

## **Meeting Summary of the Interagency Committee on Sustainability and Green Procurement ("Committee") – Tuesday, August 26, 2008 – Meeting Five**

### **Website**

- A joint press release from Commissioners Pete Grannis from the New York State Department of Environmental Conservation (DEC) and John C. Egan from the New York State Office of General Services (OGS) announcing the website went out on August 14<sup>th</sup>. The EO 4 Website ("website") can be reached via a link on the OGS public webpage.

### **Priority Commodity List – Final Review**

- Changes made to the final list include the following:
  - ⇒ Under Category I, Electronic Appliances: Cellular Recycling has been deleted and Dishwashers are now categorized into Domestic and Commercial washers.
  - ⇒ Under Category II, Transportation: Passenger Light Duty Vehicles and Passenger Medium Duty Vehicles are now called "Passenger Vehicles;" and Traffic Message Boards has been added.
  - ⇒ Under Category III, Office & Building Operations: Drinking Water Fountains was added to replace the Drinking Water Supplies; and Cleaning Products has been added to cover General Purpose Cleaner, Glass/Mirror Cleaner, Bathroom Cleaner, Carpet Cleaner and Hand Cleaner.
- A motion to adopt the final list with each of its priority categories and products was made by DEC and seconded by the New York State Department of Health. No opposes were made. The motion was carried. The final list will be posted on the website as soon as practicable.

### **Agency Coordinators Assigned – Review**

- 33 out of 77 agencies/authorities have responded; all need to by September 1st.

### **Director of Green Procurement**

- The Director of Green Procurement must be chosen by September 1<sup>st</sup>.

### **Sub-Committee Reports**

- *Sustainability Sub-Committee* – The next meeting is scheduled to take place on Thursday, August 28, 2008. The meeting will be purely a presentation on the wiki.
- *Training Sub-Committee* – The last meeting focused on the preliminary planning of a conference for all Coordinators tentatively set for January. This Sub-Committee is in continual search of more resources and ways to provide training information to the Coordinators.
- *Reporting Sub-Committee* – Held a meeting with representatives from a variety of agencies. They plan to have the EO 4 report be similar to the Executive Order 142 report; but more comprehensive. They would like to make the reporting form a paperless document. The Sub-Committee will meet again in a few weeks to discuss the form.

### **Solid Waste Reduction Plan - Presentation**

- DEC gave a presentation entitled "Implementing EO 4 Waste Reduction and Paper Use Reduction Goals."
- Every covered agency/authority under EO 4 is charged with establishing reasonable reductions in paper and waste. Reduction goals should not be limited to copy paper.
- DEC has examined what other states, as well as New York, have done to reach waste reduction goals.
- Conducting an audit or using existing data were two options discussed for determining a baseline.
- The presentation also discussed two options for setting goals on Paper Use Reduction: measuring data by the amount generated (recycled and disposed) or measuring data by the amount purchased (in terms of weight).

### **Next Steps**

- The Reporting Committee has a December 1<sup>st</sup> deadline. All covered agencies/authorities are required to report by March, 2008 under EO 4.
- The next Committee will be held on Tuesday, September 16, 2008 at 1 pm in Conference Room A of the Empire State Plaza.