Value Added Statement for Commodities

MEMBER AGENCY: _____

USER AGENCY: _____

SERVICE LOCATION: _____

COMMODITY PROVIDED:_____

VALUE ADDED TO COMMODITY (select one)

DESCRIBE CHANGE TO PHYSICAL STATE WHICH ENHANCES VALUE:

DESCRIBE HOW COMMODITY HAS BEEN ALTERED OR PROCESSED TO INCREASE VALUE OR PROVIDE BENEFITS TO MEET CUSTOMER'S NEEDS:

DIRECT LABOR WORKFORCE

TOTAL FULL TIME EQUIVALENTS: _____

TOTAL DISABLED WORKFORCE (Full Time Equivalents): _____

Based upon information submitted by the aforementioned member agency, the value added for the commodity in this application complies with the minimum Direct Labor Workforce requirements as set forth in the New York State Procurement Council Preferred Source Guidelines as follows:

☐ 1. The total direct labor workforce involved in this application is comprised of more than 10 employees (full time equivalents). A minimum of 75% of these employees are disabled.

☐ 2. The total direct labor workforce involved in this application is comprised of more than 10 employees (full time equivalents). At this time less than 75% of the employees are disabled. We are requesting a period of no more than 6 months following the approval of this application by the NYS Office of General Services in which to implement the 75% disabled worker requirement. A revised value added statement will be submitted at that time confirming that 75% of the employees are disabled.

☐ 3, The total direct labor workforce involved in this application is comprised of 10 or fewer employees (full time equivalents). A majority of these employees are disabled.

☐ 4. This is a partnership agreement. The required minimum percentage (51%) of employees are disabled.

_____ FACILITATING AGENCY

_____ DATE

By: _____
SIGNATURE

_____ PRINT NAME

_____ TITLE

November 2012