

New York State Office Of General Services
New York State Procurement
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

GENERAL INFORMATION BULLETIN

NUMBER: CL-787

DATE: January 23, 2014

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES

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OTHER AUTHORIZED USERS

Customer Services
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SUBJECT: 2012 Aggregate PC Purchase Initiative – Potential Expiration – 1/26/14

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please note the 2012 Aggregate PC Purchase Initiative is set to expire on **January 26, 2014**. An Authorized User is required to submit its purchase order(s) to the contractor no later than the last day of the 2012 Aggregate PC Purchase Initiative on **January 26, 2014** and take delivery no later than thirty days after that.

The Office of General Services (OGS) is *anticipating* a 3-month extension with the existing Contractors until **April 25, 2014 or until a new 2014 Aggregate PC Purchase Initiative** is in place, whichever comes first.

If an extension is put in place, an announcement will be made via OGS' Purchaser Notification Service (PNS) and available on the OGS website. OGS strongly encourages interested parties who have not signed up for the PNS to do so at this time. The website for PNS is <http://www.ogs.state.ny.us/PNS/Default.asp>. The Aggregate Purchase Initiatives will be included in category 43 of the PNS.

The following link to the OGS website provides the information specific to this aggregate purchase initiative:
<http://www.ogs.state.ny.us/purchase/PCPurchase.htm>

This aggregate purchase initiative is being coordinated by OGS, therefore, any questions regarding this purchase opportunity should be directed to the purchasing officer listed above.