

Appendix G

**Agreement between the New York State Office of General Services and
KMQ ENTERPRISES, INC. D/B/A TAILWINDS ASSOCIATES
for Project Based Information Technology Consulting Services**

Contract Number: PB029AA

Table of Contents

Contractor Information/ Designated Personnel	2-3
OGS Contract Information	4
Procurement Card Information	5

<u>Lot(s) Awarded:</u>	
Lot Number	Date
1	10/27/2015
2	10/27/2015

LEGAL BUSINESS NAME:	KMQ Enterprises, Inc. D/B/A Tailwind Associates
FEDERAL ID:	14-1770964
NYS VENDOR ID:	1000001841
CONTRACT NUMBER:	PB029AA

Contract Citation:
4.7.1 Contractor Information
The Contractor will provide up to date information for each of the following in the form and manner specified by OGS:

1. A designated Account Manager for the OGS Centralized Contract. The Account Manager is responsible for the overall relationship with the State during the course of the Contract and shall act as the central point of contact.
2. A designated Billing Contact. The Billing Contact will become the single point of contact between the Contractor and the Authorized User for matters related to invoicing, billing and payment.
3. A designated Emergency Contact. The Emergency Contact will be available to OGS 24 hours a day, 365 days per year.
4. A designated Email Address for this Contract. This Email address will be published on the OGS website for this Contract for use by all Authorized Users when distributing Mini-Bid Participation Forms and Mini-Bid Templates. This can be the email of a designated Account Manager or a dedicated generic email account that multiple employees can access.

Contractor/Company Information	
Company Name:	KMQ Enterprises, Inc.
Doing Business As:	Tailwind Associates
Address:	1462 Erie Boulevard
	Schenectady, NY 12305
Website:	www.tailwindassoc.com
Federal ID #:	14-1770964
NYS Vendor ID #:	1000001841

1. Account Manager	
Contact Name:	William Hawkins
Title:	President
Address:	1462 Erie Boulevard
	Schenectady, NY 12305
Telephone:	(518) 579-3020
E-Mail:	tailwind@tailwindassoc.com

2. Billing Contact	
Contact Name:	Laurie Engle
Title:	Finance Coordinator
Address:	1462 Erie Boulevard
	Schenectady, NY 12305
Telephone:	(518) 579-3020
E-Mail:	lengle@tailwindassoc.com

3. Emergency Contact	
Contact Name:	Elizabeth Clough
Title:	CEO
Address:	1462 Erie Boulevard
	Schenectady, NY 12305
Telephone:	(518) 339-7172
E-Mail:	whawkins@tailwindassoc.com

4. Designated Email Address for this Contract	
E-mail:	tailwind@tailwindassoc.com

OGS Contract Manager:	
Name:	Nancy Dougherty
Title:	Contract Management Specialist
Phone:	518-408-3265
E-mail:	PBITS.Contractors@ogs.ny.gov; PBITS.AuthorizedUsers@ogs.ny.gov and ITSProcurement@ogs.ny.gov

Authorized Users

Please address all inquiries to the Contract Manager listed above.

Contractors

Please submit all Appendix C Contract Modifications, Appendix G Contractor Information updates, proof of insurance and all other inquiries to the Contract Manager listed above.

LEGAL BUSINESS NAME:	KMQ Enterprises, Inc. D/B/A Tailwind Associates
FEDERAL ID:	14-1770964
NYS VENDOR ID:	1000001841
CONTRACT NUMBER:	PB20290

QUESTION	YES	NO
1. Will the Contractor accept the New York State Procurement Card?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. If "Yes", enter any dollar limit on orders for which the Contractor will accept the NYS Procurement Card.		