

**Agreement between the New York State Office of
General Services and LOGIC Technology, Inc (LTI)
for Hourly Based IT Services (HBITS)**



**Contract Number: PR65778
Appendix G**

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Contract Citation:
 6.2.1 Contract Administrator
 Contractor shall provide a dedicated Contract administrator to support the updating and management of the Contract on a timely basis. This individual will act as the primary point of contact for Authorized Users and the MSP. This individual shall fully understand the terms and conditions of this Contract.

The Contract administrator shall be a person at the Contractor’s management level . The position cannot be staffed by the Contractor’s clerical personnel.

6.2.1.1 Secondary Contact
 The Contractor must also provide a secondary point of contact for Authorized Users and the MSP in the event that the primary point of contact, that is the Contract Administrator, is unavailable. This position may be staffed by whomever the Contractor determines can provide the best service to the State, however, the individual assigned may not act as the Contract Administrator. This individual shall fully understand the terms and conditions of this Contract.

Company Name	Logic Technology, Inc. (LTI)
Contract Administrator	Response
Contract Administrator Name (First Last)	Marisa C. Akley
Address Line 1	650 Franklin Street
Address Line 2	Fourth Floor
City	Schenectady
State	NY
Zip Code	12305
Email Address	makley@ltonline.com
Phone Number (If different from Toll-Free Number)	518-370-2491-office, 518-817-2855-cell
Fax Number	518-370-0940
Are you a Small business enterprise? A “New York State Small Business” is defined as a company that is a resident to New York State, independently owned and operated, with 100 or fewer employees, and not dominant in its field.	No
If Yes, please provide the number of employees.	N/A

Secondary Contact	Response
Secondary Contact Name (First Last)	Greg Shephard
Address Line 1	650 Franklin Street
Address Line 2	Fourth Floor
City	Schenectady
State	NY
Zip Code	12305
Email Address	gshephard@ltonline.com
Phone Number (If different from Toll-Free Number)	518-370-2491-office, 518-878-6821-cell
Fax Number	518-370-0940

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Contract Citation:
6.2.2 Toll-Free Number
The Contractor shall provide a toll-free telephone number for the Authorized User usage which must be staffed at a minimum from 9:00 AM to 5:00 PM Monday through Friday.

Company Name	LOGIC Technology, Inc (LTI)
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Required Information	Response
Toll Free Number	1-877-LTI-ASAP (1-877-584-2727)

Contract Citation:

6.2.3 Webcasting

The Contractor must have access to Webcasting technology throughout the Contract. This service must be provided to the State and Authorized Users free of charge. Authorized Users may have security restrictions which preclude them from installing certain kinds of applications, software, and/or hardware. Contractor shall be responsible for providing Webcasting technology that is compliant with Authorized User(s) security restrictions.

OGS expects this technology to be utilized for Contractor meetings with OGS and Authorized Users. In addition, prospective Candidates offered by the Contractor may be expected to interview with the Authorized User via this technology. An Authorized User reserves the right to conduct Candidate interviews via the Contractor's Webcasting technology. An Authorized User also reserves the right to conduct in-person interviews for any Candidate placement.

Company Name	LOGIC Technology, Inc (LTI)
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#	Name of Technology	Special Considerations (if any) for Use of Technology by Authorized Users
1	Skype	LTI currently utilizes Skype for candidate interviewing purposes. Since LTI is geographically distributed with recruiting muscle in all locations, Skype is heavily utilized for any step of the interview process that cannot be scheduled in-person. LTI wholly embraces the concept of face time and believes that Skype is a viable alternative when an in-person meeting cannot be scheduled. Above and beyond that as well as scheduling lead time, there are no special considerations for use of this technology by Authorized Users