

Office of General Services
New York State Procurement (NYSPRO)
38th Floor, Corning Tower
Empire State Plaza
Albany, New York 12242
<http://nyspro.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22539](#)

DATE: August 18, 2014

GROUP: 40451 – Light Duty Vehicles including
Law Enforcement
(Model Year 2014 or Current Model Year)
(Statewide)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Michael Riley
Contract Management Specialist
Phone: (518) 474-6716
Email: michael.riley@ogs.ny.gov

CONTRACT PERIOD: Model Year 2012, 2013, 2014

OTHER AUTHORIZED USERS

Customer Services
Phone: (518) 474-6717
Email: customer.services@ogs.ny.gov

CONTRACTOR/

CONTRACT NO.: Van Bortel Ford, Inc. PC65855

SUBJECT: FORD GOODWILL PAYMENT FOR FORD FUSION HYBRID (LOT II, ITEM 4)

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Ford Motor Company has identified an error with fuel economy ratings for certain vehicles through its internal testing and notified the U.S. Environmental Protection Agency (EPA). Ford worked with the EPA as the agency retested the vehicles, which resulted in lower fuel economy ratings for Ford's 2013 and 2014 model year hybrid vehicles.

As a measure of goodwill, Ford will issue a payment check to contract users who purchased a 2013 or 2014 Ford Fusion Hybrid under Award 22539. The payment will reflect the estimated average fuel cost difference between the current combined miles-per-gallon estimate for your vehicle and the combined MPG estimate on the new label.

To obtain your goodwill payment check please contact Erica McCray at Ford Motor Company:

Erica McCray, Business Analyst
Ford Motor Company
BAC Fleet Fuel Economy Percepta
16800 Executive Plaza Drive, 5 – South
Dearborn, MI 48126
Telephone No.: 313/621-0312
Email: emccray1@ford.com
<http://www.ford.com/mpglabel/>

At the time of contact the following information must be provided for your Case No. 4834496:

Vehicle Identification Number(s) (VIN)
Your organizational name, as this will be the payee indicated on the check.
Your mailing address that the check will be sent to via FedEx.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22539](#)

DATE: May 1, 2014

GROUP: 40451 - Light Duty Vehicles up to 11,000
GVWR Including Law Enforcement
(Model Year 2012 and 2013)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS
Michael Riley
Contract Management Specialist
(518) 474-6716
michael.riley@ogs.ny.gov

CONTRACT PERIOD: Model Years 2012 & 2013

OTHER AUTHORIZED USERS
Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

**CONTRACTOR/
CONTRACT NO.:** Van Bortel Ford, Inc. PC65855

SUBJECT: RECALL ON FORD FUSION (Lot I, Item 1)

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Ford Motor Company has issued a recall notice on 2013-2014 Ford Fusion vehicles. These vehicles were available under this Contract. Contract users who have purchased this vehicle should contact the contractor listed above to determine if their vehicle is affected by the recall. The specifics on this recall are stated herein.

SUMMARY: Ford Motor Company (Ford) is recalling certain model year 2013-2014 Ford Fusion vehicles manufactured August 15, 2012, through September 10, 2013 and 2013-2014. The driver and passenger seatback assemblies may have been produced with sub-standard weld joints used to attach the seat back recliner mechanism to the seat frame. The affected seat backs may have insufficient strength to meet the requirements of Federal Motor Vehicle Safety Standard (FMVSS) number 207, "Seating Systems."

CONSEQUENCE: The back of the subject seats may become loose or lean while driving and potentially increase the risk of injury in certain crashes.

REMEDY: Ford will notify owners, and dealers will replace the seatback, free of charge. The recall is expected to begin around May 19, 2014. Owners may contact Ford at 1-800-392-3673. Ford's number for this recall is 14C03.

NOTES: Owners may also contact the National Highway Traffic Safety Administration Vehicle Safety Hotline at 1-888-327-4236 (TTY 1-800-424-9153), or go to www.safercar.gov

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22539](#)

DATE: January 14, 2014

GROUP: 40451 – Light Duty Vehicles up to 11,000
GVWR Including Law Enforcement
(Model Year 2012/2013/2014) (Statewide)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Michael Riley
Contract Management Specialist
(518) 474-6716
michael.riley@ogs.ny.gov

CONTRACT PERIOD: Model Years 2012, 2013, and 2014

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

CONTRACTORS/

CONTRACT NOS.: Joe Basil Chevrolet, Inc. PC65853
Van Bortel ford, Inc. PC65855

**SUBJECT: VEHICLES AVAILABLE FROM VAN BORTEL FORD, INC. AND
REPLACEMENT CONTRACT AWARD NO. 22737**

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Authorized contract users are advised that on January 9, 2014, Award No. 22737 was issued for Group 40451 – Light Duty Vehicles including Law Enforcement (Model Year 2014 or Current Model Year) (Statewide).

Purchase orders issued on January 9, 2014 or prior to this date are effective and binding for both Award Nos. 22539 and 22648. Otherwise, new purchase orders dated on or after January 10, 2014 shall be issued under Award No. 22737.

The following vehicles under Award No. 22539 for Van Bortel Ford, Inc. are the only remaining items available for purchase under their contract. Sales may take place for these items until further notification.

LOT	ITEM	MAKE/MODEL AWARDED
II	2	Ford Focus P3E
II	4	Ford Fusion Hybrid
IV	1	Ford Sedan Police Interceptor, AWD (P2M)
IV	2	Ford Utility Police Interceptor, AWD (K8A)

All other vehicles listed under Award No. 22539 shall now be purchased under Award No. 22737.

Contract users should also review the following link with regard to the cancellation of Award No. 22648:
<http://www.ogs.state.ny.us/purchase/spg/awards/4045122648CAN.HTM>

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22539](#)

DATE: September 14, 2013

GROUP: 40451 - Light Duty Vehicles up to 11,000
GVWR Including Law Enforcement
(Model Year 2012 and 2013)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS
Michael Riley
Contract Management Specialist
(518) 474-6716
michael.riley@ogs.ny.gov

CONTRACT PERIOD: Model Years 2012 & 2013

OTHER AUTHORIZED USERS
Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

**CONTRACTORS/
CONTRACT NOS.:** Joe Basil Chevrolet, Inc. PC65853
Van Bortel Ford, Inc. PC65855

SUBJECT: 2014 MODEL YEAR AMENDMENT

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please be advised that this Award has been amended with the approval of 2014 pricing for the above referenced contractors. Please note: There are pending approvals as well on certain items.

Hoselton Chevrolet, Inc. is not amending their contract for any item at this time.

Those vehicles referenced under PRICE INFORMATION in the link are the approved 2014 vehicles.

If "No Award" or "Not Available" is stated under PRICE INFORMATION for a vehicle type, then there will **not** be a contract for this vehicle.

If "Pending" is stated under PRICE INFORMATION for a certain vehicle, then there may be a contract for this vehicle in the future.

All other terms and conditions of this Award Notification remain the same.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22539](#)

DATE: August 21, 2013

GROUP: 40451 - Light Duty Vehicles up to 11,000
GVWR Including Law Enforcement
(Model Year 2012 and 2013)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS
Michael Riley
Contract Management Specialist
(518) 474-6716
michael.riley@ogs.ny.gov

CONTRACT PERIOD: Model Years 2012 & 2013

OTHER AUTHORIZED USERS
Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

**CONTRACTORS/
CONTRACT NOS.:** Joe Basil Chevrolet, Inc. PC65853
Van Bortel Ford, Inc. PC65855

SUBJECT: 2014 MODEL YEAR AMENDMENT

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please be advised that this Award has been amended with the approval of 2014 pricing for the above referenced contractors.

Questions regarding the net price on a specific vehicle may be directed to Michael Riley or Customer Services.

All other terms and conditions of this Award Notification remain the same.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22539](#)

DATE: June 17, 2013

GROUP: 40451 - Light Duty Vehicles up to 11,000
GVWR Including Law Enforcement
(Model Year 2012 and 2013)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS
Michael Riley
Contract Management Specialist
(518) 474-6716
michael.riley@ogs.ny.gov

CONTRACT PERIOD: Model Years 2012 & 2013

OTHER AUTHORIZED USERS
Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

**CONTRACTOR/
CONTRACT NO.:** Van Bortel Ford, Inc. PC65855

SUBJECT: RECALL FOR FORD MOTOR COMPANY

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS

Ford is recalling certain model year 2013 Fusion vehicles manufactured April 19, 2013, through April 23, 2013. The steering gears may be missing an internal retaining clip. If the clip is missing, components inside the steering gear may become dislodged inside the gear assembly.

CONSEQUENCE: This could result in impaired steering, including the loss of steering control, increasing the risk of a crash.

REMEDY: Ford will notify owners, and dealers will replace the steering gear, free of charge. The recall is expected to begin in mid-June 2013. Ford's recall number is 13S06. Owners may contact the Ford customer relationship center at 1-866-436-7332.

NOTES: Owners may also contact the National Highway Traffic Safety Administration Vehicle Safety Hotline at 1-888-327-4236 (TTY 1-800-424-9153), or go to www.safercar.gov.

All other terms and conditions of the Award Notification remain the same.

A copy of the current Contract Award Notification may be obtained at the following URL address:
<http://www.ogs.ny.gov/purchase/spg/awards/4045122539CAN.HTM>

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22539](#)

DATE: June 10, 2013

GROUP: 40451 - Light Duty Vehicles up to 11,000
GVWR Including Law Enforcement
(Model Year 2012 and 2013)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS
Michael Riley
Contract Management Specialist I
(518) 474-6716
michael.riley@ogs.ny.gov

CONTRACT PERIOD: Model Years 2012 & 2013

OTHER AUTHORIZED USERS
Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

**CONTRACTOR/
CONTRACT NO.:** Van Bortel Ford, Inc. PC65855

SUBJECT: RECALLS FOR FORD MOTOR COMPANY

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Ford Motor Company has issued a recall notice for **certain** model year 2013 Fusion, Police Interceptor Sedan and Police Interceptor Utility vehicles. Contract users who have purchased one should contact the contractor listed above to determine if their vehicle is affected by the recall. Specifics on this recall are stated below.

SUMMARY: Ford is recalling certain model year 2013 Fusion, Police Interceptor Sedan and Police Interceptor Utility vehicles. In the affected vehicles, the fuel delivery module may develop a crack, allowing fuel to leak.

CONSEQUENCE: A fuel leak in the presence of an ignition source may result in a fire.

REMEDY: Ford will notify owners, and dealers will replace the fuel delivery module, free of charge. The recall is expected to begin on July 15, 2013. Owners may contact Ford Motor Company Customer Relationship Center at 1-866-436-7332. Ford's recall campaign number is 13S04.

All other terms and conditions of the Award Notification remain the same.

A copy of the current Contract Award Notification may be obtained at the following URL address:
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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22539](#)

DATE: May 28, 2013

GROUP: 40451 - Light Duty Vehicles up to 11,000
GVWR Including Law Enforcement
(Model Year 2012 and 2013)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS
Michael Riley
Contract Management Specialist I
(518) 474-6716
michael.riley@ogs.ny.gov

CONTRACT PERIOD: Model Years 2012 & 2013

OTHER AUTHORIZED USERS
Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

**CONTRACTORS/
CONTRACT NOS.:** Hoselton Chevrolet, Inc. PC65854
Joe Basil Chevrolet, Inc. PC65853
Van Bortel Ford, Inc. PC65855

SUBJECT: ADDITIONAL BUILD OUT DATES – LOT I (Items 4 – 8) And LOT III (Item 12)

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Build Out dates for this contract are those dates that the manufacturer (i.e. Chevrolet or Ford) will no longer produce a 2013 model vehicle. Please note, Build Out dates are subject to change and as such contract users should take this into consideration before placing their purchase order. Additional build out dates are **bolded**.

Lot No.	Item No. / Vehicle	Name of Contractor	Build Out Date	Last Date to Submit Purchase Order to Contractor
II	5 / Chevrolet Impala	Hoselton Chevrolet, Inc.	4/25/2013	4/24/13
II	10 / Chevrolet Tahoe 4WD	Hoselton Chevrolet, Inc.	4/4/2013	4/3/2013
II	12 / Chevrolet Express 7/8 Passenger Van AWD	Hoselton Chevrolet, Inc.	3/21/2013	3/20/2013
III	1 / Chevrolet Impala (Law Enforcement)	Hoselton Chevrolet, Inc.	4/25/2013	4/24/2013
III	2 / Chevrolet Caprice(Law Enforcement)	Hoselton Chevrolet, Inc.	2/21/2013	2/20/2013
III	4 / Chevrolet Tahoe SSV 4 x 4 (Law Enforcement)	Hoselton Chevrolet, Inc.	4/4/2013	4/3/2013
IV	3 / Chevrolet Tahoe-2WD (Police Package) (NYS Police & Thruway Authority only)	Hoselton Chevrolet, Inc.	4/4/2013	4/3/2013

(cont'd)

BUILD OUTS (cont'd)

Lot No.	Item No. / Vehicle	Name of Contractor	Build Out Date	Last Date to Submit Purchase Order to Contractor
IV	4 / Chevrolet Tahoe-4WD (Police Package) (NYS Police & Thruway Authority only)	Hoselton Chevrolet, Inc.	4/4/2013	4/3/2013
II	13 / Chevrolet Express 15 Passenger Van RWD	Joe Basil Chevrolet, Inc.	3/21/2013	3/20/2013
I	1 / Ford Fusion SE	Van Bortel Ford, Inc.	4/19/2013	4/12/2013
I	2 / Ford E150 Full Size Cargo Van 7300 lb.RWD	Van Bortel Ford, Inc.	4/9/2013	4/2/2013
I	3 / Ford E350 Full Size Cargo Van 9500 lb RWD	Van Bortel Ford, Inc.	4/19/2013	4/12/2013
I	4 / Ford E350 Full Size Extended Cargo Van RWD	Van Bortel Ford, Inc.	6/28/2013	6/21/2013
I	5 / Ford E350 12 Passenger Van RWD	Van Bortel Ford, Inc.	6/28/2013	6/21/2013
I	6 / Ford F150 4x2, Long Box, Regular Cab	Van Bortel Ford, Inc.	8/2/2013	7/26/2013
I	7 / Ford F150 4x4, Long Box, Regular Cab	Van Bortel Ford, Inc.	8/2/2013	7/26/2013
I	8 / Ford F150 4x4, Short Box, Extended Cab	Van Bortel Ford, Inc.	8/2/2013	7/26/2013
I	9 / Ford F250 4x2, Long Box, Extended Cab	Van Bortel Ford, Inc.	5/24/2013	5/17/2013
I	10 / Ford F250 4x2, Long Box, Regular Cab	Van Bortel Ford, Inc.	5/24/2013	5/17/2013
I	11 / Ford F250 4x4, Long Box, Regular Cab	Van Bortel Ford, Inc.	5/24/2013	5/17/2013
I	12 / Ford F250 4x4, Short Box, Extended Cab	Van Bortel Ford, Inc.	5/24/2013	5/17/2013
I	13 / Ford F250 4x4, Long Box, Extended Cab	Van Bortel Ford, Inc.	5/24/2013	5/17/2013
I	14 / Ford F250 4x4, Short Box, Crew Cab, 6'	Van Bortel Ford, Inc.	5/24/2013	5/17/2013
I	15 / Ford F350 4x4, Short Box, Crew Cab	Van Bortel Ford, Inc.	5/24/2013	5/17/2013
I	16 / Ford F350 4x2, Long Box, Crew Cab	Van Bortel Ford, Inc.	5/24/2013	5/17/2013
I	17 / Ford F350 4x4, Short Box, Crew Cab	Van Bortel Ford, Inc.	5/24/2013	5/17/2013
II	2 / Ford Focus	Van Bortel Ford, Inc.	5/3/2013	4/26/2013
II	4 / Ford Fusion Hybrid	Van Bortel Ford, Inc.	4/26/2013	4/19/2013
III	8 / Ford Police Pursuit Sedan AWD	Van Bortel Ford, Inc.	4/12/2013	4/5/2013
III	9 / Ford Police Pursuit Sedan FWD	Van Bortel Ford, Inc.	4/12/2013	4/5/2013
III	10 / Ford Police Utility AWD	Van Bortel Ford, Inc.	4/12/2013	4/5/2013
III	11 / Ford Police Utility FWD	Van Bortel Ford, Inc.	4/12/2013	4/5/2013
III	12 / Ford Expedition SSV 4 X 4	Van Bortel Ford, Inc.	5/31/2013	5/24/2013
III	13 / Ford Utility AWD Police Interceptor	Van Bortel Ford, Inc.	4/12/2013	4/5/2013
IV	1 / Ford Sedan AWD Police Interceptor (NYS Police & Thruway Authority only)	Van Bortel Ford, Inc.	4/12/2013	4/5/2013
IV	2 / Ford Utility AWD Police Interceptor (NYS Police & Thruway Authority only)	Van Bortel Ford, Inc.	4/12/2013	4/5/2013

A copy of the current Contract Award Notification may be obtained at the following URL address:
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All other terms and conditions of the Award Notification remain the same.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22539](#)

DATE: March 18, 2013

GROUP: 40451 - Light Duty Vehicles up to 11,000
GVWR Including Law Enforcement
(Model Year 2012 and 2013)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS
Michael Riley
Contract Management Specialist I
(518) 474-6716
michael.riley@ogs.ny.gov

CONTRACT PERIOD: Model Years 2012 & 2013

OTHER AUTHORIZED USERS
Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

**CONTRACTOR/
CONTRACT NO.:** Van Bortel Ford, Inc. PC65855

SUBJECT: RECALL FOR FORD FOCUS

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Ford Motor Company has issued a recall notice on the Ford Focus. This vehicle is available under this Contract. However, the recall only refers to “**certain**” Ford Focus models. Contract users who have purchased or intend to purchase his vehicle should contact the contractor listed above to determine if their vehicle is affected by the recall. Specifics on the recall are stated herein.

Ford is recalling certain model year 2013 Focus and C-Max vehicles built from November 16, 2012, through November 21, 2012; and model year 2013 Escape vehicles manufactured from November 14, 2012, through November 21, 2012. The left rear door child lock was built incorrectly. As a result, the child lock may not engage when the operator uses normal force to activate the child lock.

CONSEQUENCE: The operator may incorrectly believe the child lock is engaged. However, the door may be opened from the inside, increasing the risk of injury to an unrestrained child.

REMEDY: Ford will notify owners, and dealers will inspect the affected rear door latches, and replace them as necessary, free of charge. The recall is expected to begin March 25, 2013. Owners may contact Ford Motor Company Customer Relationship Center at 1-866-436-7332.

NOTES: Ford's recall campaign number is 13S02. Owners may also contact the National Highway Traffic Safety Administration Vehicle Safety Hotline at 1-888-327-4236 (TTY 1-800-424-9153), or go to www.safercar.gov

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22539](#)

DATE: March 11, 2013

GROUP: 40451 - Light Duty Vehicles up to 11,000
 GVWR Including Law Enforcement
 (Model Year 2012 and 2013)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Michael Riley
 Contract Management Specialist I
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michael.riley@ogs.ny.gov

CONTRACT PERIOD: Model Years 2012 & 2013

OTHER AUTHORIZED USERS

Customer Services
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CONTRACTORS/

CONTRACT NOS.: Hoselton Chevrolet, Inc. PC65854
 Joe Basil Chevrolet, Inc. PC65853
 Van Bortel Ford, Inc. PC65855

SUBJECT: BUILD OUT DATES

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Build Out dates for this contract are those dates that the manufacturer (i.e. Chevrolet or Ford) will no longer produce a 2013 model vehicle. Please note, Build Out dates are subject to change and as such contract users should take this into consideration before placing their purchase order. Please see further information contained herein.

Lot No.	Item No. / Vehicle	Name of Contractor	Build Out Date	Last Date to Submit Purchase Order to Contractor
II	5 / Chevrolet Impala	Hoselton Chevrolet, Inc.	4/25/2013	4/24/13
II	10 / Chevrolet Tahoe 4WD	Hoselton Chevrolet, Inc.	4/4/2013	4/3/2013
II	12 / Chevrolet Express 7/8 Passenger Van AWD	Hoselton Chevrolet, Inc.	3/21/2013	3/20/2013
III	1 / Chevrolet Impala (Law Enforcement)	Hoselton Chevrolet, Inc.	4/25/2013	4/24/2013
III	2 / Chevrolet Caprice(Law Enforcement)	Hoselton Chevrolet, Inc.	2/21/2013	2/20/2013
III	4 / Chevrolet Tahoe SSV 4 x 4 (Law Enforcement)	Hoselton Chevrolet, Inc.	4/4/2013	4/3/2013
IV	3 / Chevrolet Tahoe-2WD (Police Package) (NYS Police & Thruway Authority only)	Hoselton Chevrolet, Inc.	4/4/2013	4/3/2013

(cont'd)

BUILD OUTS (cont'd)

Lot No.	Item No. / Vehicle	Name of Contractor	Build Out Date	Last Date to Submit Purchase Order to Contractor
IV	4 / Chevrolet Tahoe-4WD (Police Package) (NYS Police & Thruway Authority only)	Hoselton Chevrolet, Inc.	4/4/2013	4/3/2013
II	13 / Chevrolet Express 15 Passenger Van RWD	Joe Basil Chevrolet, Inc.	3/21/2013	3/20/2013
I	1 / Ford Fusion SE	Van Bortel Ford, Inc.	4/26/2013	4/19/2013
I	2 / Ford E150 Full Size Cargo Van 7300 lb.RWD	Van Bortel Ford, Inc.	6/28/2013	6/21/2013
I	3 / Ford E350 Full Size Cargo Van 9500 lb RWD	Van Bortel Ford, Inc.	6/28/2013	6/21/2013
I	4 / Ford E350 Full Size Extended Cargo Van RWD	Van Bortel Ford, Inc.	6/28/2013	6/21/2013
I	5 / Ford E350 12 Passenger Van RWD	Van Bortel Ford, Inc.	6/28/2013	6/21/2013
I	9 / Ford F250 4x2, Long Box, Extended Cab	Van Bortel Ford, Inc.	5/24/2013	5/17/2013
I	10 / Ford F250 4x2, Long Box, Regular Cab	Van Bortel Ford, Inc.	5/24/2013	5/17/2013
I	11 / Ford F250 4x4, Long Box, Regular Cab	Van Bortel Ford, Inc.	5/24/2013	5/17/2013
I	12 / Ford F250 4x4, Short Box, Extended Cab	Van Bortel Ford, Inc.	5/24/2013	5/17/2013
I	13 / Ford F250 4x4, Long Box, Extended Cab	Van Bortel Ford, Inc.	5/24/2013	5/17/2013
I	14 / Ford F250 4x4, Short Box, Crew Cab, 6'	Van Bortel Ford, Inc.	5/24/2013	5/17/2013
I	15 / Ford F350 4x4, Short Box, Crew Cab	Van Bortel Ford, Inc.	5/24/2013	5/17/2013
I	16 / Ford F350 4x2, Long Box, Crew Cab	Van Bortel Ford, Inc.	5/24/2013	5/17/2013
I	17 / Ford F350 4x4, Short Box, Crew Cab	Van Bortel Ford, Inc.	5/24/2013	5/17/2013
II	2 / Ford Focus	Van Bortel Ford, Inc.	5/3/2013	4/26/2013
II	4 / Ford Fusion Hybrid	Van Bortel Ford, Inc.	4/26/2013	4/19/2013
III	8 / Ford Police Pursuit Sedan AWD	Van Bortel Ford, Inc.	4/12/2013	4/5/2013
III	9 / Ford Police Pursuit Sedan FWD	Van Bortel Ford, Inc.	4/12/2013	4/5/2013
III	10 / Ford Police Utility AWD	Van Bortel Ford, Inc.	4/12/2013	4/5/2013
III	11 / Ford Police Utility FWD	Van Bortel Ford, Inc.	4/12/2013	4/5/2013
III	12 / Ford Expedition SSV 4 X 4	Van Bortel Ford, Inc.	6/21/2013	6/14/2013
III	13 / Ford Utility AWD Police Interceptor	Van Bortel Ford, Inc.	4/12/2013	4/5/2013
IV	1 / Ford Sedan AWD Police Interceptor (NYS Police & Thruway Authority only)	Van Bortel Ford, Inc.	4/12/2013	4/5/2013
IV	2 / Ford Utility AWD Police Interceptor (NYS Police & Thruway Authority only)	Van Bortel Ford, Inc.	4/12/2013	4/5/2013

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All other terms and conditions of the Award Notification remain the same.

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<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22539](#)

DATE: February 20, 2013

GROUP: 40451 - Light Duty Vehicles up to 11,000
GVWR Including Law Enforcement
(Model Year 2012 and 2013)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS
Michael Riley
Contract Management Specialist I
(518) 474-6716
michael.riley@ogs.ny.gov

CONTRACT PERIOD: Model Years 2012 & 2013

OTHER AUTHORIZED USERS
Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

**CONTRACTORS/
CONTRACT NOS.:** Hoselton Chevrolet, Inc. PC65854
Joe Basil Chevrolet, Inc. PC65853

SUBJECT: RECALLS FOR CHEVROLET VEHICLES

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

General Motors LLC has issued recall notices on the Chevrolet Express, Chevrolet Suburban and Chevrolet Tahoe. These vehicles are available under this Contract. However, the recall only refers to “**certain**” Express, Suburban, and Tahoe models. Contract users who have purchased or intend to purchase one of these vehicles should contact the contractors listed above to determine if their vehicle is affected by the recall. Specifics on each recall are stated herein.

SUMMARY: General Motors (GM) is recalling certain model year 2013 Chevrolet Express, Suburban, and Tahoe manufactured between November 7, 2012, through December 18, 2012, for failing to comply with the requirements of Federal Motor Vehicle Safety Standard (FMVSS) No. 102, "Transmission Shift Lever Sequence, Starter Interlock, and Transmission Braking Effect", and FMVSS No. 114, "Theft Protection and Rollaway Prevention." The vehicles may have been built with a fractured park lock cable or a malformed steering column lock actuator gear in the lock module assembly.

CONSEQUENCE: As a result, the vehicle may shift from Park with the ignition key removed or the ignition key in the OFF position. The vehicle may also shift out of Park without application of the brake pedal while the key is off. Either of these scenarios may cause the vehicle to roll away after the driver has exited the vehicle, resulting in a possible vehicle crash and/or injury.

REMEDY: Dealers will inspect the affected vehicles and replace the steering column as necessary, free of charge.

(Cont'd)

SUMMARY:

General Motors (GM) is recalling certain model year 2013 Chevrolet Express vehicles manufactured November 1, 2012 through December 21, 2012. It may be possible to remove the key from the ignition when the vehicle is running or the transmission is not in the Park position. As such, these vehicles fail to conform to the requirements of Federal Motor Vehicle Safety Standard 114, "Theft Protection."

CONSEQUENCE:

If the ignition key is removed while the vehicle is still on and/or the vehicle is not in Park, the vehicle may rollaway and the unintended movement of the vehicle may result in a possible crash or injury to pedestrians.

REMEDY:

Dealers will replace the ignition lock cylinder and the two associated keys. This service will be performed free of charge.

All other terms and conditions of the Award Notification remain the same.

**A copy of the current Contract Award Notification may be obtained at the following URL address:
<http://www.ogs.ny.gov/purchase/spg/awards/4045122539CAN.HTM>**

New York State Office of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22539](#)

DATE: February 11, 2013

GROUP: 40451 - Light Duty Vehicles up to 11,000
GVWR Including Law Enforcement
(Model Year 2012 and 2013)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Michael Riley
Contract Management Specialist I
(518) 474-6716
michael.riley@ogs.ny.gov

CONTRACT PERIOD: Model Years 2012 & 2013

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

**CONTRACTOR/
CONTRACT NO.:** Hoselton Chevrolet, Inc. PC65854

SUBJECT: CHANGE IN CONTACT INFORMATION

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Ms. Marie Jeffers is the new overall contract contact for Hoselton Chevrolet, Inc. Please see the following:

PC65854	Hoselton Chevrolet, Inc. 909 Fairport Road East Rochester, NY 14445 Fed ID #: 16-0731157 NYS Vendor ID #: 1000007470	Ms. Marie Jeffers Phone: 585-586-7373 Ext. 2308 Toll Free: 888-840-0456 Fax: 585-586-8481 Email: mariej@hoselton.com Website: www.nysfleet.com
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A copy of the current Contract Award Notification may be obtained at the following URL address:
<http://www.ogs.state.ny.us/purchase/spg/awards/4045122539CAN.HTM>

All other terms and conditions of the Award Notification remain the same.

New York State Office of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22539](#)

DATE: January 28, 2013

GROUP: 40451 - Light Duty Vehicles up to 11,000
GVWR Including Law Enforcement
(Model Year 2012 and 2013)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS
Michael Riley
Contract Management Specialist I
(518) 474-6716
michael.riley@ogs.ny.gov

CONTRACT PERIOD: Model Years 2012 & 2013

OTHER AUTHORIZED USERS
Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

**CONTRACTOR/
CONTRACT NO.:** Hoselton Chevrolet, Inc. PC65854
Joe Basil Chevrolet, Inc. PC65853
Van Bortel Ford, Inc. PC65855

SUBJECT: UPDATED 2013 MODEL YEAR PRICING

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please be advised that the Award has been updated with the approval of 2013 pricing.

A copy of the current Contract Award Notification may be obtained at the following URL address:
<http://www.ogs.state.ny.us/purchase/spg/awards/4045122539CAN.HTM>

Those vehicles referenced under PRICE INFORMATION in the link are the approved 2013 vehicles.

If "No Award" is stated under PRICE INFORMATION for a vehicle type, then there will **not** be a contract for this vehicle.

All other terms and conditions of the Award Notification remain the same.

New York State Office of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22539](#)

DATE: December 7, 2012

GROUP: 40451 - Light Duty Vehicles up to 11,000
GVWR Including Law Enforcement
(Model Year 2012 and 2013)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS
Michael Riley
Contract Management Specialist
(518) 474-6716
michael.riley@ogs.ny.gov

CONTRACT PERIOD: Model Years 2012 & 2013

OTHER AUTHORIZED USERS
Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

CONTRACTOR: Van Bortel Ford Inc.

CONTRACT NO.: PC65855

SUBJECT: 2013 Model Year Pricing

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Purchase Orders may be made through the referenced contract for the following **2013 Model Year Vehicles:**

Lot I, Item 2	Ford, E150 Full Size Cargo Van E1E
Lot I, Item 3	Ford, E350 Full Size Cargo Van E3E
Lot I, Item 4	Ford, E350 Full Size Extended Cargo Van S3E
Lot I, Item 5	Ford, E350 12 Passenger Van (Wagon) E3B
Lot I, Item 14	Ford, F250 Crew 6' 4x4 W2B
Lot II, Item 2	Ford, Focus P3E
Lot II, Item 4	Ford, Fusion Hybrid P0L
Lot III, Item 12	Ford, Expedition SSV U1G

Information will be provided regarding additional 2013 model year pricing as it becomes available.

All other terms and conditions of the contracts remain the same.

New York State Office of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22539](#)

DATE: November 7, 2012

GROUP: 40451 - Light Duty Vehicles up to 11,000
GVWR Including Law Enforcement
(Model Year 2012 and 2013)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS
Michael Riley
Purchasing Officer I
(518) 474-6716
michael.riley@ogs.ny.gov

CONTRACT PERIOD: Model Years 2012 & 2013

OTHER AUTHORIZED USERS
Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

CONTRACTORS/ Hoselton Chevrolet Inc.
& Van Bortel Ford Inc.

CONTRACT NOS.: PC65854 & PC65855

SUBJECT: 2013 Model Year Pricing

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Orders may be made through the referenced contracts for the following **2013 Model Year Vehicles:**

Lot I, Item 10	Ford F250, 4X2 F2A	Lot III, Item 4	Chevrolet Tahoe, SSV CK10706
Lot I, Item 11	Ford F250, 4X2 F28		
Lot I, Item 12	Ford F250, Ext Cab 4X4 6' X 2' Bed X2B		
Lot I, Item 13	Ford F250, Ext Cab 4X4 8' X 2' Bed X2B		
Lot I, Item 15	Ford F350, Crew 4X4 W3B		

Information will provided regarding additional 2013 model year pricing as it becomes available. All other terms and conditions of the contracts remain the same.

The contract administrator for this award has changed. Please contact Michael Riley at Michael.Riley@ogs.ny.gov, or at 518-474-6716 should you have any questions.

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22539](#)

DATE: October 19, 2012 (*REVISED*)

GROUP: 40451 – Light Duty Vehicles up to 11,000
GVWR Including Law Enforcement
(Model Year 2012 and 2013) (Statewide)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Michael Riley
Purchasing Officer I
(518) 474-6716
michael.riley@ogs.ny.gov

CONTRACT PERIOD: Model Years 2012 & 2103

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

CONTRACTORS/

CONTRACT NOS.: Joe Basil Chevrolet, *Inc.* PC65853
Hoselton Chevrolet, *Inc.* PC65854

SUBJECT: 2013 MODEL YEAR PRICING

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

This Purchasing Memorandum dated October 19, 2012 has been revised over the Memo dated October 15, 2012. The changes are highlighted in “**BOLD ITALIC**”.

Orders may be made through the referenced contractors for the following 2013 Model Year Vehicles.

Lot III, Item 1 Chevrolet Impala
Lot III, Item 2 Chevrolet Caprice
Lot III, Item 3 Chevrolet Tahoe, 2WD
Lot IV, Item 3 Chevrolet Tahoe, 2WD (NYSP)
Lot IV, Item 4 Chevrolet Tahoe, 4WD (NYSP)
Lot IV, Item 5 Chevrolet Suburban, **4WD** (NYSP)

Information will be provided regarding additional 2013 model year pricing as it becomes available.

All other terms and conditions of this Contract Award Notification remain the same.

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22539](#)

DATE: October 15, 2012

GROUP: 40451 – Light Duty Vehicles up to 11,000
Michael Riley GVWR Including Law Enforcement
(Model Year 2012 and 2013)

**PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS**
Purchasing Officer I
(518) 474-6716
michael.riley@ogs.ny.gov

CONTRACT PERIOD: Model Years 2012 & 2013

OTHER AUTHORIZED USERS
Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

CONTRACTORS: Joe Basil Chevrolet & Hoselton Chevrolet

CONTRACT NOS.: PC65853 & PC65854

SUBJECT: 2013 Model Year Pricing

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Orders may be made through the referenced contracts for the following **2013 Model Year Vehicles:**

Lot III, Item 1	Chevrolet Impala
Lot III, Item 2	Chevrolet Caprice
Lot III, Item 3	Chevrolet Tahoe, 2WD
Lot IV, Item 3	Chevrolet Tahoe, 2WD (NYSP)
Lot IV, Item 4	Chevrolet Tahoe, 4WD (NYSP)
Lot IV, Item 5	Chevrolet, Suburban (NYSP)

Information will be provided regarding additional 2013 model year pricing as it becomes available. All other terms and conditions of the contracts remain the same.

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [22539](#)

DATE: October 3, 2012

GROUP: 40451 - Light Duty Vehicles up to 11,000
GVWR Including Law Enforcement
(Model Year 2012 and 2013)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Michael Riley
Purchasing Officer I
(518) 474-6716
michael.riley@ogs.ny.gov

CONTRACT PERIOD: Model Years 2012 & 2013

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

CONTRACTORS/ Joe Basil Chevrolet,
Hoselton Chevrolet & Van Bortel Ford

CONTRACT NOS.: PC65853, PC65854 & PC65855

SUBJECT: 2013 Model Year Pricing

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Orders may be made through the referenced contracts for the following **2013 Model Year Vehicles:**

Lot II, Item 5	Chevrolet Impala	Lot III, Item 8	Ford Police Pursuit Sedan (P2M)
Lot II, Item 10	Chevrolet Tahoe	Lot III, Item 9	Ford Police Pursuit Sedan (P2L)
Lot II, Item 12	Chevrolet Express 7/8	Lot III, Item 10	Ford Police Utility (K8A)
Lot II, Item 13	Chevrolet Express 15	Lot III, Item 11	Ford Police Utility (K7A)
		Lot III, Item 13	Ford Utility - AWD - (K8A) Police Interceptor

Information will provided regarding additional 2013 model year pricing as it becomes available. All other terms and conditions of the contracts remain the same.

State of New York Executive Department
Office of General Services
Procurement Services Group
Corning Tower Building - 38th Floor
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

CONTRACT AWARD NOTIFICATION

Title	:	Group 40451 – Light Duty Vehicles up to 11,000 GVWR Including Law Enforcement (Model Year 2012 & 2013) Statewide Classification Codes: 25 and 46
Award Number	:	<u>22539</u> (Replaces Awards 21895, 21890 & 22006)
Contract Period	:	Model Years 2012 & 2013
Bid Opening Date	:	May 11, 2012
Date of Issue	:	August 22, 2012
Specification Reference	:	As Incorporated In The Contract
Contractor Information	:	Please see Page 2 of this Award

Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Christopher M. Martinez Title : Purchasing Officer I Phone : 518-474-3856 Fax : 518-474-8676 E-mail : christopher.martine@ogs.ny.gov	Procurement Services Group Customer Services Phone : 518-474-6717 Fax : 518-474-2437 E-mail : customer.services@ogs.ny.gov

The Procurement Services Group values your input.
Please complete and return the "Contract Performance Report" after use of the contract.

Description

This award includes Alternate Fuel Passenger Cars, Sport Utility Vehicles, Passenger and Cargo Vans, Pick-up Trucks and Law Enforcement Vehicles.

PR # 22539

GROUP 40451 – Light Duty Vehicles up to 11,000 GVWR Including Law Enforcement (Model Years 2012 & 2013) Statewide

OGS CONTRACT NUMBER	CONTRACTOR INFORMATION		CONTRACT SPECIFICS
PC65853	<p>Joe Basil Chevrolet, Inc.</p> <p>5111 Transit Road Depew, NY 10443</p> <p>Fed ID #: 16-1068991 NYS Vendor ID #: 1100005392</p>	<p>Michael Hopkins Phone: 716-206-1746 Toll Free: 800 Fax: 716-685-1746 Email: michaelh@joebasilchevrolet.com Website: www.joebasilchevrolet.com</p>	<p>Pricing</p> <p>Executed Contract</p>
Lot II – Item 13, Lot III – Item 3 and Lot IV – Item 5			
No prompt payment discount offered, P-Card allowed or electronic access ordering (EDI)			
PC65854	<p>Hoselton Chevrolet, Inc.</p> <p>909 Fairport Road East Rochester, NY 14445</p> <p>Fed ID #: 16-0731157 NYS Vendor ID #: 1000007470</p>	<p>Richard Perry Phone: 585-586-7373 Ext. 2309 Toll Free: 888-840-0456 Fax: 585-784-8481 Email: rickp@hoselton.com Website: www.nysfleet.com</p>	<p>Pricing</p> <p>Executed Contract</p>
Lot II – Items 5, 7, 10 & 12, Lot III - Items 1, 2 & 4 and Lot IV – Items 3 & 4			
No prompt payment discount offered, P-Card allowed or electronic access ordering (EDI)			
PC65855 WBE	<p>Van Bortel Ford Inc.</p> <p>71 Marsh Road East Rochester, NY 12095</p> <p>Fed ID #: 16-1609363 NYS Vendor ID #: 1000008473</p>	<p>Joshua Relyea Joe Marchese Phone: 585-586-7705 Toll Free: 888-826-2678 Fax: 585-586-7706 Email: jrelyea@vanbortelford.com jmarshese@vanbortelford.com Website: www.vanbortelford.com</p>	<p>Pricing</p> <p>Executed Contract</p>
Lot 1 – Items 1-17, Lot II – Items 2 & 4, Lot III 8-13 and Lot IV Items 1 & 2			
No prompt payment discount offered, P-Card allowed or electronic access ordering (EDI)			

AGENCIES SHOULD NOTIFY THE PROCUREMENT SERVICES GROUP PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE PROCUREMENT SERVICES GROUP.

WOMEN-OWNED BUSINESSES: The letters WBE indicate the contractor is a Woman-owned Business Enterprise.

NOTE TO AUTHORIZED USERS: To assist state agencies in fulfilling their requirements under Executive Orders 111 and 04, this Award provides alternative fueled vehicles. Please refer to the index on the Vehicle List tab located in the Vehicle Catalog for a list of included vehicles to determine which one best meets your entity's needs.

GROUP 40451 – Light Duty Vehicles up to 11,000 GVWR Including Law Enforcement (Model Years 2012 & 2013) Statewide

HOW TO USE THE CONTRACTS:

Authorized users should carefully consider all vehicles for the item of interest and select the most cost-effective one for their current and anticipated program needs. The authorized user should be familiar with and follow the terms and conditions governing its use which appear in the contract document. Also, in recognition of market fluctuations over time, authorized users are encouraged to seek improved pricing whenever possible.

When placing orders under this contract, procurement records should include detail regarding how the vehicle being purchased has been determined to be the most cost effective for current and future needs. Upon selecting the vehicle that best meets your needs, contract users should document the selection. A procurement record should include:

- a statement of need and associated requirements,
- a summary of the contract alternatives considered for the purchase,
- the reason(s) supporting the resulting purchase (e.g., show the basis for the selection among multiple contracts at the time of purchase was the most practical and economical alternative and was in the best interests of the State).

If options other than those included in the vehicle base specification are required, catalogs and nationally published price lists are available from Contractors in either hard-copy or electronic format. If available in both formats, they shall be furnished in the format preferred by the requesting Authorized User. When necessary, the Contractor shall assist Authorized Users in the use of catalogs and nationally published price lists. Upon determining the options needed, please refer to the Vehicle tab for the applicable option discount. Apply that discount to the price of any option ordered. Your purchase order must include the part name, number, manufacturer's suggested retail price (MSRP), discount and net price for each option ordered.

IMPORTANT NOTE Regarding the Purchase of Ford Police Vehicles

With respect to Lot III, Items 8 – 13 and Lot IV, Items 1 and 2, Van Bortel Ford's price includes a Police ESP Purchase Incentive of a 5yr/100K mile ESP Powertrain CARE coverage (CARE coverage) at the cost of seven hundred and fifty (750) dollars. **At time of purchase Authorized Users can decline the CARE coverage and reduce the purchase price by the amount seven hundred and fifty (750) dollars, being the cost of the CARE coverage. Please indicate your choice to either accept or decline the CARE Coverage on your purchase order.**

It is strongly advised that all contract users FOLLOW-UP WITH THE CONTRACTOR after submitting their purchase order, whether it was submitted by mail, electronically or by fax. This is to insure that the contractor received and placed your order.

Upon receipt of your vehicle and processing payment, be sure to audit your invoice to ensure that correctly discounted option pricing was used. If itemized pricing is not included in your invoice, please contact the PSG Associate listed on the face of this Award. The authorized user is accountable and responsible for compliance with the requirements of public procurement processes.

State agencies must forward a copy of each vehicle purchase order to NYS OGS Risk, Insurance and Fleet Management in order to facilitate the issuance of an OGS-Issued State identification number. Each vehicle on the purchase order must also identify if the agency is obtaining state or street plates. Purchase orders can be faxed, e-mailed, or mailed to:

NYS Office of General Services
Risk, Insurance and Fleet Management
Bldg. #18, State Campus
Albany, NY 12226
Fax: 518-457-7263 - E-mail: fleet.admin@ogs.ny.gov

GROUP 40451 – Light Duty Vehicles up to 11,000 GVWR Including Law Enforcement (Model Years 2012 & 2013) Statewide

"OGS OR LESS" GUIDELINES APPLY TO THIS CONTRACT

Purchases of the products included in the Contract are subject to the "OGS or Less" provisions of State Finance Law § 163(3)(a)(v). This means that State agencies can purchase products from sources other than the Contractor provided that such products are substantially similar in form, function or utility to the products herein and are lower in price and/or available under terms which are more economically efficient to the State agency (e.g. delivery terms, warranty terms, etc.).

Agencies are reminded that they must provide the State Contractor an opportunity to match the non-contract savings at least two business days prior to purchase. In addition, purchases made under "OGS or Less" flexibility must meet all requirements of law including, but not limited to, advertising in the New York State Contract Reporter, prior approval of the Comptroller's Office and competitive bidding of requirements exceeding the discretionary bid limit. State agencies should refer to Procurement Council Bulletin "OGS or Less Purchases" for complete procedural and reporting requirements.

NON-STATE AGENCIES PARTICIPATION IN CENTRALIZED CONTRACTS

New York State political subdivisions and others authorized by New York State law may participate in contracts. These include, but are not limited to local governments, public authorities, public school and fire districts, public and nonprofit libraries, and certain other nonpublic/nonprofit organizations. See "Participation in Centralized Contracts" in Appendix B, OGS General Specifications. For purchase orders issued by the Port Authority of New York and New Jersey (or any other authorized entity that may have delivery locations adjacent to New York State), the terms of the "Price" clause shall be modified to include delivery to locations adjacent to New York State.

Upon request, all eligible non-State agencies must furnish Contractors with the proper tax exemption certificates and documentation certifying eligibility to use State contracts. A list of categories of eligible entities is available on the OGS web site (<http://www.ogs.state.ny.us/purchase/snt/othersuse.asp>). Questions regarding an organization's eligibility to purchase from New York State Contracts may also be directed to OGS Procurement Services Group's Customer Services at 518-474-6717.

EXTENSION OF USE

Contracts may be extended to additional States or governmental jurisdictions upon mutual written agreement between New York State (the lead contracting State) and the Contractor. Political subdivisions and other authorized entities within each participating State or governmental jurisdiction may also participate in any resultant contract if such State normally allows participation by such entities. New York State reserves the right to negotiate additional discounts based on any increased volume generated by such extensions.

EXTENSION OF USE COMMITMENT

The Contractor agrees to honor all orders from State Agencies, Political Subdivisions and others authorized by law (see "Extension of Use" clause) which are in compliance with the pricing, terms, and conditions set forth in the resulting contract document.

Any unilateral limitations/restrictions imposed by the Contractor and/or manufacturer on eligible Authorized Users will be grounds for cancellation of the contract. If a contract, or any portion thereof, is canceled for this reason, any additional costs incurred by the eligible purchaser will be borne by the Contractor.

CONTRACT PERIOD AND RENEWALS

The contract shall commence with the date of award and shall terminate upon the manufacturer's production build-out date or depletion of all stocks, whichever occurs last for the 2013 model year of this contract. OGS

GROUP 40451 – Light Duty Vehicles up to 11,000 GVWR Including Law Enforcement (Model Years 2012 & 2013) Statewide

will notify Authorized Users of the manufacturer's production build-out date upon notification from the contractors. Such notification must be submitted immediately upon the Contractor being notified by the manufacturer.

Contractors may supply next Model Year (MY) vehicle if build-out date has occurred for the item they hold and no new MY has yet been awarded. Prices must be held to current (awarded) prices and all terms and conditions remain in effect. Once the next MY has been awarded, no further sales may take place. If no new MY has been awarded, Contractor may continue to supply current and next model year vehicles until depletion of stock or manufacturer's production build-out. The State reserves the right to terminate this contract with cancellation terms of this IFB.

POOR PERFORMANCE

Authorized Users should notify Procurement Services' Customer Services promptly if the Contractor fails to meet the requirements of this contract. Performance which does not comply with requirements or is otherwise unsatisfactory to the Authorized User should also be reported to Customer Services:

NYS OGS Procurement Services Group
Customer Services Coordination
38th Floor Corning Tower
Empire State Plaza
Albany, NY 12242
E-mail: customer.services@ogs.ny.gov
Tel: 518-474-6717
Fax: 518-474-2437

BASIC WARRANTY

See "Additional Warranties" in Appendix B, OGS General Specifications, Section 72.

Normal wear and tear items will be warranted in accordance with Manufacturer's Standard Warranty.

The Contractor shall warrant the vehicle and furnished equipment against parts failure or malfunction due to design, construction or installation errors, defective workmanship, and missing or incorrect parts. Where accessories are to be supplied, they must be compatible with the rest of the product.

The manufacturer's standard warranty will apply.

Warranties shall be honored by all the manufacturer's dealers in New York State.

The warranty period for all coverage shall begin on the date vehicle is accepted or put in service, whichever occurs last.

Where cars develop chronic failures during the warranty period, Contractor shall extend the warranty period for an equal period of time following correction of such failures, as indicated in the original warranty.

DEFAULT ON DELIVERY

If during the contract period, the vehicles become unavailable or cannot be supplied for any reason (except as provided for in Appendix B §61 Savings/Force Majeure), a vehicle deemed by OGS PSG to be equal, must be supplied by Contractor. If a substitute is not available or acceptable, then a similar vehicle from the next model year must be supplied at the same price. In addition, the order may be canceled and the vehicle purchased from other sources, and the Contractor will reimburse the Authorized User for all excess costs over the contract price.

LIQUIDATED DAMAGES

GROUP 40451 – Light Duty Vehicles up to 11,000 GVWR Including Law Enforcement (Model Years 2012 & 2013) Statewide

In the event of a delay or default in any delivery the Authorized User shall be entitled to and shall assess against the Contractor as liquidated damages and not by way of penalty, a sum calculated as follows:

Ten dollars per day per vehicle to compensate for delay, and other losses, detriments and inconveniences attendant upon such delay from the end of the grace period commencing from the time delivery was due under the contract. A grace period of seven calendar days commencing on and including the contract date for delivery shall be extended to the vendor prior to the assessment of such liquidated damages. Notice is hereby given to the vendor that despite the extensions of the grace period herein specified - TIME SHALL BE AND IS OF THE ESSENCE IN REGARD TO DELIVERY OF THE VEHICLES.

Liquidated damages, if assessed, shall be deducted from the purchase order price for each vehicle delivered against such purchase order.

INSTRUCTION MANUALS

Simultaneous with delivery, the Contractor(s) shall furnish to the Authorized User, upon request, a complete instruction manual for the product and for each component supplied. The manual shall include complete instructions for unpacking, inspecting, installing, adjusting, aligning, and operating the product, together with layout and interconnection diagrams, schematic and wiring diagrams, preventive and corrective maintenance procedures, and complete parts lists, manufacturer's catalog numbers, and ordering information, if applicable.

OPERATOR'S MANUAL

The Contractor shall furnish one operator's manual with each vehicle.

MOTOR VEHICLE REGULATIONS

Each vehicle delivered shall comply with all applicable laws and regulations of the New York State and the Federal Government in effect on the date of manufacture.

DMV INSPECTION

All vehicles in **LOTS I, II and III only**, must be delivered with complete NYS Inspections. **In the event that a vehicle is delivered uninspected, \$250 will be deducted from the invoice by the Authorized User to cover the cost of the inspection and to compensate for time.** The State reserves the right to cancel a contract and/or take other action if vehicles are not properly inspected or if the New York State Department of Motor Vehicles inspection sticker is not properly affixed to vehicle. This section does not apply to Lot IV vehicles.

EMISSIONS CONTROLS

Vehicles and engines shall comply with all applicable Federal, State and Local laws and regulations in effect on the date of manufacture.

OPTIONS, ACCESSORIES, EQUIPMENT, ETC., TO BE ADDED OR DELETED FROM SPECIFIED VEHICLE FOR LOTS I, II, III and IV

General - The contractor must offer the vehicle specified with all the features, options, accessories, equipment, specified by the solicitation.

Subsequently, after award, Authorized Users may purchase the specified vehicle and choose to have options, accessories, equipment, features, products, etc., (hereafter referred to as "options") added or deleted. Such options will generally be considered "OEM" (original equipment manufacturer), but may be from other suppliers that the OEM may utilize and/or may be considered part of the OEM's standard line of

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products for the vehicle involved. The options would normally be readily available from the “factory” when the OEM is building the vehicle and would normally be expected to be listed in the OEM’s offering of options. Such options would be expected to be listed in vehicle publications such as the “PC Car Book”.

Deletions - It is anticipated that Authorized Users may delete options that have been required by the solicitation’s specifications for the base vehicle involved. Contractors will be required to honor all such deletions.

When an option is being deleted, the Contractor must give the Authorized User proof of the Contractor’s full cost (invoice price from manufacturer) of the option, as shown in the PC Car Book. If the option is not in the PC Car Book, the Contractor must provide documentation showing the Contractor’s cost for the option.

Any deletion must clearly be shown on invoice and clearly show cost deduction.

Additions - It is anticipated that Authorized Users may add options above and beyond that which have been required by the solicitation’s specifications for the vehicle involved. Contractor shall be required to honor all such additions.

When an option is being added, the Contractor must give the Authorized User proof of the MSRP Price of the option, as shown in the PC Car Book. If the option is not in the PC Car Book, the Contractor must provide documentation showing the Contractor’s price for the option from the vendor’s catalog.

The percent discount bid and shown in the contract shall be applied to the MSRP to yield a net/contract price for the option. The percent discount shall be understood to include and account for any and all labor, installation, fittings, connections, etc., that might be needed to attach the option to the vehicle so that it operates to its full design capabilities; there shall be no additional up-charges, fees, etc., for adding OEM options.

Any addition must clearly show on invoice and clearly show the MSRP price, the application of the percent discount and the resultant net contract price

Upgraded Models - Upgrades will not be allowed.

SERVICE - PRIOR DELIVERY SERVICING

Prior service by authorized representatives of the vehicle and equipment manufacturers must be available within New York State.

For Lot I, II and III Items only, prior to delivery, each vehicle shall be completely serviced by the Contractor or by an authorized dealer of the manufacturer in a modern, properly equipped service shop. Service shall include not less than the following:

- Lubrication,
- Wash,
- Engine tune-up,
- Wheel alignment,
- NY State Inspection,
- Body condition,
- and all other checks and adjustments required for proper complete servicing of a new vehicle.

Particular attention shall be given to door alignment, weather stripping, hardware, paint condition and tagging of cooling system. It shall be the Contractor’s responsibility to ensure at that time that all components and accessories specified have been properly installed.

If the New York State service shop where the vehicles are to be serviced and prepped is other than the Bidder’s service shop, the Bidder shall provide a letter indicating the name, address, and telephone number of the authorized dealer(s) of the manufacturer where the pre-delivery service will be performed. In addition, a letter from the authorized dealer(s) agreeing to perform this service must be provided.

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Lot IV vehicles do NOT require prior-delivery servicing.

POST DELIVERY SERVICING

Post delivery service by authorized representatives of the vehicle and equipment manufacturers will be available within New York State for all Lots. Post delivery service shall be performed in a modern, properly equipped service shop.

AVAILABILITY

Vehicles may be purchased from existing stock if they are in compliance with the contract specifications and pricing. In no way should options be added to these vehicles without the consent of the ordering Authorized User. In all cases option pricing should be in accordance with contract requirements.

"Demos," "Used" or prior model year vehicles shall not be sold without the prior written approval of the OGS Procurement Services Group.

Authorized Users are encouraged to contact the Office of General Services, Procurement Services Group if they are being asked to purchase vehicles from pre-existing stock that contain numerous options in lieu of normal contract vehicles.

PRICE SHEETS AND CATALOGS

Contractor shall furnish, without charge, catalog and nationally published price list to Authorized Users who request them.

Catalogs and nationally published price lists may be furnished to Authorized Users in either hard-copy or electronic format. If available in both formats, they shall be furnished in the format preferred by the requesting Authorized User. Upon request the Contractor shall assist Authorized Users in the use of catalogs and nationally published price lists.

DOT OPTIONAL PACKAGE

The DOT Optional Package shall meet the following requirements:

1. Dupont Chrome Yellow 6578X, School Bus Yellow or manufacturer's equal.
2. Cab Protector Screen:
 - a. Pick up - WeatherGuard No. 1 906-X or equal painted to match the truck cab.
 - b. Cargo Van Bulkhead - WeatherGuard No.86000-X (full size van)/87000-X (mini van) or equal.
No bulkhead required for Passenger van unless specified.
3. LED Amber Flashing Beacons - Federal Signal Model Federal Signal flashing light part #252650-02NYS DOT **or** Star Warning Systems flashing part #255HTCL-A-NY **or** Whelen flashing part #L21-NYS.

LED Amber Flashing Beacons shall be controlled by a fused/breakered, pilot lighted and labeled (no Dymo tape) switch mounted in the dash.

Pick-up Trucks/Suburban's/Large Vans:

Dual flashing LED beacons affixed to the vehicle roof.

Mounting specifics:

- a. Pick-up truck: left & right side mounted, if so equipped cab shield/protector mounted.
- b. Suburban's / Large vans: forward & rear roof mounted.

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Minivans (Passenger Vehicles):

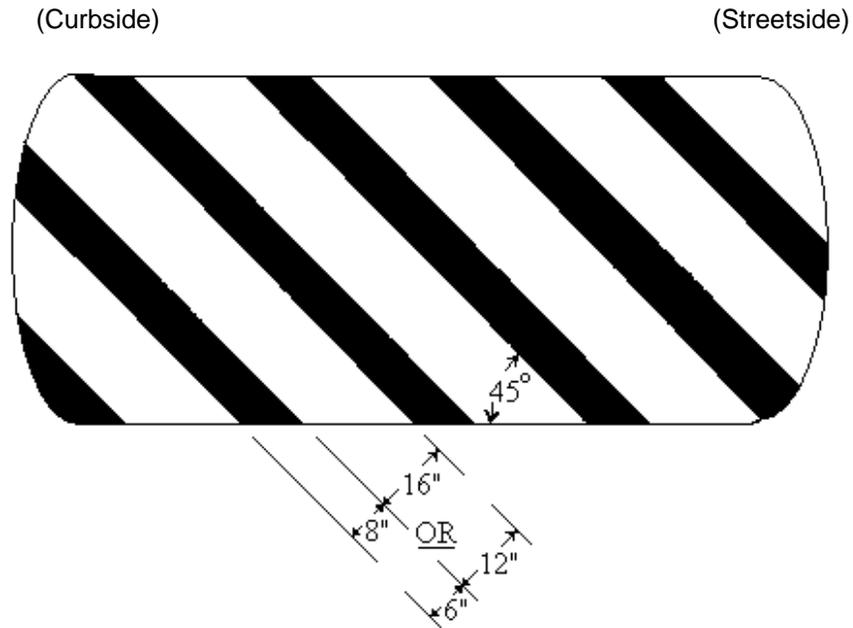
Single flashing LED beacon center mounted on the forward top of the cab.

- a. Striping on the Front Bumper (if painted) and Rear Doors or tailgate –
 - b. DuPont DuLux Blue - Six (6) inch wide, eighteen (18) inch on center at 45 degrees with a minimum of four (4) stripes DuPont DuLux 6014 Blue. See diagram on next page.
 - c. 3M Blue Tape - As 4a except utilizing retro-reflective blue, yellow or blue and yellow stripes (3M 580-75 / Scotchlite 680-75 or equal) six (6) inch wide reflective tape/sheeting.
- 4. Fire Extinguisher - 2.5 pound dry chemical ABC rated with mounting bracket.
 - 5. Three-piece Triangle "Flare" kit with storage box for roadside emergency use.

VEHICLE PAINT STRIPING

NYS DEPARTMENT OF TRANSPORTATION

FRONT VIEW (Bumper)

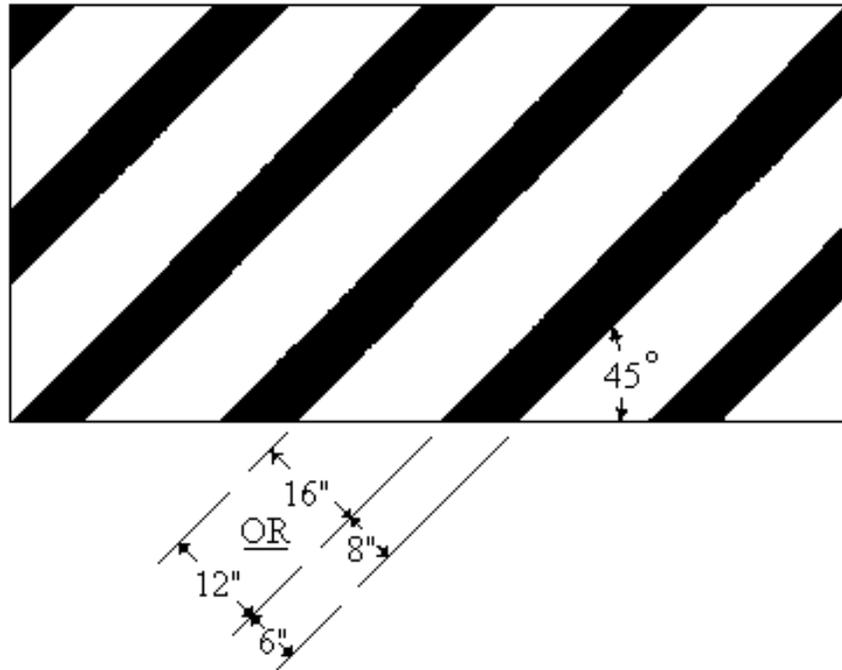


REAR VIEW (Tailgate, Stake-Racks, Van Door/s, Etc.)

(Streetside)

(Curbside)

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Units shall have 6" Wide Stripes (minimum) at 18" On Center

Door-Panel/s shall have (a minimum of) Four Stripes

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**State of New York
Office of General Services
PROCUREMENT SERVICES GROUP
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product's end user.**

Contract No.: _____ **Contractor:** _____

Describe Product* Provided (Include Item No., if available): _____

***Note:** "Product" is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term "Product" includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

CONTRACTOR

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments: _____

_____ (over)

Agency: _____ Prepared by: _____

Address: _____ Title: _____

_____ Date: _____

_____ Phone: _____

_____ E-mail: _____

Please detach or photocopy this form & return by FAX to 518/474-2437, email to customer.services@ogs.ny.gov or mail to:

OGS PROCUREMENT SERVICES GROUP
Customer Services, 38th Floor
Corning Tower - Empire State Plaza
Albany, New York 12242
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