

Meeting Summary of the Interagency Committee on Sustainability and Green Procurement ("Committee") – December 9, 2008 – Meeting Nine

Reports from Subcommittees

- ❖ *Procurement Sub-Committee ("Procurement")* – Progress Update
 - Procurement has continued to develop green procurement specifications ("specs").
- ❖ *Reporting Sub-Committee ("Reporting")* – Waste Reduction Goals and EO 4 Report Format
 - The waste reduction goals have not been finalized.
 - A motion was carried to approve the EO 142 Reporting Form and cover letter.
- ❖ *Training Sub-Committee ("Training")* – Welcome Packet ("Packet") and January Conference Plan ("Workshop")
 - Training recently met to develop plans for the January 29, 2009 Workshop.
 - The Workshop will be more in-depth than the Packet.
- ❖ *Sustainability Sub-Committee ("Sustainability")* – Progress Update
 - Sustainability and Training will present at the Workshop.
 - The Workshop will provide an opportunity to talk about what other agencies are already doing to maintain sustainability.

Advisory Council ("Council") – Meeting Schedule – Report on First Meeting

- ❖ The Council had its first meeting on November 13, 2008. Meetings will take place quarterly.
- ❖ The meeting included introductions and comments and suggestions from the Council members - such as creating a database of what all agencies are doing for sustainability.
- ❖ All Council members will be invited to the Workshop.

Presentation of Specs for Approval

- ❖ The following specs were voted on and received final approval by the Committee:
 - Desktop Computers;
 - Engine Block Heaters;
 - Laptop Computers; and
 - Passenger Vehicles.
- ❖ The following specs were voted on and tentatively approved by the Committee:
 - Office Printing Devices;
 - Room Air Conditioners;
 - Domestic Refrigerators;
 - Domestic Clothes Washers;
 - Commercial Clothes Washers;
 - Domestic Dishwashers;
 - Commercial Dishwashers;
 - Traffic Safety Products;
 - Motor Oil;
 - Hydraulic Oil;
 - Traffic Message Boards;
 - Printing;
 - Ink;
 - Pest Management;
 - Recycling Services; and
 - Turf And Ornamental Management.
- ❖ The tentatively approved specs will be posted as such on the EO 4 website. At the next Committee meeting, any public comments will be reviewed, and the specs will be voted on for final approval.

Next Steps

- ❖ Procurement will continue to develop specs.