



Bid Solicitation Update #2

Subject: Supplement to Responses to Bidder Inquiries

DATE: March 11, 2016

IFB: 23006 BID OPENING DATE | TIME: March 17, 2016 | 11:00 AM

GROUP | TITLE: Group 23100, School and Art Supplies (Statewide)

OGS DESIGNATED CONTACTS:

Terry Deere Riley	CMS 1	518-474-2717	terry.deere@ogs.ny.gov
Terri Allen	CMS 3	518-474-7795	terri.allen@ogs.ny.gov
Jamie Nusbaum	Procurement Manager 1	518-474-5340	edward.nusbaum@ogs.ny.gov

TO PROSPECTIVE BIDDERS:

The Office of General Services (OGS), Procurement Services (PS) has issued a Supplement to the Responses to Bidder Inquiries in regards to the Invitation for Bids (IFB) #23006 for School and Art Supplies. The document can be obtained at the Procurement Services Bid Calendar <http://nyspro.ogs.ny.gov/content/finding-bid-opportunities>. All inquiries are verbatim as received by OGS with the exception of vendor names which have been redacted.

You must register with the New York State Contract Reporter (NYSCR) in order to receive notifications about this IFB. In order to receive e-mail notifications regarding updates to the content or status of a particular ad, you must choose the option "send me notification updates on this," located in the lower right hand corner of the particular ad. If you do not opt-in to receive notification updates regarding a particular ad, you will not receive e-mail notifications regarding updates, including e-mail notifications regarding the posting of the responses to inquiries document and updates to IFB documents.

Submission of responses to the IFB that do not account for updated information may result in your bid/offer being deemed non-responsive.

If submitting a bid, this letter should be signed, attached to, and made a part of your bid.

BID OF (COMPANY): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED COPY OF SIGNATURE: _____ DATE: _____

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Bid Solicitation Update #1

Subject: Responses to Bidder Inquiries Invitation for Bid Revisions

DATE: March 10, 2016

IFB: 23006 BID OPENING DATE | TIME: March 17, 2016 | 11:00 AM

GROUP | TITLE: Group 23100, School and Art Supplies (Statewide)

OGS DESIGNATED CONTACTS:

Terry Deere Riley	CMS 1	518-474-2717	terry.deere@ogs.ny.gov
Terri Allen	CMS 3	518-474-7795	terri.allen@ogs.ny.gov
Jamie Nusbaum	Procurement Manager 1	518-474-5340	edward.nusbaum@ogs.ny.gov

TO PROSPECTIVE BIDDERS:

The Office of General Services (OGS), Procurement Services (PS) has given careful consideration to the inquiries received regarding Invitation for Bids (IFB) #23006 for School and Art Supplies during the inquiry period that ended on March 1, 2016 at 5:00 PM ET.

Answers to all inquiries can be obtained by visiting the Procurement Services Bid Calendar:

<http://nyspro.ogs.ny.gov/content/finding-bid-opportunities>

All inquiries are verbatim as received by OGS with the exception of any vendor names, which have been redacted.

In addition to publishing responses to the inquiries, OGS has made some revisions to the Invitation For Bids which is being released simultaneously with the responses to the inquiries. A summary of the revisions is set forth below. The summary of revisions is provided as a convenience. Bids submitted will be evaluated based on the revised Invitation For Bids.

REVISIONS TO INVITATION FOR BIDS (REVISED MARCH 10, 2016)

1. The top of Page 1 has been revised to reflect the Invitation for Bids revision date.
2. Section 1.2, IFB Documents, has been revised to reflect the Invitation for Bids revision date.
3. Section 1.3, Key Events/Dates, has been revised to reflect the release of OGS responses to inquiries.
4. Section 2.1, Scope, has been revised to in order to remove products where there is potential for overlap in other OGS contracting areas, such as Books and Non-Print Library Materials & Related Ancillary Services and Information Technology. Please refer to the "Exclusions" list.
5. Section 3.7, Bid Submittal Instructions, has been revised to reflect the most current versions of all bid documents and to add this Bid Solicitation Update #1 as requiring to be completed along with the Business Automobile Liability Insurance Attestation form to 3.7.2.e.iv. in the event of not providing Automobile Insurance.

6. The Business Automobile Liability Insurance Attestation form will be available with the other bid documents by visiting the Procurement Services Bid Calendar:
<http://nyspro.ogs.ny.gov/content/finding-bid-opportunities>
If using this form, please submit an original, hard copy with the bid.

If submitting a bid, this letter should be signed, attached to, and made a part of your bid.

BID OF (COMPANY): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED COPY OF SIGNATURE: _____ DATE: _____

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