

QTY	Type	MFR & Model	Description	Size	Finish	Condition	Photo
3	2 Door Storage	Haworth Premise	2 Door storage with top	36"	Tan w/beige top	Poor	
6	Shelf	Global	Heavy Metal Gray Racks	78x36x72	Battleship Gray	Good	
4	Shelf	N/A	Chrome Bakers Rack	24x36x72	Blond wood w/ marble top	Fair	
2	Shelves	Haworth Premise	Open OH Shelves	72x12	Tan	Good	
2	Storage	Haworth Premise	Double Door Storage	30"x45"	Taupe	Good	

QTY	Type	MFR & Model	Description	Size	Fabric	Finish	Comments	Photo
73	L-Shape Desk	Haworth Premise	Desk- 54x30/Return- 42x19.5/1-FF/1-42" BB with light/1-42"x16" tack board	30"x54"x65"/29	Light Gray Pattern	Beige BB and peds/Light Beige WS	BB mounted on wall. 1 Station has two panels. 1 30x49/1-42x49	

16	U-Shape Desk	Haworth Premise	Desk-72x30/ Credenza- 72x24/ Bridge- 48x24/ 1-30" 2draw lat/1- BBF/2-36" BB/ Bridge 48x24	30x72x65/ 29	Medium Cherry wood. Brown legs with wheels	Beige BB, Peds and Lats/ Light Beige WS	BB mounted on wall w/ support legs	
1	Desk	Haworth Premise	Freestanding desk	30x66x29		Beige Laminate on Beige Metal		
1	Small Desk	Haworth Premise	Desk, 42" BB, 1- FF, 1 42x16 tackboard, 1- light	20x54x29	Light Gray	Beige BB and peds. Light Beige end panels	Wall Mounted BB	
1	L-Shape Desk	Haworth Premise	Desk- 30x54x30 Return- 24x66x30 /1- 66" BB with light/1-36" 2draw lat/1- 42x16 tackboard/1 24x16 tackboard	30x54x65/ 29	Light Gray	Beige	Wall Mounted BB	
2	Hotel setup	Haworth Premise	1-24x49 panel/2-78x24 ws	24x78x30	Light Gray	Beige Trim and support legs	Wall Mounted	

QTY	Type	MFR & Model	Description	Size	Fabric	Finish	Condition	Comments	Photo
6	Calling Stations	Haworth Premise Enhanced	Panels, 2- 50x65, 1- 36x49/2-30" BB/1-BBF/1- 30x60 WS/2 Lights	36"x60"x6 5"	Light Gray	Beige trim, peds, BB, WS	Good	65" spline wall drop to 49" wings. Electric on spline wall. - 2 clusters of 3	

1	Reception Desk	Haworth Premise Enhanced	Transaction tops-2-66",1- 67",1-68",2- 72"	324x204x4 54	Medium Cherry wood. Brown legs with wheels	Beige trim, peds, WS	Good		
3	Wall Mounted Station	Haworth Premise Enhanced	1-48x65 shelf/142" shelf/3-30" shelf/3-FF/3- 36" shelf/1- 30x66,1- 24x78,1-24x96 ws	30x 66x 65	Light Gray	Beige Trim, Peds and shelves. Light Beige WS	Good	1 Station separate by a panel -1 Row of 3	

QTY	Type	MFR & Model	Description	Size	Finish	Condition	Photo
3	Bookcase	N/A		36x48	Brown	Poor	
3	Computer Stand	N/A	Small Computer Stand	Medium Cherry wood. Brown legs with wheels		Poor	
1	Reception Desk	Custom Made	Large Reception Desk	16'x36"	Blond wood w/ marble top	Fair	
1	Stand	N/A	Small Stand			Good	<b>N/P</b>
1	table	N/A	corner table	24x36	Black	Good	

QTY	Type	MFR & Model	Size	Finish	Condition	Comments	Photo
3	Table	N/A	20"x20"	Black	Fair	Being used for printer	

**Brookfield Properties  
Vendor Insurance Requirements**

Property: **Grace Building**

Vendor Type: **Movers**

Vendor Category: **B**

Description: Vendor is on-premises to deliver services that are both non-hazardous and do not impact the building's structural integrity.

Policy	Limit	Amount
General Liability	per occurrence	\$1,000,000
General Liability	aggregate	\$2,000,000
General Liability	products/completed ops	\$2,000,000
Worker's Compensation		Statutory
Employers Liability	Bodily Injury/Each Accident	\$1,000,000
Employers Liability	Bodily Injury by Disease per employee	\$1,000,000
Employers Liability	Bodily Injury Disease Aggregate	\$1,000,000
Automobile Liability	Combined Single Limit (CSL) per accident for owned, non-owned & hired autos	\$1,000,000
<b>Umbrella</b>	<b>Umbrella per occurrence and aggregate</b>	<b>\$2,000,000</b>
Special Requirement 1	<b>Bailee's floater to the full replacement cost of property in care, custody and control of mover</b>	
Special Requirement 2		
Special Requirement 3		

Additional Insureds: TRZ Holdings II Inc., 1114 6th Avenue Co. LLC, Brookfield Properties Management LLC, and their respective affiliates, shareholders, partners (including partners of partners), subsidiaries and related entities, and any successors and assigns of such entities

Certificate Holder: 1114 6th Avenue Co. LLC  
1114 Avenue of the Americas  
New York, NY 10036

**Grace Building**  
**Building Services Request Form**

Tenant Requesting Service: \_\_\_\_\_

Floor(s) to which service is being provided: \_\_\_\_\_

Description of work being performed: (Be Specific)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contractor(s) performing the work: \_\_\_\_\_

**Note: Any Contractors working in the building must provide Brookfield with a Certificate of Insurance.**

Date of Service: \_\_\_\_\_

Freight Car Needed:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Start: _____	Finish:	_____		

Loading Dock Needed:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Start: _____	Finish:	_____		

Class E Offline:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Start: _____	Finish:	_____		

Fire Watch Provided:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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**Note: The Security Desk must be notified prior to taking the Class E System off line.**

**When you are ready to put the System back online, the Security Desk must be notified as well. The Security Desk can be reached at (212) 382-9360**

Sprinkler Shutdown:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Start: _____	Finish:	_____		

**Note: The Security Desk must be notified prior to draining the System down, and**

**again prior to System being refilled. If a Contractor performed work on the**

**Sprinkler System, then contractors must stop until the System has been refilled &**

Fire Watch Provided:

Yes

No

**Note:** The Security Desk must be notified prior to taking the Class E System off line.

When you are ready to put the System back online, the Security Desk must be notified as well. The Security Desk can be reached at (212) 382-9360

Sprinkler Shutdown:

Yes

No

Start: \_\_\_\_\_

Finish: \_\_\_\_\_

**Note:** The Security Desk must be notified prior to draining the System down, and again prior to System being refilled. If a Contractor performed work on the Sprinkler System, then contractor must stay until the System has been refilled & checked for leaks. Security Desk (212) 382-9360

Other: (Engineer, Security, Locksmiths, ect...please explain)

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**\*\*All requests are subject to approval of Building Management. Requests must be made by 1:00PM, the day prior to request.\*\***

Signature of person requesting service:

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(print)

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Signature of approval (Building Management):

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