

Centralized Contract for the Acquisition of Microcomputer Systems and Related Services (Continuous Recruitment)

Initially advertised in the Contract Reporter January 26, 2010

CONTRACT SCOPE:

This is a continuous recruitment contract for Microcomputer Systems hardware (including, desktop, workstation, notebook, laptop, and tablet personal computers; netbooks, personal digital assistants; and related peripherals and accessories), related software, and related services. **Note: Contracts will not be awarded to vendors who only offer services.**

REQUIREMENTS FOR CONTRACT ELIGIBILITY:

This contract area is open to **MICROCOMPUTER (PC) MANUFACTURERS*** who show proof of the following minimum qualifications:

- **A minimum sales volume of \$250,000 within the past twelve months to eligible NYS contract users** (State agencies, political subdivisions and others authorized by law to use OGS contracts. Visit our website at <http://www.ogs.state.ny.us/purchase/snt/othersuse.htm> for a description of eligible contract users.

OR

- **3% of the US microcomputer marketshare**

AND

- Have an organization which is financially and logistically able to handle a statewide contract with simultaneous multiple orders to multiple locations.
- Are willing to host the contract at its web site; update contract information in accordance with instructions provided by OGS; provide on-line historical pricing information for a 12-month period; and provide an online configurator.
- Agree to allow semi-annual or annual audits of pricing history by an independent or state auditor.
- Are able to meet all other contract terms and conditions.

Note: *To be considered a Manufacturer, your company's name or product name must be branded on the product. Manufacturers may sell direct or utilize resellers to fulfill the contract. Separate Education pricing and/or programs, if available, will be included in the contract.

BID SUBMISSION INFORMATION:

If your company is a Microcomputer Manufacturer and meets the qualifications listed above, and you want to be considered for a Microcomputer Contract, you may obtain a copy of the contract template by clicking on the link below. **Vendors must provide proof of qualification to the Purchasing Officer listed below before submitting a proposal.** Proof of qualification must include copies of invoices showing at least \$250,000 in sales to eligible NYS contract users within the past twelve months, or documentation of at least 3% of the US microcomputer marketshare from an independent market research firm. **The \$250,000 in sales must be for the proposed Contractor's manufactured Microcomputer Systems products that are eligible to be included in the Contract.**

[CLICK HERE TO DOWNLOAD THE MICROCOMPUTER CONTRACT TEMPLATE](#)

SOLICITATION QUESTIONS AND CLARIFICATIONS:

The initial solicitation included a question and answer period for bidders. To view the submitted questions and OGS answers, click on the link below. Further questions and requests for clarification or additional information regarding this Solicitation shall only be directed to the Designated Contacts listed below.

[CLICK HERE TO DOWNLOAD THE MICROCOMPUTER CONTRACT Q&A](#)

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