

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [C-02568](#)

DATE: June 10, 2005

GROUP: 34104 – Reagents – Roche/BMD-Hitachi
(Roche Diagnostics)
(Nathan Kline Institute)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Donna M. McNeil
Purchasing Officer I
(518) 474-0912
donna.mcneil@ogs.state.ny.us

CONTRACT PERIOD: July 1, 2002 through
September 30, 2005

**CONTRACTOR/
CONTRACT NO.:** Roche Diagnostics Corporation
PC59584

SUBJECT: THREE MONTH EXTENSION/CONTACT INFORMATION UPDATE

TO THE NEW YORK STATE OFFICE OF MENTAL HEALTH:

The above mentioned contract has been extended for three (3) months, until September 30, 2005.

The new contact for the contracts is:	Contact:	Angie Rehfus
	Phone:	800-428-5076
	Fax:	800-722-7222
	Email:	angie.rehfus@roche.com

All other terms and conditions remain unchanged.

Please audit all purchase orders and invoices accordingly.

We suggest you attach this memorandum to the front of your contract award.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [C-02568](#)

DATE: May 25, 2004

GROUP: 34104 - Reagents - Roche/BMD-Hitachi
(Roche Diagnostics) (Nathan Kline Institute)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Donna M. McNeil
Purchasing Officer I
(518) 474-0912
donna.mcneil@ogs.state.ny.us

CONTRACT PERIOD: July 1, 2002 -
June 30, 2005

CONTRACTOR: Roche Diagnostic Corporation
CONTRACT NO.: PC59584

SUBJECT: Contract Renewal

TO NEW YORK STATE OFFICE OF MENTAL HEALTH:

The above contract is renewed through June 30, 2005 or until a new contract is in place, whichever is first.

All other terms and conditions remain unchanged. Please audit all purchase orders and invoices accordingly. We suggest you attach this memorandum to the front of your contract award.

New York State Office Of General Services
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Albany, New York 12242
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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [C-02568](#)

DATE: May 9, 2003

GROUP: 34104 - Reagents - Roche/BMD-Hitachi
(Roche Diagnostics) (Nathan Kline Institute)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

William Englander
Purchasing Officer I
(518) 474-3822
william.englisher@ogs.state.ny.us

CONTRACT PERIOD: July 1, 2002 through
June 30, 2004

**CONTRACTOR/
CONTRACT NO.:** Roche Diagnostics Corporation
PC59584

SUBJECT: Contract Renewal

TO THE NEW YORK STATE OFFICE OF MENTAL HEALTH:

CONTRACT RENEWAL

The above contract is renewed through June 30, 2004.

All other terms and conditions remain unchanged. Please audit all purchase orders and invoices accordingly. We suggest you attach this memorandum to the front of your contract award.

State of New York Executive Department
Office Of General Services
Procurement Services Group
Corning Tower Building - 38th Floor
Empire State Plaza
Albany, New York 12242
<http://www.ogs.state.ny.us>

CONTRACT AWARD NOTIFICATION

Title	:	Group 34104 - Reagents - Roche/BMD-Hitachi (Roche Diagnostics) (Nathan Kline Institute) Classification Code(s): 12 & 42
Award Number	:	C-02568
Contract Period	:	July 1, 2002 through June 30, 2003
Bid Opening Date	:	June 14, 2002
Date of Issue	:	July 31, 2002
Specification Reference	:	As Incorporated In The Request for Quotation
Contractor Information	:	Appears on Page 2 of this Award

Address Inquiries To:

State Agencies & Vendors

Name : William Englander
Title : Purchasing Officer I
Phone : 518-474-3822
Fax : 518-474-1563
E-mail : william.englisher@ogs.state.ny.us

**The Procurement Services Group values your input.
Complete and return "Contract Performance Report" at end of document.**

Description

Roche Diagnostics Products (Reagents) for use with BMD-Hitachi Analyzer.

PR # 02568

(continued)

NOTE: See individual contract items to determine actual awardees.

<u>CONTRACT #</u>	<u>CONTRACTOR & ADDRESS</u>	<u>TELEPHONE #</u>	<u>FED.IDENT.#</u>
PC59584	Roche Diagnostic Corporation 9115 Hague Road Indianapolis, IN 46250	800-428-5074 ext. 3823 Julie M. Gates Fax: 317-576-7129 E-mail: julie.gates@roche.com	132511923

Cash Discount, If Shown, Should be Given Special Attention.

**INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.
(See "Contract Payments" and "Electronic Payments" in this document.)**

AGENCIES SHOULD NOTIFY THE PROCUREMENT SERVICES GROUP PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE PROCUREMENT SERVICES GROUP.

SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:

The Procurement Services Group supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS,RP,RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

NOTE TO ALL CONTRACT USERS:

The terms and conditions of the bid solicitation which apply to the award appear at the end of this document. We strongly advise all contract users to familiarize themselves with all terms and conditions before issuing a purchase order.

PRICE:

Price shall include all customs duties and charges and is net, F.O.B. destination with shipping charges prepaid and added to the invoice, State of New York Department of Mental Health, Nathan Kline Institute, 140 Old Orangeburg Road, Building 35, Orangeburg, NY 10962 including tailgate delivery. Customers will be responsible for additional charges should emergency or overnight delivery be required. Orders over \$5,000.00 for Nathan Kline Institute will be shipped at no charge.

(continued)

Contract Period - 7/1/2002 to 6/30/2003

<u>Item No.</u>	<u>Product No.</u>	<u>Description</u>	<u>Price Each</u>
1.	1970623	Albumin/BCG, SYS 3 R-1	\$264.00
2.	1970640	Albumin/BCG, SYS 3 R-2	\$264.00
3.	1127551	Calcium Oleary Large R-1	\$264.00
4.	1127560	Calcium Oleary Large R-2	\$264.00
5.	1224310	Cell Clean 90	\$78.40
6.	7250300	Cell Set	\$1,008.00
7.	1972235	DFAS HDL/LDL Calibrator	\$52.00
8.	1930753	HDL C Plus, SYS 3 R-1	\$1,663.20
9.	1930770	HDL C Plus, SYS 3 R-2	\$1,723.68
10.	409149	Hitergent	\$136.00
11.	1985922	Iron STD	\$74.40
12.	1970771	Iron, SYST 3 R-1	\$462.00
13.	1970798	Iron, SYST 3 R-2	\$440.00
14.	409079	Obs. Lamp (new #705-0840)	\$202.40
15.	1489836	Liq Bun SYS, R-1	\$226.30
16.	1820206	Liq Bun SYS, R-2	\$253.00
17.	1273612	Magnesium, SYS 3, R-1	\$330.00
18.	1273604	Magnesium, SYS 3, R-2	\$330.00
19.	7224002	Potassium Cartridge, Hitachi	\$207.20
20.	759350	CFAS Calibrator (Precical)	\$68.00
21.	1821440	Preciset U/CSF Protein	\$36.80
22.	7224011	Sodium Cartridge, Hitachi	\$204.00
23.	1553844	T Protein R-1	\$165.00
24.	1553852	T Protein R-2	\$229.00
25.	1555707	T-Amylase, Liq R-1	\$374.00
26.	1555804	T-Amylase, Liq R-2	\$1,365.10
27.	1822748	Total Bilirubin R-1	\$660.00
28.	1822756	Total Bilirubin R-2	\$703.45
29.	1877801	Urinary/CSF Protein	\$588.00

DELIVERY SCHEDULE: To be called for as needed until 6/30/03

Manufacturer: Roche Diagnostics Corporation

Guaranteed Delivery: 10 Days A/R/O

Person to contact for expediting NYS contract orders:

LS Customer Service Department
800-428-5030
Fax: 800-628-5555

Person to contact in the event of an emergency occurring after business hours or on weekend/holidays:

Normal Business Hours: 24 hours/day, 365 days/year
Technical Support
800-428-2336
Fax: 317-576-4145

Electronic Access Ordering (EDI) is available. Contact contractor for details.

(continued)

REQUEST FOR CHANGE:

Any request by the agency or contractor regarding changes in any part of the contract must be made in writing to the Office of General Services, Procurement Services Group, prior to effectuation.

CONTRACT PAYMENTS:

Payments cannot be processed by State facilities until the contract products have been delivered in satisfactory condition or services have been satisfactorily performed. Payment will be based on any invoice used in the supplier's normal course of business. However, such invoice must contain sufficient data including but not limited to contract number, description of product or service, quantity, unit and price per unit as well as federal identification number.

State facilities are required to forward properly completed vouchers to the Office of the State Comptroller for audit and payment. All facilities are urged to process every completed voucher expeditiously giving particular attention to those involving cash discounts for prompt payment.

ELECTRONIC PAYMENTS:

The Office of the State Comptroller (OSC) offers an "electronic payment" option in lieu of issuing checks. Contact OSC to obtain an information packet at 518-474-4032 or e-mail to epunit@osc.state.ny.us or visit their website at www.osc.state.ny.us.

NOTE TO CONTRACTOR:

This Contract Award Notification is not an order. Do not take any action under this contract except on the basis of purchase order(s) from the agency or agencies.

If a purchase order is not received from the agency listed within two weeks after receipt of this award, the contractor should contact the agency directly requesting the submission of a purchase order. The Agency contact person is Kristine Immediato, who can be reached at 845-398-5402.

NOTE TO AGENCY:

Orders under this contract are to be submitted directly to the contractor.

ESTIMATED QUANTITIES:

The quantities or dollar values listed are estimated only. See "Estimated/Specific Quantity Contracts" in Appendix B, OGS General Specifications.

NOTE TO CONTRACTOR:

In the event a specified manufacturer's product listed in the Contract Award Notification becomes unavailable or cannot be supplied to the State by the contractor for any reason (except as provided for in the "Savings/Force Majeure" clause in Appendix B, OGS General Specifications), a product deemed by the Office of General Services to be equal to or better than the specified product must be substituted by the contractor at no additional cost or expense to the State.

OVERLAPPING CONTRACT ITEMS:

Products available in this contract may also be available from other State contracts. Agencies should select the most cost effective procurement alternative that meets their program requirements and maintain a procurement record documenting the basis for this selection.

SHORT TERM EXTENSION:

In the event the replacement contract has not been issued, any contract let and awarded hereunder by the State, may be extended unilaterally by the State for an additional period of up to one month upon notice to the contractor with the same terms and conditions as the original contract including, but not limited to, quantities (prorated for such one month extension), prices, and delivery requirements. With the concurrence of the contractor, the extension may be for a period of up to three months in lieu of one month. However, this extension terminates should the replacement contract be issued in the interim.

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REPORT OF CONTRACT PURCHASES:

Contractor shall furnish report of purchases made from contract the fifteenth of the month following the end of each six month period. The reports shall be in the following format:

<u>Item/ SubItem Number</u>	<u>Product or Catalog Number</u>	<u>Product/ Service Description</u>	<u>Total Quantity Shipped</u>	<u>Total \$ Value</u>
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The report is to be submitted to the Office of General Services, Procurement Services Group, Tower Bldg., Empire State Plaza, Albany, NY 12242, to the attention of the individual shown on the front page of the Contract Award Notification and shall reference the Group Number, the Invitation for Bids Number, Contract Number, sales period, and contractor's name.

Additional related sales information, such as monthly reports, and/or detailed user purchases may be required and must be supplied upon request.

Failure to submit the required report may be cause for disqualification of contractor for future contracts.

(continued)

**State of New York
Office of General Services
PROCUREMENT SERVICES GROUP
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product's end user.**

Contract No.: _____ **Contractor:** _____

Describe Product* Provided (Include Item No., if available): _____

***Note:** "Product" is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term "Product" includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

CONTRACTOR

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments: _____

_____ (over)

Agency: _____ Prepared by: _____

Address: _____ Title: _____

_____ Date: _____

_____ Phone: _____

_____ E-mail: _____

Please detach or photocopy this form & return by FAX to 518/474-2437 or mail to:

OGS PROCUREMENT SERVICES GROUP
Customer Services, Room 3711
Corning 2nd Tower - Empire State Plaza
Albany, New York 12242
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