

Product Price List

1-Jan-11

Product Number	Course Name	Description	Unit List Price	NYS Discount	NYS Contract Price
REC1-1	Standard Training Course	This course is the introductory course for basic computer use. It begins with student learning some of the basic skills of personal computing with the Microsoft Windows operating system, including how to use a computer keyboard, how to burn a CD, how to organize files, and how to find lost information, how to save and how to complete basic computer processes	\$700	10%	\$630.00
REC1-2	Using Basic Technology Series	This course includes a brief introduction to the computer. The Microsoft Suite and basic work place technology skills. (10 Weeks asynchronous, books included)	\$700	10%	\$630.00
REC1-3	Using Advanced Technology Series	This course builds on the previous course. It includes Web Page design, Wikis, Blogs, Digital Storytelling and Web 2.0 Tools. (10 weeks asynchronous, books included)	\$700	10%	\$630.00
REC1-4	Basic Technology for the Workplace Series	This course provides the technology skills necessary to operate in a business environment. The topics covered include: Basic computer usage, network sign-on, email creation, MS Word, PowerPoint and Excel. (10 weeks asynchronous, books included)	\$700	10%	\$630.00
REC1-5	Advanced Technology for the Workplace Series	This course builds on the previous course. The topics covered include Google Docs, Web 2.0 tools, social media, networking and the workplace. (10 weeks asynchronous, books included)	\$700	10%	\$630.00
REC1-6	Softskills for the Workplace Series	This course covers the soft skills necessary to be successful in the workplace. The topics covered include: conflict resolution, work habits, interview skills, stress management and work ethics. (10 weeks asynchronous, books included)	\$700	10%	\$630.00
REC1-8	Workplace Basic Skills	This course covers the basic skills necessary for job retention. The topics covered include: adapting to the work place, appropriate dress and behavior, paper work and pay, benefits, negotiating difficult situations, taking leave and more. (10 weeks asynchronous, books included)	\$700	10%	\$630.00
REC 2	Training Consultant	Per Diem training costs	\$1,750	25%	\$1,312.50
REC 3	Custom Modified Content Development	Quoted Per Project	\$175	25%	\$131.25
All Pricing is per user per year with unlimited usage for that year					

