



Contract Award Notification Update

Subject: Expiration of Contract

DATE: November 5, 2015 **AWARD #:** [22186](#) **GROUP #:** 45001

AWARD DESCRIPTION: Turf Utility Vehicles (Statewide)

CONTRACT PERIOD: July 22, 2011 through December 31, 2015

CONTACT: Michael Riley | 518-474-6716 | michael.riley@ogs.ny.gov

CONTRACT NO.: ALL **CONTRACTOR:** ALL

Please be advised that this Contract Award No. 22186 is scheduled to expire on December 31, 2015. At this time, we do not anticipate that this Award will be extended. Authorized users are advised to select the most cost effective procurement alternative that meets their program requirements and to maintain a procurement record documenting the basis for this selection.

Products available on this Award may also be available on Award No. PGB 22792, Heavy Equipment. This Contract Award Notification may be accessed here: <http://www.ogs.state.ny.us/purchase/spg/awards/4062522792CAN.HTM>.

New York State Office of General Services
New York State Procurement (NYSPRO)
38th Floor, Corning Tower
Empire State Plaza
Albany, New York 12242
<http://nyspro.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22186](#)

DATE: January 9, 2015

GROUP: 45001 – TURF UTILITY VEHICLES
(Statewide)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Michael Riley
Contract Management Specialist 1
Phone: michael.riley@ogs.ny.gov
Email: (518) 474-6716

CONTRACT PERIOD: July 22, 2011 through
December 31, 2015

OTHER AUTHORIZED USERS

Customer Services
Phone: (518) 474-6717
Email: customer.services@ogs.ny.gov

**CONTRACTOR/
CONTRACT NO.:** Grassland Equipment & Irrigation Corporation PC65423

SUBJECT: NEWLY APPROVED PRICE LIST

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS

Grassland Equipment & Irrigation Corporation has updated their product line for Toro. Effective immediately, authorized contract users may purchase from their new price list as referenced below:

Toro Turf Utility Vehicles Product Price List, effective November 1, 2014

Authorized users should reference the current copy of the Contract Award, which lists a revised issue date of **January 9, 2015** before purchasing from the Contract. The current Contract Award may be accessed at the following URL address: <http://www.ogs.ny.gov/purchase/spg/awards/4500122186CAN.HTM>

Copies of this price list are available directly from the contractor.

All other terms and conditions of this Award remain the same.

New York State Office of General Services
New York State Procurement (NYSPRO)
38th Floor, Corning Tower
Empire State Plaza
Albany, New York 12242
<http://nyspro.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22186](#)

DATE: December 26, 2014

GROUP: 45001 – TURF UTILITY VEHICLES
(Statewide)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Michael Riley
Contract Management Specialist
Phone: michael.riley@ogs.ny.gov
E-mail: (518) 474-6716

CONTRACT PERIOD: July 22, 2011 through
December 31, 2015

OTHER AUTHORIZED USERS

Customer Services
Phone: (518) 474-6717
Email: customer.services@ogs.ny.gov

**CONTRACTOR/
CONTRACT NO.:** Club Car, LLC PC65422

SUBJECT: EXPIRATION OF PROMOTIONAL DISCOUNT PLAN

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

The promotional discount plan offered by Club Car LLC in the April 24, 2014 Purchasing Memorandum has expired. The Club Car, LLC price list dated January 1, 2014 remains in effect with a 13% discount off list price.

Please note the 295 and 295SE series are now known as 1500 and 1700 series respectively (There is no change in list pricing).

Copies of this price list are available directly from the contractor.

All other terms and conditions of this Award remain the same.

New York State Office Of General Services
New York State Procurement (NYSPRO)
38th Floor, Corning Tower
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22186](#)

DATE: May 21, 2014

GROUP: 45001 – TURF UTILITY VEHICLES
(Statewide)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Michael Riley
Contract Management Specialist
michael.riley@ogs.ny.gov
(518) 474-6716

CONTRACT PERIOD: July 22, 2011 through
December 31, 2015

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

CONTRACTOR/

CONTRACT NO.: Deere & Company d/b/a John Deere Company PC65425

SUBJECT: UPDATE TO NEWLY APPROVED PRICE LISTS FOR JOHN DEERE COMPANY

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS

The John Deere Commercial Products 1/2/2014 (C39) price list is the approved price list that should have been referenced in the April 24, 2014 Purchasing Memorandum. The other price lists approved on April 24, 2014 have not changed and are as follows:

John Deere Commercial Products: 1/13/2014 (C40); 1/27/2014 (C41);
1/13/2014 (C42); 1/20/2014 (C47); and 1/27/2014 (G20)

Copies of this price list are available directly from the contractor.

All other terms and conditions of this Award remain the same.

New York State Office Of General Services
New York State Procurement (NYSPRO)
38th Floor, Corning Tower
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22186](#)

DATE: April 24, 2014

GROUP: 45001 – TURF UTILITY VEHICLES
(Statewide)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Michael Riley
Contract Management Specialist 1
michael.riley@ogs.ny.gov
(518) 474-6716

CONTRACT PERIOD: July 22, 2011 through
December 31, 2015

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

CONTRACTORS/

CONTRACT NOS.: Club Car, LLC PC65422
Grassland Equipment & Irrigation Corp PC65423
Deere & Company d/b/a John Deere Company PC65425

SUBJECT: NEWLY APPROVED PRICE LISTS

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS

The following contractors have offered and we have approved their new price lists:

Club Car, LLC: Club Car 1/1/2014

Grassland Equipment & Irrigation Corp: Toro 11/1/2013

Deere & Company d/b/a John Deere Company: John Deere Commercial Products 1/1/2014 (C39);
1/13/2014 (C40); 1/27/2014 (C41); 1/13/2014 (C42); 1/20/2014 (C47); and 1/27/2014 (G20)

It should be noted that Club Car LLC is offering a promotional discount on select models until further notice. As such, they have increased their contract discount from 13% to 18.5% off list price for models CA300, CA500, CA700, and CA550 in gas or electric versions. All other models remain at a discount of 13% off list price.

Authorized users should reference the current copy of the Contract Award, which lists a revised issue date of April 24, 2014 before purchasing from the Contract. The current Contract Award may be accessed at the following URL address: <http://www.ogs.ny.gov/purchase/spg/awards/4500122186CAN.HTM>

Copies of this price list are available directly from the contractor.

All other terms and conditions of this Award remain the same.

New York State Office Of General Services
New York State Procurement (NYSPRO)
38th Floor, Corning Tower
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22186](#)

DATE: December 4, 2013

GROUP: 45001 – TURF UTILITY VEHICLES
(Statewide)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Michael Riley
Contract Management Specialist 1
michael.riley@ogs.ny.gov
(518) 474-6716

CONTRACT PERIOD: July 22, 2011 through
December 31, 2015

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

**CONTRACTOR/
CONTRACT NO.:** Bentley Bros., Inc. PC65420

SUBJECT: NEWLY APPROVED PRICE LIST FOR BENTLEY BROS., INC.

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Bentley Bros., Inc. has offered and we have approved their new price list: Kubota Wholegoods Price List dated October 23, 2013.

Copies of this price list are available directly from the contractor.

All other terms and conditions of this Award remain the same.

New York State Office Of General Services
New York State Procurement (NYSPRO)
38th Floor, Corning Tower
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22186](#)

DATE: August 30, 2013

GROUP: 45001 – TURF UTILITY VEHICLES
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS**

Michael Riley
Contract Management Specialist 1
michael.riley@ogs.ny.gov
(518) 474-6716

CONTRACT PERIOD: July 22, 2011 through
December 31, 2015

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

**CONTRACTOR/
CONTRACT NO.:** CLUB CAR, LLC. PC65422

SUBJECT: NEWLY APPROVED PRICE LIST FOR CLUB CAR, LLC.

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Club Car, LLC. has offered and we have approved their new price list dated August 1, 2013.

Copies of this price list are available directly from the contractor.

All other terms and conditions of this contract remain the same.

New York State Office Of General Services
New York State Procurement (NYSPRO)
38th Floor, Corning Tower
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22186](#)

DATE: August 13, 2013

GROUP: 45001 – TURF UTILITY VEHICLES
(Statewide)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Michael Riley
Contract Management Specialist 1
michael.riley@ogs.ny.gov
(518) 474-6716

CONTRACT PERIOD: July 22, 2011 through
December 31, 2015

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

CONTRACTOR/

CONTRACT NO.: DEERE & COMPANY D/B/A JOHN DEERE COMPANY PC65425

SUBJECT: NEW MULTIPLE UNIT DISCOUNT PLAN FOR JOHN DEERE COMPANY

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

John Deere Company has offered and we have approved their new Multiple Unit Discount Plan. This is an additional discount above the 16% discount already established on Contract. Details of the plan are as follows:

<u>Number of Turf Utility Units Purchased On Same Purchase Order</u>	<u>Additional Discount***</u>
3-4 Units	1%
5-6 Units	2%
7-8 Units	3%
9 or more Units	4%

***It should be noted that the additional discount also applies for purchases of 3 or more attachments as long as they are purchased on the same purchase order as the turf utility vehicles.

All other terms and conditions of this contract remain the same.

New York State Office Of General Services
New York State Procurement (NYSPRO)
38th Floor, Corning Tower
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22186](#)

DATE: July 19, 2013

GROUP: 45001 – TURF UTILITY VEHICLES
(Statewide)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Michael Riley
Contract Management Specialist 1
michael.riley@ogs.ny.gov
(518) 474-6716

CONTRACT PERIOD: July 22, 2011 through
December 31, 2015

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

CONTRACTOR/

CONTRACT NO.: DEERE & COMPANY D/B/A JOHN DEERE COMPANY PC65425
CLARK EQUIPMENT CO. D/B/A BOBCAT COMPANY PC65421

SUBJECT: PRICE LIST UPDATE FOR JOHN DEERE COMPANY & BOBCAT COMPANY

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

The above referenced contractors have updated their contracts with new prices lists. The following price lists are approved and effective immediately.

John Deere Company Utility Vehicle Price Lists

- Recreational - May 6, 2013
- Mid-Duty Crossover - April 22, 2013
- Crossover - May 28, 2013
- Gator - May 28, 2013
- HPX – May 20, 2013
- Special Application Vehicles - March 4, 2013

Bobcat Company

- Bobcat Suggested List Prices March 2013

Authorized users should reference the current copy of the Contract Award Notification, which lists a revised issue date of **July 19, 2013** before purchasing from the contract. The current Contract Award Notification may be accessed at the following URL address: <http://www.ogs.ny.gov/purchase/spg/awards/4500122186CAN.HTM>

All other terms and conditions of this contract remain the same.

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22186](#)

DATE: February 5, 2013

GROUP: 45001 – TURF UTILITY VEHICLES
(Statewide)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Michael Riley
Contract Management Specialist 1
michael.riley@ogs.ny.gov
(518) 474-6716

CONTRACT PERIOD: July 22, 2011 through
December 31, 2015

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

CONTRACTOR/

CONTRACT NO.: DEERE & COMPANY D/B/A JOHN DEERE COMPANY PC65425

SUBJECT: PRICE LIST UPDATE FOR JOHN DEERE COMPANY

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

The above referenced contractor has submitted, and we have approved updated pricing for turf utility brand: JOHN DEERE.

The approved price lists for John Deere include the December 18, 2012 for (sections C39-C42, and G20) and the January 7, 2013 for section C47.

All other terms and conditions of this contract remain the same.

Please attach this to your copy of the Contract Award Notification.

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22186](#)

DATE: November 26, 2012

GROUP: 45001 – TURF UTILITY VEHICLES

CONTRACT PERIOD: July 22, 2011- December 31, 2015

CONTRACTORS: Grassland Equipment &
Irrigation Corp.

CONTRACT NO(S): PC65423

**PLEASE ADDRESS INQUIRIES TO
STATE AGENCIES & CONTRACTORS**

Sandra Nolan
Purchasing Officer I
(518) 474-5040
sandra.nolan@ogs.ny.gov

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

SUBJECT: Pricelist Revision

ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please note the following pricelist revision to the above contract effective immediately

<u>MANUFACTURER</u>	<u>UPDATED PRICE LIST/DATE EFFECTIVE</u>
Toro (Grassland)	November 1, 2012

All other terms and conditions of the contract remain the same.

Please attach this to the term contract.

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22186](#)

DATE: September 17, 2012

GROUP: 45001 – TURF UTILITY VEHICLES

CONTRACT PERIOD: July 22, 2011- December 31, 2015

CONTRACTOR:
BENTLEY BROS, INC.

CONTRACT NO.: PC65420

**PLEASE ADDRESS INQUIRIES TO
STATE AGENCIES & CONTRACTORS**

Sandra Nolan
Purchasing Officer I
(518) 474-5040
sandra.nolan@ogs.ny.gov

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

SUBJECT: Pricelist Revisions

ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please note the following pricelist revisions to the above contract effective immediately

<u>MANUFACTURER</u>	<u>UPDATED PRICE LIST/DATE EFFECTIVE</u>
Kubota (Bentley Bros, Inc.)	March 1, 2012

All other terms and conditions of the contract remain the same.

Please attach this to the term contract.

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22186](#)

DATE: July 30, 2012

GROUP: 45001 – TURF UTILITY VEHICLES

CONTRACT PERIOD: July 22, 2011- December 31, 2015

CONTRACTORS:
DEERE & COMPANY d/b/a JOHN DEERE COMPANY

CONTRACT NO(S): PC65425

**PLEASE ADDRESS INQUIRIES TO
STATE AGENCIES & CONTRACTORS**

Sandra Nolan
Purchasing Officer I
(518) 474-5040
sandra.nolan@ogs.ny.gov

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

SUBJECT: Pricelist Revisions

ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please note the following pricelist revisions to the above contract effective immediately

<u>MANUFACTURER</u>	<u>UPDATED PRICE LIST/DATE EFFECTIVE</u>
John Deere (John Deere)	June 21, 2012

All other terms and conditions of the contract remain the same.

Please attach this to the term contract.

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22186](#)

DATE: May 21, 2012

GROUP: 45001 – TURF UTILITY VEHICLES

CONTRACT PERIOD: July 22, 2011- December 31, 2015

CONTRACTORS:
Motorworks Clean Vehicles, Inc.

CONTRACT NO(S): PC65427

**PLEASE ADDRESS INQUIRIES TO
STATE AGENCIES & CONTRACTORS**

Sandra Nolan
Purchasing Officer I
(518) 474-5040
sandra.nolan@ogs.ny.gov

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

SUBJECT: Pricelist Revision

ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please note the following revisions to the above contract effective immediately

<u>MANUFACTURER</u>	<u>UPDATED PRICE LIST/DATE EFFECTIVE</u>
Vantage Vehicles (Motorworks)	April 12, 2012

All other terms and conditions of the contract remain the same.

Please attach this to the term contract.

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22186](#)

DATE: February 21, 2012

GROUP: 45001 – TURF UTILITY VEHICLES

CONTRACT PERIOD: July 22, 2011- December 31, 2015

CONTRACTORS:
DEERE & COMPANY d/b/a JOHN DEERE COMPANY

CONTRACT NO(S): PC65425

**PLEASE ADDRESS INQUIRIES TO
STATE AGENCIES & CONTRACTORS**

Sandra Nolan
Purchasing Officer I
(518) 474-5040
sandra.nolan@ogs.ny.gov

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

SUBJECT: Pricelist Revisions

ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please note the following revisions to the above contract effective immediately

<u>MANUFACTURER</u>	<u>UPDATED PRICE LIST/DATE EFFECTIVE</u>
John Deere (John Deere)	November 1, 2011 & December 2, 2011

All other terms and conditions of the contract remain the same.

Please attach this to the term contract.

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22186](#)

DATE: January 3, 2012

GROUP: 45001 – TURF UTILITY VEHICLES

CONTRACT PERIOD: July 22, 2011- December 31, 2015

CONTRACTORS:
GRASSLAND EQUIPMENT & IRRIGATION CORP.
MOFFETT TURF EQUIPMENT, INC

**PLEASE ADDRESS INQUIRIES TO
STATE AGENCIES & CONTRACTORS**

Sandra Nolan
Purchasing Officer I
(518) 474-5040
sandra.nolan@ogs.ny.gov

CONTRACT NO(S): PC65423, PC65426

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

SUBJECT: Pricelist Revisions

ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please note the following revisions to the above contract effective immediately

<u>MANUFACTURER</u>	<u>UPDATED PRICE LIST/DATE EFFECTIVE</u>
Toro Series (Grassland)	November 1, 2011
Jacobsen Series (Moffett Turf)	October 1, 2011

All other terms and conditions of the contract remain the same.

Please attach this to the term contract.

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22186](#)

DATE: October 21, 2011

GROUP: 45001 – TURF UTILITY VEHICLES

**PLEASE ADDRESS INQUIRIES TO
STATE AGENCIES & CONTRACTORS**

CONTRACT PERIOD: July 22, 2011- December 31, 2015

Sandra Nolan
Purchasing Officer I
(518) 474-5040
sandra.nolan@ogs.ny.gov

CONTRACTORS: BENTLEY BROS., INC.
CLUB CAR, LLC
GRASSLAND EQUIPMENT & IRRIGATION CORP.
MOTORWORKS CLEAN VEHICLES, INC

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

CONTRACT NO(S): PC65420, PC65422, PC65423, PC65427

SUBJECT: Pricelist Revisions

ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please note the following revisions to the above contract effective immediately

<u>MANUFACTURER</u>	<u>UPDATED PRICE LIST/DATE EFFECTIVE</u>
Kubota V- Series (Bentley Bros.)	March 1, 2011
Club Car Series	August 1, 2011
Toro Series (Grassland)	November 1, 2010
Vantage Series (Motorworks)	April and July 1, 2011

All other terms and conditions of the contract remain the same.

Please attach this to the term contract.

State of New York Executive Department
Office Of General Services
Procurement Services Group
Corning Tower Building - 38th Floor
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

CONTRACT AWARD NOTIFICATION

Title	:	Group 45001 – TURF UTILITY VEHICLES (STATEWIDE)
		Classification Code: 25
Award Number	:	<u>22186</u> (Replaces Award 20882)
Contract Period	:	July 22, 2011 through December 31, 2015
Bid Opening Date	:	November 4, 2010
Date of Issue	:	July 22, 2011
Specification Reference	:	As Incorporated In The Invitation for Bids and Purchasing Memo dated October 26, 2010.
Contractor Information	:	Appears on Page 2 of this Award

Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Sandra Nolan Title : Purchasing Officer I Phone : 518-474-5040 Fax : 518-474-8676 E-mail : sandra.nolan@ogs.ny.gov	Procurement Services Group Customer Services Phone : 518-474-6717 Fax : 518-474-2437 E-mail : customer.services@ogs.ny.gov

**The Procurement Services Group values your input.
Complete and return "Contract Performance Report" at end of document.**

Description

This award describes various 4x2, 4x4, and 6x4 air-cooled/liquid cooled electric motor driven, gasoline/diesel engine turf utility vehicles with various options. For each Lot, the contract is awarded to ALL turf utility models under the price list for that manufacturer, unless expressly deleted by contractor and as directed by OGS. Contract users are reminded to ask contractors for lower prices/greater discounts when ordering more than one vehicle.

PR # 22186

(continued)

NOTE: See individual contract items to determine actual awardees.**CONTRACT # CONTRACTOR & ADDRESS TELEPHONE # FED.IDENT.#**

PC65420 -SB	BENTLEY BROS., INC. 13936 Rt. 31 Albion, NY 14411	585-589-9610 Ms. Laura Bentley Fax: 585-589-2114 E-mail: bentley792003@yahoo.com Website: www.bentleybrosinc.com	160978718
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Contractor will accept the New York State Procurement Card for orders not to exceed \$15,000.00.

PC65421	CLARK EQUIPMENT CO. d/b/a Bobcat Company 250 E. Beaton Dr. W. Fargo, ND 58078	800-965-4232 701-241-8719 Ms. Crystal Stram Fax: 701-280-7860 E-mail: crystal.stram@doosan.com Website: www.bobcat.com	380425350
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Contractor will accept the New York State Procurement Card for orders not to exceed \$15,000.00.

PC65422	CLUB CAR, LLC. 4125 Washington Rd. Evans, GA 30809	800/227-0739 x7137 706/228-7137 Ms. Cheryl Violette Fax: 706/650-9206 E-mail: cheryl.violette@clubcar.com Website: www.clubcar.com	133488925
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PC65423 SB	GRASSLAND EQUIPMENT & IRRIGATION CORP. 892-898 Troy-Schenectady Road Latham, NY 12110	800/564-5297 315-457-0181, x325 Mr. Roger Lind Fax: 315-457-0312 E-mail: rlind@grasslandcorp.com Website: www.grasslandcorp.com	141460098
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Contractor will accept the New York State Procurement Card for orders not to exceed \$15,000.00.

PC65424 SB	IMAGINATIVE MFG., INC. 4219 Meads Creek Rd. Painted Post, NY 14870	607-738-7380 Mr. Scott Austin Fax: 607-936-6323 E-mail: saustin2@stny.rr.com Website: www.imaginativemfg.com	020620033
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Contractor offers Electronic Access ordering (EDI).

Contractor will accept the New York State Procurement Card for orders not to exceed \$10,000.00.

PC65425	DEERE & COMPANY d/b/a JOHN DEERE COMPANY 2000 John Deere Run Cary, NC 27513	800/358-5010 Option 2 919/804-2055 Ms. Becki Shadmani Fax: 309/749-2313 E-mail: GNSShared@JohnDeere.com Website: www.deere.com	362382580
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Contractor offers Electronic Access ordering (EDI).

(continued)

NOTE: See individual contract items to determine actual awardees.

<u>CONTRACT #</u>	<u>CONTRACTOR & ADDRESS</u>	<u>TELEPHONE #</u>	<u>FED.IDENT.#</u>
PC65426	MOFFETT TURF EQUIPMENT, INC. 33 Thruway Park Drive West Henrietta, NY 14586 (2% - 15 Days)	888-708-5296 x1128 585/662-0100 x1128 Mr. Benjamin Mancuso Fax: 585/662-6332 E-mail: bmancuso@moffettturf.com Website: www.moffettturf.com	271809298

Contractor will accept the New York State Procurement Card for orders not to exceed \$15,000.00.

PC65427 SB	MOTORWORKS CLEAN VEHICLES, INC. 111 Sunrise Highway Amityville, NY 11701	866-527-2669 631-608-4380 Mr. Gary Birke Fax: 631-608-4384 E-mail: sales@cleanvehiclesny.com Website: www.cleanvehiclesny.com	208227072
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Contractor will accept the New York State Procurement Card for orders not to exceed \$15,000.00

Cash Discount, If Shown, Should be Given Special Attention.

INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.

(See "Contract Payments" and "Electronic Payments" in this document.)

AGENCIES SHOULD NOTIFY THE PROCUREMENT SERVICES GROUP PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE PROCUREMENT SERVICES GROUP.

SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:

The Procurement Services Group supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS,RP,RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

(continued)

NOTE TO AUTHORIZED USERS:

When placing purchase orders under the contract(s), the authorized user should be familiar with and follow the terms and conditions governing its use which usually appears at the end of this document. The authorized user is accountable and responsible for compliance with the requirements of public procurement processes. The authorized user must periodically sample the results of its procurements to determine its compliance. In sampling its procurements, an authorized user should test for reasonableness of results to ensure that such results can withstand public scrutiny.

The authorized user, when purchasing from OGS contracts, should hold the contractor accountable for contract compliance and meeting the contract terms, conditions, specifications, and other requirements. Also, in recognition of market fluctuations over time, authorized users are encouraged to seek improved pricing whenever possible.

Authorized users have the responsibility to document purchases, particularly when using OGS multiple award contracts for the same or similar product(s)/service(s), which should include:

- a statement of need and associated requirements,
- a summary of the contract alternatives considered for the purchase,
- the reason(s) supporting the resulting purchase (e.g., show the basis for the selection among multiple contracts at the time of purchase was the most practical and economical alternative and was in the best interests of the State).

PRICE:

Discount - Discounts are expressed as a percent discount from a manufacturer's turf utility vehicle (TUV) suggested retail price list (MSRP).

Percent discount reduction will not be allowed. Price decreases or percent discount increases are permitted at any time.

Price includes all customs duties and charges and is net, F.O.B. destination any point in New York State as designated by the ordering agency.

In addition, upon mutual agreement, delivery locations may be expanded per the "EXTENSION OF USE" clause.

Price List Changes - Price lists submitted with bid remain in effect through June 30, 2011. Thereafter, new price lists will be considered when nationally published by the manufacturer in its normal manner. The contractor may request a price list revision by submitting three copies of each price list to the Office of General Services at no charge. Price lists will be reviewed for reasonableness and if compliant, OGS will approve and issue a Purchasing Memorandum notifying contract users of update.

Prior to approval from OGS, updates (additions and deletions) to a contractor's price list may not be made. All additions included in the price list will use either the contractor's original discount or a higher discount, if offered. This office must be notified, as stated above, to process the approval and make proper notification so orders and payments will not be delayed. Contractors are urged to allow at least 30 days for price list approvals.

Contractors shall provide using agencies with current approved catalogs/price lists or appropriate portions thereof upon request at no charge. Any items/products/categories in the price list not awarded by OGS must be removed, blacked out, etc. before being supplied to contract user.

Lower Pricing - The State reserves the right to negotiate lower pricing, or to advertise for bids, whichever is in the State's best interest as determined by the Commissioner, in the event of a significant decrease in market price of any product listed. In addition, if the contractor's normal pricing to the public or to the trade in general is less than the net/contract pricing with the application of a contract discount, etc., then the normal pricing to the public or to the trade in general shall also be granted to contract participants.

Best and Final Price - Agencies are encouraged to request greater discounts when ordering more than one of any item. Contractors are encouraged to better their discounts and net pricing to authorized users whenever possible.

MINIMUM ORDER:

Minimum order shall be one (1) turf utility vehicle.

(continued)

TURF UTILITY BRAND: ARIENS/GRAVELY

**% Discount
From List**

<p>A. Electric (Battery) Driven, (Group/Family) Complete with standard equipment. Attachments Options</p>	<p>N/A N/A N/A</p>
<p>B. Gasoline Engine Driven, (Group/Family) Complete with standard equipment. Attachments Options</p>	<p>15% 15% 15%</p>
<p>C. Diesel Engine Driven, (Group/Family) Complete with standard equipment. Attachments Options</p>	<p>N/A N/A N/A</p>

Price Lists:

Turf Utility Vehicles – Name/Number & Date of price lists:

- | | |
|---|---|
| <p>A. Electric Power Driven
B. Gasoline Power Engine
C. Diesel Power Engine</p> | <p>Ariens/Gravely – October 1, 2010</p> |
|---|---|

Attachments/Options – Name/Number & Date of price lists:

- | | |
|---|---|
| <p>A. Electric Power Driven
B. Gasoline Power Engine
C. Diesel Power Engine</p> | <p>Ariens/Gravely – October 1, 2010</p> |
|---|---|

Delivery: 30 Days

CONTRACTOR: MOFFETT TURF EQUIPMENT, INC.

(continued)

TURF UTILITY BRAND: BOBCAT	<u>% Discount From List</u>
A. Electric (Battery) Driven, (Group/Family) Complete with standard equipment.	N/A
Attachments	N/A
Options	N/A
B. Gasoline Engine Driven, (Group/Family) Complete with standard equipment.	20%
Attachments	20%
Options	0%
C. Diesel Engine Driven, (Group/Family) Complete with standard equipment.	20%
Attachments	20%
Options	0%

Price Lists:

Turf Utility Vehicles – Name/Number & Date of price lists:

- | | |
|--------------------------|-------------------|
| A. Electric Power Driven | N/A |
| B. Gasoline Power Engine | Bobcat SLP 9-2010 |
| C. Diesel Power Engine | Bobcat SLP 9-2010 |

Attachments/Options – Name/Number & Date of price lists:

- | | |
|--------------------------|-------------------|
| A. Electric Power Driven | N/A |
| B. Gasoline Power Engine | Bobcat SLP 9-2010 |
| C. Diesel Power Engine | Bobcat SLP 9-2010 |

Delivery: 30 Days

CONTRACTOR: CLARK EQUIPMENT COMPANY d/b/a BOBCAT COMPANY

(continued)

TURF UTILITY BRAND: CLUB CAR	% Discount <u>From List</u>
A. Electric (Battery) Driven, (Group/Family) Complete with standard equipment.	13%
Attachments	13%
Options	13%
B. Gasoline Engine Driven, (Group/Family) Complete with standard equipment.	13%
Attachments	13%
Options	13%
C. Diesel Engine Driven, (Group/Family) Complete with standard equipment.	13%
Attachments	13%
Options	13%

Price Lists:

Turf Utility Vehicles – Name/Number & Date of price lists:

- | | |
|--------------------------|------------------------------|
| A. Electric Power Driven | Club Car -September 15, 2010 |
| B. Gasoline Power Engine | Club Car -September 15, 2010 |
| C. Diesel Power Engine | Club Car -September 15, 2010 |

Attachments/Options – Name/Number & Date of price lists:

- | | |
|--------------------------|------------------------------|
| A. Electric Power Driven | Club Car -September 15, 2010 |
| B. Gasoline Power Engine | Club Car -September 15, 2010 |
| C. Diesel Power Engine | Club Car -September 15, 2010 |

Delivery: 30 Days

CONTRACTOR: CLUB CAR, LLC

TURF UTILITY BRAND: CUSHMAN (by Jacobsen)	% Discount <u>From List</u>
A. Electric (Battery) Driven, (Group/Family) Complete with standard equipment.	N/A
Attachments	N/A
Options	N/A
B. Gasoline Engine Driven, (Group/Family) Complete with standard equipment.	25%
Attachments	25%
Options	25%
C. Diesel Engine Driven, (Group/Family) Complete with standard equipment.	25%
Attachments	25%
Options	25%

Price Lists:

Turf Utility Vehicles – Name/Number & Date of price lists:

- | | |
|--------------------------|----------------------------|
| A. Electric Power Driven | N/A |
| B. Gasoline Power Engine | Jacobsen – October 1, 2010 |
| C. Diesel Power Engine | Jacobsen – October 1, 2010 |

Attachments/Options – Name/Number & Date of price lists:

- | | |
|--------------------------|----------------------------|
| A. Electric Power Driven | N/A |
| B. Gasoline Power Engine | Jacobsen - October 1, 2010 |
| C. Diesel Power Engine | Jacobsen – October 1, 2010 |

Delivery: 30 Days

CONTRACTOR: MOFFETT TURF EQUIPMENT, INC.

(continued)

TURF UTILITY BRAND: HUSQVARNA

**% Discount
From List**

A. Electric (Battery) Driven, (Group/Family) Complete with standard equipment. Attachments Options	10% 10% 10%
B. Gasoline Engine Driven, (Group/Family) Complete with standard equipment. Attachments Options	10% 10% 10%
C. Diesel Engine Driven, (Group/Family) Complete with standard equipment. Attachments Options	10% 10% 10%

Price Lists:

Turf Utility Vehicles – Name/Number & Date of price lists:

A. Electric Power Driven	Husqvarna – January 1, 2010
B. Gasoline Power Engine	Husqvarna – January 1, 2010
C. Diesel Power Engine	Husqvarna – January 1, 2010

Attachments/Options – Name/Number & Date of price lists:

A. Electric Power Driven	Husqvarna – January 1, 2010
B. Gasoline Power Engine	Husqvarna – January 1, 2010
C. Diesel Power Engine	Husqvarna – January 1, 2010

Delivery: 30 Days

CONTRACTOR: MOFFETT TURF EQUIPMENT, INC.

(continued)

TURF UTILITY BRAND: IMAGINATIVE MFG. INC.	% Discount <u>From List</u>
A. Electric (Battery) Driven, (Group/Family) Complete with standard equipment.	9.0%
Attachments	10.0%
Options	10.0%
B. Gasoline Engine Driven, (Group/Family) Complete with standard equipment.	N/A
Attachments	N/A
Options	N/A
C. Diesel Engine Driven, (Group/Family) Complete with standard equipment.	N/A
Attachments	N/A
Options	N/A

Price Lists:

Turf Utility Vehicles – Name/Number & Date of price lists:

A. Electric Power Driven	Imaginative MFG., Inc. Pricelist: 10/27/10
B. Gasoline Power Engine	N/A
C. Diesel Power Engine	N/A

Attachments/Options – Name/Number & Date of price lists:

A. Electric Power Driven	Imaginative MFG., Inc. Pricelist: 10/27/10
B. Gasoline Power Engine	N/A
C. Diesel Power Engine	N/A

Delivery: 30 Days

CONTRACTOR: IMAGINATIVE MFG., INC.

(continued)

TURF UTILITY BRAND: JOHN DEERE	<u>% Discount From List</u>
A. Electric (Battery) Driven, (Group/Family) Complete with standard equipment.	16%
Attachments	16%
Options	16%
B. Gasoline Engine Driven, (Group/Family) Complete with standard equipment.	16%
Attachments	16%
Options	16%
C. Diesel Engine Driven, (Group/Family) Complete with standard equipment.	16%
Attachments	16%
Options	16%

Price Lists:

Turf Utility Vehicles – Name/Number & Date of price lists:

- | | |
|--------------------------|-------------------------------|
| A. Electric Power Driven | John Deere pricelist: 11/1/10 |
| B. Gasoline Power Engine | John Deere pricelist: 11/1/10 |
| C. Diesel Power Engine | John Deere pricelist: 11/1/10 |

Attachments/Options – Name/Number & Date of price lists:

- | | |
|--------------------------|-------------------------------|
| A. Electric Power Driven | John Deere pricelist: 11/1/10 |
| B. Gasoline Power Engine | John Deere pricelist: 11/1/10 |
| C. Diesel Power Engine | John Deere pricelist: 11/1/10 |

Delivery: 30 Days

CONTRACTOR: DEERE & COMPANY

(continued)

TURF UTILITY BRAND: KUBOTA	% Discount <u>From List</u>
A. Electric (Battery) Driven, (Group/Family) Complete with standard equipment.	N/A
Attachments	N/A
Options	N/A
B. Gasoline Engine Driven, (Group/Family) Complete with standard equipment.	15%
Attachments	10%
Options	10%
C. Diesel Engine Driven, (Group/Family) Complete with standard equipment.	20%
Attachments	10%
Options	10%

Price Lists:

Turf Utility Vehicles – Name/Number & Date of price lists:

- | | |
|--------------------------|---------------------------------------|
| A. Electric Power Driven | |
| B. Gasoline Power Engine | Kubota Wholegoods Pricelist: 03/01/10 |
| C. Diesel Power Engine | Kubota Wholegoods Pricelist: 03/01/10 |

Attachments/Options – Name/Number & Date of price lists:

- | | |
|--------------------------|---------------------------------------|
| A. Electric Power Driven | |
| B. Gasoline Power Engine | Kubota Wholegoods Pricelist: 03/01/10 |
| C. Diesel Power Engine | Kubota Wholegoods Pricelist: 03/01/10 |

Delivery: 30 Days

CONTRACTOR: BENTLEY BROS., INC.

TURF UTILITY BRAND: TORO	<u>% Discount From List</u>
D. Electric (Battery) Driven, (Group/Family)	
Complete with standard equipment.	29%
Attachments	22%
Options	22%
E. Gasoline Engine Driven, (Group/Family)	
Complete with standard equipment.	25%
Attachments	22%
Options	22%
F. Diesel Engine Driven, (Group/Family)	
Complete with standard equipment.	22%
Attachments	22%
Options	22%

Price Lists:

Turf Utility Vehicles – Name/Number & Date of price lists:

- | | |
|--------------------------|--|
| A. Electric Power Driven | Toro Commercial Price List Eff. 2/1/10 |
| B. Gasoline Power Engine | Toro Commercial Price List Eff. 2/1/10 |
| C. Diesel Power Engine | Toro Commercial Price List Eff. 2/1/10 |

Attachments/Options – Name/Number & Date of price lists:

- | | |
|--------------------------|--|
| A. Electric Power Driven | Toro Commercial Price List Eff. 2/1/10 |
| B. Gasoline Power Engine | Toro Commercial Price List Eff. 2/1/10 |
| C. Diesel Power Engine | Toro Commercial Price List Eff. 2/1/10 |

Delivery: 30 Days

CONTRACTOR: GRASSLAND EQUIPMENT & IRRIGATION CORP.

(continued)

TURF UTILITY BRAND: VANTAGE VEHICLE INTERNATIONAL	% Discount <u>From List</u>
A. Electric (Battery) Driven, (Group/Family) Complete with standard equipment.	5.5%
Attachments	10%
Options	10%
B. Gasoline Engine Driven, (Group/Family) Complete with standard equipment.	5.5%
Attachments	10%
Options	10%
C. Diesel Engine Driven, (Group/Family) Complete with standard equipment.	N/A
Attachments	N/A
Options	N/A

Price Lists:

Turf Utility Vehicles – Name/Number & Date of price lists:

- | | |
|--------------------------|---|
| A. Electric Power Driven | Vantage Vehicle International (VVI2010) |
| B. Gasoline Power Engine | Vantage Vehicle Intern. (VVI2010G1, G2, G3) |
| C. Diesel Power Engine | N/A |

Attachments/Options – Name/Number & Date of price lists:

- | | |
|--------------------------|--------|
| A. Electric Power Driven | VVIO/A |
| B. Gasoline Power Engine | VVIO/A |
| C. Diesel Power Engine | N/A |

Delivery: 30-60 Days (30 in-stock items only – no options)

CONTRACTOR: MOTORWORKS CLEAN VEHICLES, INC.

REQUEST FOR CHANGE:

Any request by the agency or contractor regarding changes in any part of the contract must be made in writing to the Office of General Services, Procurement Services Group, prior to effectuation.

CONTRACT PAYMENTS:

Payments cannot be processed by State facilities until the contract products have been delivered in satisfactory condition or services have been satisfactorily performed. Payment will be based on any invoice used in the supplier's normal course of business. However, such invoice must contain sufficient data including but not limited to contract number, description of product or service, quantity, unit and price per unit as well as federal identification number.

State facilities are required to forward properly completed vouchers to the Office of the State Comptroller for audit and payment. All facilities are urged to process every completed voucher expeditiously giving particular attention to those involving cash discounts for prompt payment.

If the contract terms indicate political subdivisions and others authorized by law are allowed to participate, those entities are required to make payments directly to the contractor. Prior to processing such payment, the contractor may be required to complete the ordering non-State agency's own voucher form.

See "Contract Billings" in Appendix B, OGS General Specifications.

NOTE TO CONTRACTOR:

This Contract Award Notification is not an order. Do not take any action under this contract except on the basis of purchase order(s) from the agency or agencies.

NEW YORK STATE VENDOR RESPONSIBILITY QUESTIONNAIRE FOR-PROFIT BUSINESS ENTITY:

Contractor is encouraged to maintain up-to-date Questionnaire during the life of the contract and is also required to ensure this Questionnaire reflects any substantive issues that may have occurred from the time the Contract was initially awarded.

ELECTRONIC PAYMENTS:

The Office of the State Comptroller (OSC) offers an "electronic payment" option in lieu of issuing checks. To obtain an electronic payment authorization form visit the OSC website at www.osc.state.ny.us or contact them by e-mail at epunit@osc.state.ny.us or by phone at 518-486-1255.

NOTE TO AGENCY:

Orders under this contract are to be submitted directly to the contractor.

NOTE TO CONTRACTOR:

In the event a specified manufacturer's product listed in the Contract Award Notification becomes unavailable or cannot be supplied to the State by the contractor for any reason (except as provided for in the "Savings/Force Majeure" clause in Appendix B, OGS General Specifications), a product deemed by the Office of General Services to be equal to or better than the specified product must be substituted by the contractor at no additional cost or expense to the State.

PSG's DISPUTE RESOLUTION POLICY:

It is the policy of the Office of General Services' Procurement Services Group (PSG) to provide vendors with an opportunity to administratively resolve disputes, complaints or inquiries related to PSG bid solicitations or contract awards. PSG encourages vendors to seek resolution of disputes through consultation with PSG staff. All such matters will be accorded impartial and timely consideration. Interested parties may also file formal written disputes. A copy of PSG's Dispute Resolution Procedures for Vendors may be obtained by contacting the person shown on the front of this document or through the OGS website (www.ogs.ny.gov).

(continued)

NON-STATE AGENCIES PARTICIPATION IN CENTRALIZED CONTRACTS:

New York State political subdivisions and others authorized by New York State law may participate in contracts. These include, but are not limited to local governments, public authorities, public school and fire districts, public and nonprofit libraries, and certain other nonpublic/nonprofit organizations. See "Participation in Centralized Contracts" in Appendix B, OGS General Specifications. For purchase orders issued by the Port Authority of New York and New Jersey (or any other authorized entity that may have delivery locations adjacent to New York State), the terms of the "Price" clause shall be modified to include delivery to locations adjacent to New York State.

Upon request, all eligible non-State agencies must furnish contractors with the proper tax exemption certificates and documentation certifying eligibility to use State contracts. A list of categories of eligible entities is available on the OGS web site (<http://www.ogs.ny.gov/purchase/snt/othersuse.asp>). Questions regarding an organization's eligibility to purchase from New York State Contracts may also be directed to OGS Procurement Services Group's Customer Services at 518-474-6717.

EXTENSION OF USE:

Any contract resulting from this bid solicitation may be extended to additional States or governmental jurisdictions upon mutual written agreement between New York State (the lead contracting State) and the contractor. Political subdivisions and other authorized entities within each participating State or governmental jurisdiction may also participate in any resultant contract if such State normally allows participation by such entities. New York State reserves the right to negotiate additional discounts based on any increased volume generated by such extensions.

DELIVERY:

General – Separate delivery charges will not be permitted throughout the duration of this contract. Turf Utility Vehicles must be delivered in accordance with the specifications and shall be "Ready for Use" or as requested by the purchaser.

Purchase Order Instructions - Delivery shall be made in accordance with instructions on purchase order from each agency. If there is a discrepancy between the purchase order and what is listed on the contract, it is the contractor's obligation to seek clarification from the ordering agency and, if applicable, from the Office of General Services, Procurement Services Group. Contractor should notify the buyer in writing if the delivery is to be longer than stated in award. Buyer should follow up with the contractor to be sure order was received.

Expansion of Delivery Points - Upon mutual agreement, delivery locations may be expanded per the "Non-State Agencies Participation in Centralized Contracts" and "Extension of Use" clauses incorporated herein.

CONTRACT PERIOD:

It is the intention of the State to enter into a contract for the term as stated on the Invitation for Bids except that the commencement and termination dates appearing on the Invitation for Bids may be adjusted forward unilaterally by the State for any resulting contract for up to two calendar months, by indicating such change on the Contract Award Notification.

The contract dates may be adjusted forward beyond two months only with the approval of the successful bidder. If, however, the bidder is not willing to accept an adjustment of the contract dates beyond the two month period, the State reserves the right to proceed with an award to another bidder.

SHORT TERM EXTENSION:

In the event the replacement contract has not been issued, any contract let and awarded hereunder by the State, may be extended unilaterally by the State for an additional period of up to one month upon notice to the contractor with the same terms and conditions as the original contract including, but not limited to, quantities (prorated for such one month extension), prices, and delivery requirements. With the concurrence of the contractor, the extension may be for a period of up to three months in lieu of one month. However, this extension terminates should the replacement contract be issued in the interim.

(continued)

CONTRACT MIGRATION:

State Agencies or any other authorized user holding individual contracts with contractors under this centralized contract shall be able to migrate to this contract award with the same contractor, effective on the contract begin date (retroactively, if applicable). Migration by an agency or any other authorized user to the centralized contract shall not operate to diminish, alter or extinguish any right that the agency or other authorized user otherwise had under the terms and conditions of their original contract.

WARRANTIES:

See "Warranties" in Appendix B, OGS General Specifications.
 Normal wear and tear items shall be warranted in accordance with manufacturer's standard warranty.
 At time of bid opening, product offered must meet all requirements of this solicitation including full commercial/retail availability. Product literature and specifications must also be available.
 Where accessories are to be supplied, they must be compatible with the rest of the product.
 Warranty shall be honored by all authorized manufacturer's dealers in New York State.
 The warranty period for all coverage begins on the date equipment is accepted.
 All costs associated with services for warranted items will be borne by the contractor.
 All costs not covered by warranty will be borne by the procuring entity.

INSTRUCTION MANUALS:

Simultaneous with delivery, the contractor(s) shall furnish to the authorized user a complete instruction manual for the product and for each component supplied. The manual shall include complete instructions for unpacking, inspecting, installing, adjusting, aligning, and operating the product, together with layout and interconnection diagrams, schematic and wiring diagrams, preventive and corrective maintenance procedures, and complete parts lists, manufacturer's catalog numbers, and ordering information, if applicable.

REPORT OF CONTRACT PURCHASES:

Reports are due in six month intervals (or portions thereof for the first reporting period) **every January 15 and July 15**. Contractor shall submit sales information for all resellers, dealers, distributors or other authorized distribution channels, where such contract sales are provided by other than the contractor. Contractors shall verify if each alternate vendor is a NYS Certified Minority (MBE) or Women (WBE) Owned Businesses. Contractors shall verify such status through the Empire State Development Minority and Women Owned Businesses Database web site at: <http://www.nylovesmwbe.ny.gov/cf/search.cfm>.

The report shall be provided in the following (or similar) format for each authorized distribution channel. The appropriate sales report form is forwarded to each contractor at time of award or shortly thereafter for completion in accordance with the contract terms and conditions:

<u>Item/ SubItem Number</u>	<u>Product or Catalog Number</u>	<u>Product/ Service Description</u>	<u>Total Quantity Shipped to State Agencies</u>	<u>Total Quantity Shipped to Authorized Non-State Agencies</u>	<u>Total Sales \$ State Agencies</u>	<u>Total Sales \$ Authorized Non-State Agencies</u>
						\$
				Grand Total Sales State and Non-State Agencies		\$

The report is to be submitted electronically in Microsoft Excel 2007 or lower format to the Purchasing Officer listed on the front on this Invitation for Bids or subsequent award document.

The outlined sales report is the minimum information required. Additional related sales information, such as monthly reports, and/or detailed user purchases may be required and must be supplied upon request.

(continued)

EMERGENCY PURCHASING:

In the event that a disaster emergency is declared by Executive Order under Section 28 of Article 2-B of the Executive Law, or that the Commissioner determines pursuant to his/her authority under Section 163(10)(b) of the State Finance Law that an emergency exists requiring the prompt and immediate delivery of products or services, the Commissioner reserves the right to obtain such products or services from any source, including but not limited to this contract, as the Commissioner in his/her sole discretion determines will meet the needs of such emergency. Contractor shall not be entitled to any claim or lost profits for products or services procured from other sources pursuant to this paragraph.

"OGS OR LESS" GUIDELINES APPLY TO THIS CONTRACT:

Purchases of the products included in the Invitation For Bids and related Contract Award Notification are subject to the "OGS or Less" provisions of Section 163.3.a.v., Article XI, of the New York State Finance Law. This means that State agencies can purchase products from sources other than the contractor provided that such products are substantially similar in form, function or utility to the products herein and are:

1. lower in price
-and/or-
2. available under terms which are more economically efficient to the State agency (e.g. delivery terms, warranty terms, etc.).

Agencies are reminded that they must provide the State contractor an opportunity to match the non-contract savings at least two business days prior to purchase. In addition, purchases made under "OGS or Less" flexibility must meet all requirements of law including, but not limited to, advertising in the New York State Contract Reporter, prior approval of the Comptroller's Office and competitive bidding of requirements exceeding the discretionary bid limit. State agencies should refer to Procurement Council Bulletin "OGS or Less Purchases" for complete procedural and reporting requirements.

PURCHASE ORDERS AND INVOICING:

General – All orders and invoices/vouchers should include the contract number and a line by line listing of separate charges.

Orders Involving Price Lists – Purchase orders are to include the following information when product is purchased from a price list:

- The name, number and date of the price list.
- Product description.
- Product code/manufacture number.
- Full List Price/MSRP for each product/option/accessory.
- Discount or price factor as applicable.
- Calculation of net, contract price.
- Specific designation of special price which may be better than the application of the contract discount or price factor.

Invoices - Contract users are instructed not to process invoices without needed information. Invoices must be detailed and include **all** of the following:

- Contract Number
- Purchase Order Number
- Item Number
 - Should not be something that is “unique” to dealer or distributor.
 - Should be something that can be tracked by a third party.
 - Preferably a manufacturer’s code or identifying number.
- Line item breakdown of all charges:
 - If options are purchased, they must be listed separately, line by line on the same invoice as the vehicle.

Failure to comply may result in lengthy payment delays.

(continued)

SAFETY DEVICES:

All equipment shall be equipped with required safety devices for protecting the operator and others from injury. Equipment shall comply with all applicable codes, laws and regulations of the State of New York and of local authorities having jurisdiction in effect at the time of delivery.

EMISSION CONTROLS:

Turf Utility Vehicles and engines shall comply with the regulations of the Federal Government and New York State governing Control of Air Pollution from New Motor Vehicles and New Motor Vehicle Engines in effect on the date of manufacture.

(continued)

State of New York
Office of General Services
PROCUREMENT SERVICES GROUP
Contract Performance Report

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product’s end user.**

Contract No.: _____ Contractor: _____

Describe Product* Provided (Include Item No., if available): _____

*Note: “Product” is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term “Product” includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

CONTRACTOR

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments: _____

_____ (over)

Agency: _____ Prepared by: _____

Address: _____ Title: _____

_____ Date: _____

_____ Phone: _____

_____ E-mail: _____

Please detach or photocopy this form & return by FAX to 518/474-2437 or mail to:

OGS PROCUREMENT SERVICES GROUP
Customer Services, 37th Floor
Corning 2nd Tower - Empire State Plaza
Albany, New York 12242
* * * * *

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