

New York State Office of General Services
New York State Procurement
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

BID SOLICITATION UPDATE #1

IFB NUMBER: 22683

DATE: June 25, 2013

GROUP: 05600 – Gasoline & E-85

**PLEASE ADDRESS INQUIRIES TO
DESIGNATED CONTACTS:**

Tony Montes
New York State Procurement
SSTFuel@ogs.ny.gov

BID OPENING: July 9, 2013 – 11:00am ET

Sharon Buck
New York State Procurement
SSTFuel@ogs.ny.gov

SUBJECT: Responses to Bidder Inquiries and IFB Amendments

TO PROSPECTIVE BIDDERS:

The above referenced IFB has been amended to include the changes outlined below. Amendments are reflected in both the main IFB document and Attachment 9 - Delivery Schedules - Local Gov't and Political Subs. The amended IFB and Attachment 9 can be found at the following link:

<http://www.ogs.ny.gov/purchase/biddocument/22683BID.ASP>

All Bidders must acknowledge receipt and agreement to all IFB amendments by answering “YES” to items #14 and #15 on the Bidder’s checklist located on the first tab of Attachment 3 – General Questions.

The following summary of amendments is provided as a convenience. A Bidder is required to read the modified documents:

1. All references to Volume Discount Percentage in the IFB have been revised to clarify that Volume Discounts will be bid as cents per gallon, not percentages. The Method of Award / Evaluation Process has also been revised to clarify that Volume Discounts will only be weighted in Counties where NYS historical data shows orders of 5,500 gallons or greater. Please see revised IFB Sections: 1.3, 3.3, 6.2.2.1, 6.2.2.2 and 6.2.3.1
2. IFB Section 6.3 Best and Final Offer has been revised to clarify that a BAFO must be a lower price than the initial bid, as follows:

“Prior to award, the State reserves the right to request a Best and Final Offer (BAFO), in accordance with State Finance Law §163.9(c), from any Bidder determined by the State to be susceptible of being selected for contract award. Any Bidder that is determined by the State to be insusceptible of being selected for award will receive no further consideration for award and will not be asked to participate in the BAFO. A BAFO must be a lower price than the initial bid. Bids from any Bidder participating in the BAFO will be reevaluated based on the results of the BAFO.”

3. Attachment 9 - Delivery Schedules - Local Gov't and Political Subs has been revised to include updated requirements for Lots 4, 5, 6 and 7 in Suffolk and Westchester counties. Bidders should note that these updates are not reflected in Attachment 1 – Price Pages.

Responses to Bidder Inquiries:

NYSPro has given careful consideration to the inquiries received in regards to the Gasoline and E-85 IFB (#22683) during the inquiry period that ended on June 21, 2013 at 5:00PM EST.

Responses to all inquiries can be found on the OGS Bid calendar at the following link:

<http://www.ogs.ny.gov/purchase/biddocument/22683BID.ASP>