

New York State Office of General Services
New York State Procurement
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

BID SOLICITATION UPDATE #5

IFB NUMBER: 22720

DATE: October 8, 2013

GROUP: 10100 Basic Medical Supplies and
Equipment (Statewide)

**PLEASE ADDRESS INQUIRIES TO
DESIGNATED CONTACTS:**

Sharon Featherstone
SST_MedLabSupplies@ogs.ny.gov

BID OPENING: October 9, 2013 – 11:00am ET

William Reilly
SST_MedLabSupplies@ogs.ny.gov

SUBJECT: Error in Invitation for Bid and
Attachment 1 – Price Pages

Tyler Feane
SST_MedLabSupplies@ogs.ny.gov

TO PROSPECTIVE BIDDERS:

This memo is to inform Prospective Bidders of two errors within the above-mentioned IFB:

1. Attachment 1 – Price Pages (August 8, 2013)

A “#DIV/0!” error occurs in the “Normalized Price (Calculated)” Column within the “Sub-Lot3” tab when selecting “Yes” to “Bidding a Substitute.” This error will be corrected upon receipt of Bids. Please see IFB §4.4.3.2 Market Basket Scores for All Sub-Lots for Normalization Calculation details.

2. Invitation for Bid (August 22, 2013)

There is an error in IFB §6.16 Best Price Offer. Sub-items 6.17.1 and 6.17.2 were incorrectly numbered and should be numbered 6.16.1 and 6.16.2 respectively.

Revisions to this IFB will not be issued. All IFB documents can be found at the following link:

<http://www.ogs.ny.gov/purchase/biddocument/22720BID.ASP> .

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PURCHASING MEMORANDUM

BID SOLICITATION UPDATE #4

IFB NUMBER: 22720

DATE: September 18, 2013

GROUP: 10100 Basic Medical Supplies and
Equipment (Statewide)

**PLEASE ADDRESS INQUIRIES TO
DESIGNATED CONTACTS:**

Sharon Featherstone
SST_MedLabSupplies@ogs.ny.gov

BID OPENING: October 9, 2013 – 11:00am ET

William Reilly
SST_MedLabSupplies@ogs.ny.gov

SUBJECT: Responses to Inquiries
Reminder of Bid Due Date

Tyler Feane
SST_MedLabSupplies@ogs.ny.gov

TO PROSPECTIVE BIDDERS:

The above referenced IFB has been revised to include the changes outlined below. All IFB documents can be found at the following link:

<http://www.ogs.ny.gov/purchase/biddocument/22720BID.ASP> .

1. The following documents have been added:
 - Responses to Inquiries

This is also a reminder that the bid due date is October 9, 2013 at 11:00 AM ET.

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PURCHASING MEMORANDUM

BID SOLICITATION UPDATE #3

IFB NUMBER: 22720

DATE: September 9, 2013

GROUP: 10100 Basic Medical Supplies and
Equipment (Statewide)

**PLEASE ADDRESS INQUIRIES TO
DESIGNATED CONTACTS:**

Sharon Featherstone
SST_MedLabSupplies@ogs.ny.gov

BID OPENING: October 9, 2013 – 11:00am ET

William Reilly
SST_MedLabSupplies@ogs.ny.gov

SUBJECT: Pre-Bid Conference Presentation
Reminder of Inquiry Due Date

Tyler Feane
SST_MedLabSupplies@ogs.ny.gov

TO PROSPECTIVE BIDDERS:

The above referenced IFB has been revised to include the changes outlined below. All IFB documents can be found at the following link:

<http://www.ogs.ny.gov/purchase/biddocument/22720BID.ASP> .

1. The following documents have been added:
 - Pre-Bid Conference Presentation
 - Frequently Asked Questions

This is also a reminder that the closing date for inquiries is September 12, 2013 at 11:00 AM. All questions must be submitted in writing using "Attachment 6 – Inquiries Template," citing the applicable IFB document name and document section. The completed "Attachment 6 – Inquiries Template" must be e-mailed to SST_MedLabSupplies@ogs.ny.gov by the date and time listed above.

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PURCHASING MEMORANDUM

BID SOLICITATION UPDATE #2

IFB NUMBER: 22720

DATE: August 22, 2013

GROUP: 10100 Basic Medical Supplies and Equipment (Statewide)

PLEASE ADDRESS INQUIRIES TO DESIGNATED CONTACTS:

Sharon Featherstone
SST_MedLabSupplies@ogs.ny.gov

BID OPENING: October 9, 2013

William Reilly
SST_MedLabSupplies@ogs.ny.gov

SUBJECT: Change in Bid Due Date
Change to Pre-Bid Conference Date
Change to Inquiry Due Date

Tyler Feane
SST_MedLabSupplies@ogs.ny.gov

TO PROSPECTIVE BIDDERS:

The above mentioned IFB has been revised to include the changes outlined below. All bid documents will be available at the following link:

<http://www.ogs.ny.gov/purchase/biddocument/22720BID.ASP>

The following information is has been amended within Section 1.5 Key Events/Dates of the IFB:

Event	Original		Revised	
	Date	Time	Date	Time
Close of Registration for Pre-Bid Conference	August 19, 2013	2:00 PM ET	September 6, 2013	11:00 AM ET
Pre-Bid Conference	August 22, 2013	9:00 AM to 10:00 AM ET	September 9, 2013	10:00 AM to 11:00 AM ET
Closing Date for Inquiry Period	September 3, 2013	11:00 AM ET	September 12, 2013	11:00 AM ET
Bids Due	October 1, 2013	11:00 AM ET	October 9, 2013	11:00 AM ET

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PURCHASING MEMORANDUM

BID SOLICITATION UPDATE #1

IFB NUMBER: 22720

DATE: August 20, 2013

GROUP: 10100 Basic Medical Supplies and
Equipment (Statewide)

**PLEASE ADDRESS INQUIRIES TO
DESIGNATED CONTACTS:**

Sharon Featherstone
SST_MedLabSupplies@ogs.ny.gov

BID OPENING: To be Announced

William Reilly
SST_MedLabSupplies@ogs.ny.gov

SUBJECT: Anticipated Change in Bid Opening
Postponement of Pre-Bid Conference
Anticipated Change in Inquiry Due Date

Tyler Feane
SST_MedLabSupplies@ogs.ny.gov

TO PROSPECTIVE BIDDERS:

The OGS e-mail address SST_MedLabSupplies@ogs.ny.gov is presently not working. Due to this unforeseen issue, the above mentioned IFB is expected to be amended within the next few days. A Purchasing Memorandum will be released when the e-mail address issue has been resolved and IFB amendments have been published. All bid documents will be available at:

<http://www.ogs.ny.gov/purchase/biddocument/22720BID.ASP>

The following information is expected to be amended within Section 1.5 Key Events/Dates of the IFB:

Event	Original Date	Revised Date
Close of Registration for Pre-Bid Conference	August 19, 2013	Expected to be changed to the week of September 9, 2013.
Pre-Bid Conference	August 22, 2013	Expected to be changed to the week of September 9, 2013.
Closing Date for Inquiry Period	September 3, 2013	Expected to be changed to the week of September 16, 2013
Bids Due	October 1, 2013	Expected to be changed to the week of October 7, 2013.