed" Total Hourly Rates (these rates are not confidential).
 - a. All Total Hourly Rates include travel time and costs incurred for travel to the site and also include all travel and costs associated with accessing the installation site.
 - b. Please see attached page three of this Purchasing Memo and page eight of the Revised Contract Award Notification Document for the Published Pricing Information.
3. Authorized users will be required to demonstrate Reasonableness of Cost for all projects.
 - i. For all projects the Authorized Users shall demonstrate Reasonableness of Cost at the time of Purchase/Agreement with NYSTEC. "Reasonableness of Cost" means that for a specific project, NYSTEC is offering its most favored pricing/terms to the NYS Authorized User when compared to the pricing/terms offered other best customers for similar projects (e.g. dollar value, length of project, scope, etc.).

Reasonableness of Cost may be demonstrated by:

- ii. Referencing similarly-situated projects for other customers (similar dollar value, length of project, scope, etc.) by providing copies of invoices, agreements, etc.
 - iii. Indicating the number of hours estimated for the project and how this estimate is reasonable (based on similar projects, lessons learned etc.)
 - iv. Referencing Pricing offered by other NYS Contractors for similar projects.
4. The establishment of a project-specific numbering system that each Authorized User or Agency will utilize. It incorporates the contract number, CMR524, followed by an alpha numeric designator for each project or engagement, as follows CMR524B B-150. The numeric project designator is supplied by NYSTEC.

NYSTEC shall provide each authorized user and agency with the numeric designator. The project number shall be reflected on all project-specific documents including but not limited to the Technical Proposal, Cost Proposal, etc. In the event a project is not approved, the project number will be considered used and NYSTEC should proceed to the next number. Each project number should not be used more than once except for amendments to approved projects.
5. OGS encourages Authorized Users to negotiate for better pricing as the Total Hourly Rates established in NYSTEC's contracts are "Not to Exceed" Total Hourly Rates.
6. Authorized Users need to follow their internal procurement guidelines and control agency requirements when purchasing off of NYS Centralized Contracts.
7. The starting date for each Authorized User's project will vary according to the date of OSC or other required approval. Projects approved under the NYSTEC contract, CMR524A, will survive to project completion, are able to extend and survive beyond any expiration date of Contract CMR524A and are governed by the terms of that contract, notwithstanding its expiration.

8. REQUIRED REPORTS:

1. Upon completion of each project Definition approved under this agreement, the contractor shall provide a final report of the work performed for each agency to the Agency and the OFT.
2. To comply with Chapter 10 of the Laws of 2006, which relates to maintaining certain information concerning contract employees working under State agency service and consulting contracts, the Contractor/State Agencies must complete the following:

Form A - Contractor's Planned Employment Form, if required. The State agency using the consultant services is required to submit Form A to the Office of the State Comptroller. Note: The agency may choose, in its discretion, to require the vendor's assistance in completing Form A. Agency solicitation documents should advise vendors accordingly.

Form B - Contractor's Annual Employment Report. Form B must be submitted each year the agreement is in effect, to capture the contractor's historical information detailing actual employment information for the most recently concluded state fiscal year (April 1 through March 31) and ever year thereafter. Throughout the term of the Contract by May 15th of each year the contractor agrees to report the following information to the State agency awarding the Contract, or if the Contractor has provided contract employees pursuant to an OGS centralized contract, such report must be made to the State agency purchasing from such Contract. For each covered consultant contract in effect at any time between the preceding April 1st through March 31st fiscal year or for the period of time such contract was in effect during such prior State fiscal year contractor reports the:

1. Total number of employees employed to provide the consultant services, for each employment category.
2. Total number of hours worked by such employees for each employment category.
3. Total compensation paid to all employees that performed consultant services under such Contract for each employment category.*

*NOTE: The information to be reported is applicable only to those employees who are directly providing services or directly performing covered consultant services. However, such information shall also be provided relative to employees of Subcontractors who perform any part of the service contract or any part of the covered consultant contract. This information does not have to be collected and reported in circumstances where there is ancillary involvement of an employee in a clerical, support, organizational or other administrative capacity.

Contractor agrees to simultaneously report such information to the Department of Civil Service and the Office of the State Comptroller as designated below:

Department of Civil Service
Alfred E. Smith Office Building
Albany, NY 12239
Attn: Counsel's Office

Office of the State Comptroller - Bureau of Contracts
110 State St., 11th Floor
Albany, New York 12236
Attn: Consultant Reporting

9. CONFLICT OF TERMS AND CONDITIONS:

Unless otherwise set forth in the procurement or contract documents, conflicts among documents shall be resolved in the following order of precedence:

- a. Appendix A (Standard Clauses for NYS Contracts)
- b. Mini-Bid Project Definition if applicable and in accordance with the terms and conditions of the Back-Drop Contract.
- c. Contract and other writing(s) setting forth the final agreements, clarifications and terms between the Bid Documents and Contractor's Bid. In the latter circumstance, clarifications must specifically note in writing what was offered by the Contractor and what was accepted by the State. If not, such clarifications shall be considered last in the order of precedence under this paragraph.
- d. Bid Documents (Other than Appendix A).
 - i. Bid Specifications prepared by the Authorized User.
 - ii. Appendix B (General Specifications).
 - iii. Incorporated Contract Appendices, if any, following the order of precedence as stated for Contract above.
- e. Contractor's Bid
- f. Unincorporated Appendices (if any).

Please see the revised Contract Award Notification (CAN) and "How to Use this Contract" for additional information.

All other Terms and Conditions remain the same.

 NYSTEC CMR524A “Not to Exceed” Total Hourly Rates:

NYSTEC FISCAL YEAR 2009 - October 1, 2008 - September 30, 2009 NYSTEC FISCAL YEAR 2010 - October 1, 2009- September 30, 2010		
<i>NYSTEC Labor Category</i>	Not-to-exceed NYSTEC FY 2009 rates including travel	Not-to-exceed NYSTEC FY 2010 rates including travel
Sr. Network Security Analyst	\$301	\$325
Network Security Analyst (Senior Operations Analyst)	\$281	\$305
Sr. Engineer/Manager	\$249	\$271
Engineer/ Analyst VI	\$239	\$261
Engineer/Analyst V	\$228	\$249
Senior Engineer/Analyst IV	\$218	\$239
Engineer/Analyst IV	\$202	\$222
Senior Engineer/Analyst III	\$186	\$206
Engineer/Analyst III	\$176	\$195
Senior Engineer/Analyst II	\$161	\$180
Engineer/Analyst II	\$150	\$168
Senior Engineer/Analyst I	\$145	\$163
Engineer/Analyst I	\$140	\$158
Support Specialist IV	\$124	\$141
Support Specialist III	\$114	\$131
Support Specialist II	\$98	\$114
Support Specialist I	\$82	\$98
The rates presented are not-to-exceed hourly rates inclusive of all travel costs. Authorized users are free to negotiate a lower rate with NYSTEC to meet the specific travel and on-site requirements of any resulting project effort.		

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [T9700411](#)

DATE: August 11, 2009

GROUP: 79536 USAF Rome Laboratories Services (NYSTEC)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Joseph Better
Purchasing Officer I
(518) 474-7101
Joseph.better@ogs.state.ny.us

CONTRACT PERIOD: October 15, 1996
September 11, 2009

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717

CONTRACTOR(S)/ New York State Technology Enterprise
Corporation

customer.services@ogs.state.ny.us

CONTRACT NO(S).: CM00524

SUBJECT: 30 Day Unilateral Contract Extension

ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Effective August 12, 2009, the aforementioned contract has been unilaterally extended by OGS for a period of thirty (30) days until September 11, 2009 or until such time as a new contract award is issued, which ever is first..

All other Terms and Conditions remain the same.

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [T9700411](#)

DATE: July 6, 2009

GROUP: 79536 USAF Rome Laboratories Services (NYSTEC)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Joseph Better
Purchasing Officer I
(518) 474-7101
Joseph.better@ogs.state.ny.us

CONTRACT PERIOD: **October 15, 1996**
August 11, 2009

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717

CONTRACTOR(S)/ New York State Technology Enterprise
Corporation

customer.services@ogs.state.ny.us

CONTRACT NO(S).: **CM00524**

SUBJECT: 30 Day Unilateral Contract Extension

ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Effective July 12, 2009, the aforementioned contract has been unilaterally extended by OGS for a period of thirty (30) days until August 11, 2009.

All other Terms and Conditions remain the same.

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [T9700411](#)

DATE: December 13, 2007

GROUP: 79536 USAF Rome Laboratory Services (NYSTEC)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Joseph Better
Purchasing Officer I
(518) 474-7101
Joseph.better@ogs.state.ny.us

CONTRACT PERIOD: October 15, 1996
July 11, 2009

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

CONTRACTOR(S)/ New York State Technology
Enterprise Corporation (NYSTEC)

CONTRACT NO(S).: CM00524

SUBJECT: New Contact Information

ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Effective immediately, the new contact for the aforementioned contract is as follows:

Michael Donovan
NYSTEC
100 State Street, Suite 330
Albany, NY 12207
Phone: (518) 431-7020
Fax : (518) 431-7037
mdonovan@nystec.com

Please review the Contract Award Notification (CAN) file titled "How to Use this Contract" for any additional information.

All other terms and conditions remain the same.

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [T9700411](#)

DATE: July 5, 2007

GROUP: 79536 USAF Rome Laboratory Services (NYSTEC)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Joseph Better
Purchasing Officer I
(518) 474-7101
Joseph.Better@ogs.state.ny.us

CONTRACT PERIOD: October 15, 1996
July 11, 2009

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

CONTRACTOR(S)/ New York State Technology
Enterprise Corporation (NYSTEC)

CONTRACT NO(S): CM00524

SUBJECT: New Billing Locations

ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Effective immediately, all orders and remittances for the aforementioned contract are to be forwarded to the following address:

NYSTEC
500 Avery Lane, Suite A
Griffiss Industrial Park
Rome, NY 13441

All other terms and conditions remain the same.

Please review the Contract Award Notification (CAN) for any additional information.

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [T9700411](#)

DATE: October 3, 2006

GROUP: 79536 USAF Rome Laboratory Services (NYSTEC)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Joseph Better
Purchasing Officer I
(518) 474-7101
joseph.better@ogs.state.ny.us

CONTRACT PERIOD: October 15, 1996
July 11, 2009

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

CONTRACTOR/ New York State Technology
Enterprise Corporation (NYSTEC)

CONTRACT NO.: CM00524

SUBJECT: Discretionary Spending Thresholds/ New Contract Administrator

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

The discretionary limit for New York State Agencies was recently increased to \$50,000 dollars (refer to State Finance Law §163.6). All purchases by state agencies that exceed \$50,000 (or other discretionary threshold level for some state agencies such as SUNY) require approval by the Office of State Comptroller. The Contract Award Notice provides instructions for use of this contract: <http://www.ogs.state.ny.us/purchase/snt/awardnotes/79536T9700411HowTo.htm>

The new Contract Administrator is Joseph Better.

All other terms and conditions remain the same.

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [T9700411](#)

DATE: July 18, 2006

GROUP: 79536 USAF Rome Laboratory Services (NYSTEC)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Joseph Better
Purchasing Officer I
(518) 474-7101
Joseph.better@ogs.state.ny.us

CONTRACT PERIOD: October 15, 1996
July 11, 2009

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

CONTRACTOR(S)/ New York State Technology
Enterprise Corporation (NYSTEC)

CONTRACT NO(S).: CM00542

SUBJECT: Discretionary Spending Thresholds/ New Contract Administrator

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

The discretionary limit for New York State Agencies was recently increased to \$50,000 dollars (refer to State Finance Law §163.6). All purchases by state agencies that exceed \$50,000 (or other discretionary threshold level for some state agencies such as SUNY) require approval by the Office of State Comptroller. The Contract Award Notice provides instructions for use of this contract: <http://www.ogs.state.ny.us/purchase/snt/awardnotes/79536T9700411HowTo.htm>

The new Contract Administrator is Joseph Better.

All other terms and conditions remain the same.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE #5

AWARD NUMBER:	T9700411	DATE: September 7, 2004
GROUP:	79536	PLEASE ADDRESS INQUIRIES TO: <u>STATE AGENCIES & CONTRACTORS</u>
CONTRACT PERIOD:	October 15,1996 – July 11, 2009	Karen Fowler (518) 473-3798 karen.fowler@ogs.state.ny.us
CONTRACTOR:	NYS Technology Enterprise Corporation (NYSTEC)	<u>OTHER AUTHORIZED USERS</u> PSG Customer Services (518) 474-6717 customer.services@ogs.state.ny.us
CONTRACT NO.:	CM00524	
SUBJECT:	Address Update (Rome only)	

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please be advised that the Rome address for above-referenced contractor has been changed to:

NYSTEC
52 Geiger Road
Rome, New York 13441
(315) 338-5818 - Phone
(315) 338-6124 - Fax

All other contractor information will remain the same.

New York State Office Of General Services
Procurement Services Group
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Empire State Plaza
Albany, New York 12242
<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE #4

AWARD NUMBER:	T9700411	DATE: June 30, 2004
GROUP:	79536	PLEASE ADDRESS INQUIRIES TO: <u>STATE AGENCIES & CONTRACTORS</u>
CONTRACT PERIOD:	October 15,1996 – July 11, 2009	Karen Fowler (518) 473-3798 karen.fowler@ogs.state.ny.us
CONTRACTOR:	NYS Technology Enterprise Corporation (NYSTEC)	<u>OTHER AUTHORIZED USERS</u> PSG Customer Services (518) 474-6717 customer.services@ogs.state.ny.us
CONTRACT NO.:	CM00524	
SUBJECT:	Contact Extension	

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please be advised that the above-referenced contract has been extended to July 11, 2009. All other terms and conditions remain the same.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE #3

AWARD NUMBER: [T9700411](#)

DATE: June 9, 2003

GROUP: 79536

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

CONTRACT PERIOD: October 15, 1996 – July 11, 2004

Karen Fowler
(518) 473-3798

CONTRACTOR: NYS Technology Enterprise Corporation
(NYSTEC)

karen.fowler@ogs.state.ny.us

CONTRACT NO.: CM00524

OTHER AUTHORIZED USERS

PSG Customer Services

(518) 474-6717

customer.services@ogs.state.ny.us

SUBJECT: NYSTEC Legislation

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

NYSTEC Legislation and Intent

State agencies are reminded that the subject contract was set up in response to legislation enacted in 1996. The legislation, which took effect immediately on June 27, 1996 specifically, stated the following:

"Notwithstanding any inconsistent provision of law, any state agency, department, board, bureau, division, commission, committee, office, or other entity of the state is authorized to enter individually or collectively into agreements and/or contracts with the New York State Science and Technology Foundation [now know as NYSTAR] and/or the Syracuse Research Corporation on behalf of the New York State Technology enterprise corporation (NYSTEC) in order to access the resources of the United State's Air force's Rome Laboratory in the areas, including, but not limited to, telecommunications, communications networks, information processing and databases, software, artificial intelligence, electromagnetics, signal processing, photonics, and electric reliability, and may pay such fees in consideration of the services rendered by such agreements and/or contracts, subject to the approval of the director of state Operations."

Please be reminded that the purpose of the legislation is to ensure that the State is able to access the resources of the federal government (aka Rome Laboratory) for the benefit of the State.

NYSTEC is a not for profit company funded by The New York Science and Technology Foundation (now NYSTAR). NYSTAR, as part of its mission, is responsible for encouraging and fostering technological research and development in the State, and to promote technological innovations and advance the transference of new and emerging technology to the public sector where it can be put to practical use resolving the many concerns facing government. In this way, the Foundation furthers New York's economic development, spawning new firms and drawing other business to the area.

Agencies are reminded that responsible and prudent use of the subject NYSTEC contract requires OSC approval and should be consistent with the stated legislation and the stated state missions set forth above.

**NEW YORK STATE
OFFICE OF GENERAL SERVICES
PROCUREMENT SERVICES GROUP
38th Floor - Corning Tower Building
Empire State Plaza
Albany, New York 12242**

CONTRACT ADDENDUM #2

Date: **July 27, 2001**

CONTRACT INFORMATION:

Group Number: 79536 - USAF Rome Laboratory
Services
Award No.: T9700411
Contract No.: CM00524
Contractor: NYS Technology Enterprise
Corporation (NYSTEC)
Contract Period: October 15, 1996 - July 11, 2001

ADDRESS INQUIRIES TO:

Name: Joseph O'Neill
Purchasing Officer 1
(telecommunications)
Phone: (518) 474-7973
Fax: (518) 486-6867
E-mail: joseph.oneill@ogs.state.ny.us

NON-STATE AGENCIES:

Name : Judy Gibbons
Phone: (518) 474-6717
E-mail: customer.services@ogs.state.ny.us

TO ALL STATE AGENCIES, POLITICAL SUBDIVISIONS AND OTHERS AUTHORIZED BY LAW:

This contract has been renewed until **July 11, 2004**.

The following have been added to the terms and conditions of the contract:

• **PROJECT TERM**

The starting date for each Authorized User's project will vary according to the date of approval. Projects approved based upon the Rome Labs contract will survive the expiration of the underlying contract term to project completion, and are governed by the terms of the contract notwithstanding its expiration.

• **CANCELLATION FOR CONVENIENCE**

The State of New York retains the right to cancel this contract without reason provided that the Contractor is given at least sixty (60) days notice of its intent to cancel. This provision should not be understood as waiving the State's right to terminate the contract for cause or stop work immediately for unsatisfactory work, but is supplementary to that provision. Any such cancellation shall have no effect on existing Authorized User's approved projects, which are subject to a 30 day discretionary cancellation or cancellation for cause by the respective Authorized Users.

All other terms and conditions remain the same. Please mark all vouchers accordingly.

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**NEW YORK STATE
OFFICE OF GENERAL SERVICES
PROCUREMENT SERVICES GROUP
38th Floor - Corning Tower Building
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Albany, New York 12242**

CONTRACT ADDENDUM #1

DATE: November 30, 1998

CONTRACT INFORMATION

Group Number: 79536 - USAF Rome
Laboratory Services
Award No.: T9700411
Contract No.: CM00524
Contractor: NYS Technology Enterprise
Corporation (NYSTEC)
Contract Period: October 15, 1996 -
July 11, 2001

ADDRESS INQUIRIES TO:

Virginia Rickert
Telecommunications Analyst 3
Phone: (518) 474-1350
Fax: (518) 486-6867
E-mail: ginny.rickert@ogs.state.ny.us

NON-STATE AGENCIES:

Name: Judy Gibbons
Phone: (518) 474-6717
E-mail: customer.services@ogs.state.ny.us

**TO ALL STATE AGENCIES, POLITICAL SUBDIVISIONS AND OTHERS AUTHORIZED
BY LAW:**

Effective immediately, this contract is available to political subdivisions and others authorized by law.

This contract allows Authorized Users access to the resources of New York State Technology Enterprise Corporation (NYSTEC) and the United States Air Force Rome Laboratory in the areas, including but not limited to, telecommunications, communications networks, information processing and data bases, software, artificial intelligence, electromagnetics, signal processing, photonics, and electronic reliability.

The resources available through this contract complement and integrate with technology and services provided under other centralized contracts.

Please contact the OGS Procurement Services Group at (518) 474-6717 for a copy of the Contract Award Notification issued February 19, 1998 or access the document on the OGS web site at www.ogs.state.ny.us.

The Contract Award Notification procedures as issued apply to State Agencies only. Procedures for political subdivisions and others authorized by law have been simplified since the Office For Technology (OFT) and the Office of the State Comptroller are not involved in the approval process.

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The changes to the Contract Award Notification as it applies to political subdivisions and others authorized by law are as follows:

- The Contract Award Notification refers to an “Agency” and in this Addendum will be referred to as “Authorized User” which is further defined as State Agencies, political subdivisions and others authorized by law.
- The following text has been customized for political subdivisions and others authorized by law.

STEP 1.

A short concept paper defining the scope and objective of the proposal shall be submitted by the Authorized User to its governing authorities. Approval for the project should be acquired before proceeding to STEP 2.

STEP 2.

The Authorized User will contact the NYSTEC representative listed in Contractor Information and, define the objectives and requirements of the Authorized User. The following information is to be presented to NYSTEC at initial contact:

- General Description (Scope).
- Detailed description of results expected from the project.

The resulting Project Definition prepared by NYSTEC and submitted to the Authorized User shall be comprehensive and include the following:

1. Technical Proposal which includes the following:
 - λ Implementation Schedule: step-by-step action plan with time intervals allocated for each process.
 - λ Prescribe reporting, inspection and audit requirements.
 - λ Acceptance criteria.
2. Cost Proposal which includes:
 - λ Detailed description of costs.
 - λ Basis for cost estimates.
 - λ Payment schedule.
 - λ Certification that the rates are in accordance with rates that have been approved by the Defense Contract Audit Agency (DCAA), or absent the same, a written certification by the contractor or subcontractor that the rates utilized are the same as those provided to most favored customers.

A specific project number shall be assigned by the NYSTEC and referenced in all documentation related to this project. This documentation includes, but is not limited to, the Technical Proposal, Cost Proposal, and an encumbrance request. The project numbers shall be consequently assigned beginning with B-1, B-2, B-3, etc.

STEP 3.

The Authorized User should submit the NYSTEC proposal to its governing authorities for approval of the proposal as well as the funds required to complete the project. These funds should be encumbered in a similar method to that used by State agencies to ensure that when the project has been completed, the monies due the Contractor are available for prompt payment.

STEP 4.

After approval, the Authorized User will provide NYSTEC with written authorization to begin work on the project and the written assurance as to the availability of funds.

All other terms and conditions remain the same. Please mark all vouchers accordingly.