



Contract Award Notification

Title	:	Group – 76200 Enterprise Systems International Business Machines (IBM) - Lenovo Classification Code(s): 43
Award Number	:	NEG – 21159
Contract Number	:	PT63994 and PT66754
Contract Period	:	July 2, 2008 to April 1, 2016
Bid Opening Date	:	May 29, 2008
Date of Issue	:	July 10, 2008 (Revised June 1, 2015)
Specification Reference	:	As Incorporated Herein
Contractor Information	:	Appears on Pages 2 and 3 of this Award

Address Inquiries To:

State Agencies & Vendors		Political Subdivisions & Others	
Name	: Lynda Shoemaker		
Title	: Contract Management Specialist 1		Customer Services
Phone	: 518-474-7646	Phone	: 518-474-6717
Fax	: 518-486-6867	Fax	: 518-474-2437
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**Procurement Services values your input.
Complete and return "Contract Performance Report" at end of document.**

Description

This is a negotiated contract for International Business Machines Corporation (IBM) enterprise systems including servers and mainframe hardware, ancillary equipment, accessories & related services.

This is a negotiated contract for Lenovo (United States), Inc. System X enterprise systems including servers and mainframe hardware, ancillary equipment, accessories & related services.

**Group 76200 – Award 21159 – PT63994
International Business Machines Corporation Contractor Information
April 16, 2015**

Effective Immediately all Purchase Orders for State Contract PT64366 are required to be delivered to IBM using one of the following:

Email: nyscont@us.ibm.com
Address: Attn. Catherine Riccio 80
State Street, 4th floor
Albany, NY 12207

- State Contract Number must appear on the Purchase Order
- PO drawn in the name of IBM.
- The name of the IBM Authorized Sales Agent should be included in the body of the PO if applicable.
- Requested delivery date.
- “Ship To,” “Bill To,” and End User’s e-mail address.
- Part #, Quantity, Unit Price and Extended Price

<u>CONTRACT #</u>	<u>CONTRACTOR & ADDRESS</u>	<u>TELEPHONE & FAX #</u>	<u>FEDERAL ID# NYS VENDOR ID</u>
PT63994	International Business Machines Corp. (IBM) 80 State St. Albany, NY 12207		Federal ID 13-0871985 NYS Vendor ID 1000001053
	Centralized Contract Questions: International Business Machines Corp. (IBM) 80 State St. Albany, NY 12207 Attn: Catherine Riccio	Tel: (518) 487-6259 Fax: (845) 264-6605 criccio@us.ibm.com	
	Sales Questions: International Business Machines Corp. (IBM) 1551 S. Washington Ave. Piscataway, NJ 08854-6700 Attn: Cheryl Glenn	Tel: (732) 926-2436 Fax: (732) 926-2455 cglenn@us.ibm.com	

For the current list of authorized, Value Added Resellers for this contract, please see the Contractor Information page located on the OGS website at: <http://www.ogs.ny.gov/purchase/snt/awardnotes/7620021159can.htm>

**Group 76200 – Award 21159 – PT66754
Lenovo (United States) Inc. Contractor Information - May 11, 2015**

Effective Immediately all Purchase Orders for State Contract PT66754 are required to be delivered to Lenovo using one of the following:

Email: **lsiggins@lenovo.com**

Address: **Lenovo (United States) Inc.
P.O. Box 643068
Pittsburgh, PA 15264-3068**

- **State Contract Number must appear on the Purchase Order**
- **PO drawn in the name of IBM.**
- **The name of the IBM Authorized Sales Agent should be included in the body of the PO if applicable.**
- **Requested delivery date.**
- **“Ship To,” “Bill To,” and End User’s e-mail address.**
- **Part #, Quantity, Unit Price and Extended Price**

CONTRACT #	CONTRACTOR & ADDRESS	PHONE / FAX / EMAIL	FEDERAL ID NYS VENDOR ID
PT66754	Lenovo (United States) Inc. 1009 Think Place Morrisville, NC 27560		Federal ID: 52-2449153 NYS Vendor ID: 1000032072
	Centralized Contract Questions: 1009 Think Place Morrisville, NC 27560 Attn: Lesley Siggins	Phone: (919) 237-8658 Fax: (919) 257-4996 Email: lsiggins@lenovo.com	
	Sales Questions – Inside Sales: 1009 Think Place Morrisville, NC 27560 Attn: Lesley Siggins	Phone: (919) 237-8658 Fax: (919) 257-4996 Email: lsiggins@lenovo.com	
	Sales Questions - Client Executive 1009 Think Place Morrisville, NC 27560 Attn: Henry Veloza	Phone: (203) 505-3227 Fax: (919) 257-4996 Email: hveloza@lenovo.com	

For the current list of authorized, Value Added Resellers for this contract, please see the Contractor Information page located on the OGS website at: <http://www.ogs.ny.gov/purchase/snt/awardnotes/7620021159can.htm>

Cash Discount, If Shown, Should be Given Special Attention.
INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.
(See "Contract Payments" and "Electronic Payments in this document.)

AGENCIES SHOULD NOTIFY THE PROCUREMENT SERVICES GROUP PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE PROCUREMENT SERVICES GROUP.

SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:

The Procurement Services Group supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS,RP,RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

NOTE TO AUTHORIZED USERS:

When placing purchase orders under the contract(s), the authorized user should be familiar with and follow the terms and conditions governing its use which usually appears at the end of this document. The authorized user is accountable and responsible for compliance with the requirements of public procurement processes. The authorized user must periodically sample the results of its procurements to determine its compliance. In sampling its procurements, an authorized user should test for reasonableness of results to ensure that such results can withstand public scrutiny.

The authorized user, when purchasing from OGS contracts, should hold the contractor accountable for contract compliance and meeting the contract terms, conditions, specifications, and other requirements. Also, in recognition of market fluctuations over time, authorized users are encouraged to seek improved pricing whenever possible.

Authorized users have the responsibility to document purchases, particularly when using OGS multiple award contracts for the same or similar product(s)/service(s), which should include:

- a statement of need and associated requirements,
- a summary of the contract alternatives considered for the purchase,
- the reason(s) supporting the resulting purchase (e.g., show the basis for the selection among multiple contracts at the time of purchase was the most practical and economical alternative and was in the best interests of the State).

CONTRACT PAYMENTS:

Payments cannot be processed by State facilities until the contract products have been delivered in satisfactory condition or services have been satisfactorily performed. Payment will be based on any invoice used in the supplier's normal course of business. However, such invoice must contain sufficient data including but not limited to contract number, description of product or service, quantity, unit and price per unit as well as federal identification number.

State facilities are required to forward properly completed vouchers to the Office of the State Comptroller for audit and payment. All facilities are urged to process every completed voucher expeditiously giving particular attention to those involving cash discounts for prompt payment.

If the contract terms indicate political subdivisions and others authorized by law are allowed to participate, those entities are required to make payments directly to the contractor. Prior to processing such payment, the contractor may be required to complete the ordering non-State agency's own voucher form.

See "Contract Billings" in Appendix B, OGS General Specifications.

ELECTRONIC PAYMENTS:

The Office of the State Comptroller (OSC) offers an "electronic payment" option in lieu of issuing checks. To obtain an electronic payment authorization form visit the OSC website at www.osc.state.ny.us or contact them by e-mail at epunit@osc.state.ny.us or by phone at 518-474-4032.

**This Award and the Price List
Can Be Viewed on the OGS Web Site at**

<http://www.ogs.ny.gov/purchase/snt/awardnotes/7620021159can.htm>

**State of New York
Office of General Services
PROCUREMENT SERVICES
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product's end user.**

Contract No.: _____ **Contractor:** _____

Describe Product* Provided (Include Item No., if available): _____

***Note:** "Product" is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term "Product" includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

CONTRACTOR

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments: _____

_____ (over)

Agency: _____ Prepared by: _____

Address: _____ Title: _____

_____ Date: _____

_____ Phone: _____

_____ E-mail: _____

Please detach or photocopy this form & return by FAX to 518/474-2437 or mail to:

OGS PROCUREMENT SERVICES
Customer Services, 38th Floor
Corning 2nd Tower - Empire State Plaza
Albany, New York 12242
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