

PROGRAM SUMMARY

Project Name: Call Center Cluster Issue Date: 05/17/16
 Project Address: RFI - Albany Area Program Date: 100
 Project Manager: 6580

Dept #	Department	Workspace Type & Square Footage							Total Wrksp Count	Areas (Square Feet)				Total Req'd Carpetable (CSF)	
		Enc. Offices			Workstations					Work-space SF	Support SF	Filing SF	Circulation		
A	B	C	D	M*	E	F	G								
01	Call Center General Staff Area	225	175	150	125	N/A	72	54	36	5	775	32130	18887	51792	
02	Training Center / Quality Review			4							4700	853	5553		
03	Support Areas										3025	776	3801		
04	Lunchroom / Breakroom / Lounge										2500	411	2911		
05	Security / Reception / Entrance										725	182	907		
06															
07															
08															
09															
10															
11															
12															
13															
14															
15															
16															
17															
18															
19															
20															
21															
22															
23															
24															
25															
Grand Total		0	1	4	0	0	0	0	0	5	775	43,080	0	21,108	64,963

* Support Space Staff - Workstation Included in Support Areas

Approval	
Title	Date

Private Offices - Support Areas - Filing - PROGRAM SUMMARY

Project Name: Call Center Cluster
Department Name: Call Center General Staff Area
Department No.: 1
Issue Date: 05/17/16
Program Date: Date
Project #: 6580

No.	Support Area Name	Quantity	SF (each)	Net SF	Special requirements / Comments	Add'l Info*
S01	General Staff (6' x 6' modular stations)	585	42	24570		
S02	Supervisors - General Staff (6'x12' modular stations)	85	72	6120		
S03	Managers - (8'x12' modular stations)	15	96	1440		
S04						
S05						
S06						
S07						
S08						
S09						
S10						
S11						
S12						
S13						
S14						
S15						
S16						
S17						
S18						
S19						
S20						
S21						
S22						
S23						
Support Total				32,130		

Private Offices			
Type	Size (SF)	Quantity	Net SF
A	225		0
B	175	1	175
C	150	4	600
D	125		0
M**	N/A		N/A
E	72		0
F	54		0
G	36		0
Offices Total		5	775

Filing				
No.	Type	Quantity	Footprint SF	Net SF
F01	Tables		15	0
F02	Vertical Files		4	0
F03	Lateral Files		6	0
F04	Bookcases		3	0
F05	Storage Cabinets		6	0
F06	Other			0
F07	Other			0
F08	Other			0
Filing Total				0

Department Total	51,792
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* If checked See Room Data Sheet
 ** Office Type M indicates Individuals whose permanent workstation resides within a space in one of the Support Areas

Private Offices - Support Areas - Filing - PROGRAM SUMMARY

Project Name: Call Center Cluster **Issue Date** 05/17/16
Department Name: Training Center / Quality Review **Program Date** Date
Department No.: 2 **Project #** 6580

No.	Support Area Name	Quantity	SF (each)	Net SF	Special requirements / Comments	Add'l Info
S01	Computer Training Rooms	2	1000	2000	Data / Power multiple locations	
S02	Quality Review Rooms	2	600	1200	Data / Power multiple locations	
S03	Small Interview Rooms - Meeting Rooms	4	150	600		
S04	Large Conference Rooms	3	300	900		
S05						
S06						
S07						
S08						
S09						
S10						
S11						
S12						
S13						
S14						
S15						
S16						
S17						
S18						
S19						
S20						
S21						
S22						
S23						
Support Total				4,700		

Private Offices			
Type	Size (SF)	Quantity	Net SF
A	225		0
B	175		0
C	150		0
D	125		0
M**	N/A		N/A
E	72		0
F	54		0
G	36		0
Offices Total			0

Filing					
No.	Type	Quantity	Footprint SF	Net SF	
F01	Tables		15	0	
F02	Vertical Files		4	0	
F03	Lateral Files		6	0	
F04	Bookcases		3	0	
F05	Storage Cabinets		6	0	
F06	Other			0	
F07	Other			0	
F08	Other			0	
Filing Total					0

Department Total	5,553
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* If checked See Room Data Sheet
 ** Office Type M Indicates Individuals whose permanent workstation resides within a space in one of the Support Areas

Private Offices - Support Areas - Filing - PROGRAM SUMMARY

Project Name: Call Center Cluster
 Department Name: Support Areas
 Department No.: 3

Issue Date: 05/17/16
 Program Date: Date
 Project #: 6580

No.	Support Area Name	Quantity	SF/each	Net SF	Special requirements/Comments	Add'l Info
S01	Call Center Shared File Room	1	500	500		
S02	Administrative File Room	1	400	400		
S03	Network/Server Room	3	200	600	Multiple Electrical and Data requirements/ Independent HVAC control	
S04	Printer Areas	3	200	600		
S06	Copier Center	3	125	375		
S07	Mailroom	1	250	250		
S08	Storage Room	1	300	300		
S09						
S10						
S11						
S12						
S13						
S14						
S15						
S16						
S17						
S18						
S19						
S20						
S21						
S22						
S23						
Support Total				3,025		

Private Offices			
Type	Size (SF)	Quantity	Net SF
A	225		0
B	175		0
C	150		0
D	125		0
M**	N/A		N/A
E	72		0
F	54		0
G	36		0
Offices Total		0	0

Filing					
No.	Type	Quantity	Footprint SF	Net SF	
F01	Tables		15	0	
F02	Vertical Files		4	0	
F03	Lateral Files		6	0	
F04	Bookcases		3	0	
F05	Storage Cabinets		6	0	
F06	Other			0	
F07	Other			0	
F08	Other			0	
Filing Total				0	

Department Total	3,801
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* If checked See Room Data Sheet
 ** Office Type M indicates individuals whose permanent workstation resides within a space in one of the Support Areas

Private Offices - Support Areas - Filing - PROGRAM SUMMARY

Project Name: Call Center Cluster **Issue Date:** 05/17/16
Department Name: Lunchroom / Breakroom / Lounge **Program Date:** Date
Department No.: 4 **Project #:** 6580

No.	Support Area Name	Quantity	SF (each)	Net SF	Special requirements / Comments	Add'l Info
S01	Lunchroom	1	1200	1200		
S02	Breakroom	2	525	1050		
S03	Relaxation Lounge	2	125	250		
S04						
S05						
S06						
S07						
S08						
S09						
S10						
S11						
S12						
S13						
S14						
S15						
S16						
S17						
S18						
S19						
S20						
S21						
S22						
S23						

Support Total 2,500

Private Offices			
Type	Size (SF)	Quantity	Net SF
A	225		0
B	175		0
C	150		0
D	125		0
M**	N/A		N/A
E	72		0
F	54		0
G	36		0
Offices Total		0	0

Filing				
No.	Type	Quantity	Footprint SF	Net SF
F01	Tables		15	0
F02	Vertical Files		4	0
F03	Lateral Files		6	0
F04	Bookcases		3	0
F05	Storage Cabinets		6	0
F06	Other			0
F07	Other			0
F08	Other			0
Filing Total				0

Department Total 2,911

* If checked See Room Data Sheet
 ** Office Type M indicates Individuals whose permanent workstation resides within a space in one of the Support Areas

Private Offices - Support Areas - Filing - PROGRAM SUMMARY

Project Name: Call Center Cluster
Department Name: Security / Reception / Entrance
Department No.: 5
Issue Date: 05/17/16
Program Date: Date
Project #: 6580

No.	Support Area Name	Quantity	SF (each)	Net SF	Special requirements / Comments	Addit'l Info
S01	Entrance Vestibule	1	400	400		
S02	Security Office	1	175	175		
S03	Reception / Waiting Area	1	150	150		
S04						
S05						
S06						
S07						
S08						
S09						
S10						
S11						
S12						
S13						
S14						
S15						
S16						
S17						
S18						
S19						
S20						
S21						
S22						
S23						
Support Total				725		

Private Offices			
Type	Size (SF)	Quantity	Net SF
A	225		0
B	175		0
C	150		0
D	125		0
M**	N/A		N/A
E	72		0
F	54		0
G	36		0
Offices Total			0

Filing					
No.	Type	Quantity	Footprint SF	Net SF	
F01	Tables		15	0	
F02	Vertical Files		4	0	
F03	Lateral Files		6	0	
F04	Bookcases		3	0	
F05	Storage Cabinets		6	0	
F06	Other			0	
F07	Other			0	
F08	Other			0	
Filing Total					0

Department Total	907
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* If checked See Room Data Sheet
 ** Office Type M indicates individuals whose permanent workstation resides within a space in one of the Support Areas