



Contract Award Notification Update

Subject: Updated Reseller/Distributor Listing

DATE: December 05, 2016 **AWARD #:** [22661-E*](#) **GROUP #:** 75525

AWARD DESCRIPTION: Printing and Imaging Equipment

CONTRACT PERIOD: September 1, 2014 - August 31, 2017

CONTACT: Danielle Hayes | 518-473-9769 | danielle.hayes@ogs.ny.gov

CONTRACT NO.: PT66607 **CONTRACTOR:** Konica Minolta Business Solutions USA, Inc.

OGS Procurement Services has approved changes to Konica Minolta Business Solution's reseller list. The current reseller directory dated December 05, 2016 can be found on the OGS website and on Konica Minolta Business Solution's NYS Contract dedicated website.

Authorized Users should refer to the OGS website to access the latest contract information:
<http://www.ogs.ny.gov/purchase/snt/awardnotes/7552522661can.htm>

Current contractor contact information and contract terms & conditions, pricing, DPPs and reseller information specific to each contractor is accessible here:
<http://www.ogs.ny.gov/purchase/snt/awardnotes/7552522661ContractorInfo.pdf>

All other terms and conditions remain the same.



Contract Award Notification Update

Subject: Updated Reseller Information Directory

DATE: September 16, 2016 **AWARD #:** [22661-E*](#) **GROUP #:** 75525

AWARD DESCRIPTION: Printing and Imaging Equipment

CONTRACT PERIOD: September 1, 2014 - August 31, 2017

CONTACT: Jennifer L. Clapham | 518-474-2906 | jennifer.clapham@ogs.ny.gov

CONTRACT NO.: PT66616 **CONTRACTOR:** Xerox Corporation

Procurement Services has approved contract reseller information directory updates for the following contractor.

Contractor	Name of Reseller Directory
1. Xerox Corporation	7552522661cna_Xerox (Rev.09-16-16)

The reseller information directory is effective immediately.

Visit the OGS website to access the latest contract information:
<http://www.ogs.ny.gov/purchase/snt/awardnotes/7552522661can.htm>

Current contractor contact information and contract terms & conditions, pricing, DPPs and reseller information specific to each contractor is accessible here:
<http://www.ogs.ny.gov/purchase/snt/awardnotes/7552522661ContractorInfo.pdf>



Contract Award Notification Update

Subject: Updated Contractor Pricelist, and Deferred Payment Plan Information

DATE: September 1, 2016 AWARD #: [22661-E*](#) GROUP #: 75525

AWARD DESCRIPTION: Printing and Imaging Equipment

CONTRACT PERIOD: September 1, 2014 - August 31, 2017

CONTACT: Jennifer L. Clapham | 518-474-2906 | jennifer.clapham@ogs.ny.gov

CONTRACT NO.: PT66603 CONTRACTOR: Eastman Kodak Company

Procurement Services has approved a contract pricelist update for the following contractor. The pricelist is effective immediately.

<u>Contractor</u>	<u>Name of File</u>
Eastman Kodak Company	7552522661PL_ Eastman Kodak (Rev. 09-01-16)

Procurement Services has approved Deferred Payment Plan (DPP) for the following contractor.

<u>Contractor</u>	<u>Name of File</u>
Eastman Kodak Company	7552522661DPP_Eastman Kodak

Visit the OGS website to access the latest contract information:
<http://www.ogs.ny.gov/purchase/snt/awardnotes/7552522661can.htm>

Current contractor contact information and contract terms & conditions, pricing, DPPs and reseller information specific to each contractor is accessible here:
<http://www.ogs.ny.gov/purchase/snt/awardnotes/7552522661ContractorInfo.pdf>



Contract Award Notification Update

Subject: Updated Contractor Pricelist

DATE: June 1, 2016 **AWARD #:** [22661-E*](#) **GROUP #:** 75525

AWARD DESCRIPTION: Printing and Imaging Equipment

CONTRACT PERIOD: September 1, 2014 - August 31, 2017

CONTACT: Jennifer L. Clapham | 518-474-2906 | jennifer.clapham@ogs.ny.gov

CONTRACT NO.: PT66603 **CONTRACTOR:** Eastman Kodak Company

Procurement Services has approved a contract pricelist update for the following contractor. The pricelist is effective immediately.

<u>Contractor</u>	<u>Name of File</u>
Eastman Kodak Company	7552522661PL_ Eastman Kodak (Rev. 06-01-16)

Visit the OGS website to access the latest contract information:
<http://www.ogs.ny.gov/purchase/snt/awardnotes/7552522661can.htm>

Current contractor contact information and contract terms & conditions, pricing, DPPs and reseller information specific to each contractor is accessible here:
<http://www.ogs.ny.gov/purchase/snt/awardnotes/7552522661ContractorInfo.pdf>



Contract Award Notification Update

Subject: Corrected Contractor Pricelist; Updated Contractor Pricelist; Updated Contractor Information; Updated Reseller Directory.

DATE: May 9, 2016 **AWARD #:** [22661-E*](#) **GROUP #:** 75525

AWARD DESCRIPTION: Printing and Imaging Equipment

CONTRACT PERIOD: September 1, 2014 - August 31, 2017

CONTACT: Jennifer L. Clapham | 518-474-2906 | jennifer.clapham@ogs.ny.gov

CONTRACT NO.:	PT66604	CONTRACTOR:	Epson America, Inc
	PT66605		HP Inc.
	PT66608		Kyocera Document Solutions, Inc.
	PT66612		Ricoh USA, Inc.

Procurement Services has approved a Pricelist update for the Epson America, Inc.

Contractor Epson America, Inc.	Name of File 7552522661PL-Epson (Rev. 05-09-16)
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Procurement Services has approved a Reseller Directory updates for HP Inc

Contractor HP Inc.	Name of File 7552522661cna_HP (Rev. 05-09-2016)
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Procurement Services has approved Contractor Information update for Kyocera Document Solutions.

Contractor Kyocera Document Solutions, Inc.	Name of File 7552522661ContractorInfo (Rev.05-09-16)
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OGS CONTRACT NUMBER	CONTRACTOR INFORMATION		CONTRACT SPECIFICS
PT66608	Kyocera Document Solutions America, Inc. 225 Sand Road Fairfield, NJ 07004 Fed ID #: 952819506 NYS Vendor ID #: 1000009816	Brent P. Kushman Phone: (973) 882-6070 Fax: n/a E-Mail: brent.kushman@da.kyocera.com	Executed Contract Terms and Conditions Pricelist Deferred Payment Plan Contractor and Reseller Information

The price list for Ricoh USA, Inc. has been corrected.

Contractor Ricoh USA, Inc.	Name of File 7552522661PL_Ricoh (Rev. 05-09-16)
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The reseller information directories are effective immediately.

Visit the OGS website to access the latest contract information:
<http://www.ogs.ny.gov/purchase/snt/awardnotes/7552522661can.htm>

Current contractor contact information and contract terms & conditions, pricing, DPPs and reseller information specific to each contractor is accessible here:
<http://www.ogs.ny.gov/purchase/snt/awardnotes/7552522661ContractorInfo.pdf>



Contract Award Notification Update

Subject: Contractor Name Change; Contractor Contact Changes; Updated Reseller Information Directories

DATE: April 14, 2016 **AWARD #:** [22661-E*](#) **GROUP #:** 75525

AWARD DESCRIPTION: Printing and Imaging Equipment

CONTRACT PERIOD: September 1, 2014 - August 31, 2017

CONTACT: Jennifer L. Clapham | 518-474-2906 | jennifer.clapham@ogs.ny.gov

CONTRACT NO.:	PT66602	CONTRACTOR:	Context Americas, Inc.
	PT66603		Eastman Kodak Company
	PT66605		HP Inc.
	PT66608		Kyocera Document Solutions
	PT66614		Sharp Electronics Corporation

The Contractor Hewlett-Packard Company has changed its name. The FEIN and NYSVID remain the same:

<u>CONTRACT #</u>	<u>CONTRACTOR</u>	<u>FED.IDENT.#</u>
PT66605	HP Inc.	<u>NYS VENDOR ID#</u>
		Fed ID #: 941081436
		NYS VID#: 1000009783

The following Contractors have updated contact information.

<u>CONTRACT #</u>	<u>CONTRACTOR</u>	<u>FED.IDENT.#</u>
PT66602	Context Americas, Inc Steve Blankenship Phone: 703-964-982 E-Mail: spb@contex.com	<u>NYS VENDOR ID#</u>
		Fed ID# 262913793
		NYS VID#: 1100116716
PT66603	Eastman Kodak Company Erich Comeau Phone: 678-395-6020 Email: erich.comeau@kodak.com	Fed ID #: 160417150
		NYS VID#: 1000007434
PT66605	HP Inc. Vanessa Paul Phone: (757) 672-6410 E-Mail: vanessa.paul@hp.com	Fed ID #: 941081436
		NYS VID #:1000009783
PT66608	Kyocera Document Solutions Renato Monteleone Phone: (973) 808-8444 Ext. 4031 E-Mail: Renato.Monteleone@da.kyocera.com	Fed ID #: 952819506
		NYS VID#: 1000009816

Procurement Services has approved contract reseller information directory updates for the following contractors.

Contractor	Name of Reseller Directory
HP Inc.	552522661cna_HPI (Rev.04-18-16)
Sharp Electronics Corporation	7552522661cna_Sharp (Rev.04-18-16)

The reseller information directories are effective immediately.

Visit the OGS website to access the latest contract information:
<http://www.ogs.ny.gov/purchase/snt/awardnotes/7552522661can.htm>

Current contractor contact information and contract terms & conditions, pricing, DPPs and reseller information specific to each contractor is accessible here:
<http://www.ogs.ny.gov/purchase/snt/awardnotes/7552522661ContractorInfo.pdf>



Contract Award Notification Update

Subject: Kodak Alaris, Inc.

DATE: April 7, 2015

AWARD #: [22661-E*](#)

GROUP #: 75525

AWARD DESCRIPTION: Printing and Imaging Equipment

CONTRACT PERIOD: September 1, 2014 - August 31, 2017

CONTACT: Colleen Glynn-Piscitella | 518-486-3626 | Colleen.Glynn@ogs.ny.gov

CONTRACT NO.: PT66606 **CONTRACTOR:** Kodak Alaris, Inc.

Procurement Services has approved Kodak Alaris, Inc., the Original Equipment Manufacturer, Contract PT66606, Award 22661, Printing and Imaging Equipment, is authorized to accept orders of products and services from Authorized Users and provide delivery to Authorized Users in accordance with the Contract.

Visit the OGS website to access the latest contract information:

<http://www.ogs.ny.gov/purchase/snt/awardnotes/7552522661can.htm>

Current contractor contact information and contract terms & conditions, pricing, DPPs and reseller information specific to each contractor is accessible here:

<http://www.ogs.ny.gov/purchase/snt/awardnotes/7552522661ContractorInfo.pdf>



Contract Award Notification Update

Updated Pricelist for Xerox Corporation

Subject: Updated Contact Information for Hewlett-Packard Company

DATE: April 7, 2015

AWARD #: [22661-E*](#)

GROUP #: 75525

AWARD DESCRIPTION: Printing and Imaging Equipment

CONTRACT PERIOD: September 1, 2014 - August 31, 2017

CONTACT: Colleen Glynn-Piscitella | 518-486-3626 | Colleen.Glynn@ogs.ny.gov

CONTRACT NO.: PT66616

CONTRACTOR: Xerox Corporation

PT66605

Hewlett-Packard Company

Procurement Services has approved a contract pricelist update for Xerox Corporation. The following pricelist is effective immediately: 7552522661cna_Xerox (Rev. 3/31/15)

Hewlett-Packard Company has updated their contact information and the Contractor Information page for the contract been updated accordingly.

Visit the OGS website to access the latest contract information:
<http://www.ogs.ny.gov/purchase/snt/awardnotes/7552522661can.htm>.

Current contractor contact information and contract terms & conditions, pricing, DPPs and reseller information specific to each contractor is accessible here:
<http://www.ogs.ny.gov/purchase/snt/awardnotes/7552522661ContractorInfo.pdf>



Contract Award Notification Update

Subject: Updated Reseller Directories

DATE: March 20, 2015 **AWARD #:** [22661-E*](#) **GROUP #:** 75525

AWARD DESCRIPTION: Printing and Imaging Equipment

CONTRACT PERIOD: September 1, 2014 - August 31, 2017

CONTACT: Colleen Glynn-Piscitella | 518-486-3626 | Colleen.Glynn@ogs.ny.gov

CONTRACT NO.:	CONTRACTOR:
PT66599	Brother International Corp.
PT66600	Canon U.S.A., Inc.
PT66602	Dell Marketing LP
PT66605	Hewlett-Packard Company
PT66606	Kodak Alaris, Inc.
PT66609	Lexmark International, Inc.
PT66610	Oki Data Americas, Inc.
PT66612	Ricoh USA, Inc.
PT66613	Samsung Electronics America, Inc.
PT66615	Toshiba America Business Solutions, Inc.
PT66616	Xerox Corporation

Procurement Services has approved contract reseller directory updates for the following contractors. The reseller directories are effective immediately.

<u>Contractor</u>	<u>Name of Reseller Directory</u>
1. Brother International Corp.	7552522661cna_Brother (Rev. 3/19/15)
2. Canon U.S.A., Inc.	7552522661cna_Canon (Rev. 3/19/15)
3. Dell Marketing L.P.	7552522661cna_Dell (Rev. 3/19/15)
4. Hewlett-Packard Company	7552522661cna_HP (Rev. 3/19/15)
5. Kodak Alaris, Inc.	7552522661cna_KodakAlaris (Rev. 3/19/15)
6. Lexmark International, Inc.	7552522661cna_Lexmark (Rev. 3/19/15)
7. Oki Data Americas, Inc.	7552522661cna_Oki Data (Rev. 3/19/15)
8. Ricoh USA, Inc.	7552522661cna_Ricoh (Rev. 3/19/15)
9. Samsung Electronics America, Inc.	7552522661cna_Samsung (Rev. 3/19/15)
10. Toshiba America Business Solutions, Inc.	7552522661cna_Toshiba (Rev. 3/19/15)
11. Xerox Corporation	7552522661cna_Xerox (Rev. 3/19/15)

Visit the Procurement Services website to access the latest contract information:
<http://ogs.ny.gov/purchase/snt/awardnotes/7552522661can.htm>.

Current contractor contact information and contract terms & conditions, pricing, DPPs and reseller information specific to each contractor is accessible here:
<http://www.ogs.ny.gov/purchase/snt/awardnotes/7552522661ContractorInfo.pdf>.



Contract Award Notification Update

Subject: Amendment to Contract, Updated Pricelists, and Deferred Payment Plans Information

DATE: January 29, 2015 AWARD #: [22661-E*](#) GROUP #: 75525

AWARD DESCRIPTION: Printing and Imaging Equipment

CONTRACT PERIOD: September 1, 2014 - August 31, 2017

CONTRACT MANAGEMENT SPECIALIST: Colleen Glynn-Piscitella | 518-486-3626 | Colleen.Glynn@ogs.ny.gov

CONTRACT No.:

CONTRACTOR:

PT66599	Brother International Corp.
PT66600	Canon U.S.A., Inc.
PT66602	Dell Marketing LP
PT66603	Eastman Kodak Company
PT66604	Epson America, Inc.
PT66605	Hewlett-Packard Company
PT66606	Kodak Alaris, Inc.
PT66607	Konica Minolta Business Solutions USA, Inc.
PT66608	Kyocera Document Solutions America, Inc.
PT66609	Lexmark International, Inc.
PT66610	Oki Data Americas, Inc.
PT66612	Ricoh USA, Inc.
PT66613	Samsung Electronics America, Inc.
PT66614	Sharp Electronics Corporation
PT66615	Toshiba America Business Solutions, Inc.
PT66616	Xerox Corporation

Contract Section 11, Contract Pricelist Update, has been amended as follows under Contracts PT66599, PT66600, PT66602, PT66603, PT66604, PT66605, PT66606, PT66607, PT66608, PT66609, PT66610, PT66612, PT66613, PT66614, PT66615, and PT66616:

SECTION 11. CONTRACT PRICELIST UPDATE

If the Contractor would like to update their pricelist for one of the four established areas of the Scope on Contract the Contractor shall follow the outlined procedure below for Contract pricelist updates. NOTE: THE FOLLOWING PROCEDURES ARE NOT APPLICABLE TO CONTRACTOR PROPOSED CHANGES TO CONTRACT TERMS AND CONDITIONS. Any implied or express request for changes in or additions to existing Contract terms and conditions, including new terms and conditions associated with a specific product line being added to the Contract for the first time, requires a formal Contract amendment and requires the approval of OGS. New or revised Contract terms and conditions are subject to the restrictions set forth in Appendix B, §40, Modification of Contract Terms.

1. General

Contractor may update their pricelist as follows:

1. In the first year of the Contract, the Contractor shall be allowed to update the pricelist twice to add/delete Products and services as established by the Contractor in their normal course of

business. However, pricelist updates must be submitted no earlier than sixty (60) calendar days from the date of OGS approval of prior pricelist update. There shall be no price increases allowed for existing Products and services during the first year of the contract.

2. Commencing with the second year of the Contract, the Contractor may update the pricelist bi-annually to reflect Contractor price changes and the addition/deletion of Products and services as established by the Contractor in their normal course of business; thirty (30) calendar days from the anniversary date of the Contract, being September 1st; and, thirty (30) calendar days from the semi-annual anniversary date of the Contract, being March 1st. The thirty (30) calendar days includes the anniversary and semi-annual anniversary date of the Contract.

Any new Products or services added to pricelists shall have a discount structure consistent with existing Products and services on the pricelist that are comparable in scope. Contractors shall submit their updated pricelist to the OGS NYSPRO contract administrator pursuant to the requirements of this section for review and written approval prior to issuing to Authorized Users or posting to the Contractor’s dedicated New York State website.

All approved pricelist updates shall apply prospectively upon approval by OGS. Any request for a pricelist update not received in accordance with this section shall be deemed denied. Total price increases for pricelist updates in a single year of the Contract shall not exceed the escalation cap in set forth in subdivision (4), Escalation Cap, below All percentage discounts shall remain firm (unchanged) or they may increase for the duration of the Contract.

2. Pricelist Format

Contractor is required to submit Contract pricelist updates electronically in an unprotected Microsoft Excel (2013 or lower version) spreadsheet either on CD or via e-mail to the OGS NYSPRO contract administrator. The pricelist must be dated and the format shall be consistent with the format of the Contractor’s approved Contract pricelist. The pricelist shall separately include and identify (e.g., by use of separate worksheets or by using highlighting, italics, bold and/or color fonts):

1. Price increases;
2. Price decreases;
3. Products being added; and
4. Products being deleted.

3. Contractor’s Submission of Contract Updates

In connection with any Contract pricelist update, OGS reserves the right to:

1. Request additional information;
2. Reject Contract updates;
3. Remove Products from Contracts;
4. Remove Products from Contract updates; and
5. Request additional discounts for new or existing Products.

4. Escalation Cap

In a single year of the Contract the total request for price increases shall not exceed the lesser of:

1. Three (3%) percent annually, or
2. the percent increase in the latest available National Consumer Price Index - All Urban Consumers (CPI-U), Not Seasonally Adjusted, U.S. City Average, All Items (Series Id: CUUR0000SA0,CUUS0000SA0); as published by the U.S. Department of Labor, Bureau of Labor Statistics, Washington, D.C. 20212. CPI-U data may be obtained at www.bls.gov.

The following example illustrates the computation of percent change:

CPI for current period	230.000
Less CPI for previous period	225.000
Equals index point change	5.000
Divided by previous period CPI	225.000
Equals	0.022
Result multiplied by 100	0.022 x 100

Equals percent change 2.2

The “CPI for current period” shall be the index in effect at the time the Contract pricelist update request is received; “CPI for previous period” shall be the index in effect when the Contract pricelist was last updated.

5. Supporting Documentation

Each pricelist update request must be accompanied by an electronic copy of Contractor’s nationally published pricelist in its original format detailing current list prices relevant to the Products the Contractor is updating. If the NYS net prices are based on a GSA Schedule or WSCA Contract, that pricing must also be included with the update request.

6. Cover Letters

All Contract pricelist updates shall be accompanied by a cover letter describing the nature and purpose of the update (e.g., update requested in order to reflect a recently approved GSA Schedule or WSCA Contract pricing update, to add/delete Products or services, etc.).

GSA PRICING

Where NYS net pricing is based upon an approved GSA Supply Schedule:

- 1. Associated Discounts:** The State is entitled to all associated discounts enumerated in the GSA Supply Schedule (including, but not limited to, discounts for additional sites and volume discounts), as well as any other pricing or discount terms as are expressly enumerated in this NYS Contract or GSA schedule, when calculating the NYS Net Price; and
- 2. Industrial Funding Fee:** GSA pricing incorporates a sum referred to as the “GSA Industrial Funding Fee.” (“IFF”) OGS reserves the right to require either that: the IFF is remitted directly to OGS, or the NYS Contract prices are reduced by an amount equivalent to the IFF. If the latter, the NYS Net Price shall be calculated by reducing the published GSA price, after the discounts, if any, set forth in paragraph (1), above, downward by the amount of the IFF, currently set at .75%. Therefore, the “NYS Net Price” shall be calculated by multiplying 0.9925 times the GSA price.

Procurement Services has approved contract pricelist updates for the following contractors. The pricelists are effective immediately.

<u>Contractor</u>	<u>Name of Pricelist</u>
1. Brother International Corp.	7552522661PL_Brother (Rev. 1/28/15)
2. Canon U.S.A., Inc.	7552522661PL_Canon (Rev. 1/28/15)
3. Hewlett-Packard Company	7552522661PL_HP (Rev. 1/28/15)
4. Kodak Alaris, Inc.	7552522661PL_KodakAlaris (Rev. 1/28/15)
5. Konica Minolta Business Solutions USA, Inc.	7552522661PL_KonicaMinolta (Rev. 1/28/15)
6. Kyocera Document Solutions America, Inc.	7552522661PL_Kyocera (Rev. 1/28/15)
7. Ricoh USA, Inc.	7552522661PL_Ricoh (Rev. 1/28/15)
8. Samsung Electronics America, Inc.	7552522661PL_Samsung (Rev. 1/28/15)
9. Sharp Electronics Corporation	7552522661PL_Sharp (Rev. 1/28/15)
10. Toshiba America Business Solutions, Inc.	7552522661PL_Toshiba (Rev. 1/28/15)

Procurement Services has approved Deferred Payment Plans (DPPs) for the following contractors:

- 1. Konica Minolta Business Solutions USA, Inc.
- 2. Kyocera Document Solutions America, Inc.
- 3. Ricoh USA, Inc.
- 4. Sharp Electronics Corporation
- 5. Toshiba America Business Solutions, Inc.

Visit the Procurement Services website to access the latest contract information:

<http://ogs.ny.gov/purchase/snt/awardnotes/7552522661can.htm>.

Current contractor contact information and contract terms & conditions, pricing, DPPs and reseller information specific to each contractor is accessible here:

<http://www.ogs.ny.gov/purchase/snt/awardnotes/7552522661ContractorInfo.pdf>.

State of New York Executive Department
Office Of General Services
New York State Procurement
Corning Tower Building - 38th Floor
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

CONTRACT AWARD NOTIFICATION

Title	:	Group 75525 – Printing and Imaging Equipment (Statewide)
		Classification Code(s): 43 and 44
Award Number	:	<u>22661-E*</u>
Contract Period	:	September 1, 2014 to August 31, 2017 with option to renew
Bid Opening Date	:	February 19, 2014
Date of Issue	:	September 25, 2014
Specification Reference	:	As Incorporated In The Contract
Contractor Information	:	Appears on Page 2 of this Award

Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Colleen Glynn-Piscitella Title : Contract Management Specialist 1 Phone : 518-486-3626 Fax : 518-474-1160 E-mail : colleen.glynnpiscitella@ogs.ny.gov	New York State Procurement Customer Services Phone : 518-474-6717 Fax : 518-474-2437 E-mail : customer.services@ogs.ny.gov

**The New York State Procurement values your input.
Complete and return "Contract Performance Report" at end of document.**

Description

This award will provide State Agencies and Authorized Users with the opportunity to purchase Printing and Imaging Equipment.

PR # 22661

FED.IDENT.#

<u>CONTRACT #</u>	<u>CONTRACTOR & ADDRESS</u>	<u>NYS VENDOR ID#</u>
PT66599	Brother International Corp.	223142007 1000008820
<u>All orders and remittances</u> are to be directed to the authorized Resellers approved under the Contract.		
PT66600	Canon U.S.A.	132561772 1000006161
<u>All orders and remittances</u> are to be directed to the authorized Resellers approved under the Contract.		
PT66601	Contex Americas, Inc.	262913793 1100116716
<u>All orders and remittances</u> are to be directed to the authorized Resellers approved under the Contract.		
PT66602	Dell Marketing LP	742616805 1000041162
<u>All orders and remittances</u> are to be directed to the Contractor or the authorized Reseller approved under the Contract.		
PT66603	Eastman Kodak Company	160417150 1000007434
<u>All orders and remittances</u> are to be directed to the Contractor or the authorized Reseller approved under the Contract.		
PT66604	Epson America, Inc.	952935679 1000057967
<u>All orders and remittances</u> are to be directed to the authorized Resellers approved under the Contract.		
PT66605	Hewlett-Packard Company	941081436 1000009783
<u>All orders and remittances</u> are to be directed to the Contractor or the authorized Reseller approved under the Contract.		
PT66606	Kodak Alaris, Inc.	462969770 1100105596
<u>All orders and remittances</u> are to be directed to the authorized Resellers approved under the Contract.		
PT66607	Konica Minolta Business Solutions USA, Inc.	131921089 1000006138
<u>All orders and remittances</u> are to be directed to the Contractor or the authorized Reseller approved under the Contract.		

<u>CONTRACT #</u>	<u>CONTRACTOR & ADDRESS</u>	<u>FED.IDENT.#</u> <u>NYS VENDOR ID#</u>
PT66608	Kyocera Document Solutions America, Inc.	952819506 1000009816

All orders and remittances are to be directed to the Contractor.

PT66609	Lexmark International, Inc.	061308215 1000005372
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All orders and remittances are to be directed to the Contractor or the authorized Reseller approved under the Contract.

PT66610	Oki Data Americas, Inc.	223630684 1000044520
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All orders and remittances are to be directed to the authorized Resellers approved under the Contract.

PT66612	Ricoh USA, Inc.	230334400 1000030648
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All orders and remittances are to be directed to the Contractor or the authorized Reseller approved under the Contract.

PT66613	Samsung Electronics America, Inc.	132951153 1100119185
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All orders and remittances are to be directed to the authorized Resellers approved under the Contract.

PT66614	Sharp Electronics Corporation	131968872 1000054628
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All orders and remittances are to be directed to the Contractor.

PT66615	Toshiba America Business Solutions, Inc.	330865305 1000009105
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All orders and remittances are to be directed to the Contractor or the authorized Reseller approved under the Contract.

PT66616	Xerox Corporation	160468020 1000014781
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All orders and remittances are to be directed to the Contractor or the authorized Reseller approved under the Contract.

For complete Contractor and Reseller contact information, Contract Terms and Conditions, and Pricelists for this award, please see the Contractor Information pages located on the OGS website at:

<http://ogs.ny.gov/purchase/snt/awardnotes/7552522661Can.htm>.

Cash Discount, If Shown, Should be Given Special Attention.

INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.

(See "Contract Payments" and "Electronic Payments in this document.")

AGENCIES SHOULD NOTIFY THE NEW YORK STATE PROCUREMENT PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE NEW YORK STATE PROCUREMENT.

SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

REQUEST FOR CHANGE:

Any request by the agency or contractor regarding changes in any part of the contract must be made in writing to the Office of General Services, New York State Procurement prior to effectuation.

NOTE TO CONTRACTOR:

This Contract Award Notification is not an order. Do not take any action under this contract except on the basis of purchase order(s) from the agency or agencies.

NEW YORK STATE VENDOR RESPONSIBILITY QUESTIONNAIRE FOR-PROFIT BUSINESS ENTITY:

Contractor is encouraged to maintain up-to-date Questionnaire during the life of the contract and is also required to ensure this Questionnaire reflects any substantive issues that may have occurred from the time the Contract was initially awarded.

DEBRIEFING:

Contractors and bidders are accorded fair and equal treatment with respect to the opportunity for debriefing. OGS shall, upon request, provide a debriefing to any bidder or awarded contractor that responded to the RFP regarding the reason that the proposal or bid submitted by the unsuccessful bidder was not selected for a contract award. The post award debriefing should be requested by the bidder or awarded contractor within thirty days of posting of the contract award on the OGS website.

NYSPRO'S DISPUTE RESOLUTION POLICY:

It is the policy of the Office of General Services' New York State Procurement (NYSPRO) to provide vendors with an opportunity to administratively resolve disputes, complaints or inquiries related to NYSPRO bid solicitations or contract awards. NYSPRO encourages vendors to seek resolution of disputes through consultation with NYSPRO staff. All such matters will be accorded impartial and timely consideration. Interested parties may also file formal written disputes. A copy of NYSPRO's Dispute Resolution Procedures for Vendors may be obtained by contacting the person shown on the front of this document or through the OGS website (www.ogs.ny.gov).

PROCUREMENT INSTRUCTIONS

1. The Contracts listed herein have been issued under a multiple award structure. Authorized Users shall procure Products and services that best meet their form, function and utility requirements. Awarded Contractor Product and service offerings, and Contract and pricing information will be posted to the Contractors' dedicated NYS website.
2. Before proceeding with their purchase, Authorized Users shall check the list of Preferred Source offerings and are reminded that they must comply with State Finance Law §162 which requires that agencies afford first priority to the commodities/services of preferred source suppliers such as Correctional Industries (Corcraft), Industries for the Blind of NYS, and NYS Industries for the Disabled, when such commodities/services meet the form, function and utility of the Authorized User.
3. **The equipment listed below is available under Contracts PT65959 and PT65960 under Award 22418, and Contracts PT66219 and PT66220 under Award 22662. New York State Agencies that are part of the Executive Branch shall only purchase the equipment listed below, including all related Replaceable Service Parts, Consumables, Options and Extended Warranties, under Contracts PT65959 and PT65960 under Award 22418, and Contracts PT66219 and PT66220 under Award 22662, and not under the Contracts listed herein. Contractors under this award other than those who hold Contracts PT65959 and PT65960 under Award 22418, and Contracts PT66219 and PT66220 under Award 22662 shall not market and sell the equipment below to New York State Agencies that are part of the Executive Branch.**

Workgroup Printers & Multifunction Printers (MFPs) - Letter/Legal Size:

1. Workgroup Printer Black & White - (Low End)
2. Workgroup Printer Black & White - (Midrange)
3. Workgroup Printer Black & White - (High End)
4. Workgroup Printer Color - (Low End)
5. Workgroup Printer Color - (High End)
6. Multifunction Printer Black & White - (Low End)
7. Multifunction Printer Black & White - (Midrange)
8. Multifunction Printer Black & White - (High End)
9. Multifunction Printer Color - (Low End)
10. Multifunction Printer Color - (High End)

Multifunction Printers (MFPs) - Ledger Size:

1. Multifunction Printer Black & White - (Ledger Size) (Low End)
2. Multifunction Printer Black & White - (Ledger Size) (High End)
3. Multifunction Printer Color - (Ledger Size) (Low End)
4. Multifunction Printer Color - (Ledger Size) (High End)

4. Authorized users should carefully review Contractor Warranty and Maintenance offerings to identify any potential overlap and choose coverage that best meets their needs. Contractor shall be required to assist Authorized Users in determining the most cost effective solutions for coverage. State Agencies are reminded of their obligation under DOB Budget Bulletin H-1030 - Equipment Maintenance Program – Expansion and Enhancements prior to procuring Maintenance. <http://www.budget.ny.gov/guide/bprm/bulletins/h-1030.html>.
5. Authorized users will issue purchase order(s) directly to the Contractor(s), or the Contractors' authorized Reseller(s), as specifically stated by the Contractor, specifying and shipping/delivery requirements and referencing statements of work (as applicable) for services.
6. Upon Authorized User acceptance of Products and/or services itemized on the purchase order, Contractor(s) will invoice Authorized User for any portion of Products and services accepted, and accordingly, Authorized User will arrange for payment. Contractor shall provide itemized invoicing for all Products and services.

Note: Contractor must disclose any forms, or other order information, that Contractor will attach to orders or require completion of when Authorized User makes a purchase. Documents which contain additional terms and conditions must receive pre-approval by OGS for use under the Contract. Additional terms and conditions that were not pre-approved by OGS are void. Additional terms and conditions which conflict with the Contract shall be removed at the discretion of the State.

CONTRACT PAYMENTS:

Payments cannot be processed by State facilities until the contract products have been delivered in satisfactory condition or services have been satisfactorily performed. Payment will be based on any invoice used in the contractor's normal course of business. However, such invoice must contain sufficient data including but not limited to contract number, description of product or service, quantity, unit and price per unit, federal identification number, and NYS vendor identification number.

State facilities are required to forward properly completed vouchers to the Office of the State Comptroller for audit and payment. All facilities are urged to process every completed voucher expeditiously giving particular attention to those involving cash discounts for prompt payment.

If the contract terms indicate political subdivisions and others authorized by law are allowed to participate, those entities are required to make payments directly to the contractor. Prior to processing such payment, the contractor may be required to complete the ordering non-State agency's own voucher form.

See "Contract Billings and Payments" in each respective Contract.

In those instances where Resellers are authorized to receive purchase orders directly and bill using agencies, such purchase orders should be drawn in accordance with the following example:

(Reseller)	J. Smith Office Machines 10 Downing Street London, NY 12345 (Federal ID# and NYS Vendor ID# for Reseller must be used)
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(Contractor)	<u>Reseller for:</u> XYZ Office Equipment Company (PT Contract #)
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**State of New York
Office of General Services
NEW YORK STATE PROCUREMENT
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product’s end user.**

Contract No.: _____ **Contractor:** _____

Describe Product* Provided (Include Item No., if available): _____

***Note:** “**Product**” is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term “Product” includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

CONTRACTOR

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments: _____

 _____ (over)

Agency: _____ Prepared by: _____

Address: _____ Title: _____

_____ Date: _____

_____ Phone: _____

_____ E-mail: _____

Please detach or photocopy this form & return by FAX to 518/474-2437 or mail to:

OGS NEW YORK STATE PROCUREMENT
 Customer Services, 38th Floor
 Corning 2nd Tower - Empire State Plaza
 Albany, New York 12242
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