

Office Of General Services
 NYS Procurement (NYSPRO)
 Corning Tower Building - 38th Floor
 Empire State Plaza
 Albany, New York 12242
<http://www.ogs.ny.gov>

CONTRACT AWARD NOTIFICATION

Title	:	Group 73001 – Information Advisory Services (Gartner Inc.) Classification Code(s): 43
Award Number	:	<u>NEG -22601</u>
Contract Number	:	PS66085
Contract Period	:	6/13/13 – 6/12/18 (or as approval date) Plus one additional 5 Year renewal option
Bid Opening Date	:	08/12/12
Date of Issue	:	6/14/13
Specification Reference	:	As Incorporated Herein
Contractor Information	:	Appears on Page 2 of this Award

Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : James Patrick, CPPB	New York State Procurement
Title : Contract Management Specialist	Customer Services
Phone : 518-408-1026	Phone : 518-474-6717
Fax : 518-474-2437	Fax : 518-474-2437
E-mail : PS_CM_ITServices@ogs.ny.gov	E-mail : customer.services@ogs.ny.gov

**The New York State Procurement values your input.
 Complete and return "Contract Performance Report" at end of document.**

Description

This is a negotiated contract for Gartner Inc. providing Information Technology Advisory Services on a subscription based offering. Covering a wide arrange of information, reports, publications and research as it pertains to various aspects of IT such as System Development, Analysis, SaaS and Cloud, Data Conversion, Network Management, Business Intelligence, cyber security, data center, and green computing to name a few.

(continued)

<u>CONTRACT #</u>	<u>CONTRACTOR & ADDRESS</u>	<u>CONTACT</u>	<u>FED.IDENT #</u>
PS66085	Gartner Inc. 56 Top Gallant Road Stamford, CT 06904	800-213-4848	43-0099750
			<u>NYS Vendor ID#</u>
			1000005269

Centralized Contract

Phillip A. Cummings
Senior Director, Americas Contracts
4501 North Fairfax Drive, 8th Floor
Arlington, VA 22203

(703) 387-5619

phillip.cummings@gartner.com

Sales/Billing

Michael Glassner
Account Executive
291 Broadway Suite 901
New York, NY 10007

(917) 242-7886

michael.glassner@gartner.com

Cash Discount, If Shown, Should be Given Special Attention.

INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.

AGENCIES SHOULD NOTIFY THE PROCUREMENT SERVICES GROUP PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE PROCUREMENT SERVICES GROUP.

SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:

The New York State Procurement supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS,RP,RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

NOTE TO AUTHORIZED USERS:

When placing purchase orders under the contract(s), the authorized user should be familiar with and follow the terms and conditions governing its use which usually appears in Exhibit A generally located at the end of this document. The authorized user is accountable and responsible for compliance with the requirements of public procurement processes. The authorized user must periodically sample the results of its procurements to determine its compliance. In sampling its procurements, an authorized user should test for reasonableness of results to ensure that such results can withstand public scrutiny.

The authorized user, when purchasing from OGS contracts, should hold the contractor accountable for contract compliance and meeting the contract terms, conditions, specifications, and other requirements. Also, in recognition of market fluctuations over time, authorized users are encouraged to seek improved pricing whenever possible.

Authorized users have the responsibility to document purchases, particularly when using OGS multiple award contracts for the same or similar product(s)/service(s), which should include:

- a statement of need and associated requirements,
- a summary of the contract alternatives considered for the purchase,
- the reason(s) supporting the resulting purchase (e.g., show the basis for the selection among multiple contracts at the time of purchase was the most practical and economical alternative and was in the best interests of the State).

NOTE TO CONTRACTOR:

This Contract Award Notification is not an order. Do not take any action under this contract except on the basis of purchase order(s) from an authorized user

STATE AGENCY PURCHASE APPROVALS

State agencies are reminded that they must comply with all applicable control agency guidelines (e.g. Division of the Budget H-100, OSC etc.).

**Office of General Services
NY STATE PROCUREMENT (NYSPRO)
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product’s end user.**

Contract No.: _____ **Contractor:** _____

Describe Product* Provided (Include Item No., if available): _____

***Note:** “**Product**” is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term “Product” includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

CONTRACTOR

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments: _____

(over)

Agency: _____ Prepared by: _____

Address: _____ Title: _____

_____ Date: _____

_____ Phone: _____

_____ E-mail: _____

Please detach or photocopy this form & return by FAX to 518/474-2437 or mail to:

OGS NYS PROCUREMENT (NYSPRO)
Customer Services, 38th Floor
Corning Tower - Empire State Plaza
Albany, New York 12242
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