

Information for NYS Executive Agencies and Contract Users

As you are aware the State of New York, in conjunction with the National Association of State Procurement Officials, has established multi-state, comprehensive, multiple award contracts with authorized distributors or manufacturers. New York State authorized contract users, please refer to "HOW TO USE THIS CONTRACT." Contracts were awarded for equipment that qualifies for Homeland Security Grant Funding (HSGP), Law Enforcement Terrorism Prevention Program (LETPP) funding and the many grants coordinated by the NYS Division of Homeland Security and Emergency Services. It should be noted that there is equipment available on these contracts that may be used for emergency response related activities but does not qualify for grant funding. The contracts had an initial term of 5 years and have been renewed for an additional 5 years.

Equipment under the following categories is available:

1. Personal Protective Equipment (PPE)
2. Explosive Device Mitigation and Remediation Equipment
3. CBRNE Search and Rescue Equipment
4. Detection Equipment
5. Decontamination Equipment
6. Physical Security Enhancement Equipment
7. Terrorism Incident Prevention Equipment
8. CBRNE Logistical Support Equipment
9. Medical Supplies
10. CBRNE Reference Materials
11. Agricultural Terrorism Prevention, Response and Mitigation Equipment
12. Intervention Equipment
13. Other Authorized Equipment Offering is not limited to the categories as listed above, equipment filling additional authorized categories is offered

DEFINITIONS:

Authorized Equipment is equipment that the Federal Government has accepted as suitable for purchase using Federal Grant Program Administration (FGPA) monies. For questions regarding the procurement of equipment authorized under the Federal Emergency Management Agency (FEMA) grant guidelines and current lists of categories, please refer to the Responder Knowledge Base website; <http://www.rkb.us> The website has links to the current AEL (Authorized Equipment List) as determined by FEMA.

Certified Equipment is equipment that has been tested and meets appropriate industry standards that have been set by the government or other professional organizations such as National Fire Prevention Association (NFPA), UL - Underwriters lab, etc. For questions regarding the procurement of equipment certified under FEMA grant guidelines, please refer to the Responder Knowledge Base website; <http://www.rkb.us>

HOW TO USE THIS CONTRACT:

Authorized users may no longer purchase any item with a value greater than \$200,000 and all such items were removed from the contracts. No new items of that value or greater will be added for the remainder of the contract term. Additionally, items with a value greater than \$85,000 will be removed from the contracts by March 31, 2012.

When a NYS Agency plans to make a purchase from this contract where a single items value is more \$50,000 **prior approval by OSC will be required.** In submitting a purchase order to OSC for prior approval the authorized user must:

- ◆ Ensure that the commodities being acquired meet their form, function and utility needs;
- ◆ Document and justify the selection of the vendor;
- ◆ Document and justify the reasonableness of the price to be paid;
- ◆ Comply with the agency's internal policies and procedures

The basis for selection among multiple contracts at the time of purchase shall be the most economical alternative that meets form, function, and utility unless there are overriding practical issues, and should be in the best interests of the States, taking into consideration:

- ◆ Form, function and utility needs of the purchaser
- ◆ Price
- ◆ Overhead associated with storage and inventory of the goods
- ◆ Note that construction costs to prepare for installation are not covered in this award

1. These contracts are not limited to authorized equipment only. If using Federal Homeland Defense funds or Law Enforcement Terrorism Prevention Federal Grant monies end-users should check to be sure equipment they wish to purchase under this contract is authorized. End-users must notify the vendor at time of ordering (place information on Purchase Order) that these funds or grant monies are being used. This is required to enable vendors to meet Federal grant tracking requirements.
2. If you are purchasing a large volume of a specific piece of equipment or costly item and know the manufacturer of the product, please access the manufacturer line spreadsheet See Summary page at <http://www.ogs.ny.gov/purchase/spg/pdfdocs/3823219745ME.pdf>. This sheet lists manufacturers offered on this contract and the vendors carrying them. Obtain pricing from as many vendors as possible and compare. It is strongly recommended that contract users seek pricing from more than one contractor especially if they are purchasing large amounts of goods or high dollar amount items
3. If you do not have a specific manufacturer item in mind, go to section of this award (page 8) that lists the types of equipment offered by vendors for a list of contractors and equipment categories offered.
4. A price list is included in this award for each vendor so that you may check pricing. Select vendors offering the type of equipment you wish to purchase. Contact selected contractor and ask if pricing can be improved.
5. Choose the most cost effective option meeting your needs; document your choice for the procurement record and proceed with the purchase.
6. In case of emergency please follow your agency's emergency procurement procedures.

NYS Contract Users Please Note: For questions regarding the procurement of equipment authorized under the Federal Grant contact guidelines please refer to the Responder Knowledge Base website; <https://www.rkb.us>. The website has links to all of the current and prior year Authorized Equipment List's (AEL) as determined by FEMA. All procurements utilizing FEMA grants administered by the NYS Division of Homeland Security and Emergency Services (DHSES) can either visit the Responder Knowledge Base website or call DHSES at 1-518-242-5000. NYS Division of Homeland Security and Emergency Services website: <http://www.dhSES.ny.gov/oct/>

Additional Information for NYS Contract Users

NYS contract users should be aware that there are additional NYS contracts that may offer similar equipment to that covered by some HIRE vendors.

Examples of other OGS centralized statewide contracts that may cover items needed for domestic preparedness include, but are not limited to:

Group Number	Title	Commodity
12000	Laboratory Supplies and Equipment (Biological Safety Cabinets and Accessories)	Baker Company Biological Safety Cabinets and Accessories.
12000	Laboratory Supplies and Equipment	Comprehensive, statewide, multiple award contracts for laboratory supplies and equipment.
20060	Books and Non-Print Library Materials and Related Ancillary Services	This award covers Books and Non-Print Library Materials and Related Ancillary Services. Types of Books included are Trade, Non-Trade, Scientific, Technical, Law, Text Books, Reference, Encyclopedias, Handbooks, University Press Publications, Society or Association Publications, Foreign Publications and Out of Print Books. Non-Print items include Audio Cassettes, Audio Visual Materials, Books on Tape/CD/DVD, CD-ROM, CD's, Encyclopedias, Laser Disc, Maps/Globes/Atlases/Charts, Microcomputer Software, Microform, Slides, Video Tapes, DVD's, Video Games & Sheet Music/Scores.
35205	Body Armor, Law Enforcement	This contract award contains various manufacturers' lines of Body Armor for law enforcement agencies including tactical, puncture and stab resistant. It also includes body and face shields, tactical helmets and other related riot control equipment.
20915	Furniture - All Types (Except Hospital Room and Patient Handling)	Furniture All Types Statewide: Household & Quarters; Office Case goods & Systems; School (all age groups); Shelving (open and high density) & Storage; Library; Computer; Auditorium & Theater; Task & Specialty Seating; Public Area Furnishings; Conference & Training Room. Excludes furniture specific to Hospital Room & Direct Patient Care.
38700	SCIENTIFIC EQUIPMENT (Molecular and Cell Biology, Spectroscopy, Chromatography, Human Identification & Forensics) (Instruments/Accessories, Consumables, Extended Equip Maintenance Warranties)	This award covers several manufacturers' lines of molecular and cell biology equipment, spectroscopy and photo spectrometer equipment, chromatography equipment, human identification and forensic equipment and related accessories, consumables and extended equipment maintenance warranties.
39000	Industrial and Commercial Supplies and Equipment	This comprehensive catalog contract provides a means for inventory reduction by offering quick shipping (usually 24-48 hours) of a broad array of products; aggregation and purchase of a variety of different products from the same contractor with a single order.
77200	Radio Communications Equipment	These are statewide, multiple award, periodic recruitment contracts that provide for the purchase, installation, and maintenance of two-way radio equipment and supplemental public-safety systems.

77200	Public Safety Ancillary Equipment and Accessories	Public Safety Equipment and Accessories
77201	Security Systems and Solutions	Security Systems and Solutions
35800	Traffic Control Equipment	Traffic Control equipment includes the components required for the installation, operation, control and maintenance of electronic traffic signal systems which are necessary for safe travel on the streets and highways.
35200	Firearms, ammunition, handcuffs, batons, holsters and targets	Firearms, ammunition, holsters, handcuffs, batons, targets and related products