Appendix G

Agreement between the New York State Office of General Services and
WINDSOR SOLUTIONS, INC.
for Project Based Information Technology Consulting Services

Contract Number: PB103AA

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Lot(s) Awarded:

Lot Number	Date
2	January 8, 2016

LEGAL BUSINESS NAME:	WINDSOR SOLUTIONS, INC.
FEDERAL ID:	93-1245518
NYS VENDOR ID:	1000009782
CONTRACT NUMBER:	PB103AA

Contract Citation:

4.7.1 Contractor Information

The Contractor will provide up to date information for each of the following in the form and manner specified by OGS:

1. A designated Account Manager for the OGS Centralized Contract. The Account Manager is responsible for the overall relationship with the State during the course of the Contract and shall act as the central point of contact.

2. A designated Billing Contact. The Billing Contact will become the single point of contact between the Contractor and the Authorized User for matters related to invoicing, billing and payment.

3. A designated Emergency Contact. The Emergency Contact will be available to OGS 24 hours a day, 365 days per year.

4. A designated Email Address for this Contract. This Email address will be published on the OGS website for this Contract for use by all Authorized Users when distributing Mini-Bid Participation Forms and Mini-Bid Templates. This can be the email of a designated Account Manager or a dedicated generic email account that multiple employees can access.

Contractor/Company Information	
Company Name:	WINDSOR SOLUTIONS, INC.
Doing Business As:	WINDSOR SOLUTIONS, INC.
Address:	4386 SW Macadam Avenue, Suite 101
	Portland OR 97239
Website:	www.windsorsolutions.com
Federal ID #:	93-1245518
NYS Vendor ID #:	1000009782

1. Account Manager	
Contact Name:	Kevin Jeffery
Title:	Vice President
Address:	4386 SW Macadam Avenue, Suite 101
	Portland OR 97239
Telephone:	503-675-7833
E-Mail:	kevin_jeffery@windsorsolutions.com

2. Billing Contact	
Contact Name:	Kevin Jeffery
Title:	Vice President
Address:	4386 SW Macadam Avenue, Suite 101
	Portland OR 97239
Telephone:	503-675-7833
E-Mail:	kevin_jeffery@windsorsolutions.com

3. Emergency Contact	
Contact Name:	Craig Austin
Title:	Communications Manager
Address:	4386 SW Macadam Avenue, Suite 101
	Portland OR 97239
Telephone:	503-675-7833
E-Mail:	craig_austin@windsorsolutions.com

4. Designated Email Address for this Contract	
E-mail:	kevin_jeffery@windsorsolutions.com

OGS Contract Manager:	
Name:	Nancy Dougherty
Title:	Contract Management Specialist
Phone:	518-408-3265
E-mail:	PBITS.Contractors@ogs.ny.gov

Authorized Users

Please address all inquiries to the Contract Manager listed above.

Contractors

Please submit all Appendix C Contract Modifications, Appendix G Contractor Information updates, proof of insurance and all other inquiries to the Contract Manager listed above.

LEGAL BUSINESS NAME:	WINDSOR SOLUTIONS, INC.
FEDERAL ID:	93-1245518
NYS VENDOR ID:	1000009782
CONTRACT NUMBER:	PB103AA

QUESTION	YES	NO
1. Will the Contractor accept the New York State Procurement Card?		x
2. If "Yes", enter any dollar limit on orders for which the Contractor will accept the NYS Procurement Card.	Enter Amount	