

Chapter 9 – Design Guides

9.7 AGENCY SPECIFIC STANDARDS AND REQUIREMENTS

9.7.15 OFFICE OF GENERAL SERVICES (OGS)

9.7.15.1 Agencies as Tenants in OGS Properties

- A. All tenant agency-funded projects in OGS properties shall be coordinated with the facility OGS client representative. In most cases this will be the OGS Building Manager. Make the Building Manager aware that OGS Utilities Management will need to be involved for available capacities of existing utilities and energy usage as well as OGS Division of Construction Management for any space changes to the building. Inform the Business Unit 3 Leader at initial project request stage. The BU3 Leader will discuss with OGS-RPM as part of monthly capital planning sessions.
- B. The facility OGS client representative shall be notified of the project at project acceptance and invited to the initial scoping meeting. The rep shall receive copies of all major design submissions from Program Report to Final documents.
- C. For OGS contact list at OGS Lease properties go to:

V/Design & Construction/Organization/Business Unit 3/OGS.1/Contact sheet all OGS lease sites.

End of Agency Specific Standards and Requirements - Tenants