

New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [18426](#)

**DATE:** April 19, 2004

**GROUP:** 40490 - LEASE VEHICLES (Cars, Vans,  
Pickups & SUV's) (2004 MY) (Statewide)  
PR #18426-T

**PLEASE ADDRESS INQUIRIES TO:**

**STATE AGENCIES & CONTRACTORS**

Beverly L. Moore  
Purchasing Officer I  
(518) 474-3856  
[Beverly.moore@ogs.state.ny.us](mailto:Beverly.moore@ogs.state.ny.us)

**CONTRACT PERIOD:** See "CONTRACT PERIOD" Clause

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR:** ACME AUTO LEASING, LLC

**CONTRACT NO.:** PC60626

**SUBJECT:** Build-Out Dates

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

**BUILD-OUT DATES**

Production build-out dates for 2004 Lease Vehicles are as follows:

<u>ITEM</u>	<u>CONTRACTOR</u>	<u>CONTRACT NUMBER</u>	<u>VEHICLE</u>	<u>BUILD-OUT DATE*</u>
<u>LOT III</u>				
3	Acme Auto Leasing LLC	PC60626	Ford Econoline E350 XL	April 22, 2004
4	Acme Auto Leasing LLC	PC60626	Ford Econoline E350 XL	April 22, 2004

\*Build-out date indicates that the motor company is no longer accepting any orders for this model past this date. Orders **must be received by contractor five (5) days before the build-out date to allow processing time.**

All other terms and conditions of the contract remain the same.

Please attach this to the term contract.

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## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [18426](#)

**DATE:** February 5, 2004

**GROUP:** 40490 - LEASE VEHICLES (Cars, Vans,  
Pickups & SUV's) (2004 MY) (Statewide)  
PR #18426-T

**PLEASE ADDRESS INQUIRIES TO:**

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**CONTRACTOR(S):** ARI FLEET LT  
MERCHANTS RENT A CAR INC.  
SUTTON LEASING

**CONTRACT NOS.:** PC60627-PC60629

**SUBJECT:** Contractor's Address & Phone Number Revisions and Build-Out Dates

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

**Address Revision for Purchase Orders only:**

MERCHANTS RENT A CAR INC.  
d/b/a MERCHANTS AUTOMOTIVE GROUP  
5700 Wheelwright Way  
Haymarket, VA 20169

Phone Number: (800) 391-1576  
(571) 261-3500  
Fax Number: (703) 753-7131

**BUILD-OUT DATES**

Production build-out dates for 2004 Lease Vehicles are as follows:

<u>ITEM</u>	<u>CONTRACTOR</u>	<u>CONTRACT</u>	<u>VEHICLE</u>	<u>BUILD-OUT DATE*</u>
<u>LOT I</u>				
1	Sutton Leasing	PC60629	Chevrolet Cavalier	April 2, 2004
4	ARI Fleet LT	PC60627	Chevrolet Impala	May 7, 2004
<u>LOT II</u>				
1	ARI Fleet LT	PC60627	Chevrolet Malibu	April 16, 2004

Continued

**BUILD-OUT DATES** (cont'd)

Production build-out dates for 2004 Lease Vehicles are as follows:

**LOT III**

1	ARI Fleet LT	PC60627	Pontiac Montana	March 19, 2004
2	Merchants Rent A Car	PC60628	Chevrolet Astro	April 23, 2004
3	Merchants Rent A Car	PC60628	Chevrolet Express 2500	April 23, 2004
4	Merchants Rent A Car	PC60628	Chevrolet Express 3500	April 23, 2004
5	Merchants Rent A Car	PC60628	Chevrolet Astro Cargo	April 23, 2004
6	ARI Fleet LT	PC60627	Chevrolet Express 2500	April 23, 2004
8	Merchants Rent A Car	PC60628	Chevrolet Silverado 1500 (SEO)	April 2, 2004
			Chevrolet Silverado 1500 (RPO)	April 23, 2004
9	Merchants Rent A Car	PC60628	Chevrolet Silverado 2500HD (SEO)	April 2, 2004
			Chevrolet Silverado 1500HD (RPO)	April 23, 2004
11	Merchants Rent A Car	PC60628	Chevrolet Trailblazer LS (SEO)	April 2, 2004
			Chevrolet Trailblazer LS (RPO)	April 23, 2004
12	Merchants Rent A Car	PC60628	GMC Yukon SLE (SEO)	April 2, 2004
			GMC Yukon SLE (RPO)	April 23, 2004
13	Merchants Rent A Car	PC60628	GMC Yukon XL SLE (SEO)	April 2, 2004
			GMC Yukon XL SLE (RPO)	April 23, 2004

\*Build-out date indicates that the motor company is no longer accepting any orders for this model past this date.  
Orders **must be received by contractor five (5) days before the build-out date to allow processing time.**

All other terms and conditions of the contract remain the same.

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## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [18426](#)

**DATE:** January 29, 2004

**GROUP:** 40490 - LEASE VEHICLES (Cars, Vans,  
Pickups & SUV's) (2004 MY) (Statewide)  
PR #18426-T

**PLEASE ADDRESS INQUIRIES TO:**

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**CONTRACT PERIOD:** See "CONTRACT PERIOD" Clause

**OTHER AUTHORIZED USERS**

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**CONTRACTOR(S):** ACME AUTO LEASING INC.  
ARI FLEET LT  
MERCHANTS RENT A CAR INC.

**CONTRACT NOS.:** PC60626-PC60628

**SUBJECT:** Build-Out Dates

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

**BUILD-OUT DATES**

Production build-out dates for 2004 Lease Vehicles are as follows:

<u>ITEM</u>	<u>CONTRACTOR</u>	<u>CONTRACT</u> <u>NUMBER</u>	<u>VEHICLE</u>	<u>BUILD-OUT DATE*</u>
<u>LOT I</u>				
1	ARI Fleet	PC60627	Dodge Neon SE	May 7, 2004
2	Acme Auto Leasing	PC60626	Ford Taurus Wagon	February 26, 2004
2	Acme Auto Leasing	PC60626	Mercury Sable GS Wagon	February 26, 2004
3	ARI Fleet	PC60627	Mercury Grand Marquis	May 11, 2004
<u>LOT II</u>				
1	Acme Auto Leasing	PC60626	Dodge Stratus SE	May 7, 2004
1	Acme Auto Leasing	PC60626	Chrysler Sebring LX	May 7, 2004
<u>LOT III</u>				
7	Merchants Rent A Car	PC60628	Dodge Dakota	March 16, 2004
7	ARI Fleet	PC60627	Ford Ranger XL	May 25, 2004
10	Merchants Rent A Car	PC60628	Jeep Liberty Sport	April 30, 2004
11	Merchants Rent A Car	PC60628	Jeep Grand Cherokee	March 19, 2004

\*Build-out date indicates that the motor company is no longer accepting any orders for this model past this date.

Orders **must be received by contractor five (5) days before the build-out date to allow processing time.**

All other terms and conditions of the contract remain the same.

Please attach this to the term contract.

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## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [18426](#)

**DATE:** January 14, 2004

**GROUP:** 40490 - LEASE VEHICLES (Cars, Vans,  
Pickups & SUV's) (2004 MY) (Statewide)  
PR #18426-T

**PLEASE ADDRESS INQUIRIES TO:**  
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**CONTRACT PERIOD:** See "CONTRACT PERIOD" Clause

**OTHER AUTHORIZED USERS**

Customer Services  
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[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR:** ARI FLEET LT  
**CONTRACT NO.:** PC60627

**SUBJECT:** Build-Out Date

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please note the following revision to the above contract.

**BUILD-OUT DATE**

Production build-out date for 2004 Lease Vehicle is as follows:

<u>ITEM</u>	<u>CONTRACTOR</u>	<u>CONTRACT</u> <u>NUMBER</u>	<u>VEHICLE</u>	<u>BUILD-OUT DATE*</u>
<u>LOT II</u> 1	ARI Fleet	PC60627	Buick Century	January 20, 2004

\*Build-out date indicates that the motor company is no longer accepting any orders for this model past this date.

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## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [18426](#)

**DATE:** December 16, 2003

**GROUP:** 40490 - LEASE VEHICLES (Cars, Vans,  
Pickups & SUV's) (2004 MY) (Statewide)  
PR #18426-T

**PLEASE ADDRESS INQUIRIES TO:**

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**CONTRACT PERIOD:** See "CONTRACT PERIOD" Clause

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**CONTRACTOR:** ALBANY DODGE LEASING CORP.  
**CONTRACT NO.:** PC60625

**SUBJECT:** Model Year Substitution

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please note the following substitution to the above contract.

**Lot III, Item 10 - Ford Escape**

**The contractor will now supply model year 2005 Ford Escape in place of the Build-out 2004 vehicle.**

All other terms and conditions of the contract remain the same.

Please attach this to the term contract.

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## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [18426](#)

**DATE:** November 5, 2003

**GROUP:** 40490 - LEASE VEHICLES (Cars, Vans,  
Pickups & SUV's) (2004 MY) (Statewide)  
PR #18426-T

**PLEASE ADDRESS INQUIRIES TO:**

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**CONTRACT PERIOD:** See "CONTRACT PERIOD" Clause

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717

**CONTRACTOR:** ALBANY DODGE LEASING CORP.

[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACT NO.:** PC60625

**SUBJECT:** Build-Out Date

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please note the following revision to the above contract.

**BUILD-OUT DATE**

Production build-out date for 2004 Lease Vehicle is as follows:

<u>ITEM</u>	<u>CONTRACTOR</u>	<u>CONTRACT</u> <u>NUMBER</u>	<u>VEHICLE</u>	<u>BUILD-OUT DATE*</u>
<u>LOT III</u> 10	Albany Dodge	PC60625	Ford Escape	October 9, 2003

\*Build-out date indicates that the motor company is no longer accepting any orders for this model.

All other terms and conditions of the contract remain the same.

Please attach this to the term contract.