



Contract Award Notification Update

Subject: Contract Extension, Updated Contacts

DATE: December 21, 2016 **AWARD #:** [22499](#) **GROUP #:** 76304

AWARD DESCRIPTION: Microsoft Premier Support

CONTRACT PERIOD: January 1, 2013 – December 31, 2017

CONTACT: Ann Fisher | 518-486-1430 | ann.fisher@ogs.ny.gov

CONTRACT NO.: PS65963 **CONTRACTOR:** Microsoft Corporation

To All State Agencies and others authorized that use Statewide Contracts, this contract has been extended until December 31, 2017 (one year). All other terms and conditions remain the same. In addition to the contract extension, Microsoft Corporation has updated their contact information as follows:

CONTRACT #	CONTRACTOR & ADDRESS	FED.ID. # / NYS VENDOR
PS65963	Microsoft Corporation 5426 Bay Center Drive, Suite 700 Tampa, FL 33609	91-1144442 1000009764
<p>Questions pertaining to Microsoft’s Premier Support Service Offerings and the process of requesting a quote for Microsoft Premier Support should be directed to:</p> <p>Mary Rehus, Service Executive Microsoft Corporation 11 Times Square, 9th Floor New York, NY 10036 E-mail: mrehus@microsoft.com Phone: (973) 879-6321</p>		
<p>Questions pertaining to contractual terms and conditions, compliance requirements and insurance pertaining to this Centralized Contract should be directed to:</p> <p>Louis Totino, Contracts Manager Microsoft Corporation 11 Times Square New York, NY 10036 E-mail: LouTot@microsoft.com Phone: (646) 225-4466</p>		

All information regarding this award may be found on the OGS website at the following link:
<http://www.ogs.ny.gov/purchase/snt/awardnotes/7630422499can.HTM>



Contract Award Notification Update

Subject: Contract Extension, Updated Contacts

DATE: February 1, 2016 **AWARD #:** [22499](#) **GROUP #:** 76304

AWARD DESCRIPTION: Microsoft Premier Support

CONTRACT PERIOD: January 1, 2013 – December 31, 2016

CONTACT: Ann Fisher | 518-486-1430 | ann.fisher@ogs.ny.gov

CONTRACT NO.: PS65963 **CONTRACTOR:** Microsoft Corporation

To All State Agencies and others authorized that use Statewide Contracts, this contract has been extended until December 31, 2016 (one year). All other terms and conditions remain the same. In addition to the contract extension, Microsoft Corporation has updated their contact information as follows:

CONTRACT #	CONTRACTOR & ADDRESS	FED.ID. # / NYS VENDOR
PS65963	Microsoft Corporation 5426 Bay Center Drive, Suite 700 Tampa, FL 33609	91-1144442 1000009764
<p>Questions pertaining to Microsoft’s Premier Support Service Offerings and the process of requesting a quote for Microsoft Premier Support should be directed to:</p> <p>James Cole, Service Executive Microsoft Corporation 54 State Street – 7th Floor Albany, New York 12207 E-Mail: James.Cole@microsoft.com Phone: (518) 573-3841</p>		
<p>Questions pertaining to contractual terms and conditions, compliance requirements and insurance pertaining to this Centralized Contract should be directed to:</p> <p>Louis Totino, Contracts Manager Microsoft Corporation 11 Times Square New York, NY 10036 E-mail: LouTot@microsoft.com Phone: (646) 225-4466</p>		

All information regarding this award may be found on the OGS website at the following link:
<http://www.ogs.ny.gov/purchase/snt/awardnotes/7630422499can.HTM>



Contract Award Notification Update

Subject: MICROSOFT PREMIER SUPPORT

DATE: October 16, 2015

AWARD #: 22499

GROUP #: 76304

AWARD DESCRIPTION: Microsoft Premier Support Services

CONTRACT PERIOD: January 1, 2013 – December 31, 2015

CONTACT: Ann Fisher | 518-486-1430 | ann.fisher@ogs.ny.gov

CONTRACT NO.: PS65963 **CONTRACTOR:** Microsoft

Microsoft pricelist has been updated to reflect the deletion and increase in price to items covered under the above mentioned contract. Pricelist dated August 2014 is available on the Procurement Services website or by accessing the following link <http://www.ogs.ny.gov/purchase/snt/awardnotes/7630422499can.HTM>

All other terms and conditions remain the same.

New York State Office of General Services
New York State Procurement
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://nyspro.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22499](#)

DATE: November 14, 2014

GROUP: 76304 Microsoft Premier

**PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS**

CONTRACT PERIOD:
January 1, 2013 – December 31, 2015

Debra Kruszona
Contract Management Specialist
Phone: (518) 402-3021

CONTRACTOR: Microsoft Corporation

Email: debra.kruszona@ogs.ny.gov

CONTRACT NO: PS65963

OTHER AUTHORIZED USERS

Customer Services
Phone: (518) 474-6717
Email: customer.services@ogs.ny.gov

SUBJECT: UPDATE PREMIER SUPPORT CONTRACT CONTACTS

TO: ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS

The following names are being replaced on the Microsoft Premier Support Contract:

<u>CONTRACT #</u>	<u>CONTRACTOR & ADDRESS</u>	<u>TELEPHONE #</u>	<u>FED.IDENT.# / NYS VENDOR#</u>
PS65963	Microsoft Corporation		91-1144442/ 1000009764
	James Cole, Services Executive 54 State Street, 7th Floor Albany, NY 12207 E-mail: jacole@microsoft.com	Phone: 518-573-3841 Fax: 518-465-0360	
	Vladimir Valencia Premier Solutions Sales Executive 45 Liberty Blvd, Suite 210 Malvern, PA 19355 E-mail: vladimir.valencia@microsoft.com	Phone: 717-368-3728 Fax: 425-936-7329	

All other terms and conditions remain the same.

New York State Office of General Services
New York State Procurement
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22499](#)

DATE: June 6, 2014

GROUP: 76304 Microsoft Premier Support

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

CONTRACT PERIOD:
January 1, 2013 - December 31, 2015

Debra Kruszona
Contract Management Specialist 1
Phone: (518) 402-3021
Email: debra.kruszona@ogs.ny.gov

CONTRACTOR: Microsoft Corporation

OTHER AUTHORIZED USERS

CONTRACT NO: PS65963

Customer Services
Phone: (518) 474-6717
Email: customer.services@ogs.ny.gov

SUBJECT: Product Addition

TO: ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

The following items are being added to the Microsoft Premier Support Contract:

Cloud Vantage Services
Premier Support for Office 365
Premier Support for Windows Azure

All other terms and conditions remain the same.

New York State Office of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22499](#)

DATE: January 31, 2013

GROUP: 76304 Microsoft Premier Support

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Vivian Basile
Purchasing Officer
(518) 402-9400
vivian.basile@ogs.ny.gov

CONTRACT PERIOD:

January 1, 2013 – December 31, 2015

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

CONTRACTOR(S): Microsoft Corporation

CONTRACT NO(S): PS65963

SUBJECT: Microsoft Federal Identification and NYS Vendor Numbers

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Microsoft Corporation's correct federal identification and NYS vendor numbers for the Microsoft Premier Support contract are as follows:

Federal Identification: 91-1144442

Vendor Identification: 1000009764

Please use these numbers for all Microsoft Premier Support transactions.

All other terms and conditions remain the same. Please mark all vouchers accordingly.

State of New York Executive Department
Office Of General Services
Procurement Services Group
Corning Tower Building - 38th Floor
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

CONTRACT AWARD NOTIFICATION

Title :	:	Group 76304 - Microsoft Premier Support
		Classification Code(s): 43
Award Number	:	<u>22499</u>
Contract Period	:	January 1, 2013 through December 31, 2015 with the option for two 1-year extensions
Bid Opening Date	:	January 1, 2013
Date of Issue	:	January 1, 2013
Specification Reference	:	As Incorporated In The Contract
Contractor Information	:	Appears on Page 2 of this Award

Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Vivian Basile Title : Contract Administrator Phone : 518- 402-9400 Fax : 518- 486-6867 E-mail : Vivian.basile@ogs.ny.gov	Procurement Services Group Customer Services Phone : 518-474-6717 Fax : 518-474-2437 E-mail : customer.services@ogs.ny.gov

The Procurement Services Group values your input.
Complete and return "Contract Performance Report" at end of document.

Description

This contract is for Microsoft Premier Support and other Microsoft Premier services only. The following are expressly excluded from the scope of this Centralized Contract:
 Software licenses or acquisition, On-line Subscriptions, Hardware, Consulting Services, which includes Deliverable and Hourly-based, Technical Support Services that are not Premier Support Services, Supplies, Development or customization work that are not Premier Support Services, and Systems or projects that are not Premier Support Services.

PR # 22499

(continued)

<u>CONTRACT #</u>	<u>CONTRACTOR & ADDRESS</u>	<u>TELEPHONE #</u>	<u>FED.IDENT.# / NYS VENDOR#</u>
PS65963	Microsoft Corporation		91-1144442/ 1000009764

Randy Stevens, Services Executive
54 State Street, 7th Floor
Albany, NY 12207
E-mail: randy.stevens@microsoft.com

Phone: 518-469-3438
Fax: 518-465-0360

Charlie Brown, Contracts Manager
5426 Bay Center Drive, Suite 700
Tampa, FL 33609
E-mail: charlie.brown@microsoft.com

Phone: 813-281-3940
Fax: 425-708-5387

(continued)

Cash Discount, If Shown, Should be Given Special Attention.

INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.

(See "Contract Payments" and "Electronic Payments in this document.)

AGENCIES SHOULD NOTIFY THE PROCUREMENT SERVICES GROUP PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE PROCUREMENT SERVICES GROUP.

SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:

The Procurement Services Group supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS,RP,RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

NOTE TO AUTHORIZED USERS:

When placing purchase orders under the contract(s), the authorized user should be familiar with and follow the terms and conditions governing its use which usually appears at the end of this document. The authorized user is accountable and responsible for compliance with the requirements of public procurement processes. The authorized user must periodically sample the results of its procurements to determine its compliance. In sampling its procurements, an authorized user should test for reasonableness of results to ensure that such results can withstand public scrutiny.

The authorized user, when purchasing from OGS contracts, should hold the contractor accountable for contract compliance and meeting the contract terms, conditions, specifications, and other requirements. Also, in recognition of market fluctuations over time, authorized users are encouraged to seek improved pricing whenever possible.

Authorized users have the responsibility to document purchases, particularly when using OGS multiple award contracts for the same or similar product(s)/service(s), which should include:

- a statement of need and associated requirements,
- a summary of the contract alternatives considered for the purchase,
- the reason(s) supporting the resulting purchase (e.g., show the basis for the selection among multiple contracts at the time of purchase was the most practical and economical alternative and was in the best interests of the State).

PRICE:

Contact the appropriate division of Microsoft Corp. for pricing, or down load pricing from the NYS Office of General Services web site: www.ogs.ny.gov, or see the pricing in the attached agreements.

REQUEST FOR CHANGE:

(continued)

Any request by the agency or contractor regarding changes in any part of the contract must be made in writing to the Office of General Services, Procurement Services Group prior to effectuation.

CONTRACT PAYMENTS:

Payments cannot be processed by State facilities until the contract products have been delivered in satisfactory condition or services have been satisfactorily performed. Payment will be based on any invoice used in the supplier's normal course of business. However, such invoice must contain sufficient data including but not limited to contract number, description of product or service, quantity, unit and price per unit as well as federal identification number.

State facilities are required to forward properly completed vouchers to the Office of the State Comptroller for audit and payment. All facilities are urged to process every completed voucher expeditiously giving particular attention to those involving cash discounts for prompt payment.

If the contract terms indicate political subdivisions and others authorized by law are allowed to participate, those entities are required to make payments directly to the contractor. Prior to processing such payment, the contractor may be required to complete the ordering non-State agency's own voucher form.

See "Contract Billings" in Appendix B, OGS General Specifications.

NOTE TO CONTRACTOR:

This Contract Award Notification is not an order. Do not take any action under this contract except on the basis of purchase order(s) from the agency or agencies.

NEW YORK STATE VENDOR RESPONSIBILITY QUESTIONNAIRE FOR-PROFIT BUSINESS ENTITY:

Contractor is encouraged to maintain up-to-date Questionnaire during the life of the contract and is also required to ensure this Questionnaire reflects any substantive issues that may have occurred from the time the Contract was initially awarded.

MICROSOFT PREMIER SUPPORT SERVICES PROCESS:

An Authorized User acquires services under this Centralized Contract by executing the Premier Support Services Description, and the Premier Support Fee and Named Contacts, set forth in Appendix D. If it elects to acquire additional offerings, it would also execute the appropriate exhibit(s), set forth in Appendix D.

The Parties agree that an Authorized User may establish sub-schedules or other mutually agreed upon documents to facilitate the transfer of service hours among a designated group of Authorized Users, such as all Executive Agencies or a subset of Executive Agencies. If this option is selected, the Authorized User shall designate in writing the employee(s) authorized to approve such transfers of service hours.

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**State of New York
Office of General Services
PROCUREMENT SERVICES GROUP
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product’s end user.**

Contract No.: _____ **Contractor:** _____

Describe Product* Provided (Include Item No., if available): _____

***Note:** “**Product**” is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term “Product” includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

CONTRACTOR

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments: _____

 _____ (over)

Agency: _____ Prepared by: _____

Address: _____ Title: _____

_____ Date: _____

_____ Phone: _____

_____ E-mail: _____

Please detach or photocopy this form & return by FAX to 518/474-2437 or mail to:

OGS PROCUREMENT SERVICES GROUP
 Customer Services, 38th Floor
 Corning 2nd Tower - Empire State Plaza
 Albany, New York 12242

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