

State of New York Executive Department  
Office Of General Services  
Procurement Services Group  
Corning Tower Building - 38th Floor  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.state.ny.us>

## CONTRACT AWARD NOTIFICATION

|                                |   |   |
|--------------------------------|---|---|
| <b>Title</b>                   | : | <b>Group 34104 - Culture Media and Reagents<br/>(Nathan Kline Institute)<br/>(Abbott Laboratories Reference)<br/>Classification Code(s): 12, 42</b> |
| <b>Award Number</b>            | : | <b>C-02202 (Replaces Award C-4187)</b>  |
| <b>Contract Period</b>         | : | <b>August 1, 2002 through July 31, 2003</b>   |
| <b>Bid Opening Date</b>        | : | <b>April 15, 2002</b>   |
| <b>Date of Issue</b>           | : | <b>June 14, 2002</b>  |
| <b>Specification Reference</b> | : | <b>As Incorporated In The Request for Quotation</b>   |
| <b>Contractor Information</b>  | : | <b>Appears on Page 2 of this Award</b>  |

### Address Inquiries To:

Name : William Englander  
Title : Purchasing Officer I  
Phone : 518-474-3822  
Fax : 518-474-1563  
E-mail : [william.englisher@ogs.state.ny.us](mailto:william.englisher@ogs.state.ny.us)

**The Procurement Services Group values your input.  
Complete and return "Contract Performance Report" at end of document.**

### Description

Reagents to be used in testing for hepatitis, cancer diagnostics, diabetes monitoring and treating anemia in the 25 OMH hospitals and drug and alcohol treatment centers.

PR # 02202

(continued)

**NOTE: See individual contract items to determine actual awardees.**

| <b><u>CONTRACT #</u></b> | <b><u>CONTRACTOR &amp; ADDRESS</u></b>  | <b><u>TELEPHONE #</u></b>   | <b><u>FED.IDENT.#</u></b> |
|--------------------------|---|---|---------------------------|
| PC59422                  | ABBOTT LABORATORIES INC<br>Diagnostic Division<br>Dept. 943, Bldg. AP6C<br>100 Abbott Park Road<br>Abbott Park, IL 60064-3500 | 800-323-9100<br>847-937-7160<br>Cara Zaruba<br>Fax: 847-937-0074<br>Website: www.abbott.com | 364184946                 |

Cash Discount, If Shown, Should be Given Special Attention.

**INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.  
(See "Contract Payments" and "Electronic Payments" in this document.)**

AGENCIES SHOULD NOTIFY THE PROCUREMENT SERVICES GROUP PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE PROCUREMENT SERVICES GROUP.

**SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:**

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

**RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:**

The Procurement Services Group supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

|            |                           |
|------------|---------------------------|
| RS, RP, RA | Recycled                  |
| RM         | Remanufactured            |
| SW         | Solid Waste Impact        |
| EE         | Energy Efficient          |
| E*         | EPA Energy Star           |
| ES         | Environmentally Sensitive |

**NOTE TO ALL CONTRACT USERS:**

The terms and conditions of the bid solicitation which apply to the award appear at the end of this document. We strongly advise all contract users to familiarize themselves with all terms and conditions before issuing a purchase order.

**PRICE:**

Price includes all customs duties and charges and is net, F.O.B. destination with shipping charges prepaid and added to the invoice, State of N.Y. Office of Mental Health, Nathan Kline Institute, 140 Old Orangeburg Road, Building 35, Orangeburg, NY 10962 including tailgate delivery. Customer will be responsible for additional charges should emergency or overnight delivery be required. Orders over \$5,000.00 for Nathan Kline Institute will be shipped at no charge.

(continued)

Standing Order 2002 - 2003  
8/1/2002 - 7/31/2003

| <u>Item No.</u> | <u>Description Catalogue No.</u>         | <u>Est. Annual Quantities</u> | <u>Price Each</u> |
|-----------------|--|-------------------------------|-------------------|
| 1.              | AUSAB #9006-64                           | 160 kits                      | \$210.00/kit      |
| 2.              | AUSZYME, 100 Test Kit (W/O ACC) #1980-26 | 160 kits                      | \$149.00/kit      |
| 3.              | HAVAB-EIA #7895-24                       | 52 kits                       | \$329.00/kit      |
| 4.              | HCV 2.0 #4A14-24                         | 120 kits                      | \$695.00/kit      |
| 5.              | HEPATITS B CONFIRMATORY #101210          | 18 kits                       | \$ 88.00/kit      |
| 6.              | CORZYME #9977-24                         | 55 kits                       | \$309.00/kit      |
| 7.              | HAVAB-M IMX #2263-66                     | 20 kits                       | \$710.00/kit      |
| 8.              | HBCORE-M IMX #2260-66                    | 12 kits                       | \$710.00/kit      |
| 9.              | MEIA #2 DILBUFFER #8374-04               | 36 kits                       | \$ 32.60/kit      |
| 10.             | IMX HBCORE M QC #2260-10                 | 8 kits                        | \$ 88.40/kit      |
| 11.             | IMX HAVAB-M QC #2263-10                  | 6 kits                        | \$ 88.40/kit      |
| 12.             | CEA KIT #3A33-66                         | 8 kits                        | \$808.00/kit      |
| 13.             | CEA CALIBRATOR #9C23-01                  | 2 ea.                         | \$ 88.40          |
| 14.             | CEA CONTROL #9C23-10                     | 2 kits                        | \$ 29.45/kit      |
| 15.             | PSA DILUENT BUFFER #2245-50              | 12 kits                       | \$ 24.75/kit      |
| 16.             | IMX PRINT PAPER 6 ROLL/PK #968407        | 12 ea.                        | \$ 88.75          |
| 17.             | BLANK CELLS #8392-01                     | 6 ea.                         | \$ 20.45          |
| 18.             | GLYCATED HEMOGLOBIN CALIBRATOR #1A86-01  | 8 ea.                         | \$ 88.40          |
| 19.             | GLYCATED HEMOGLOBIN KIT #1A86-88         | 50 kits                       | \$463.00/kit      |
| 20.             | GLYCO CONTROL QC #1A86-10                | 12 kits                       | \$ 88.40/kit      |
| 21.             | PSA KIT #2245-66                         | 40 kits                       | \$972.00/kit      |
| 22.             | PSA CALIBRATOR #9C04-01                  | 3 ea.                         | \$ 88.40          |
| 23.             | PSA CONTROL #9C04-10                     | 12 kits                       | \$ 29.45/kit      |
| 24.             | QUANTUM LAMP 2/PK #7845-02               | 6 ea.                         | \$ 28.10          |
| 25.             | QUANTUM RIBBON 2/PK #7846-02             | 6 ea.                         | \$ 16.40          |
| 26.             | QUANTUM PRINT PAPER 6/PK #7844-06        | 6 ea.                         | \$ 17.75          |
| 27.             | PPC OPTICAL REFERENCE SOLN, EA #1B0701   | 6 ea.                         | \$ 7.85           |

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DELIVERY SCHEDULE: To be called for as needed until 7/31/2003

Manufacturer: Abbott Laboratories, Inc.

Guaranteed Delivery: 5 Work Days A/R/O

Electronic Access Ordering (EDI) is available. Contact contractor for details.

Person or persons to contact for expediting New York State contract orders:

Abbott Diagnostic Division Customer Service

800-323-9100

Fax: 847-938-5759

E-mail: [www.e-abbott.com](http://www.e-abbott.com)

Person or persons to contact in the event of an emergency occurring after business hours or on weekend/holidays:

Normal Business Hours: 8:00 AM - 5:00 PM Monday - Sunday

Barry Koplik

Representative

866-243-1202

866-535-7104

E-mail: [Barry.Koplik@abbott.com](mailto:Barry.Koplik@abbott.com)

REQUEST FOR CHANGE:

Any request by the agency or contractor regarding changes in any part of the contract must be made in writing to the Office of General Services, Procurement Services Group, prior to effectuation.

CONTRACT PAYMENTS:

Payments cannot be processed by State facilities until the contract products have been delivered in satisfactory condition or services have been satisfactorily performed. Payment will be based on any invoice used in the supplier's normal course of business. However, such invoice must contain sufficient data including but not limited to contract number, description of product or service, quantity, unit and price per unit as well as federal identification number.

State facilities are required to forward properly completed vouchers to the Office of the State Comptroller for audit and payment. All facilities are urged to process every completed voucher expeditiously giving particular attention to those involving cash discounts for prompt payment.

If the contract terms indicate political subdivisions and others authorized by law are allowed to participate, those entities are required to make payments directly to the contractor. Prior to processing such payment, the contractor may be required to complete the ordering non-State agency's own voucher form.

See "Contract Billings" in Appendix B, OGS General Specifications.

CONTRACT PERIOD AND RENEWALS:

It is the intention of the State to enter into a contract for a one year period from August 1, 2002 to July 31, 2003 except that the commencement and termination dates may be adjusted forward unilaterally by the State for any resulting contract for up to two calendar months, by indicating such change on the Contract Award Notification.

The contract dates may be adjusted forward beyond two months only with the approval of the successful bidder. If, however, the bidder is not willing to accept an adjustment of the contract dates beyond the two month period, the State reserves the right to proceed with an award to another bidder.

Prices or discounts quoted are to be firm for the entire period of the contract. Price escalation will not be allowed and is specifically excluded from the terms and conditions of the Invitation for Bid, its specifications and subsequent contract award. Price decreases are permitted at any time.

If mutually agreed between the Procurement Services Group and the contractor, the contract may be renewed under the same terms and conditions for additional period(s) not to exceed a total contract term of five (5) years.

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**SHORT TERM EXTENSION:**

In the event the replacement contract has not been issued, any contract let and awarded hereunder by the State, may be extended unilaterally by the State for an additional period of up to one month upon notice to the contractor with the same terms and conditions as the original contract including, but not limited to, quantities (prorated for such one month extension), prices, and delivery requirements. With the concurrence of the contractor, the extension may be for a period of up to three months in lieu of one month. However, this extension terminates should the replacement contract be issued in the interim.

**INSTRUCTION MANUALS:**

Simultaneous with delivery, the contractor(s) shall furnish to the authorized user a complete instruction manual for the product and for each component supplied. The manual shall include complete instructions for unpacking, inspecting, installing, adjusting, aligning, and operating the product, together with layout and interconnection diagrams, schematic and wiring diagrams, preventive and corrective maintenance procedures, and complete parts lists, manufacturer's catalog numbers, and ordering information, if applicable.

**NOTE TO CONTRACTOR:**

This Contract Award Notification is not an order. Do not take any action under this contract except on the basis of purchase order(s) from the agency or agencies.

If a purchase order is not received from the agency listed within two weeks after receipt of this award, the contractor should contact the agency directly requesting the submission of a purchase order. The Agency contact person is Kristine Immediato, who can be reached at 845-398-5402.

**OVERLAPPING CONTRACT ITEMS:**

Products available in this contract may also be available from other State contracts. Agencies should select the most cost effective procurement alternative that meets their program requirements and maintain a procurement record documenting the basis for this selection.

**REPORT OF CONTRACT PURCHASES:**

Contractor shall furnish report of purchases made from contract the fifteenth of the month following the end of each six-month period. The reports shall be in the following format:

| <u>Item/<br/>SubItem<br/>Number</u> | <u>Product or<br/>Catalog<br/>Number</u> | <u>Product/<br/>Service<br/>Description</u> | <u>Total<br/>Quantity Shipped</u> | <u>Total \$<br/>Value</u> |
|-------------------------------------|--|---|-----------------------------------|---------------------------|
|-------------------------------------|--|---|-----------------------------------|---------------------------|

The report is to be submitted to the Office of General Services, Procurement Services Group, Tower Bldg., Empire State Plaza, Albany, NY 12242, to the attention of the individual shown on the front page of the Contract Award Notification and shall reference the Group Number, the Invitation for Bids Number, Contract Number, sales period, and contractor's name.

Additional related sales information, such as monthly reports, and/or detailed user purchases may be required and must be supplied upon request.

Failure to submit the required report may be cause for disqualification of contractor for future contracts.

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**State of New York  
Office of General Services  
PROCUREMENT SERVICES GROUP  
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product's end user.**

**Contract No.:** \_\_\_\_\_ **Contractor:** \_\_\_\_\_

**Describe Product\* Provided (Include Item No., if available):** \_\_\_\_\_

**\*Note:** "Product" is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term "Product" includes Licensed Software.

|   | Excellent | Good | Acceptable | Unacceptable |
|---|-----------|------|------------|--------------|
| • Product meets your needs              |           |      |            |              |
| • Product meets contract specifications |           |      |            |              |
| • Pricing                               |           |      |            |              |

**CONTRACTOR**

|                                     | Excellent | Good | Acceptable | Unacceptable |
|-------------------------------------|-----------|------|------------|--------------|
| • Timeliness of delivery            |           |      |            |              |
| • Completeness of order (fill rate) |           |      |            |              |
| • Responsiveness to inquiries       |           |      |            |              |
| • Employee courtesy                 |           |      |            |              |
| • Problem resolution                |           |      |            |              |

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_ (over)

Agency: \_\_\_\_\_ Prepared by: \_\_\_\_\_

Address: \_\_\_\_\_ Title: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ E-mail: \_\_\_\_\_

**Please detach or photocopy this form & return by FAX to 518/474-2437 or mail to:**

OGS PROCUREMENT SERVICES GROUP  
Customer Services, Room 3711  
Corning 2<sup>nd</sup> Tower - Empire State Plaza  
Albany, New York 12242  
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