

# Centralized Contract for the Acquisition of Information Technology Support Equipment (Racks, Stands, Mounts & Carts) -- Continuous Recruitment

Initially advertised in the Contract Reporter October 26, 2010

## **CONTRACT SCOPE:**

This is a continuous recruitment contract for the acquisition (purchase) of Information Technology (IT) Support Equipment (Racks, Stands, Mounts & Carts). IT Support Equipment includes equipment designed to be used specifically with a Microcomputer, Server or Network Storage System (collectively referred to as "Information Technology Systems"). Contractors shall offer NYS Authorized Contract Users at least one of the two product types listed below from their US Commercial Pricelist. Products offered will be purchased on an as needed basis by NYS Authorized Contract Users from the Contractor's approved NYS Contract pricelist.

The following Product types are included in the scope of this IT Support Equipment Contract:

1. **Mobile Technology Carts:** Equipment which holds Microcomputer Systems for use by an individual while standing or sitting, and has mobile capabilities (manual or electronic). Carts may include storage or point-of-care solutions and an on-board power source. Monitors which are an integral, inseparable part of the cart may be included. Notebook/laptop storage and charging stations are also included in this category.
2. **Technology Racks, Stands and Mounts:** Free-standing, floor-mounted, pole-mounted, wall-mounted, desk-mounted, or vehicle-mounted equipment and corresponding mounting hardware that holds single or multiple components of Information Technology Systems. Product may allow for moveable adjustments and for side-by-side, panoramic or other stacked display. This category includes, but is not limited to:
  - a) Network Equipment Enclosures. Note: Power Protection Equipment, (such as whole row or whole room cooling units, power distribution units, uninterruptible power supply (UPS) systems, cables and server monitoring equipment and software) is excluded from the scope of this Contract.
  - b) Microcomputer and monitor stands and mounts for single or multiple units.
  - c) Keyboard trays and mounts.

## **REQUIREMENTS FOR CONTRACT ELIGIBILITY:**

This contract area is open to **IT SUPPORT EQUIPMENT MANUFACTURERS\*** who offer at least one of the two product types listed above, and show proof of the minimum qualifications as follows:

- **A minimum sales volume of \$250,000 within the past twelve months**, to "eligible NYS contract users" and/or any other federal, state, county or local municipality governmental agencies. "Eligible NYS contract users" is defined as NYS State agencies, political subdivisions and others authorized by law to use OGS contracts. Visit our website at <http://www.ogs.state.ny.us/purchase/snt/othersuse.htm> for the requirements of eligible contract users.

### **AND**

- Have an organization which is financially and logistically able to handle a statewide contract with simultaneous multiple orders to multiple locations.
- Agree to allow semi-annual or annual audits of pricing history by an independent or state auditor.
- Are able to meet all other contract terms and conditions.

Note: \*To be considered a Manufacturer, your company's name or product name must be branded on the product. Manufacturers may sell direct or utilize resellers to fulfill the contract.

## **BID SUBMISSION INFORMATION:**

If your company is an IT Support Equipment Manufacturer and meets the qualifications listed above, and you want to be considered for an IT Support Equipment Contract, you may obtain a copy of the contract template by clicking on the link on the following page. **Vendors must provide proof of qualification to the Purchasing Officer listed above when submitting a proposal.** Proof of qualification must include copies of invoices or Purchase Orders showing at least \$250,000 in sales to eligible NYS contract users and/or any other state or federal governmental agencies within the past twelve months. **The \$250,000 in sales must be for products that fall under the scope of the Contract as defined above.**

**CLICK HERE TO DOWNLOAD THE [IT SUPPORT EQUIPMENT CONTRACT TEMPLATE](#)**

**SOLICITATION QUESTIONS AND CLARIFICATIONS:**

The initial solicitation included a question and answer period for bidders. To view the submitted questions and OGS answers, click on the link below. Further questions and requests for clarification or additional information regarding this Solicitation shall only be directed to the Designated Contacts listed below.

**CLICK HERE TO DOWNLOAD THE [IT SUPPORT EQUIPMENT CONTRACT Q&A](#)**

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