

New York State Office of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

GENERAL INFORMATION BULLETIN

NUMBER: CL-686 UPDATE

DATE: February 20, 2008

SUBJECT: CENTRALIZED CONTRACTS FOR
IMPLEMENTING [WEBCASTING](#) SOLUTIONS

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES and Political Subdivisions
SEE CONTRACT LINKS For Contact information

OTHER AUTHORIZED USERS
Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

OGS is providing the following information to update and assist authorized users in meeting their requirements of Executive Order #3. :

- I. OGS has a number of contracts which allow users to acquire products and services to assist agencies who wish to conduct their own webcasts.

OGS also provides webcasting as an option in the Convention Center Meeting Rooms in the Empire State Plaza Convention in Albany, please see this information:
<http://www.ogs.state.ny.us/WebStreamingRateCardv5OGS.pdf>

For those agencies located near other State Office Buildings who wish to hire a third party webcasting service company, OGS has expanded availability of meeting room facilities in other OGS managed buildings. Information about this service can be found here:
<http://www.ogs.state.ny.us/bldgAdmin/generalInfo/tenantinfo/WebcastingBLDGList.pdf>

General Webcasting Information about all OGS offerings (from PSG and Facilities Management) can be found on this page: <http://www.ogs.state.ny.us/webcastinfo.htm>

- II. Users and potential webcasting contractors are reminded that a new Category of Expertise titled Webcasting Services has been added to Group 73012, **IT Services**, RFP # S960275-E.1. PSG continues to review new offers from companies and invites more companies to seek contracts for webcasting services at the following page. <http://www.ogs.state.ny.us/purchase/snt/awardnotes/73012S960275can.htm>

For Agencies wishing to hire webcasting companies, the following link provides information and instructions to download the list of IT Services contract companies:
http://www.ogs.state.ny.us/purchase/spg/pdfdocs/FAQ_Webcasting.pdf

(continued)

III. Agencies are reminded of their obligation to provide advance notice of their public meetings. The calendar of open meeting webcasts is available on the State Portal at:
<http://www.nysegov.com/webcast.cfm>

IV. Please also note that the NYS Mandatory Technology Standard S07-001, Webcasting Standards published by the NYS Office for Technology can be accessed using the link below:
<http://www.oft.state.ny.us/policy/S07-001/index.htm>

Following is the list of OGS PSG contracts described in I. above:

The following OGS PSG contracts have products and services available to assist agencies with Executive Order #3.

GROUP/CONTRACT NUMBER	CONTRACT TYPE	CONTRACTOR	PRODUCT/SERVICE	NOTES
77010 /PS58750	Aggregate Telecommunications Services	AT&T	Audio web casting	See Contract link
77010 /PS58751, PS58752	Aggregate Telecommunications Services	VERIZON	Audio /Video web casting	See Contract link
77017 Award 20268	Comprehensive Telecommunication Services	VARIOUS	Internet access	See Contract link
77500 series/Various contracts	Networking Hardware and Software	VARIOUS	Networking Hardware Equipment and related Software plus Services	Equipment and Software Services(Installation, Integration, Training etc.) are limited to 20% of equipment or SW purchase price See Contract link
76086 /NEG18158/PT61263	Software Contract	CITRIX	Go to Meeting Software	Software only, requires meeting holder to have necessary equipment See Contract link
73012 , Various	IT Services	VARIOUS	Consulting/System Integration/ Telecommunication Services/Internet/Intranet Application Services/Webcasting Services	Various consultant services for system design, implementation, integration, training. Outsourced services solution. A mini bid is required See Contract link
75314 /PT55529	Microcomputer Hardware	APPLE	Video Streaming Solution	Equipment and Software Services(Installation, Integration, Training etc.) are limited to 20% of equipment or SW purchase price See Contract link

Note: This table will be updated as necessitated by contract changes.

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