

New York State Office of General Services  
New York State Procurement  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://nyspro.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** October 15, 2014

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND ACCESSORIES (STATEWIDE)

**PLEASE ADDRESS INQUIRIES TO:  
STATE AGENCIES & CONTRACTORS**

Terry Deere Riley  
Contract Management Specialist I  
Phone No.: (518) 474-2717  
Email: [terry.deere@ogs.ny.gov](mailto:terry.deere@ogs.ny.gov)

**CONTRACT PERIOD:** May 06, 2010 to  
October 31, 2014

**OTHER AUTHORIZED USERS**

Customer Services  
Phone No.: (518) 474-6717  
Email: [customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTOR(S)/**

**CONTRACT NO(S):** Audio-Video Corp. (PC64986); Audio Visual Sales & Service, Inc. (PC64987)  
Ray Supply, Inc. (PC64993); RGB Systems, Inc. d/b/a Extron Electronics (PC64992);  
Sharp Electronics Corp. (PC64994); Shiffler Equipment Sales, Inc. (PC64995);  
Steelcase, Inc. (PC66083); Turning Technologies LLC (PC66330); Video Hi-Tech Corp.  
d/b/a Adwar Video (PC64997)

**SUBJECT: EXPIRATION OF CONTRACT**

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Effective close of business October 31, 2014, the above referenced contracts will expire and no new contracts will be issued.

Authorized users are advised that upon expiration of this contract, it will be necessary to procure needed product either through another State contract or on the open market. All such procurements should be made in accordance with applicable statutory requirements and purchasing guidelines.

Please be advised some products may be available on Group #77201, Award #20191, Security Systems and Solutions. The Contract Award Notification can be accessed at the following URL address:  
<http://www.ogs.ny.gov/purchase/snt/awardnotes/7720120191can.HTM>

All other terms and conditions remain the same.

New York State Office of General Services  
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<http://nyspro.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** September 10, 2014

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND ACCESSORIES (STATEWIDE)

**PLEASE ADDRESS INQUIRIES TO:  
STATE AGENCIES & CONTRACTORS**

Terry Deere Riley  
Contract Management Specialist I  
Phone No.: (518) 474-2717  
E-mail: [terry.deere@ogs.ny.gov](mailto:terry.deere@ogs.ny.gov)

**CONTRACT PERIOD:** November 1, 2008 to  
October 31, 2014

**OTHER AUTHORIZED USERS**

Customer Services  
Phone No.: (518) 474-6717  
E-mail: [customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTOR(S)/  
CONTRACT NO(S):** Sharp Electronics Corp. (PC64994)

**SUBJECT:** Addition of Reseller

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please note Sharp Electronics Corp. has added authorized reseller e.nfrastructure Technologies, Inc. as detailed below:

AUTHORIZED RESELLER	FEDERAL ID # & NYS VENDOR ID #	ADDRESS	CONTACT PERSON & E-MAIL ADDRESS	TELEPHONE # & FAX #
e.nfrastructure Technologies, Inc.	FIN: 223771456  VID: 1000017165	5 Enterprise Ave. Clifton Park, NY 12065	Tony Riccio, VP, Products & Technology E-mail: <a href="mailto:tony.riccio@nfrastructure.om">tony.riccio@nfrastructure.om</a>	Ph: (518) 664-3899, Ext. 4203  Fax: (518) 664-5731

All other terms and conditions remain the same.

New York State Office Of General Services  
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Albany, New York 12242  
<http://www.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** April 1, 2014

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND  
ACCESSORIES (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Cynthia A. Miner  
Senior Purchasing Agent  
(518) 474-5535  
[cindy.miner@ogs.ny.gov](mailto:cindy.miner@ogs.ny.gov)

**CONTRACT PERIOD:** May 6, 2010 to  
October 31, 2014

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTORS/  
CONTRACT NOS.:** As Listed Below

**SUBJECT:** eINSTRUCTION TO TURNING TECHNOLOGIES ASSIGNMENT

**ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please be advised that the following contractor has been added to the contract. This is a result of a contract assignment from eInstruction, PC64989 to:

**PC66330 Turning Technologies LLC**

All other terms and conditions of this Contract Award Notification will remain the same.

New York State Office Of General Services  
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Albany, New York 12242  
<http://www.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** February 10, 2014

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND  
ACCESSORIES (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Cynthia A. Miner  
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(518) 474-5535  
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**CONTRACT PERIOD:** May 6, 2010 to  
October 31, 2014

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTORS/  
CONTRACT NOS.:** As Listed Below

**SUBJECT: UPDATED PRICE LISTS**

**ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

**Please be advised that the following contractors have updated their price list(s):**

PC64992 RGB Systems, Inc.  
PC64994 Sharp Electronics Corp.  
PC64997 Video Hi-Tech Corp.

**Additionally, the following contractor has added authorized dealers:**

PC64994 Sharp Electronics Corp.

All other terms and conditions of this Contract Award Notification will remain the same.

New York State Office Of General Services  
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Corning Tower Building  
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Albany, New York 12242  
<http://www.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** December 30, 2013

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND  
ACCESSORIES (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**

**STATE AGENCIES & CONTRACTORS**

Cynthia A. Miner  
Senior Purchasing Agent  
(518) 474-5535  
[cindy.miner@ogs.ny.gov](mailto:cindy.miner@ogs.ny.gov)

**CONTRACT PERIOD:** May 6, 2010 to  
October 31, 2014

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTORS/  
CONTRACT NOS.:** As Listed Below

**SUBJECT: CONTRACT EXTENSION APPROVED**

**ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please be advised that the following contracts have been extended through **October 31, 2014** or until new contracts are awarded whichever occurs first:

PC64986	Audio Video Corp.
PC64987	Audio Visual Sales & Service, Inc.
PC64993	Ray Supply, Inc.
PC64992	RGB Systems, Inc.
PC64994	Sharp Electronics Corp.
PC64995	Shiffler Equipment Sales, Inc.
PC66083	Steelcase, Inc.
PC64997	Video Hi-Tech Corp.

**Additionally, the following contractors have offered an increase in discount as indicated:**

PC64986	Audio-Video Corporation – Increased discount by .5%
PC64994	Sharp Electronics – Increased Main Product Line by 1%

All other terms and conditions of this Contract Award Notification will remain the same.

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<http://www.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** November 8, 2013

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND  
ACCESSORIES (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Cynthia A. Miner  
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(518) 474-5535  
[cindy.miner@ogs.ny.gov](mailto:cindy.miner@ogs.ny.gov)

**CONTRACT PERIOD:** May 6, 2010 to  
October 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTORS/  
CONTRACT NOS.:** See Below

**SUBJECT:** CONTRACT ASSIGNMENT

**ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please note that **PolyVision (PC64990)** has been assigned to **Steelcase, Inc. (PC66083)**. The following information is correct:

**Steelcase, Inc.**  
**PC 66083**  
**FEIN: 380819050**  
**VID: 1000009238**

Authorized users are advised to ensure that they reference the Contract Award Notification before purchasing from the contract. A copy of the current Contract Award Notification may be obtained at the following URL address: <http://www.ogs.ny.gov/purchase/spg/awards/3880621927Can.htm>

All other terms and conditions of this Contract Award Notification remain the same.

New York State Office Of General Services  
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Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** October 30, 2013

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND  
ACCESSORIES (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Cynthia A. Miner  
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(518) 474-5535  
[cindy.miner@ogs.ny.gov](mailto:cindy.miner@ogs.ny.gov)

**CONTRACT PERIOD:** May 6, 2010 to  
October 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTORS/  
CONTRACT NOS.:** All Contracts

**SUBJECT: CONTRACT EXTENSION**

**ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please be advised that this contract is scheduled to expire on Thursday, October 31, 2013. While the Office of General Services intends to extend current contract for one year, October 31, 2014, there will be a lapse in service. All purchases must be made in accordance with applicable statutory requirements and purchasing guidelines.

All other terms and conditions of this Contract Award Notification will remain the same.

New York State Office Of General Services  
New York State Procurement  
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Albany, New York 12242  
<http://www.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** September 26, 2013

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND  
ACCESSORIES (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Cynthia A. Miner  
Senior Purchasing Agent  
(518) 474-5535  
[cindy.miner@ogs.ny.gov](mailto:cindy.miner@ogs.ny.gov)

**CONTRACT PERIOD:** May 6, 2010 to  
October 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTORS/  
CONTRACT NOS.:** All Contracts

**SUBJECT: CONTRACT EXTENSION**

**ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

The Audio Visual Equipment and Accessories contract is currently set to expire on October 31, 2013. Please be advised that OGS is working to extend this contract through **October 31, 2014**.

All other terms and conditions of this Contract Award Notification will remain the same.

New York State Office Of General Services  
New York State Procurement  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** July 26, 2013

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND  
ACCESSORIES (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**

**STATE AGENCIES & CONTRACTORS**

Cynthia A. Miner  
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(518) 474-5535  
[cindy.miner@ogs.ny.gov](mailto:cindy.miner@ogs.ny.gov)

**CONTRACT PERIOD:** May 6, 2010 to  
October 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTORS/  
CONTRACT NOS.:**

PC64987	Audio Visual Sales & Service, Inc.
PC64989	eInstruction Corp.
PC64992	RGB Systems, Inc. (Extron Electronics)
PC64994	Sharp Electronics Corp.

**SUBJECT:** Price List Updates

**ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please be advised that a Revised Award has been issued incorporating recent updates to the contract including updated pricelists.

Authorized users are advised to ensure that they reference the Contract Award Notification before purchasing from the contract. A copy of the current Contract Award Notification may be obtained at the following URL address: <http://www.ogs.ny.gov/purchase/spg/awards/3880621927CAN.HTM>

All other terms and conditions of this Contract Award Notification remain the same.

New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
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Albany, New York 12242  
<http://www.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** April 2, 2013

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND  
ACCESSORIES (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**

**STATE AGENCIES & CONTRACTORS**

Cynthia A. Miner  
Senior Purchasing Agent  
(518) 474-5535  
[cindy.miner@ogs.ny.gov](mailto:cindy.miner@ogs.ny.gov)

**CONTRACT PERIOD:** May 6, 2010 to  
October 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTORS/  
CONTRACT NOS.:** All Contracts

**SUBJECT:** Installation

**ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please be reminded that installation is **not** included in the above referenced contract.

The installation of products shall be handled by the ordering agency according to the Purchasing Guidelines and discretionary limits, and shall comply with appropriate wage and labor rates, all state and local codes and public works guidelines if applicable.

A copy of the current Contract Award Notification may be obtained at the following URL address:  
<http://www.ogs.ny.gov/purchase/spg/awards/3880621927CAN.HTM>

All other terms and conditions of this Contract Award Notification remain the same.

New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** March 25, 2013

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND  
ACCESSORIES (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**

**STATE AGENCIES & CONTRACTORS**

Cynthia A. Miner  
Senior Purchasing Agent  
(518) 474-5535  
[cindy.miner@ogs.ny.gov](mailto:cindy.miner@ogs.ny.gov)

**CONTRACT PERIOD:** May 6, 2010 to  
October 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTORS/  
CONTRACT NOS.:** **RGB Systems, Inc.**  
**PC 64992**

**SUBJECT:** Updated Price List for RGB Systems, Inc.

**ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please be advised that a Revised Award has been issued incorporating a recent update to the contract including an updated pricelist.

Authorized users are advised to ensure that they reference the Contract Award Notification before purchasing from the contract. A copy of the current Contract Award Notification may be obtained at the following URL address: <http://www.ogs.ny.gov/purchase/spg/awards/3880621927CAN.HTM>

All other terms and conditions of this Contract Award Notification remain the same.

New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** January 24, 2013

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND  
ACCESSORIES (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Cynthia A. Miner  
Senior Purchasing Agent  
(518) 474-5535  
[cindy.miner@ogs.ny.gov](mailto:cindy.miner@ogs.ny.gov)

**CONTRACT PERIOD:** May 6, 2010 to  
October 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTORS/  
CONTRACT NOS.:** ALL CONTRACTORS

**SUBJECT:** NEW CONTRACT ADMINISTRATOR and  
UPDATED PRICE LIST

**ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

The contract administrator for this award has changed as noted above.

Please be advised that a Revised Award has been issued incorporating recent updates to the contract including updated pricelists by some contractors. Authorized users are advised to ensure that they reference the Contract Award Notification which lists a revised issue date of January 24, 2013 before purchasing from the contract. A copy of the current Contract Award Notification may be obtained at the following URL address: <http://www.ogs.ny.gov/purchase/spg/awards/3880621927CAN.HTM>

All other terms and conditions of this Contract Award Notification remain the same.

New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** September 18, 2012

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND  
ACCESSORIES (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Michael F. Riley  
Purchasing Officer I  
(518) 474-6716  
[michael.riley@ogs.ny.gov](mailto:michael.riley@ogs.ny.gov)

**CONTRACT PERIOD:** May 6, 2010 to  
October 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTOR/  
CONTRACT NO.:** All Contractors

**SUBJECT: REVISED AWARD**

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please be advised that a Revised Award has been issued incorporating recent updates to the contract including updated pricelists by some contractors. Authorized users are advised to ensure that they reference the Contract Award Notification which lists a revised issue date of **September 18, 2012** before purchasing from the contract. A copy of the current Contract Award Notification may be obtained at the following URL address:  
<http://www.ogs.ny.gov/purchase/spg/awards/3880621927CAN.HTM>

All other terms and conditions of the Award Notification remain the same.

New York State Office Of General Services  
Procurement Services Group  
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Albany, New York 12242  
<http://www.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** March 15, 2012

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND  
ACCESSORIES (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Michael F. Riley  
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**CONTRACT PERIOD:** May 6, 2010 to  
October 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTOR/  
CONTRACT NO.:** All Contractors

**SUBJECT: REVISED AWARD**

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please be advised that a Revised Award has been issued incorporating recent updates to the contract including updated pricelists by some contractors. Authorized users are advised to ensure that they reference the Contract Award Notification which lists a revised issue date of **March 15, 2012** before purchasing from the contract. A copy of the current Contract Award Notification may be obtained at the following URL address:  
<http://www.ogs.ny.gov/purchase/spg/awards/3880621927CAN.HTM>

All other terms and conditions of the Award Notification remain the same.

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## PURCHASING MEMORANDUM

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**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** January 10, 2012

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND  
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**PLEASE ADDRESS INQUIRIES TO:**  
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Michael F. Riley  
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**CONTRACT PERIOD:** May 6, 2010 to  
October 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTOR/  
CONTRACT NO.:** All Contractors

**SUBJECT: ADDITION OF NEW AUTHORIZED DEALERS WITH REVISED AWARD**

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please be advised that a Revised Award has been issued updating the contract with newly authorized dealers for select contractors. The price lists identified in this Revised Award for each contractor are the current authorized price lists; purchases from any other price list is not permitted. We are currently reviewing newly submitted price lists and those that meet our requirements will be approved in the near future. Authorized users are advised to ensure that they reference the Contract Award Notification which lists a revised issue date of **January 10, 2012** before purchasing from this contract. A copy of the current Contract Award Notification may be obtained at the following URL address: <http://ogs.ny.gov/purchase/spg/awards/3880621927CAN.HTM>

All other terms and conditions of the Award Notification remain the same.

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## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** October 25, 2011

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND  
ACCESSORIES (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Michael F. Riley  
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**CONTRACT PERIOD:** May 6, 2010 to  
October 31, 2013

**OTHER AUTHORIZED USERS**

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(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTOR/  
CONTRACT NO.:** All Contractors

**SUBJECT: REVISED AWARD**

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please be advised that a Revised Award has been issued incorporating recent updates to the contract including updated pricelists by some contractors. Authorized users are advised to ensure that they reference the Contract Award Notification which lists a revised issue date of **October 25, 2011** before purchasing from the contract. A copy of the current Contract Award Notification may be obtained at the following URL address:  
<http://www.ogs.ny.gov/purchase/spg/awards/3880621927CAN.HTM>

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Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** February 10, 2011

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND  
ACCESSORIES (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Michael F. Riley  
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(518) 474-6716  
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**CONTRACT PERIOD:** May 6, 2010 to  
October 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
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[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR/  
CONTRACT NO.:** All Contractors

**SUBJECT: REVISED AWARD**

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please be advised that a Revised Award has been issued incorporating recent updates to the contract including updated pricelists by some contractors. Authorized users are advised to ensure that they reference the Contract Award Notification which lists a revised issue date of **February 10, 2011** before purchasing from the contract. A copy of the current Contract Award Notification may be obtained at the following URL address:  
<http://www.ogs.state.ny.us/purchase/spg/awards/3880621927CAN.HTM>

All other terms and conditions of the Award Notification remain the same.

New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** October 28, 2010

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND ACCESSORIES (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Michael F. Riley  
Purchasing Officer I  
(518) 474-6716  
[michael.riley@ogs.state.ny.us](mailto:michael.riley@ogs.state.ny.us)

**CONTRACT PERIOD:** May 6, 2010 to  
October 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR/  
CONTRACT NO.:** eInstruction Corp. PC64989

**SUBJECT: UPDATED AUTHORIZED DEALERS FOR eINSTRUCTION CORP.**

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Authorized users of the contract are hereby advised that eInstruction Corp. has added two new authorized dealers, Hewlett-Packard Company and Panasonic Corporation of North America. Please see updated list of authorized dealers for eInstruction Corp. below.

**eInstruction Corp.** - Purchase Orders and Remittances may be directed to Authorized Dealers:

**CUSTOM COMPUTER  
SPECIALIST INC.**  
70 Suffolk Ct.  
Hauppauge, NY 11788  
800/598-8989  
631/543-2512 Fax  
FID#112497640

**DELL INC.**  
One Dell Way  
Round Rock, TX 78682  
518/388-9139  
877/671-9137 Fax  
FID#742616805

**HEWLETT-PACKARD CO.**  
2351 HP Way NE (Mailstop 209E24)  
Rio Rancho, NM 87144  
800/888-3224, Ext.7713628  
800/825-2329 Fax  
FID#941081436

**PANASONIC CORP.  
OF NORTH AMERICA**  
One Panasonic Way  
Secaucus, NJ 07094  
201/348-7909  
201/392-4379 Fax  
FID#362786846

New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21927-E\\*](#)

**DATE:** October 15, 2010

**GROUP:** 38806 – AUDIO VISUAL EQUIPMENT AND  
ACCESSORIES (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Michael F. Riley  
Purchasing Officer I  
(518) 474-6716  
[michael.riley@ogs.state.ny.us](mailto:michael.riley@ogs.state.ny.us)

**CONTRACT PERIOD:** May 6, 2010 to  
October 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR/  
CONTRACT NO.:** All Contractors

**SUBJECT: REPEAL OF PROCUREMENT CONTRACT FEE  
ISSUANCE OF REVISED CONTRACT AWARD**

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Effective June 22, 2010, Chapter 56 of the Laws of 2010 repealed §163-c of the State Finance Law that required a Procurement Contract Fee on certain centralized contracts. All contractors have reduced their contract prices by the fee amount of one-half of one percent (0.005).

Please be advised that a Revised Award has been issued incorporating this change, as well as, recent updates to the contract including updated pricelists by some of the contractors. Authorized users are advised to ensure that they reference the Contract Award Notification, which lists a revised issue date of October 15, 2010 before purchasing from the contract. A copy of the current Contract Award Notification may be obtained at the following URL address:  
<http://www.ogs.state.ny.us/purchase/spg/awards/3880621927CAN.HTM>

All other terms and conditions of the Contract Award Notification remain the same.

State of New York Executive Department  
Office Of General Services  
Procurement Services Group  
Corning Tower Building - 38th Floor  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.state.ny.us>

## CONTRACT AWARD NOTIFICATION

<b>Title</b>	<b>:</b>	<b>Group 38806 - AUDIO VISUAL EQUIPMENT AND ACCESSORIES (Statewide)</b> <b>Classification Code: 45</b>
<b>Award Number</b>	<b>:</b>	<b><u><a href="#">21927-PF, E*</a></u></b>
<b>Contract Period</b>	<b>:</b>	<b>May 6, 2010 through October 31, 2013</b>
<b>Bid Opening Date</b>	<b>:</b>	<b>September 22, 2009</b>
<b>Date of Issue</b>	<b>:</b>	<b>May 6, 2010</b>
<b>Specification Reference</b>	<b>:</b>	<b>As Incorporated In The Invitation for Bids</b>
<b>Contractor Information</b>	<b>:</b>	<b>Appears on Pages 2-5 of this Award</b>

### Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Michael Riley Title : Purchasing Officer I Phone : 518-474-6716 Fax : 518-474-5052 E-mail : michael.riley@ogs.state.ny.us	Customer Services Phone : 518-474-6717 Fax : 518-474-2437 E-mail : customer.services@ogs.state.ny.us

**The Procurement Services Group values your input.  
Complete and return "Contract Performance Report" at end of document.**

### Description

This Contract Award is for Audio Visual Equipment and Accessories for use in Presentations and Educational Venues, etc. Authorized users should contact contractors directly for copies of price lists to ensure accurate pricing. See also Award 21273-E\* for additional manufacturer's pricelists (product lines) that have been awarded.

**INSTALLATION IS NOT INCLUDED IN THIS CONTRACT**

PR #21927

(continued)

**NOTE: See individual contract items to determine actual awardees.**

<u>CONTRACT #</u>	<u>CONTRACTOR &amp; ADDRESS</u>	<u>TELEPHONE #</u>	<u>FED.IDENT.#</u>
PC64986 SB	AUDIO-VIDEO CORP. 213 Broadway Albany, NY 12204	866/529-6784 518/449-7213 Scott VanRoy Fax No.: 518/449-1205 E-mail: vanroy@audiovideocorp.com Website: www.audiovideocorp.com	141426006

Contractor offers Electronic Access Ordering. Contact contractor for details.  
 Contractor accepts New York State Procurement Card for orders up to \$15,000.00.  
 Minimum order is \$50.00.

PC64987 E* SB	AUDIO VISUAL SALES & SERVICE, INC. 2601 Curry Rd. Schenectady, NY 12303	877/280-0874 518/688-0640, Ext. 308 Glenn E. Lupien Fax No.: 518/688-0634 E-mail: info@avssi.com or glupien@avssi.com	141702040
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Contractor offers volume discounts as follows:  
 An additional 1% for orders of \$35,000.00 - \$44,999.99  
 An additional 2% for orders of \$45,000.00 - \$54,999.99  
 An additional 3% for orders of \$55,000.00 - \$64,999.99  
 An additional 4% for orders of \$65,000.00 - \$74,999.99

Contractor will accept New York State Procurement Card for orders up to \$15,000.00.  
 Minimum order is \$100.00.

PC64988 SB	COM TECH, INC. 434 Wormer Rd. Voorheesville, NY 12186	877/456-1516 510/456-1516 Charles J. Zarriello, Jr. Fax No.: 518/456-1245 E-mail: com_tech_inc@prodigy.net Website: www.com-tech-inc.com	141797313
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Contractor offers volume discounts as follows:  
 An additional 1% for orders of \$5,000.00 - \$24,999.99  
 An additional 2.5% for orders of \$25,000.00 - \$64,999.99  
 An additional 3.5% for orders of \$65,000.00 - \$74,999.99

Minimum order is \$100.00.

(continued)

<u>CONTRACT #</u>	<u>CONTRACTOR &amp; ADDRESS</u>	<u>TELEPHONE #</u>	<u>FED.IDENT.#</u>
PC64989	eINSTRUCTION CORP. 308 N. Carroll Blvd. Denton, TX 76201	866/496-4949 410/312-9210 Lisa Guseman Fax No.: 410/910-0051 E-mail: purchaseorders@einstruction.com Website: www.einstruction.com	751852124

Contractor offers volume discounts as follows:  
 An additional 5% for orders of \$55,000.00 - \$74,999.99

Contractor accepts New York State Procurement Card for orders up to \$15,000.00.  
 Authorized contract users may send Purchase Orders and Remittances directly to Authorized Dealers (See List of Authorized Dealers).  
 Minimum order is \$25.00.

PC64990	POLYVISION CORPORATION 3970 Johns Creek Ct. Ste. 325 Suwanee, GA 30024	800/620-7659 678/542-3106, Ext. 3155 Becky Lewis Fax No.: 877/872-1344 678/542-3206 E-mail: orders@polyvision.com Website: www.polyvision.com	133482597
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Contractor accepts New York State Procurement Card for orders up to \$15,000.00.  
 Authorized contract users may send Purchase Orders and Remittances directly to Authorized Dealers (See List of Authorized Dealers).  
 Minimum order is \$100.00.

PC64991	QOMO HITEVISION, LLC 46950 Magellan Rd. Wixom, MI 48393	866/990-7666 248-705-2178 Thomas J. Burke Fax No.: 248/281-1998 E-mail: tburke@qomo.com Website: www.qomo.com	205791267
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Contractor offers volume discounts as follows:  
 An additional 3% for orders of \$55,000.00 - \$74,999.99

Authorized contract users may send Purchase Orders and Remittances directly to Authorized Dealers (See List of Authorized Dealers).  
 Minimum order is \$15.00.

PC64993	RAY SUPPLY, INC. E* 871 Route 9 SB Queensbury, NY 12804	800/347-5851 518/792-5848 Keith Zoll Fax No.: 518/792-1727 E-mail: keith.zoll@raysupply.com Website: www.raysupply.com	141418124
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Contractor will accept NYS Procurement Card for orders less than \$15,000.00.  
 Minimum order is \$200.00.

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<u>CONTRACT #</u>	<u>CONTRACTOR &amp; ADDRESS</u>	<u>TELEPHONE #</u>	<u>FED.IDENT.#</u>
PC64992	RGB SYSTEMS, INC. D/B/A EXTRON ELECTRONICS 1230 S. Lewis St. Anaheim, CA 92805	800/633-9876 714/491-1500 Kellie Herrera Fax No.: 800/633-9870 714/491-1517 E-mail: salescontracts@extron.com Website: www.extron.com	330107486

Contractor accepts New York State Procurement Card for orders up to \$15,000.00.  
 Authorized contract users may send Purchase Orders and Remittances directly to Authorized Dealers (See List of Authorized Dealers).  
 Minimum order is \$100.00.

PC65136	RM EDUCATIONAL SOFTWARE, INC. 310 Barnstable Rd. Hyannis, MA 02601	866/728-6758 508/862-0700 Catherine Camarco Fax No.: 508/862-0770 E-mail: ccamarco@rmeducation.com Website: www.rmeducatiomn.com	542139086
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Contractor accepts New York State Procurement Card for orders up to \$15,000.00.  
 Minimum order is \$100.00.

PC64994	SHARP ELECTRONICS CORP. Sharp Plaza, Mail Stop 1 Mahwah, NJ 07495	888/467-4277 201/529-0358 Mary Ann Cancellieri Fax No.: 201/529-9636 E-mail: mary.cancellieri@sharpusa.com Website: www.sharpusa.com	131968872
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Contractor offers Electronic Access Ordering.  
 Authorized contract users may send Purchase Orders and Remittances directly to Authorized Dealers (See List of Authorized Dealers).  
 Contractor will honor orders for less than minimum order of \$200.00 at no additional charge.

(continued)

<b><u>CONTRACT #</u></b>	<b><u>CONTRACTOR &amp; ADDRESS</u></b>	<b><u>TELEPHONE #</u></b>	<b><u>FED.IDENT.#</u></b>
PC64995	SHIFFLER EQUIPMENT SALES, INC. 745 South St. Chardon, OH 44024	800/547-1539 440/285-9175, Ext. 170 Jeannie Riorden Fax No.: 800/547-2770 440/285-1535 E-mail: j.riorden@shiffelerequip.com Website: www.shifflerequip.com	341174153

Contractor offers volume discounts as follows:

- An additional 2% for orders of \$5,000.00 - \$9,999.99
- An additional 3% for orders of \$10,000.00 - \$14,999.99
- An additional 4% for orders of \$15,000.00 - \$19,999.99
- An additional 5% for orders of \$20,000.00 - \$24,999.99
- An additional 5.5% for orders of \$25,000.00 - \$34,999.99
- An additional 6% for orders of \$35,000.00 - \$44,999.99
- An additional 7% for orders of \$45,000.00 - \$54,999.99
- An additional 7.5% for orders of \$55,000.00 - \$64,999.99
- An additional 8% for orders of \$65,000.00 - \$74,999.99

Contractor accepts New York State Procurement Card for orders up to \$15,000.00.  
Minimum order is \$200.00.

PC64996	TROXELL COMMUNICATIONS, INC. 1623 Military Rd. #529 Niagara Falls, NY 14304	800/578-8858 716/754-7444 Joel Ryan Fax No.: 800/589-5939 716/754-7555 E-mail: joel.ryan@trox.com Website: www.trox.com	860716114
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Contractor offers Electronic Access Ordering.

Contractor accepts New York State Procurement Card for orders up to \$15,000.00.

Authorized contract may send Purchase Orders and Remittances directly to Authorized Dealers (See List of Authorized Dealers).

Minimum order is \$100.00

PC64997 SB	VIDEO-HI-TECH CORP. D/B/A ADWAR VIDEO 125 Gazza Blvd. Farmingdale, NY 11735	877/462-3927 631/777-7070, Ext. 114 Danielle Imm Fax No.: 631/777-7011 E-mail: sales@adwarvideo.com Website: www.adwarvideo.com	112765013
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Contractor offers volume discounts as follows:

- An additional 3% for orders of \$25,000.00 - \$74,999.00

Contractor accepts New York State Procurement Card for orders up to \$15,000.00.  
Minimum order is \$100.00.

(continued)

**LIST OF CONTRACTORS AND MANUFACTURER PRODUCT CATEGORIES\*\*\***

	AUDIO-VIDEO CORP.	AUDIO VISUAL SALES & SERVICE, INC.	COM TECH, INC.	eINSTRUCTION CORP.	POLYVISION CORPORATION	QOMO HITE VISION, LLC	RAY SUPPLY, INC.	RGB SYSTEMS, INC. d/b/a EXTRON ELECTRONICS	RM EDUCATIONAL SOFTWARE, INC..	SHARP ELECTRONICS CORP.	SHIFFLER EQUIPMENT SALES, INC.	TROXELL COMMUNICATIONS, INC.	VIDEO-HI-TECH CORP. d/b/a Adwar Video
Digital & LCD Projectors		X							X	X		X	
Multi-Image Projectors		X										X	
Projection Screens (Electric, Manual, Portable & Tripod, Rear and Fixed)									X				X
DVD Players		X											
Digital Media Systems	X		X					X	X				
Digital Signage	X												
Digital Cameras							X						
LCD Monitors		X					X						
Plasma Panels							X						
Presentation Monitors		X				X							
Wireless Tablet				X		X			X				
Visual Presentation Boards (Whiteboards)				X	X	X			X		X		
Mobile Presentation Carts/Portable AV Systems									X				
Digital Still Cameras							X						
Camcorders							X						
Video & Digital Recorders/Receivers			X				X						
Video Editing Equipment			X										
Control Devices (Interfaces, Switchers)								X					
Image Capturing Systems					X								
Document Cameras						X							
Amplification Systems & Speaker Systems		X					X	X					
Audio Visual Carts & Stands													X
Lecterns, Podiums, Cabinets & Multimedia Furniture													X
Easels													X
TV/ Monitor Mounts & Accessories													X
Projector Mounts & Accessories													X
Projector Mounts (LCD & Plasma)		X		X				X					

(continued)

**LIST OF CONTRACTORS AND MANUFACTURER PRODUCT CATEGORIES\*\*\***

	COM TECH, INC.	eINSTRUCTION CORP.	QOMO HITE VISION, LLC	RGB SYSTEMS, INC. d/b/a EXTRON ELECTRONICS	SHIFFLER EQUIPMENT SALES, INC.
Interactive Response System		X	X		
Interactive Display (Overlays, Frames, Signage)		X	X		
Classroom Management Software	X	X		X	
Interactive Table					
Signal Distribution Systems (CatLinc)				X	
Mounting Systems (Smartbox+ and Access.)		X		X	
Assistive Learning Systems	X				
IR Wireless Microphone Systems				X	
Complete Systems for Video & Audio Switching , Control & Projector Mounting				X	
Marker Boards, Graphic Boards/Magnetic Mats, Combination Boards, Display Cases, Bulletin Boards/Accessories, Message Boards, Easels, Sheet Material (Unframed), and Space Dividers					X

**SEE PRICE LISTS FOR ITEMS 1-3 TO IDENTIFY MANUFACTURER'S PRODUCT CATEGORIES CARRIED BY EACH CONTRACTOR. THESE ARE FOUND ON PAGES 15-18 OF THIS CONTRACT AWARD NOTIFICATION.**

(continued)

**AUTHORIZED DEALER LIST**

**eInstruction Corp.** - Purchase Orders and Remittances may be directed to Authorized Dealers:

**CUSTOM COMPUTER SPECIALIST INC.:**

70 Suffolk Ct.  
Hauppauge, NY 11788  
800/598-8989  
631/543-2512 Fax  
FID#112497640

**DELL INC.:**

One Dell Way  
Round Rock, TX 78682  
518/388-9139 Office  
877/671-9137 Fax  
FID#742616805

**Polyvision Corporation** - Purchase Orders and Remittances may be directed to Authorized Dealers:

**ADWAR VIDEO**

125 Gazza Blvd.  
Farmingdale, NY 11735  
631/777/7070  
631/777/7011 Fax  
FID#112765013

**CDW GOVERNMENT, INC.**

2 Enterprise Drive, Suite 404  
Shelton, CT 06484  
800/808-4239, Ext. 8722  
203/899-2196 Fax  
FID#364230110

**HB COMMUNICATIONS**

60 Dodge Avenue  
North Haven, CT 06473  
203/234-9246  
203/234-2013 Fax  
FID#060770059

**TOUCHBOARDS, INC.**

205 Westwood Avenue  
Long Branch, NJ 07740  
866/942-6273  
732/222-1511  
732/222-7088 Fax  
FID#202111443

**Omo HiteVision LLC** - Purchase Orders and Remittances may be directed to Authorized Dealers:

**RONCO SPECIALIZED SYSTEMS PRESENTATION CONCEPTS CORP.**

84 Grand Island Blvd.  
Tonawanda, NY 14150  
716/879-8681  
716/879-8189 Fax  
FID#161277982

7243 State Fair Blvd.  
Syracuse, NY 13209  
315/635-6226  
315/635-7222 Fax  
FID#161535373

**TROXELL COMMUNICATIONS TROXELL COMMUNICATIONS TROXELL COMMUNICATIONS**

1623 Military Rd. #529  
Niagara Falls, NY 14304  
800/578-8858  
800/589-5939 Fax  
FID#860716114

2520 Vestal Pkwy. East #221  
Vestal, NY 13850  
800/578-8858  
800/589-5939 Fax  
FID#860716114

620 Park Ave. #343  
Rochester, NY 14607  
800/578-8858  
800/589-5939 Fax  
FID#860716114

**TROXELL COMMUNICATIONS TROXELL COMMUNICATIONS TROXELL COMMUNICATIONS**

4736 Onondaga Blvd. #419  
Syracuse, NY 13219  
800/578-8858  
800/589-5939 Fax  
FID#860716114

911 Central Ave #196  
Albany, NY 12206  
800/578-8858  
800/589-5939 Fax  
FID#860716114

1444 E Gun Hill Rd. #15  
Bronx, NY 10469  
800/578-8858  
800/589-5939 Fax  
FID#860716114

**TROXELL COMMUNICATIONS VISUAL TECHNOLOGIES**

169 Commack Rd. #175  
Commack, NY 11725  
800/578-8858  
800/589-5939 Fax  
FID#860716114

1620 Burnett Ave.  
Syracuse, NY 13206  
315/423-2000  
315/423-0004 Fax  
FID#562357679

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**AUTHORIZED DEALER LIST** (Cont'd)

**RGB Systems Inc. d/b/a Extron Electronics** - Purchase Orders and Remittances may be directed to Authorized Dealers:

**ADWAR VIDEO**  
125 Gazza Blvd.  
Farmingdale, NY 11735  
631/777-7070  
631/777-7011 Fax  
FID#112765013

**ONE VISION SOLUTIONS**  
165 Jordan Road  
Rensselaer Technology Park  
Troy, NY 12180  
518/669-2802  
972/580-8435 Fax  
FID#201005886

**VIDEO CORPORATION OF AMERICA**  
370 Seventh Ave., Suite 550  
New York, NY 10001  
212/967-4400  
212/967-1585 Fax  
FID#221983649

**AUDIO VISUAL SALES  
& SERVICE INC.**  
2601 Curry Road  
Schenectady, NY 12303  
518/688-0640  
518/688-0634 Fax  
FID#141702040

**AUDIO-VIDEO CORPORATION**  
213 Broadway  
Albany, NY 12204  
518/449-7213  
518/449-1205 Fax  
FID#141426006

**AUDIO-VIDEO CORPORATION**  
6365 Collamer Drive  
East Syracuse, NY 13057  
315/463-1946  
315/463-2999 Fax  
FID#141426006

**MONOLITH MODULAR SYSTEMS, INC.**  
(To place purchase order)  
470 7th Ave., Suite 308  
New York, NY 10018  
212/947-2253  
212/947-2258  
FID#113443499

**MONOLITH MODULAR SYSTEMS, INC.**  
(Billing Address)  
12 Poplar St.  
Massapequa, NY 11758  
212/947-2253  
212/947-2258 Fax  
FID#113443499

**PRESENTATION CONCEPTS CORPORATION**

Corporate Headquarters  
7243 State Fair Boulevard  
Syracuse, NY 13209  
315/635-6226  
315/635-7222 Fax  
FID#161535373

Southern Tier Branch Office  
26 Brookfield.  
Binghamton, NY 13903  
607/771-1331  
607/771-1333 Fax  
FID#161535373

Eastern NY Branch Office  
6 Whispering Pines Road  
Gansevoort, NY 12831  
518/583-0997  
518/583-0862 Fax  
FID#161535373

**REAL TIME SERVICES**  
(Midtown NYC Office)  
130 West 42nd Street, 3rd Floor  
New York, NY 10036  
212/869-7144  
212/869-1219 Fax  
FID#113163094

**REAL TIME SERVICES**  
(Hicksville Office)  
452 West John Street  
Hicksville, NY 11801  
516/931-7144  
516/931-2812 Fax  
FID#113163094

**PRESENTATION PRODUCTS, INC.**  
632 West 28th Street, 7th Floor  
New York, NY 10001  
212/736-6350  
212/736-6353 Fax  
FID#223348910

**YORK TELECOM CORP.**  
(Corporate Office)  
81 Corbett Way  
Eatontown, NJ 07724  
732/413-6000  
732-413-6006 Fax  
FID#222624906

**YORK TELECOM CORP.**  
1 Adler Drive  
East Syracuse, NY 13057  
732/413-6000  
732/413-6006 Fax  
FID#222624906

**YORK TELECOM CORP.**  
210 John Glenn Drive, Suite 8  
Amherst, NY 14228-1440  
732/413-6000  
732/413-6006 Fax  
FID#222624906

(continued)

**AUTHORIZED DEALER LIST** (Cont'd)

**Sharp Electronics Corp.** - Purchase Orders and Remittances may be directed to Authorized Dealers:

**ADWAR VIDEO**

125 Gazza Blvd.  
Farmingdale, NY 11735  
631/777-7070  
631/777-7011 Fax  
FID#112765013

**Authorized for "XG" Series Projectors in the following NY State Counties:** Nassau, Suffolk, Westchester, Bronx, Kings, Queens, New York, Richmond

**Authorized for "PG" Series Projectors in ALL New York State Counties**

**AUDIO VISUAL SALES & SERVICE INC.**

2601 Curry Road  
Schenectady, NY 12303  
518/688-0640  
518/688-0634 Fax  
FID#141702040

**Authorized for "XG" Series Projectors in the following NY State Counties:** Albany, Clinton, Columbia, Delaware, Dutchess, Essex, Franklin, Fulton, Greene, Hamilton, Herkimer, Montgomery, Orange, Otsego, Putnam, Rensselaer, St. Lawrence, Saratoga, Schenectady, Schoharie, Sullivan, Ulster, Warren, Washington

**Authorized for "PG" Series Projectors in ALL New York State Counties**

**AVI/SPL**

250 East Sanford Blvd.  
Mt. Vernon, NY 10550  
914/662-3563  
914/662-3715 Fax  
FID#591958935

**Authorized for "XG" Series Projectors in ALL New York State Counties**

**Authorized for "PG" Series Projectors in ALL New York State Counties**

**AVI/SPL**

8 West 38th Street  
New York, NY 10018  
914/662-3715  
FID#591958935

**Authorized for "XG" Series Projectors in ALL New York State Counties**

**Authorized for "PG" Series Projectors in ALL New York State Counties**

**A.V. SERVICES**

99 Fairfield Road  
Fairfield, NJ 07876  
973/575-5222  
973/575-0857 Fax  
FID#132556151

**Authorized for "XG" Series Projectors in the following NY State Counties:** Manhattan, Kings, Queens, Bronx, Richmond, Nassau, Suffolk

**Authorized for "PG" Series Projectors in ALL New York State Counties**

(continued)

**AUTHORIZED DEALER LIST** (Cont'd)

**Sharp Electronics Corp.** - Purchase Orders and Remittances may be directed to Authorized Dealers: (Cont'd)

**B & H PHOTO & VIDEO**

420 Ninth Avenue  
New York, NY 10001  
212/239-7500  
212/239-7501 Fax  
FID#132768071

**Authorized for "XG" Series Projectors in the following NY State Counties:** *Manhattan, Kings, Queens, Bronx, Staten Island, Westchester, Rockland, Nassau, and Suffolk*

**Authorized for "PG" Series Projectors in ALL New York State Counties**

**BUSINESS METHODS**

150 Metro Park  
Rochester, NY 14623  
585/697-5525  
585/427-0887 Fax  
FID#161319560

**Authorized for "XG" Series Projectors in the following NY State Counties:** *Niagara, Erie, Seneca, Livingston, Tomkins, Chautauqua, Wayne, Tioga, Ontario, Broome, Orleans, Yates, Genesee, Steuben, Wyoming, Schuyler, Allegheny, Oneida, Onondaga, Chemung, Cayuga, Chenango, Cortland, Jefferson, Lewis, Madison, Cattaraugus, Monroe*

**Authorized for "PG" Series Projectors in ALL New York State Counties**

**COLORTONE CAMERA**

76 South Central Ave.  
Elmsford, NY 10523  
914/592-4151  
914/592-2833 Fax  
FID#131702205

**Authorized for "XG" Series Projectors in the following NY State Counties:** *Dutchess, Orange, Putnam, Rockland, Westchester, Bronx, Kings, New York, Queens, and Richmond*

**Authorized for "PG" Series Projectors in ALL New York State Counties**

**EXCEL MEDIA SYSTEMS, INC.**

145 West 30th Street  
New York, NY 10001  
212/206-7711  
212/206-7333 Fax  
FID#133744891

**Authorized for "XG" Series Projectors in the following NY State Counties:** *Bronx, Kings, Queens, Richmond, New York, Westchester, Nassau, Suffolk*

**Authorized for "PG" Series Projectors in ALL New York State Counties**

**MODERN MASS MEDIA**

150 Warren Street, Suite 108  
Jersey City, NJ 07302  
201/332-5800  
201/332-7295 Fax  
FID#222908241

**Authorized for "XG" Series Projectors in the following NY State Counties:** *Bronx, Kings, Queens, New York, Richmond, Nassau, Suffolk*

(continued)

**Authorized for "PG" Series Projectors in ALL New York State Counties**  
**AUTHORIZED DEALER LIST** (Cont'd)

**Sharp Electronics Corp.** - Purchase Orders and Remittances may be directed to Authorized Dealers: (Cont'd)

**RM EDUCATIONAL SOFTWARE, INC.**

310 Barnstable Road, Suite 101 A&B  
Hyannis, MA 02601  
866/728-6758  
FID#542139086

**Authorized for "PG" Series Projectors ONLY in ALL New York State Counties**

**REAL TIME SERVICES**

452 West John Street  
Hicksville, NY 11801  
516/931-7144  
516/931-2812 Fax  
FID#113163094

**Authorized for "XG" Series Projectors in the following NY State Counties:** *Bronx, Kings, Queens, New York, Richmond, Suffolk, Westchester*

**Authorized for "PG" Series Projectors in ALL New York State Counties**

**REAL TIME SERVICES**

130 West 42nd Street, Suite 1305  
New York, NY 10036  
516/931-7144  
516/931-2812 Fax  
FID#113163094

**Authorized for "XG" Series Projectors in the following NY State Counties:** *Bronx, Kings, Queens, New York, Richmond, Suffolk, Westchester*

**Authorized for "PG" Series Projectors in ALL New York State Counties**

**TELE-MEASUREMENTS, INC.**

145 Main Avenue  
Clifton, NJ 07014  
973/473-8822  
973/473-0521 Fax  
FID#221694543

**Authorized for "XG" Series Projectors in the following NY State Counties:** *Bronx, Kings, Nassau, New York, Orange, Queens, Richmond, Rockland, Suffolk, Westchester*

**Authorized for "PG" Series Projectors in ALL New York State Counties**

**TROXELL COMMUNICATIONS**

1444 East Gun Hill Road  
Bronx, NY 10469  
800/578-8858  
631/472-4057 Fax  
FID#860716114

**Authorized for "XG" Series Projectors in the following NY State Counties:** *Bronx, Kings, Nassau, New York, Queens, Nassau, Suffolk*

**Authorized for "PG" Series Projectors in ALL New York State Counties**

(continued)

**AUTHORIZED DEALER LIST** (Cont'd)

**Sharp Electronics Corp.** - Purchase Orders and Remittances may be directed to Authorized Dealers: (Cont'd)

**VIDEO CORPORATION OF AMERICA**

370 7th Avenue, Suite 550  
New York, NY 10001  
212/967-4400  
212/967-1585 Fax  
FID#221983619

**Authorized for "XG" Series Projectors in the following NY State Counties:** *Nassau, Suffolk, Westchester, Rockland, Bronx, Kings, New York, Queens, Richmond*

**Authorized for "PG" Series Projectors in ALL New York State Counties**

**VISUAL TECHNOLOGIES CORP.**

1620 Burnet Ave.  
Syracuse, NY 13206  
315/423-2000 or 800/724-1142  
315/472-7426 Fax  
FID#160977769

**Authorized for "XG" Series Projectors in the following NY State Counties:** *Broome, Cayuga, Chemung, Chenango, Cortland, Jefferson, Lewis, Madison, Oneida, Onondaga, Oswego, Schuylar, Seneca, Tioga, and Tompkins*

**Authorized for "PG" Series Projectors in ALL New York State Counties**

**VIDEO MARKETING SYSTEMS**

240 South Main Street  
South Hackensack, NJ 07606  
201/343-9800  
201/343-9800 Fax  
FID#223117828

**Authorized for "XG" Series Projectors in the following NY State Counties:** *Bronx, Kings, New York, Queens, Richmond*

**Authorized for "PG" Series Projectors in ALL New York State Counties**

**Troxell Communications, Inc.** - Purchase Orders and Remittances may be directed to Authorized Dealers:

**Troxell Communications, Inc. Contact Information:**

**Main Local Contact:**

Joel Ryan, Account Executive  
1623 Military Rd. #529  
Niagara Falls, NY 14304  
716/754-7444  
716/754-7555 Fax  
joel.ryan@trox.com

**Local Contact:**

Rick Scileppi, Account Executive  
1444 E. Gunn Hill Rd., 15  
Bronx, NY 10469  
631/472-3537  
631/472-4057 Fax  
rick.scileppi@trox.com

**AUTHORIZED DEALERS:**

**TROXELL COMMUNICATIONS TROXELL COMMUNICATIONS TROXELL COMMUNICATIONS**

1623 Military Rd. #529  
Niagara Falls, NY 14304  
joel.ryan@trox.com  
800/578-8858  
800/589-5939 Fax  
FID#860716114

2520 Vestal Pkwy. East #221  
Vestal, NY 13850  
800/578-8858  
800/589-5939 Fax  
FID#860716114

620 Park Ave. #343  
Rochester, NY 14607  
800/578-8858  
800/589-5939 Fax  
FID#860716114

(continued)

**AUTHORIZED DEALER LIST** (Cont'd)

**Troxell Communications, Inc.** - Purchase Orders and Remittances may be directed to Authorized Dealers:

**TROXELL COMMUNICATIONS TROXELL COMMUNICATIONS**

4736 Onondaga Blvd. #419 Syracuse, NY 13219 800/578-8858 800/589-5939 Fax FID#860716114	911 Central Ave #196 Albany, NY 12206 800/578-8858 800/589-5939 Fax FID#860716114
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**New York City Locations:**

**TROXELL COMMUNICATIONS TROXELL COMMUNICATIONS**

1444 E Gunn Hill Rd. #15 Bronx, NY 10469 Rick Scileppi 800/578-8858 800/589-5939 Fax FID#860716114	169 Commack Rd. #175 Commack, NY 11725 800/578-8858 800/589-5939 Fax FID#860716114
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Cash Discount, If Shown, Should be Given Special Attention.

**INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.**

**(See "Contract Payments" and "Electronic Payments" in this document.)**

AGENCIES SHOULD NOTIFY THE PROCUREMENT SERVICES GROUP PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE PROCUREMENT SERVICES GROUP.

**SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:**

The letters **SB** listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters **MBE** and **WBE** indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

**RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:**

The Procurement Services Group supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS,RP,RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

**NOTE TO AUTHORIZED USERS:**

When placing purchase orders under the contract(s), the authorized user should be familiar with and follow the terms and conditions governing its use which usually appears at the end of this document. The authorized user is accountable and responsible for compliance with the requirements of public procurement processes. The authorized user must periodically sample the results of its procurements to determine its compliance. In sampling its procurements, an authorized user should test for reasonableness of results to ensure that such results can withstand public scrutiny.

(continued)

**NOTE TO AUTHORIZED USERS: (Cont'd)**

The authorized user, when purchasing from OGS contracts, should hold the contractor accountable for contract compliance and meeting the contract terms, conditions, specifications, and other requirements. Also, in recognition of market fluctuations over time, authorized users are encouraged to seek improved pricing whenever possible.

Authorized users have the responsibility to document purchases, particularly when using OGS multiple award contracts for the same or similar product(s)/service(s), which should include:

- a statement of need and associated requirements,
- a summary of the contract alternatives considered for the purchase,
- the reason(s) supporting the resulting purchase (e.g., show the basis for the selection among multiple contracts at the time of purchase was the most practical and economical alternative and was in the best interests of the State).

**PRICE:**

Price includes all customs duties and charges and is net, F.O.B. destination any point in New York State as designated by the ordering authorized user including tailgate delivery.

Pricelist Changes – The pricelist bid shall remain firm until January 31, 2010. On February 1, 2010, the contractor may update the contract pricelist to reflect manufacturer’s price changes and the addition of new products as established by the manufacturer in their normal manner. In addition, the contractor may update the contract pricelist on July 1, 2010 and every six months thereafter. All pricelist updates must first be approved in writing by the Office of General Services, Procurement Services Group before they become effective. All percentage discounts bid shall remain firm (unchanged) or they may increase for the duration of the resulting contract. Contractor shall provide requesting authorized users with copies of approved pricelist(s).

In addition, upon mutual agreement, delivery locations may be expanded per the "Extension of Use" clause.

**Item 1 - Pricelist for eInstruction Corp.**

<u>Item Category/Price List</u>	<u>Discount</u>
eInstruction Corp. 8/15/2009	8% - 50%

Manufacturer: eInstruction Corp.  
 Inclusions: All items on price list  
 Guaranteed Delivery: 10 Days A/R/O

**CONTRACTOR, ITEM 1: eINSTRUCTION CORP.**

**Item 2 - Pricelist for Sharp Electronics Corporation**

<u>Item Category/Price List</u>	<u>Discount</u>
Sharp Professional Display Division Professional Projectors - End - User Pricelist - effective July 1, 2009	37% (Main Product Line) 24% (Accessories)

Manufacturer: Sharp Electronics Corporation  
 Inclusions: All Items on price list  
 Guaranteed Delivery: 30 Days A/R/O

**CONTRACTOR, ITEM 2: SHARP ELECTRONICS CORPORATION PROFESSIONAL DISPLAY DIVISION**

(continued)

**Item 3 - Pricelist for Visix**

<u>Item Category/Price List</u>	<u>Discount</u>
Visix Hardware and Software Price List April 15, 2009 List Pricing	10%

Manufacturer: Visix  
Inclusions: All items on price list  
Guaranteed Delivery: 30 Days A/R/O

**CONTRACTOR, ITEM 3: AUDIO-VIDEO CORPORATION**

**Item 3 – Price List for Sharp Consumer Electronics**

<u>Item Category/Price List</u>	<u>Discount</u>
Sharp B2B Reseller and Accessory Price Sheet, July 1, 2009 (printed September 9, 2009)	15%

Manufacturer: Sharp Consumer Electronics  
Inclusions: All items in price list except those listed in exclusions below.  
Exclusions: Warranty Extensions and Replacement Parts  
Guaranteed Delivery: 30 Days A/R/O

**CONTRACTOR, ITEM 3: AUDIO VISUAL SALES & SERVICE, INC.**

**Item 3 - Pricelist for Accordent Technologies, Inc.**

<u>Item Category/Price List</u>	<u>Discount</u>
Accordent Technologies, Inc. Q4 2009 List Price Schedule	6.5% (Off <b>EDU/GOV Retail Price</b> )

Manufacturer: Accordent Technologies, Inc.  
Inclusions: All EDU/GOV items on price list  
Guaranteed Delivery: 10 Days A/R/O

**CONTRACTOR, ITEM 3: COM TECH, INC.**

**Item 3 - Pricelist for PolyVision Corporation**

<u>Item Category/Price List</u>	<u>Discount</u>
New York State Group 38806 AV-09-003-NYS	21.4%* Discount is applied to Academic MSRP Column <b>(See Inclusions below)</b>

Manufacturer: PolyVision Corporation  
**Inclusions:** All model nos. in Price List are 21.4%. However, “eno-click”, “eno-mini”, & “eno-accessories” are 31%; Professional Development is 0%  
**Exclusions:** RM EasiTeach, 3M Projectors, Conen, Qwizdom, and Hitachi Projector products  
Guaranteed Delivery: 14-28 Days A/R/O

**CONTRACTOR, ITEM 3: POLYVISION CORPORATION**

(continued)

**Item 3 - Pricelist for Qomo Hitevision**

<u>Item Category/Price List</u>	<u>Discount</u>
Qomo Hitevision - September 2009	35%

Manufacturer: Qomo Hitevision, LLC  
Inclusions: All items on price list  
Guaranteed Delivery: 21 Days A/R/O

**CONTRACTOR, ITEM 3: QOMO HITEVISION, LLC**

**Item 3 - Pricelist for Samsung Consumer Electronics**

<u>Item Category/Price List</u>	<u>Discount</u>
Samsung Electronics America, Inc. July 13, 2009	21%* and 10%**

Manufacturer: Samsung Consumer Electronics  
Inclusions: \*21% off list price for All LCD, LED, and Plasma TV Models 40" and Larger  
\*\*10% off list price for All LCD TV Models smaller than 40"  
\*\*10% off list price for All Home Theater Systems, MP3, Audio Accessories, DVD, DVD Combo  
\*\*10% off list price for All DVD Recorder, Blue-Ray, Digital Camcorders & Accessories, and Digital Cameras  
Guaranteed Delivery: 7-10 Days A/R/O

**CONTRACTOR, ITEM 3: RAY SUPPLY, INC.**

**Item 3 - Pricelist for Extron Electronics**

<u>Item Category/Price List</u>	<u>Discount</u>
Extron Electronics NY State Contract Pricing, effective 9-2009	42%

Manufacturer: Extron Electronics  
Inclusions: All items on price list  
Guaranteed Delivery: 30 Days A/R/O

**CONTRACTOR, ITEM 3: RGB SYSTEMS, INC. D/B/A EXTRON ELECTRONICS**

**Item 3 - Pricelist for RM Educational Software**

<u>Item Category/Price List</u>	<u>Discount</u>
Transforming The 21 <sup>st</sup> Century Classroom - 2009	8% - 50%

Manufacturer: RM  
Inclusions: All items on price list  
Guaranteed Delivery: 10-20 Days A/R/O

**CONTRACTOR, ITEM 3: RM EDUCATIONAL SOFTWARE, INC.**

(continued)

**Item 3 - Pricelist for Marsh Industries, Inc.**

<u>Item Category/Price List</u>	<u>Discount</u>
Marsh Industries October 1, 2008 Visual Product Price List (VPO8-B)	35%

Manufacturer: Marsh Industries, Inc.  
Inclusions: All items on price list  
Guaranteed Delivery: Quick ship (in stock) items: 9 to 12 Days A/R/O  
Custom Items (Retro-Fit): 21 Days A/R/O

**CONTRACTOR, ITEM 3: SHIFFLER EQUIPMENT SALES, INC.**

**Item 3 - Pricelist for Vivitek**

<u>Item Category/Price List</u>	<u>Discount</u>
Vivitek Price List August 1, 2009	39% Hardware (Projectors) 21% Accessories (Lamps, Lenses, & Remote Controls)

Manufacturer: Vivitek  
Inclusions: All items on price list  
Guaranteed Delivery: 30 Days A/R/O

**CONTRACTOR, ITEM 3: TROXELL COMMUNICATIONS, INC.**

**Item 3 - Pricelist for Da-Lite Screen Company**

<u>Item Category/Price List</u>	<u>Discount</u>
Da-Lite Confidential Retail Price (Book) Effective January 1, 2009	18%

Manufacturer: DA-Lite Screen Company  
Inclusions: All items on pricelist  
Guaranteed Delivery: 14-21 Days A/R/O

**CONTRACTOR, ITEM 3: VIDEO HI-TECH CORP. D/B/A ADWAR VIDEO**

**REQUEST FOR CHANGE:**

Any request by the agency or contractor regarding changes in any part of the contract must be made in writing to the Office of General Services, Procurement Services Group, prior to effectuation.

**CONTRACT PAYMENTS:**

Payments cannot be processed by State facilities until the contract products have been delivered in satisfactory condition or services have been satisfactorily performed. Payment will be based on any invoice used in the supplier's normal course of business. However, such invoice must contain sufficient data including but not limited to contract number, description of product or service, quantity, unit and price per unit as well as federal identification number.

State facilities are required to forward properly completed vouchers to the Office of the State Comptroller for audit and payment. All facilities are urged to process every completed voucher expeditiously giving particular attention to those involving cash discounts for prompt payment.

(continued)

If the contract terms indicate political subdivisions and others authorized by law are allowed to participate, those entities are required to make payments directly to the contractor. Prior to processing such payment, the contractor may be required to complete the ordering non-State agency's own voucher form.

See "Contract Billings" in Appendix B, OGS General Specifications.

**ELECTRONIC PAYMENTS:**

The Office of the State Comptroller (OSC) offers an "electronic payment" option in lieu of issuing checks. To obtain an electronic payment authorization form visit the OSC website at [www.osc.state.ny.us](http://www.osc.state.ny.us) or contact them by e-mail at [epunit@osc.state.ny.us](mailto:epunit@osc.state.ny.us) or by phone at 518-474-4032.

**NOTE TO CONTRACTOR:**

This Contract Award Notification is not an order. Do not take any action under this contract except on the basis of purchase order(s) from the agency or agencies.

**CENTRALIZED PROCUREMENT CONTRACT FEE (CPCF):**

Amendments to State Finance Law §163-c imposed a centralized procurement contract fee (procurement fee) to be paid by contractors awarded OGS centralized contracts for the purchase of commodities, services or technology. The pricing offered by contractors for the commodity, service or technology is considered by the Office of General Services (OGS) to be inclusive of the fee. The procurement fee is one half of one percent (.005) of total sales made by Authorized Users of centralized contracts.

The fee, covering the applicable preceding calendar quarter, as well as an accompanying return, must be made by the contractor to the New York State Department of Taxation and Finance ("DTF") no later than forty-five (45) days after the close of each calendar quarter. Payment of the procurement fee, as well as filing of the accompanying return, must be made electronically to DTF. Prior to electronically filing the initial return and electronically paying the initial procurement fee, contractors must register on DTF's Online Tax Center:

<http://www.tax.state.ny.us/nys/home/online.htm>

Quarterly returns must be filed with DTF even if no sales were made under the centralized contract during the preceding calendar quarter. Simultaneously, the contractor must provide its sales report for such preceding calendar quarter to OGS in the format and with details set forth in this solicitation (even if no sales occurred). Contractors must fully cooperate with DTF and OGS relative to such payments and filings. Penalties for failure to comply with the filing and payment requirements are provided for by Article 27 of the Tax Law.

In addition to the penalties prescribed by Article 27 of the Tax Law, failure by a contractor to timely and accurately remit the procurement fee, provide the sales report and file the return for each calendar quarter shall constitute a breach of contract, and the Commissioner of General Services may exercise discretion to terminate such centralized contract on written notice to the contractor.

Additional information including FAQs is available at:

<http://www.ogs.state.ny.us/purchase/ProcurementContractFee.asp>

**DEBRIEFING:**

Contractors and bidders are accorded fair and equal treatment with respect to the opportunity for debriefing. OGS shall, upon request, provide a debriefing to any bidder or awarded contractor that responded to the IFB or RFP regarding the reason that the proposal or bid submitted by the unsuccessful bidder was not selected for a contract award. The post award debriefing should be requested by the bidder or awarded contractor within thirty days of posting of the contract award on the OGS website.

**PREFERRED SOURCE PRODUCTS AND SERVICES:**

Some products/services in this contract may be available from one or more preferred source suppliers such as Correctional Industries (Corcraft), Industries for the Blind of NYS, and NYS Industries for the Disabled. Agencies are reminded to comply with the statutory requirements under Section 162 of the State Finance Law and the guidelines issued by the State Procurement Council to afford first priority to products and services available from preferred sources which meet your form, function and utility.

Contractors are required to include this notice in all price lists and contract updates.

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**OVERLAPPING CONTRACT ITEMS:**

Products/services available in this contract may also be available from other New York State contracts. Agencies should select the most cost effective procurement alternative that meets their program requirements and maintain a procurement record documenting the basis for the selection.

**PSG's DISPUTE RESOLUTION POLICY:**

It is the policy of the Office of General Services' Procurement Services Group (PSG) to provide vendors with an opportunity to administratively resolve disputes, complaints or inquiries related to PSG bid solicitations or contract awards. PSG encourages vendors to seek resolution of disputes through consultation with PSG staff. All such matters will be accorded impartial and timely consideration. Interested parties may also file formal written disputes. A copy of PSG's Dispute Resolution Procedures for Vendors may be obtained by contacting the person shown on the front of this document or through the OGS website ([www.ogs.state.ny.us](http://www.ogs.state.ny.us)).

**PROCUREMENT LOBBYING TERMINATION:**

OGS reserves the right to terminate this contract in the event it is found that the certification filed by the Offerer/bidder in accordance with New York State Finance Law §139-k was intentionally false or intentionally incomplete. Upon such finding, OGS may exercise its termination right by providing written notification to the Offerer/bidder in accordance with the written notification terms of this contract.

**MERCURY-ADDED CONSUMER PRODUCTS:**

Offerers are advised that effective January 1, 2005, Article 27, Title 21 of the Environmental Conservation Law bans the sale or distribution free of charge of fever thermometers containing mercury except by prescription written by a physician and bans the sale or distribution free of charge of elemental mercury other than for medical pre-encapsulated dental amalgam, research, or manufacturing purposes due to the hazardous waste concerns of mercury. The law further states that effective July 12, 2005, manufacturers are required to label mercury-added consumer products that are sold or offered for sale in New York State by a distributor or retailer. The label is intended to inform consumers of the presence of mercury in such products and of the proper disposal or recycling of mercury-added consumer products. Offerers are encouraged to contact the Department of Environmental Conservation, Bureau of Solid Waste, Reduction & Recycling at (518) 402-8705 or the Bureau of Hazardous Waste Regulation at 1-800-462-6553 for questions relating to the law. Offerers may also visit the Department's web site for additional information: <http://www.dec.ny.gov/chemical/8512.html>.

**CONTRACTOR REQUIREMENTS AND PROCEDURES FOR EQUAL EMPLOYMENT AND BUSINESS PARTICIPATION OPPORTUNITIES FOR MINORITY GROUP MEMBERS AND NEW YORK STATE CERTIFIED MINORITY/WOMEN-OWNED BUSINESSES**

In accordance with Article 15-A of the New York State Executive Law (Participation by Minority Group Members and Women with Respect to State Contracts) and in conformance with the Regulations promulgated by the Minority and Women's Business Development Division of the New York State Department of Economic Development set forth at 5 NYCRR Parts 140-144, the Offerer/Contractor agrees to be bound by the following to promote equality of economic opportunities for minority group members and women, and the facilitation of minority and women-owned business enterprise participation on all covered OGS contracts.

a. Equal Employment Opportunity Requirements

By submission of a bid or proposal in response to this solicitation, the Offerer agrees with all of the terms and conditions of Appendix A including Clause 12 - Equal Employment Opportunities for Minorities and Women. The contractor is required to ensure that the provisions of Appendix A clause 12 - Equal Employment Opportunities for minorities and women, are included in every subcontract in such a manner that the requirements of these provisions will be binding upon each subcontractor as to work in connection with the State contract.

b. Participation Opportunities for New York State Certified Minorities and Women-Owned Businesses

Authorized Users are encouraged to make every good faith effort to promote and assist the participation of New York State Certified Minority and Women-owned Business Enterprises (M/WBE) as subcontractors and suppliers on this contract for the provision of services and materials. To locate New York State Certified M/WBEs, the directory of Certified Businesses can be viewed at: [http://www.empire.state.ny.us/Small\\_and\\_Growing\\_Businesses/mwbe.asp](http://www.empire.state.ny.us/Small_and_Growing_Businesses/mwbe.asp)

(continued)

**SCOPE:**

This is a discount from pricelist contract for **new** audio visual equipment and accessories for delivery throughout New York State. Products include but are not limited to multi-image projectors, overhead projectors, slide projectors, film/film strip projectors, manual and electric projection screens, video editing equipment, plasma panels, liquid crystal displays, presentation monitors, document cameras, white boards, presentation control devices, digital cameras, video cameras, and video and digital recorders/receivers.

**NON-STATE AGENCIES PARTICIPATION IN CENTRALIZED CONTRACTS:**

New York State political subdivisions and others authorized by New York State law may participate in contracts. These include, but are not limited to local governments, public authorities, public school and fire districts, public and nonprofit libraries, and certain other nonpublic/nonprofit organizations. See "Participation in Centralized Contracts" in Appendix B, OGS General Specifications. For purchase orders issued by the Port Authority of New York and New Jersey (or any other authorized entity that may have delivery locations adjacent to New York State), the terms of the "Price" clause shall be modified to include delivery to locations adjacent to New York State.

Upon request, all eligible non-State agencies must furnish contractors with the proper tax exemption certificates and documentation certifying eligibility to use State contracts. A list of categories of eligible entities is available on the OGS web site (<http://www.ogs.state.ny.us/purchase/snt/othersuse.asp>). Questions regarding an organization's eligibility to purchase from New York State Contracts may also be directed to OGS Procurement Services Group's Customer Services at 518-474-6717.

**EXTENSION OF USE:**

This contract may be extended to additional States or governmental jurisdictions upon mutual written agreement between New York State (the lead contracting State) and the contractor. Political subdivisions and other authorized entities within each participating State or governmental jurisdiction may also participate in any resultant contract if such State normally allows participation by such entities. New York State reserves the right to negotiate additional discounts based on any increased volume generated by such extensions.

**MINIMUM ORDER:**

Minimum order is \$200.00. Contractor may elect to honor orders for less than the minimum order, however, no additional charges shall be allowed.

**DISCOUNTS:**

The percentage discount offered to authorized users may, at the contractor's option, be increased based on individual orders. Discounts may be greater, but in no instance may they be lower than the awarded discount. The same discount shall be applied to all purchases to be made from the contractor's price list.

**DELIVERY:**

Delivery is expressed in number of calendar days required to make delivery after receipt of a purchase order. Product is required as soon as possible.

Delivery shall be made in accordance with instructions on Purchase Order from each authorized user. If there is a discrepancy between the purchase order and what is listed on the contract, it is the contractor's obligation to seek clarification from the ordering authorized user and, if applicable, from the Office of General Services, Procurement Services Group.

**ESTIMATED QUANTITIES:**

Each contract shall be for the quantities or dollar values actually ordered during the contract period. Authorized users will be encouraged to purchase from contractors who offer the supplies, services, and pricing that best meet their needs in the most practical and economical manner. See "Estimated/Specific Quantity Contracts" and "Participation in Centralized Contracts" in Appendix B, OGS General Specifications.

(continued)

**CONTRACT PERIOD AND RENEWALS:**

Discounts are firm for the entire period of the contract. Discount reduction will not be allowed and is specifically excluded from the terms and conditions of the Invitation for Bid, its specifications and subsequent contract award. Discount increases are permitted at any time.

**SHORT TERM EXTENSION:**

In the event the replacement contract has not been issued, any contract let and awarded hereunder by the State, may be extended unilaterally by the State for an additional period of up to one month upon notice to the contractor with the same terms and conditions as the original contract including, but not limited to, quantities (prorated for such one month extension), prices, and delivery requirements. With the concurrence of the contractor, the extension may be for a period of up to three months in lieu of one month. However, this extension terminates should the replacement contract be issued in the interim.

**CANCELLATION FOR CONVENIENCE:**

The State of New York retains the right to cancel this contract, in whole or in part without reason provided that the Contractor is given at least sixty (60) days notice of its intent to cancel. This provision should not be understood as waiving the State's right to terminate the contract for cause or stop work immediately for unsatisfactory work, but is supplementary to that provision. Any such cancellation shall have no effect on existing Agency agreements, which are subject to the same 60 day discretionary cancellation or cancellation for cause by the respective user Agencies.

**PERIODIC RECRUITMENT:**

The State reserves the right to add contractors for award under Item 3 - Pricelist for Other Manufacturer during the term of the contract if it is determined by the State to be in its best interest and will formally announce when the bid is reissued for this purpose at the discretion of the State.

Vendors shall be required to submit this original bid document which may include additional applicable statutory requirements currently in effect at the time of the new bid solicitation.

Bidders are advised to review the "Qualification of Bidders" clause before submitting a bid under periodic recruitment to ensure they can meet all bid requirements. Under periodic recruitment, the bidder must have achieved a minimum of \$100,000.00 in verifiable audio visual equipment sales to any public entities for the 12 month period preceding the submission of this Invitation for Bids. Required proof of sales will be in the form of a summary of the total sales reported, which shall include the names of the purchasers and the total amount of sales by purchaser. Required proof of sales must be submitted at the time of bid submission. Failure to submit proof of sales at the time of bid submission will result in rejection of bid. The Procurement Services Group reserves the right to request copies of purchase orders and/or invoices for verification or clarification.

Once awarded a contract, a vendor may not resubmit a bid for future consideration. In addition, if a bid is rejected under periodic recruitment, a bidder cannot reapply for a future contract until the next periodic recruitment period. For bids that are awarded under periodic recruitment, the contract term will commence upon award and terminate on the current end date of the contract.

**CONTRACT MIGRATION:**

State Agencies or any other authorized user holding individual contracts with contractors under this centralized contract shall be able to migrate to this contract award with the same contractor, effective on the contract begin date (retroactively, if applicable). Migration by an agency or any other authorized user to the centralized contract shall not operate to diminish, alter or extinguish any right that the agency or other authorized user otherwise had under the terms and conditions of their original contract.

**WARRANTIES:**

See "Warranties" in Appendix B, OGS General Specifications.  
Accessories supplied, shall be compatible with the rest of the product.

**RESERVATION:**

The State reserves the right to negotiate lower pricing, or to advertise for bids, any unanticipated excessive purchase. An "unanticipated excessive purchase" is defined as an unexpected order for a contract product(s) totaling more than \$75,000.00.

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**PRICE LISTS AND CATALOGS:**

Contractor shall be required to furnish, without charge, catalog and pricelists identical to those accepted with their bid, including any changes (additions, deletions, etc.) pursuant to the contract, to authorized users which request them. Catalogs and pricelists provided must reflect all products excluded from the resultant contract either through the omission of those portions or by obvious indications within the catalogs and pricelists.

Catalogs and pricelists may be furnished in either hard-copy or electronic format. If available in both formats, they shall be furnished in the format preferred by the requesting authorized user. Upon request the contractor shall assist authorized users in the use of catalogs and pricelists.

**INSTRUCTION MANUALS:**

Simultaneous with delivery, the contractor(s) shall furnish to the authorized user a complete instruction manual for the product and for each component supplied. The manual shall include complete instructions for unpacking, inspecting, installing, adjusting, aligning, and operating the product, together with layout and interconnection diagrams, schematic and wiring diagrams, preventive and corrective maintenance procedures, and complete parts lists, manufacturer's catalog numbers, and ordering information, if applicable.

**REPORT OF CONTRACT PURCHASES:**

Contractor shall furnish quarterly reports containing total sales for both state agency and authorized non-state agency contract purchases no later than forty-five (45) days after the close of each calendar quarter. The Grand Total Sales Reports for State and Non-State Agencies are due at the same time the procurement fee is payable to the Department of Taxation and Finance, where applicable.

In addition to contractor direct sales, contractor shall submit sales information for all resellers, dealers, distributors or other authorized distribution channels, where such contract sales are provided by other than the contractor. Contractors shall verify if each alternate vendor is a NYS Certified Minority (MBE) or Women (WBE) Owned Businesses. Contractors shall verify such status through the Empire State Development Minority and Women Owned Businesses Database web site at: <http://www.nylovesmwbe.ny.gov/cf/search.cfm>.

A separate report shall be provided in the following format for each authorized distribution channel. The sales report form is forwarded to each contractor at time of award for completion in accordance with the contract terms and conditions:

<u>Item/ SubItem Number</u>	<u>Product or Catalog Number</u>	<u>Product/ Service Description</u>	<u>Total Quantity Shipped to State Agencies</u>	<u>Total Quantity Shipped to Authorized Non-State Agencies</u>	<u>Total Sales \$ State Agencies</u>	<u>Total Sales \$ Authorized Non-State Agencies</u>
					\$	
				Grand Total Sales State and Non-State Agencies		\$

The report is to be submitted electronically in Microsoft Excel 2003 or lower format to the Office of General Services, Procurement Services Group, Tower Bldg., Empire State Plaza, Albany, NY 12242, to the attention of the individual shown on the front page of the Contract Award Notification and shall reference the Group Number, the Award Number, Contract Number, sales period, and contractor's (or other authorized agent) name.

The outlined sales report is the minimum information required. Additional related sales information, such as monthly reports, and/or detailed user purchases may be required and must be supplied upon request.

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**EPA ENERGY STAR PROGRAM:**

The Federal EPA, in cooperation with manufacturers, continues a program to foster the manufacture of energy efficient equipment. New York State fully supports this effort and requests, where applicable, that all products offered comply with EPA Energy Star guidelines for energy efficiency. The State may discontinue use of and/or delete from contract selected products as mandated by any NYS energy legislation that is enacted during the term of this contract. The contractor shall have no recourse with the State for such discontinuance/deletion.

**"OGS OR LESS" GUIDELINES APPLY TO THIS CONTRACT:**

Purchases of the products included in the Invitation For Bids and related Contract Award Notification are subject to the "OGS or Less" provisions of Section 163.3.a.v., Article XI, of the New York State Finance Law. This means that State agencies can purchase products from sources other than the contractor provided that such products are substantially similar in form, function or utility to the products herein and are:

1. lower in price  
-and/or-
2. available under terms which are more economically efficient to the State agency (e.g. delivery terms, warranty terms, etc.).

Agencies are reminded that they must provide the State contractor an opportunity to match the non-contract savings at least two business days prior to purchase. In addition, purchases made under "OGS or Less" flexibility must meet all requirements of law including, but not limited to, advertising in the New York State Contract Reporter, prior approval of the Comptroller's Office and competitive bidding of requirements exceeding the discretionary bid limit. State agencies should refer to Procurement Council Bulletin "OGS or Less Purchases" for complete procedural and reporting requirements.

**DIESEL EMISSION REDUCTION ACT OF 2006 (NEW REQUIREMENT OF LAW):**

On February 12, 2007 the Diesel Emissions Reduction Act took effect as law (the "Law"). Pursuant to new §19-0323 of the N.Y. Environmental Conservation Law ("NYECL") it is now a requirement that heavy duty diesel vehicles in excess of 8,500 pounds use the best available retrofit technology ("BART") and ultra low sulfur diesel fuel ("ULSD"). The requirement of the Law applies to all vehicles owned, operated by or on behalf of, or leased by State agencies and State or regional public authorities. They need to be operated exclusively on ULSD by February 12, 2007. It also requires that such vehicles owned, operated by or on behalf of, or leased by State agencies and State or regional public authorities with more than half of its governing body appointed by the Governor utilize BART.

As a contract vendor the Law may be applicable to vehicles used by contract vendors "on behalf of" State agencies and public authorities. Thirty-three percent (33%) of affected vehicles must have BART by December 31, 2008, sixty-six percent (66%) by December 31, 2009 and one-hundred percent (100%) by December 31, 2010. The Law provides a list of exempted vehicles. Regulations currently being drafted will provide further guidance as to the effects of the Law on contract vendors using heavy duty diesel vehicles on behalf of the State. The Law also permits waivers of ULSD and BART under limited circumstances at the discretion of the Commissioner of Environmental Conservation. The Law will also require reporting from State agencies and from contract vendors in affected contracts.

Therefore, the bidder hereby certifies and warrants that all heavy duty vehicles, as defined in NYECL §19-0323, to be used under this contract, will comply with the specifications and provisions of NYECL §19-0323, and any regulations promulgated pursuant thereto, which requires the use of BART and ULSD, unless specifically waived by NYSDEC. Qualification and application for a waiver under this Law will be the responsibility of the bidder.

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**State of New York  
 Office of General Services  
 PROCUREMENT SERVICES GROUP  
 Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product's end user.**

**Contract No.:** \_\_\_\_\_ **Contractor:** \_\_\_\_\_

**Describe Product\* Provided (Include Item No., if available):** \_\_\_\_\_

**\*Note:** "Product" is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term "Product" includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

**CONTRACTOR**

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_ (over)

Agency: \_\_\_\_\_ Prepared by: \_\_\_\_\_

Address: \_\_\_\_\_ Title: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ E-mail: \_\_\_\_\_

**Please detach or photocopy this form & return by FAX to 518/474-2437 or mail to:**

OGS PROCUREMENT SERVICES GROUP  
 Customer Services, 37th Floor  
 Corning 2<sup>nd</sup> Tower - Empire State Plaza  
 Albany, New York 12242

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