

New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [18826](#)

**DATE:** June 24, 2009

**GROUP:** 21510 – PICNIC TABLES AND RELATED  
OUTDOOR FURNITURE (Wood, Plastic  
Steel & Aluminum) (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Richard W. Newton  
Purchasing Officer I  
Phone: (518) 486-9023  
Fax: (518) 474-5052  
[richard.newton@ogs.state.ny.us](mailto:richard.newton@ogs.state.ny.us)

**CONTRACT PERIOD:** July 1, 2004 to  
June 30, 2009

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR(S)/**

**CONTRACT NO(S):** JAMESTOWN ADVANCED PRODUCTS CORP. / PC61170  
JAYHAWK PLASTICS, INC. / PC61171  
LONG LUMBER & SUPPLY CORP. / PC61172  
GREENTREE PLASTICS INC. / PC61173

**SUBJECT:** CONTRACT TO LAPSE – DELAYED REPLACEMENT

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

The above referenced contract for Picnic Tables and Related Outdoor Furniture will lapse effective June 30, 2009. A thirty-day delay in the award of a replacement contract is anticipated.

Those agencies with requirements for picnic tables and related outdoor furniture should place orders immediately or should follow their Agency guidelines for the purchase of these products.

Please adjust your records accordingly.

If you have questions regarding the above information, please contact this office.

New York State Office Of General Services  
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## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [18826](#)

**DATE:** October 3, 2008

**GROUP:** 21510 – PICNIC TABLES AND RELATED  
OUTDOOR FURNITURE (Wood, Plastic  
Steel & Aluminum) (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**

**STATE AGENCIES & CONTRACTORS**

Richard W. Newton  
Purchasing Officer I  
Phone: (518) 486-9023  
Fax: (518) 474-5052  
[richard.newton@ogs.state.ny.us](mailto:richard.newton@ogs.state.ny.us)

**CONTRACT PERIOD:** July 1, 2004 to  
June 30, 2009

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR(S)/**

**CONTRACT NO(S):** JAMESTOWN ADVANCED PRODUCTS CORP. / PC61170  
GREENTREE PLASTICS INC. / PC61173

**SUBJECT:** UPDATED CONTRACT ITEM PRICING AND PRICE GUIDE

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Jamestown Advanced Products Corp. has submitted and we have accepted updated Contract Item pricing for Lots IV, VI, and VII and an updated price guide for Lot IX. The updated Contract Item pricing has been incorporated into the existing award to provide an easy reference for contract users. To view the newly revised prices please refer to the "Revised Contract Award Notification", which can be viewed by the link <http://www.ogs.state.ny.us/purchase/spg/awards/2151018826CAN.HTM>. Please download the "Revised Contract Award Notification (Effective September 30, 2008)" from our website and update your records. The updated price guide (Jamestown Advanced Products Corp. Park and Recreation Equipment effective July 2008) is effective immediately and is available upon request from the contractor.

Included in this update are the price increases for Green Tree Plastics Inc. originally announced on the Purchasing Memorandum dated February 12, 2008.

All other terms and conditions remain the same. Please adjust your records accordingly.

New York State Office Of General Services  
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Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [18826](#)

**DATE:** February 12, 2008

**GROUP:** 21510 – PICNIC TABLES AND RELATED  
OUTDOOR FURNITURE  
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Richard W. Newton  
Purchasing Officer I  
Phone: (518) 486-9023  
[richard.newton@ogs.state.ny.us](mailto:richard.newton@ogs.state.ny.us)

**CONTRACT PERIOD:** July 1, 2004 to June 30, 2009

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR/** GREEN TREE PLASTICS INC.  
**CONTRACT NO.:** PC61173

**SUBJECT:** PRICE INCREASE

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Green Tree Plastics has been granted a price increase for LOT III effective on the date of this Purchasing Memorandum.

The new pricing is as follows:

Six Foot Standard Table	\$412.50
Eight Foot Table	\$475.20
Full Accessibility Table	\$534.60
Price Additional for shipping	
Fully Assembled	+\$165.00

All other terms and conditions remain the same. Please adjust your records accordingly.

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<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [18826](#)

**DATE:** September 26, 2007

**GROUP:** 21510 – PICNIC TABLES AND RELATED  
OUTDOOR FURNITURE (Wood, Plastic  
Steel & Aluminum) (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Richard W. Newton  
Purchasing Officer I  
Phone: (518) 486-9023  
Fax: (518) 474-5052  
[richard.newton@ogs.state.ny.us](mailto:richard.newton@ogs.state.ny.us)

**CONTRACT PERIOD:** July 1, 2004 to  
June 30, 2009

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR/**

**CONTRACT NO.:** JAMESTOWN ADVANCED PRODUCTS CORP. / PC61170

**SUBJECT:** UPDATED CONTRACT ITEM PRICING AND PRICE GUIDE

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Jamestown Advanced Products Corp. has submitted and we have accepted updated Contract Item pricing for Lots IV, VI, and VII and an updated price guide for Lot IX. The updated Contract Item pricing has been incorporated into the existing award to provide an easy reference for contract users. To view the newly revised prices please refer to the "Revised Contract Award Notification", which can be viewed on the OGS webpage ( [www.ogs.state.ny.us](http://www.ogs.state.ny.us) ). Please download the "Revised Contract Award Notification (Effective September 26, 2007)" from our website and update your records. The updated price guide (Jamestown Advanced Products Corp. Park, Recreational, and Campground Equipment 2007 Edition) is effective immediately and is available upon request from the contractor.

All other terms and conditions remain the same. Please adjust your records accordingly.

New York State Office Of General Services  
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Corning Tower Building  
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Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [18826](#)

**DATE:** August 2, 2006

**GROUP:** 21510 - PICNIC TABLES AND RELATED  
OUTDOOR FURNITURE  
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Richard W. Newton  
Purchasing Officer I  
(518) 486-9023  
[richard.newton@ogs.state.ny.us](mailto:richard.newton@ogs.state.ny.us)

**CONTRACT PERIOD:** July 1, 2004 to  
June 30, 2009

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR(S)/**

**CONTRACT NO(S):** Jamestown Advanced Products Corp. -PC61170  
Jayhawk Plastics Inc. - PC61171  
Long Lumber & Supply Corp. - PC61172  
Green Tree Plastics Inc. - PC61173

**SUBJECT:** UPDATE OF CONTRACT AWARD NOTICE AND FORMAT CHANGE

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

The above referenced award has been updated as of August 2, 2006 and has replaced the previous Contract Award Notification on the website <http://www.ogs.state.ny.us/purchase/spg/awards/2151018826CAN.HTM>.

Please note the change in the Contract Administrator and the subsequent change in contact information. Also note the change in contact information for Green Tree Plastics Inc. – PC61173.

For ease of use, the content of the award beginning on page 4 has been rearranged to a listing by LOT.

A price increase has been approved for LOT III – 100% Recycled Plastic Picnic Tables and LOT V is cancelled.

All other terms and conditions remain the same.

Please adjust your records accordingly.

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<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [18826](#)

**DATE:** December 8, 2004

**GROUP:** 21510 - PICNIC TABLES AND RELATED  
OUTDOOR FURNITURE

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Thomas A. Comanzo  
Purchasing Officer I  
(518) 474-2042  
[tom.comanzo@ogs.state.ny.us](mailto:tom.comanzo@ogs.state.ny.us)

**CONTRACT PERIOD:** July 1, 2004 to  
June 30, 2009

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR(S)/**

**CONTRACT NO(S):** Jamestown Advanced Products Corp. -PC61170  
Jayhawk Plastics Inc. - PC61171  
Long Lumber & Supply Corp. - PC61172  
Green Tree Plastics Inc. - PC61173

**SUBJECT:** CLARIFICATION OF TERMS AND CONDITIONS

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

This Purchasing Memorandum is being issued to clarify the terms and conditions of the contract for picnic tables and related outdoor furniture.

Regarding the delivery of picnic tables, unless specified in the contract the products are delivered unassembled. A separate assembly charge is required.

Regarding the Additional Delivery clause in the Price Section, (page 3) of the Contract Award Notification, the clause refers to the possible extension of this contract to additional states or governmental jurisdictions other than New York State.

If you have any questions regarding this Purchasing Memorandum, please contact this office.

State of New York Executive Department  
Office Of General Services  
Procurement Services Group  
Corning Tower Building - 38th Floor  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.state.ny.us>

## CONTRACT AWARD NOTIFICATION

<b>Title</b>	<b>:</b>	<b>Group 21510 - PICNIC TABLES AND RELATED OUTDOOR FURNITURE (Wood, Plastic, Steel &amp; Aluminum) (Statewide)</b>	
		<b>Classification Code(s): 49, 56</b>	
<b>Award Number</b>	<b>:</b>	<b><a href="#">18826</a></b>	<b>(Replaces Award 4411-G )</b>
<b>Contract Period</b>	<b>:</b>	<b>July 1, 2004 to June 30, 2009 with Option to Cancel after June 30, 2005.</b>	
<b>Bid Opening Date</b>	<b>:</b>	<b>May 5, 2004</b>	
<b>Date of Issue</b>	<b>:</b>	<b>June 24, 2004</b>	
<b>Specification Reference</b>	<b>:</b>	<b>As Incorporated In The Invitation for Bids</b>	
<b>Contractor Information</b>	<b>:</b>	<b>Appears on Page 2 of this Award</b>	

### Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Daniel Skarshinski Title : Purchasing Officer I Phone : 518-473-4594 Fax : 518-474-5525 E-mail : dan.skarshinski@ogs.state.ny.us	Customer Services Phone : 518-474-6717 Fax : 518-474-2437 E-mail : customer.services@ogs.state.ny.us

**The Procurement Services Group values your input.  
Complete and return "Contract Performance Report" at end of document.**

### Description

Wood, Steel/Wood, and Recycled Plastic Picnic Tables, and various Outdoor Furniture and Accessories.

PR # 18826-T

(continued)

**NOTE: See individual contract items to determine actual awardees.**

<b><u>CONTRACT #</u></b>	<b><u>CONTRACTOR &amp; ADDRESS</u></b>	<b><u>TELEPHONE #</u></b>	<b><u>FED.IDENT.#</u></b>
PC61170 SB MWBE	JAMESTOWN ADVANCED PRODUCTS CORP. 2855 Girts Road Jamestown, NY 14701	800-452-0639 716-483-3406 Ms. Wendi Lodestro Fax: 716-483-5398 wlodestro@jamestownadvanced.com Web Site: www.jamestownadvanced.com	161577419

Contractor will accept the New York State Procurement Card for orders not to exceed \$10,000.00. Contractor will honor orders for less than the minimum order and shipping costs will be added in accordance with the "Minimum Order" clause.

PC61171	JAYHAWK PLASTICS INC. 15285 S. Keeler Olathe, KS 66062 Discounts: 1.5% - 15 days 1% - 30 days	800-444-9789 913-764-8181 Mr. Ricky Paradise Fax: 800-444-4748 913-782-3103 ricky@jayhawk.com Web Site: www.jayhawkplastics.com	480899615
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Contractor will accept the New York State Procurement Card for orders not to exceed \$10,000.00. Contractor offers a 2% additional discount for purchases made with the New York State Procurement Card. Contractor will honor orders for less than the minimum order and shipping costs will be added in accordance with the "Minimum Order" clause.

PC61172 SB	LONG LUMBER & SUPPLY CORP. 2100 New Scotland Rd. Slingerlands, NY 12159	518-439-1661 Mr. Richard L. Long Jr. Fax: 518-439-8832	141649381
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Contractor will honor orders for less than the minimum order and shipping costs will be added in accordance with the "Minimum Order" clause.

PC61173	GREEN TREE PLASTICS INC. 1107 E. Virginia Street Evansville, IN 47711 Discounts: 2% - 15 days 1% - 30 days	812-402-4127 Mr. James Havens Fax: 812-402-4137 Cell: 812-499-9785 millplas@aol.com Web Site: www.newwood.com	200658504
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Contractor will accept the New York State Procurement Card for orders not to exceed \$10,000.00. Contractor will honor orders for less than the minimum order and shipping costs will be added in accordance with the "Minimum Order" clause.

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Cash Discount, If Shown, Should be Given Special Attention.  
**INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.**  
(See "Contract Payments" and "Electronic Payments" in this document.)

AGENCIES SHOULD NOTIFY THE PROCUREMENT SERVICES GROUP PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE PROCUREMENT SERVICES GROUP.

**SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:**

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

**NOTE TO ALL CONTRACT USERS:**

The terms and conditions of the bid solicitation which apply to the award appear at the end of this document. We strongly advise all contract users to familiarize themselves with all terms and conditions before issuing a purchase order.

**PRICE:**

Price includes all customs duties and charges and is net, F.O.B. destination any point in New York State as designated by the ordering agency including dock delivery. In instances where a loading dock is unavailable, the contract holder should make arrangements for product to be off loaded onto the ground per the purchasers' instructions at no additional charge. Buyer should make efforts to help coordinate this action but will not be held financially responsible for any costs incurred.

**Price Updates** - Prices or Discounts quoted are to be firm for the first two years of the contract. Yearly price updates will be entertained after the second year of the contract subject to reasonableness of offer, relative to applicable Producer Price Indexes.

**Additional Delivery Locations** - In addition, upon mutual agreement, delivery locations may be expanded per the "Extension of Use" clause.

(continued)

**AWARD BREAKDOWN**

<u>Item No.</u>	<u>Description</u>		<u>Vendor</u>	<u>No. In Directory</u>
<b>Lot I</b>	Rustic Wood Picnic Tables	AWARD	Long Lumber & Supply Corp.	3
<b>Lot II</b>	Combination Wood/Recycled Plastic Picnic Tables	NO AWARD		
<b>Lot III</b>	100% Recycled Plastic Picnic Tables	AWARD	Green Tree Plastics Inc.	4
<b>Lot IV</b>	Steel with Plastic Top Traditional Picnic Tables	AWARD	Jamestown Advanced Products Corp.	1
<b>Lot V</b>	Trex Plastic/Wood Combination Traditional Picnic Tables	AWARD	Green Tree Plastics Inc.	4
<b>Lot VI</b>	Steel and Treated Wood Traditional Picnic Tables	AWARD	Jamestown Advanced Product Corp.	1
<b>Lot VII</b>	Steel and Untreated Wood Traditional Picnic Tables	AWARD	Jamestown Advanced Product Corp.	1
<b>Lot VIII</b>	Steel Traditional Picnic Table Frames Only	AWARD	Jayhawk Plastics, Inc.	2
<b>Lot IX</b>	Outdoor Furniture	AWARD	Jamestown Advanced products	1

**ALPHABETICAL DIRECTORY OF TERMS FOR AWARDED PARTIES**

**1. Jamestown Advanced Products Corp.**

**LOT IV STEEL WITH PLASTIC TOP TRADITIONAL PICNIC TABLES**

**LIGHT DUTY:**

Description	Cost	Make/Model	Ship Weight
<b>Six Foot Standard Table</b>	<b>\$290</b>	<b>11575-3</b>	<b>255 lbs.</b>
<b>Eight Foot Table</b>	<b>\$335</b>	<b>11575-7</b>	<b>317 lbs.</b>
<b>Fully Accessibility Table</b>	<b>\$328</b>	<b>11575-11</b>	<b>317 lbs.</b>

**MEDIUM DUTY:**

Description	Cost	Make/Model	Ship Weight
<b>Six Foot Standard Table</b>	<b>\$311</b>	<b>11581-3</b>	<b>266 lbs.</b>
<b>Eight Foot Table</b>	<b>\$350</b>	<b>11581-7</b>	<b>329 lbs.</b>
<b>Fully Accessibility Table</b>	<b>\$344</b>	<b>11581-11</b>	<b>329 lbs.</b>

(continued)

**ALPHABETICAL DIRECTORY OF TERMS FOR AWARDED PARTIES (CONT'D)**

**1. Jamestown Advanced Products Corp. (Cont'd)**

**LOT IV STEEL WITH PLASTIC TOP TRADITIONAL PICNIC TABLES (Cont'd)**

**HEAVY DUTY:**

Description	Cost	Make/Model	Ship Weight
<b>Six Foot Standard Table</b>	<b>\$346</b>	<b>11240-3</b>	<b>338 lbs.</b>
<b>Eight Foot Table</b>	<b>\$380</b>	<b>11240-7</b>	<b>400 lbs.</b>
<b>Fully Accessibility Table</b>	<b>\$375</b>	<b>11240-11</b>	<b>400 lbs.</b>

Additional Discounts available on truckload orders of:  
 40 tables or more 3%  
 120 tables or more 8%

Product warranty period is 50 years for recycled plastic. 5 years for steel frame.  
 3 colors available upon request.  
 Guaranteed Delivery: 30 Calendar Days A/R/O

**LOT VI STEEL AND TREATED WOOD TRADITIONAL PICNIC TABLES**

**LIGHT DUTY:**

Description	Cost	Make/Model	Ship Weight
<b>Six Foot Standard Table</b>	<b>\$148</b>	<b>11139-5</b>	<b>251 lbs.</b>
<b>Eight Foot Table</b>	<b>\$167</b>	<b>11139-11</b>	<b>319 lbs.</b>
<b>Fully Accessibility Table</b>	<b>\$194</b>	<b>11139-29</b>	<b>300 lbs.</b>

**MEDIUM DUTY:**

Description	Cost	Make/Model	Ship Weight
<b>Six Foot Standard Table</b>	<b>\$162</b>	<b>11138-5</b>	<b>258 lbs.</b>
<b>Eight Foot Table</b>	<b>\$189</b>	<b>11138-11</b>	<b>327 lbs.</b>
<b>Fully Accessibility Table</b>	<b>\$207</b>	<b>11138-29</b>	<b>308 lbs.</b>

**HEAVY DUTY:**

Description	Cost	Make/Model	Ship Weight
<b>Six Foot Standard Table</b>	<b>\$208</b>	<b>11135-5</b>	<b>306 lbs.</b>
<b>Eight Foot Table</b>	<b>\$235</b>	<b>11135-11</b>	<b>375 lbs.</b>
<b>Fully Accessibility Table</b>	<b>\$253</b>	<b>11135-29</b>	<b>359 lbs.</b>

Additional Discounts available on truckload orders of:  
 40 tables or more 3%  
 120 tables or more 8%  
 Guaranteed Delivery: 30 Calendar Days A/R/O

(continued)

**1. Jamestown Advanced Products Corp. (Cont'd)**

**LOT VII STEEL AND UNTREATED WOOD TRADITIONAL PICNIC TABLES**

**LIGHT DUTY:**

Description	Cost	Make/Model	Ship Weight
<b>Six Foot Standard Table</b>	<b>\$143</b>	<b>11139-3</b>	<b>225 lbs.</b>
<b>Eight Foot Table</b>	<b>\$161</b>	<b>11139-9</b>	<b>284 lbs.</b>
<b>Fully Accessibility Table</b>	<b>\$187</b>	<b>11139-27</b>	<b>268 lbs.</b>

**MEDIUM DUTY:**

Description	Cost	Make/Model	Ship Weight
<b>Six Foot Standard Table</b>	<b>\$152</b>	<b>11138-3</b>	<b>232 lbs.</b>
<b>Eight Foot Table</b>	<b>\$166</b>	<b>11138-9</b>	<b>292 lbs.</b>
<b>Fully Accessibility Table</b>	<b>\$194</b>	<b>11138-27</b>	<b>276 lbs.</b>

**HEAVY DUTY:**

Description	Cost	Make/Model	Ship Weight
<b>Six Foot Standard Table</b>	<b>\$202</b>	<b>11135-3</b>	<b>280 lbs.</b>
<b>Eight Foot Table</b>	<b>\$214</b>	<b>11135-9</b>	<b>340 lbs.</b>
<b>Fully Accessibility Table</b>	<b>\$246</b>	<b>11135-27</b>	<b>327 lbs.</b>

Additional Discounts available on truckload orders of:

40 tables or more 3%

120 tables or more 8%

Guaranteed Delivery: 30 Calendar Days A/R/O

**LOT IX OUTDOOR FURNITURE**

**Discount of 8% from General Catalog. Applicable pages 1-21 effective September 2003.**

**THIS CATALOG CONTAINS:**

Title: Recreation Begins With Jamestown. Date of Price List: August 2003

Additional Discounts available on orders of:

\$20,001 - \$50,000 2%

\$50,001 & Up 4%

-- This price list does represent retail.

-- Minimum orders of \$1000.00 is requirement to receive the discount.

-- Guaranteed Delivery: 30 Days A/R/O

-- No inside delivery available.

(continued)

**2. Jayhawk Plastics, Inc.**

**LOT VIII STEEL TRADITIONAL PICNIC TABLE FRAMES ONLY**

**LIGHT DUTY:**

Description	Cost	Make/Model	Ship Weight
<b>Six Foot Standard Table</b>	<b>\$70</b>	<b>PB 1080</b>	<b>105 lbs.</b>
<b>Eight Foot Table</b>	<b>\$80</b>	<b>PB 1081</b>	<b>130 lbs.</b>
<b>Fully Accessibility Table</b>	<b>\$95</b>	<b>PB 1082</b>	<b>130 lbs.</b>
<b>10 Foot Table</b>	<b>\$140</b>	<b>PB 9500</b>	<b>180 lbs.</b>

**MEDIUM DUTY:**

Description	Cost	Make/Model	Ship Weight
<b>Six Foot Standard Table</b>	<b>\$80</b>	<b>PB 1083</b>	<b>120 lbs.</b>
<b>Eight Foot Table</b>	<b>\$90</b>	<b>PB 1084</b>	<b>140 lbs.</b>
<b>Fully Accessibility Table</b>	<b>\$105</b>	<b>PB 1085</b>	<b>140 lbs.</b>
<b>10 Foot Table</b>	<b>\$150</b>	<b>PB 9501</b>	<b>195 lbs.</b>

**HEAVY DUTY:**

Description	Cost	Make/Model	Ship Weight
<b>Six Foot Standard Table</b>	<b>\$100</b>	<b>PB 1086</b>	<b>130 lbs.</b>
<b>Eight Foot Table</b>	<b>\$110</b>	<b>PB 1087</b>	<b>150 lbs.</b>
<b>Fully Accessibility Table</b>	<b>\$120</b>	<b>PB 1088</b>	<b>150 lbs.</b>
<b>10 Foot Table</b>	<b>\$160</b>	<b>PB 9502</b>	<b>205 lbs.</b>

Additional Discounts available on truckload orders of:

- 40 tables or more 3%
- 120 tables or more 6%

Guaranteed Delivery: 10 Calendar Days A/R/O

**3. Long Lumber & Supply Corp.**

**LOT I RUSTIC WOOD PICNIC TABLES**

Description	Cost	Make/Model	Ship Weight
<b>Six Foot Standard Table</b>	<b>\$271.25</b>	<b>CLWC-6</b>	<b>155 lbs.</b>
<b>Eight Foot Table</b>	<b>\$320.92</b>	<b>CLWC-8</b>	<b>179 lbs.</b>
<b>Fully Accessibility Table</b>	<b>\$331.04</b>	<b>CLWC-H</b>	<b>179 lbs.</b>
<b>10 Foot Table</b>	<b>\$535.00</b>	<b>CLWC-10</b>	<b>278 lbs.</b>

Additional pricing for shipping fully assembled and ready for use is \$270.00.

Percent discounts available on truckload orders of 60 tables or more is 3%.

Percent discounts available on trailer load orders of 160 tables or more is 5%

Guaranteed Delivery: 60 Calendar Days A/R/O

(continued)

**4. Green Tree Plastics, Inc.**

**LOT III 100% RECYCLED PLASTIC PICNIC TABLES**

Description	Cost	Ship Weight
<b>Six Foot Standard Table</b>	<b>\$350</b>	<b>400 lbs.</b>
<b>Eight Foot Table</b>	<b>\$400</b>	<b>500 lbs.</b>
<b>Fully Accessibility Table</b>	<b>\$450</b>	<b>500 lbs.</b>

Additional pricing for shipping fully assembled and ready for use is \$150.00  
Percent discounts available on truckload orders of 40 tables or more is 1%.  
Percent discounts available on trailer load orders of 120 tables or more is 2%  
Guaranteed Delivery: 60 Calendar Days A/R/O  
Product is graffiti resistant and UV protection.  
Product warranty period: 20 years  
2 colors available: Green and Brown.

**LOT V TREX PLASTIC/WOOD COMBINATION TRADITIONAL PICNIC TABLES**

Description	Cost	Ship Weight
<b>Six Foot Standard Table</b>	<b>\$350</b>	<b>400 lbs.</b>
<b>Eight Foot Table</b>	<b>\$400</b>	<b>500 lbs.</b>
<b>Fully Accessibility Table</b>	<b>\$450</b>	<b>500 lbs.</b>

Additional pricing for shipping fully assembled and ready for use is \$150.00  
Percent discounts available on truckload orders of 40 tables or more is 1%.  
Percent discounts available on trailer load orders of 120 tables or more is 2%  
Guaranteed Delivery: 60 Calendar Days A/R/O

**REQUEST FOR CHANGE:**

Any request by the agency or contractor regarding changes in any part of the contract must be made in writing to the Office of General Services, Procurement Services Group, prior to effectuation.

**CONTRACT PAYMENTS:**

Payments cannot be processed by State facilities until the contract products have been delivered in satisfactory condition or services have been satisfactorily performed. Payment will be based on any invoice used in the supplier's normal course of business. However, such invoice must contain sufficient data including but not limited to contract number, description of product or service, quantity, unit and price per unit as well as federal identification number.

State facilities are required to forward properly completed vouchers to the Office of the State Comptroller for audit and payment. All facilities are urged to process every completed voucher expeditiously giving particular attention to those involving cash discounts for prompt payment.

If the contract terms indicate political subdivisions and others authorized by law are allowed to participate, those entities are required to make payments directly to the contractor. Prior to processing such payment, the contractor may be required to complete the ordering non-State agency's own voucher form.

See "Contract Billings" in Appendix B, OGS General Specifications.

(continued)

**NON-STATE AGENCIES PARTICIPATION IN CENTRALIZED CONTRACTS:**

New York State political subdivisions and others authorized by New York State law may participate in contracts. These include, but are not limited to local governments, public authorities, public school and fire districts, public and nonprofit libraries, and certain other nonpublic/nonprofit organizations. See "Participation in Centralized Contracts" in Appendix B, OGS General Specifications. For purchase orders issued by the Port Authority of New York and New Jersey (or any other authorized entity that may have delivery locations adjacent to New York State), the terms of the "Price" clause shall be modified to include delivery to locations adjacent to New York State.

Upon request, all eligible non-State agencies must furnish contractors with the proper tax exemption certificates and documentation certifying eligibility to use State contracts. A list of categories of eligible entities is available on the OGS web site ([www.ogs.state.ny.us](http://www.ogs.state.ny.us)). Click on "For Government-Contracts and Purchasing," then "About Procurement," then "Non-State Agency Legal References." Questions regarding an organization's eligibility to purchase from New York State Contracts may also be directed to OGS Procurement Services Group's Customer Services at 518-474-6717.

**EXTENSION OF USE:**

Any contract may be extended to additional States or governmental jurisdictions upon mutual written agreement between New York State (the lead contracting State) and the contractor. Political subdivisions and other authorized entities within each participating State or governmental jurisdiction may also participate in any resultant contract if such State normally allows participation by such entities. New York State reserves the right to negotiate additional discounts based on any increased volume generated by such extensions.

**MINIMUM ORDER:**

Minimum order shall be, unless otherwise specified, the following:

<u>Lot</u>	<u>Minimum Order</u>
I - VII	Four Tables
VIII	Four Frames
IX	\$1,000 (net)

Contractor may elect to honor orders for less than the minimum order. For such orders, at the contractor's option, shipping costs from the contractor's address (as stated herein) may be added to invoice with a copy of the freight bill. Shipping costs are to be prepaid by contractor and such orders are to be shipped on an F.O.B. destination basis. All such orders must be shipped by the most economical method for the proper delivery of the product unless special instructions are stated on the order by the agency.

**DELIVERY:**

Delivery is expressed in number of calendar days required to make delivery after receipt of a purchase order.

Delivery shall be made in accordance with instructions on Purchase Order from each agency. If there is a discrepancy between the purchase order and what is listed on the contract, it is the contractor's obligation to seek clarification from the ordering agency and, if applicable, from the Office of General Services, Procurement Services Group.

**CONTRACT PERIOD AND EXTENSION:**

It is the intention of the State to enter into a contract for a term of sixty (60) months as stated herein.

However, the State may unilaterally cancel the contract on a monthly basis any time after the initial twelve (12) months by providing written notification to the other party. The minimum term of the contract shall be twelve (12) months.

If mutually agreed between the Procurement Services Group and the contractor, the contract may be extended under the same terms and conditions for an additional period not to exceed twenty-four (24) months.

(continued)

**SHORT TERM EXTENSION:**

In the event the replacement contract has not been issued, any contract let and awarded hereunder by the State, may be extended unilaterally by the State for an additional period of up to one month upon notice to the contractor with the same terms and conditions as the original contract including, but not limited to, quantities (prorated for such one month extension), prices, and delivery requirements. With the concurrence of the contractor, the extension may be for a period of up to three months in lieu of one month. However, this extension terminates should the replacement contract be issued in the interim.

**RESERVATION:**

The State reserves the right to negotiate lower pricing, or to advertise for bids, any unanticipated excessive purchase. An "unanticipated excessive purchase" is defined as an unexpected order for a contract product(s) totaling more than \$100,000.00.

**PRICE SHEETS AND CATALOGS:**

Contractor is required to furnish, without charge, catalog and price lists identical to those accepted with their bid, including any changes (additions, deletions, etc.) pursuant to the contract, to authorized users which request them. Catalogs and price lists provided must reflect all products excluded from the resultant contract either through the omission of those portions or by obvious indications within the catalogs and price lists.

Upon request the contractor shall assist authorized users in the use of catalogs and price lists.

**REPORT OF CONTRACT PURCHASES:**

Contractor shall furnish report of purchases made from contract the fifteenth of the month following the end of each six month period. The reports shall be in the following format:

<u>Item/ SubItem Number</u>	<u>Product or Catalog Number</u>	<u>Product/ Service Description</u>	<u>Total Quantity Shipped</u>	<u>Total \$ Value</u>
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The report is to be submitted to the Office of General Services, Procurement Services Group, Tower Bldg., Empire State Plaza, Albany, NY 12242, to the attention of the individual shown on the front page of the Contract Award Notification and shall reference the Group Number, the Invitation for Bids Number, Contract Number, sales period, and contractor's name.

Additional related sales information, such as monthly reports, and/or detailed user purchases may be required and must be supplied upon request.

Failure to submit the required report may be cause for disqualification of contractor for future contracts.

**EMERGENCY PURCHASING:**

In the event that a disaster emergency is declared by Executive Order under Section 28 of Article 2-B of the Executive Law, or that the Commissioner determines pursuant to his/her authority under Section 163(10)(b) of the State Finance Law that an emergency exists requiring the prompt and immediate delivery of commodities or services, the Commissioner reserves the right to obtain such commodities or services from any source, including but not limited to this contract, as the Commissioner in his/her sole discretion determines will meet the needs of such emergency. Contractor shall not be entitled to any claim or lost profits for commodities or services procured from other sources pursuant to this paragraph.

(continued)

**NOTE TO CONTRACTOR:**

In the event a specified manufacturer's product listed in the Contract Award Notification becomes unavailable or cannot be supplied to the State by the contractor for any reason (except as provided for in the "Savings/Force Majeure" clause in Appendix B, OGS General Specifications), a product deemed by the Office of General Services to be equal to or better than the specified product must be substituted by the contractor at no additional cost or expense to the State.

**PREFERRED SOURCE PRODUCTS:**

Section 162 of the State Finance Law requires that agencies afford first priority to the products/services of preferred source suppliers such as Correctional Industries (Corcraft), Industries for the Blind of NYS, and NYS Industries for the Disabled, when such products/services meet the form, function and utility of the agency. Some products/services in the resultant contract(s) may be available from one or more preferred sources. Agencies are reminded to comply with the statutory requirements and resulting guidelines with respect to affording first priority to the preferred sources.

Contractors will be required to prominently display the following language on all price lists and contract updates to agencies relative to the award:

**Agencies Note:** Some products/services in this contract may be available from one or more preferred sources. Agencies are reminded to comply with the statutory requirements under Section 162 of the State Finance Law and the guidelines issued by the State Procurement Council to afford first priority to products/services available from preferred sources which meet your form, function and utility.

**"OGS OR LESS" GUIDELINES APPLY TO THIS CONTRACT:**

Purchases of the products included in the Invitation For Bids and related Contract Award Notification are subject to the "OGS or Less" provisions of Section 163.3.a.v., Article XI, of the New York State Finance Law. This means that State agencies can purchase products from sources other than the contractor provided that such products are substantially similar in form, function or utility to the products herein and are:

1. lower in price  
-and/or-
2. available under terms which are more economically efficient to the State agency (e.g. delivery terms, warranty terms, etc.).

Agencies are reminded that they must provide the State contractor an opportunity to match the non-contract savings at least two business days prior to purchase. In addition, purchases made under "OGS or Less" flexibility must meet all requirements of law including, but not limited to, advertising in the New York State Contract Reporter, prior approval of the Comptroller's Office and competitive bidding of requirements exceeding the discretionary bid limit. State agencies should refer to Procurement Council Bulletin "OGS or Less Purchases" for complete procedural and reporting requirements.

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**State of New York  
Office of General Services  
PROCUREMENT SERVICES GROUP  
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product's end user.**

**Contract No.:** \_\_\_\_\_ **Contractor:** \_\_\_\_\_

**Describe Product\* Provided (Include Item No., if available):** \_\_\_\_\_

**\*Note:** "Product" is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term "Product" includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

**CONTRACTOR**

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_ (over)

Agency: \_\_\_\_\_ Prepared by: \_\_\_\_\_

Address: \_\_\_\_\_ Title: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ E-mail: \_\_\_\_\_

**Please detach or photocopy this form & return by FAX to 518/474-2437 or mail to:**

OGS PROCUREMENT SERVICES GROUP  
 Customer Services, Room 3711  
 Corning 2<sup>nd</sup> Tower - Empire State Plaza  
 Albany, New York 12242  
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